



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – FEBRUARY 12, 2024 A G E N D A

7:00 pm Study Session/Executive Session; Personnel, Confidential, Legal Information

1. Call to Order/Opening Exercises
2. Roll Call
3. Approval of minutes
[Prior Months Minutes - January 15, 2024](#)
4. Building reports
5. Student report
6. Assistant Superintendent report
7. Superintendent report
8. Public comment on agenda related items
9. [Honors/Recognitions](#)
10. Treasurer's report
11. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
12. Other business which may properly come before the Board
13. Public comment on non-agenda items
14. [Dates to Remember](#)
15. Adjourn meeting

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)

PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.



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BOARD OF SCHOOL DIRECTORS' MEETING – FEBRUARY 12, 2024

A G E N D A

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$7,476,024.23

Check #10009593 to Check #10009699

Wire #8000000503 to Wire #8000000517

Wires include credit card transactions

Ach #9000039455 to Ach #9000040485

from the Capital Reserve Account **\$0.00**

from the Cafeteria Account **\$86,124.29**

Check #50001337 to Check #50001358

and from the Construction Account Bond 2019: **\$31,000.00**

Check #45000534

and from the Construction Account Bond 2023: **\$195,070.17**

Check #45000604

for a total of **\$7,788,218.69**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the General Operating Budget for the Lincoln Intermediate Unit #12 for the 2024-2025 school year.
[LIU General Operating Budget - 24-25](#)
4. **(Finance)** Recommend approval of the Adams County Technical Institute Authority (ACTIA) - Articles of Incorporation.
[ACTIA - Articles of Incorporation with Resolution](#)
5. **(Finance)** Recommend approval of the replacement of K-12 Student iPad's through a 4 year lease. Yearly lease payments of \$497,671.00 beginning in the 2024-2025 school year.
6. **(Finance)** Recommend approval of the security camera upgrades/additions for Conewago Valley Intermediate School, New Oxford Middle School, New Oxford High School, Maintenance, Grounds, District Stadium, and New Oxford High School Greenhouse. Paid for with Capital funds not to exceed \$142,000.

ADDITIONAL FINANCE

7. ***(Finance)*** Recommend approval of the York Adams Academy 2024-2025 General Fund Budget.

[York Adams Academy 24-25 General Fund Budget](#)

[To Agenda](#)

WAYS & MEANS/CURRICULUM

1. *(Ways & Means/Curriculum)* Recommend approval for Melanie Sauter as the representative on the Comprehensive Planning Committee from the Conewago Valley School District Board of Directors.
2. *(Ways & Means/Curriculum)* Recommend approval of the Conewago Valley School District Comprehensive Planning Steering Committee Members for 2025-2028.

[CVSD Comprehensive Planning Steering Committee 25-28](#)

3. *(Ways & Means/Curriculum)* Recommend approval of the Conewago Valley School District Career and Technology Center Admissions Policy.

[CCTC Admissions Policy](#)

4. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests						
Building	Last Name	First Name	Date	Title	Place	Cost to District
DO	Tucker	Carol	April 8-10, 2024	Pennsylvania Association of Educational Office Professionals (PAEOP) Spring Conference	Penn Harris Hotel - Camp Hill	\$365.00
NOHS	Olewiler	Kara	March 12-13, 2024	Spring Pennsylvania Science Education Leaders (PennSEL) Network Meeting	LIU12	\$302.50
NOHS	Martin	Travis	February 29, 2024	35th Annual Driver Education Instructor Workshop	Center for Traffic Safety York	\$151.25

5. **(Ways & Means/Curriculum)** Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title	Place	Cost to District
CVIS	Wildasin	Becky	6th Grade	5/16/2024	Jr. Achievement Biztown	Jr. Achievement York	\$2,450.16
CVIS	Wildasin	Becky	6th Grade	5/17/2024	Jr. Achievement Biztown	Jr. Achievement York	\$2,450.16
CVIS	Wildasin	Becky	6th Grade	5/20/2024	Jr. Achievement Biztown	Jr. Achievement York	\$2,450.16
NOHS	Little	Drew	10th Grade	3/13/2024	10th Grade Career Fair	Gettysburg College	\$1,352.96
NOHS	Hoffman	Jacie	9-12 Grade	3/23/2024	Science Olympiad Competition	Millersville University	\$0.00
NOHS	McLaughlin	Erica	Applied Tech Students	March - May 2024	Photo walk	around New Oxford	\$0.00
NOHS	Olewiler	Kara	9-12 Science National Honor Society Students	3/19/2024	3rd Grade STEM Fair	NOE	\$75.62
NOHS	Olewiler	Kara	9-12 Science National Honor Society Students	3/20/2024	3rd Grade STEM Fair	CTE	\$75.62
NOHS	Mueller	Stephanie	World religion students	4/12/2024	Global Religion Studies	Harrisburg Sai Seva Samithi Hindu Temple - Dillsburg, PA	\$151.25

6. ***(Ways & Means/Curriculum)*** Recommend approval of the following Board Policies in the 000 Section below:

Reviewed: [Board Policy 000 - Board Policy/Procedure/Administrative Regulations](#)

Updated: [Board Policy 001 - Name and Classification](#)

Reviewed: [Board Policy 002 - Authority and Powers](#)

Updated: [Board Policy 003 - Functions](#)

Updated: [Board Policy 004 - Membership](#)

Reviewed: [Board Policy 005 - Organization](#)

Updated: [Board Policy 006 - Meetings](#)

Reviewed: [Board Policy 006.1 - Attendance at Meetings Via Electronic Communications](#)

Reviewed: [Board Policy 007 - Policy Manual Access](#)

Updated: [Board Policy 011 - Principles for Governance and Leadership](#)

7. ***(Ways & Means/Curriculum)*** Recommend approval of the following of Board Operating Guidelines associated with the Board Policies in the 000 Section:

Reviewed: [003-BOG-0. DEVELOPMENT OF BOARD PROCEDURES/POLICY](#)

Reviewed: [003-BOG-1. BOARD PROCEDURE/POLICY DEVELOPMENT PROCESS](#)

Reviewed: [003-BOG-2. POLICY DELIBERATION QUESTIONS](#)

Reviewed: [003-BOG-3. EXCEPTION TO BOARD POLICY/ADMINISTRATIVE REGULATION](#)

[003-BOG-4. REQUEST FOR EXCEPTION TO BOARD POLICY](#)

[004-BOG-0. STATEMENT OF FINANCIAL INTEREST](#)

[004-BOG-1. FILLING A BOARD VACANCY](#)

[004-BOG-2. BOARD OF SCHOOL DIRECTORS VACANCY APPLICATION FORM](#)

[004-BOG-3. REIMBURSEMENT FOR EXPENSES](#)

[004-BOG-4. EXPENSE REPORT](#)

[004-BOG-5. STUDENT REPRESENTATIVE TO SCHOOL BOARD](#)

[004-BOG-7-OATH OF OFFICE CERTIFICATE](#)

[005-BOG-0. DUTIES OF BOARD OFFICERS](#)

[005-BOG-1. BOARD STANDING COMMITTEES](#)

[005-BOG-2. FUNCTIONS OF STANDING COMMITTEES](#)

[005-BOG-5. QUESTIONNAIRE FOR PROSPECTIVE DISTRICT SOLICITORS](#)

[005-BOG-6. EMPLOYMENT OF CONSULTANTS](#)

[005-BOG-7. QUESTIONNAIRE FOR PROSPECTIVE CONSULTANTS](#)

Reviewed: [006-BOG-0. PUBLISH, POST AND NOTIFY - BOARD MEETINGS/ AGENDAS](#)

[006-BOG-1. OFFICIAL BOARD MINUTES](#)

[006-BOG-2. ABSTENTION FOR CONFLICT OF INTEREST MEMORANDUM](#)

ADDITIONAL WAYS & MEANS/CURRICULUM

8. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title	Place	Cost to District
NOHS	Little	Drew	Educator Apprenticeship (11 & 12)	3/1/2024	Aspiring Teacher Summit	Shippensburg University	\$0.00

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PERSONNEL

1. **(Personnel)** Recommend acceptance for the resignation of Nancy Hatch, instructional aide (PCA) at Conewago Township Elementary School, effective at the end of the day on January 15, 2024.
2. **(Personnel)** Recommend acceptance for the resignation of Kristyn Cales, agriculture teacher at New Oxford High School, effective June 6, 2024.
3. **(Personnel)** Recommend acceptance for the resignation of Brett Cales, social studies teacher at New Oxford Middle School, effective June 6, 2024.
4. **(Personnel)** Recommend acceptance for the resignation of Tonya Lardarello, field hockey head coach at New Oxford High School, effective January 22, 2024.
5. **(Personnel)** Recommend acceptance for the resignation of Kathy Boldosser, food service worker (cashier) at New Oxford High School, effective at the end of the day on February 9, 2024.
6. **(Personnel)** Recommend approval of the following transfers for the 2023-2024 school year:
 - Angelica Nava from ESL instructional aide (Range 3b) to ESL instructional aide (Range 3a) at New Oxford Elementary School, retroactive to January 15, 2024. Change from 6 hours to 7 hours per day, no change in rate of pay.
7. **(Personnel)** Recommend approval of an unpaid leave of absence for Jody Bolden, food service worker at New Oxford Elementary School, such leave to begin March 12, 2024 and extend through approximately May 7, 2024, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
8. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>SPRING POSITION</u>	<u>STIPEND</u>
Scott Anderson	Baseball Head Coach	\$7,816.81
Joel Brosius	Baseball Asst. Coach	\$3,609.18
Matthew Baker	Baseball Asst. Coach	\$2,630.00
Jason Miller	Softball Head Coach	\$4,104.38
Jamie Hull	Softball Asst. Coach	\$3,715.98
Roger Miller	Softball Asst. Coach	\$2,736.25
James Carver	Boys Lacrosse Head Coach	\$4,104.38
Mark Kelley	Boys Lacrosse Asst. Coach	\$2,875.27
Jessica McIntyre	Girls Lacrosse Head Coach	\$5,119.27
Mike Winpiger	Girls Lacrosse Asst. Coach	\$2,790.98
Travis Martin	Boys Tennis Head Coach	\$3,609.18
Joe Stiles	Boys Tennis Asst. Coach	\$ 803.33
Steve Doland	Boys Track Head Coach	\$3,945.00

Eugene Kraus	Boys Track Asst. Coach	\$2,630.00
Eva Karkuff	Girls Track Head Coach	\$4,270.20
Carson Pennings	Girls Track Asst. Coach	\$2,630.00
Chris Long	Track Asst. Coach (JH)	\$2,630.00
Jason Warner	Track Asst. Coach (JH)	\$3,580.00
John Slagle	Track Asst. Coach (JH)	\$3,094.33
Brandon Dinges	Boys Volleyball Head Coach	\$4,432.56
Cameron Krebs	Boys Volleyball Asst. Coach	\$2,630.00
Allison Evans	Girls Volleyball Asst. Coach (JH)	\$2,682.60
Diane Rife	Girls Volleyball Asst. Coach (JH)	\$2,903.74
Shawn Myers	Boys Soccer Asst. Coach (JH)	\$2,736.25
Nathan Myers	Boys Soccer Asst. Coach (JH)	\$1,040.40
Taylor Wildasin	Girls Soccer Asst. Coach (JH)	\$2,736.25
Yaritzza Figueroa	Girls Soccer Asst. Coach (JH)	\$1,020.00
Emily Clark	Unified Sports Head Coach	\$1,500.00

9. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Lori Baxter Patricia Cicala

10. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Baker Jr, Yul	Baumgardner, Larry	Boland, Sandra
Coddington, Thomas	Dubs, Ryan	Fralic, Anne
Hafner, Liam	Hoeflich, Kyle	Kaiser, Jacqueline
Staub, Derek	Steiner, Laura	Trawinski, Chloe

ADDITIONAL PERSONNEL

11. **(Personnel)** Recommend acceptance for the resignation of Autumn Zaminski, Principal at Conewago Township Elementary School, effective at the end of the day on March 8, 2024.
12. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jaden Collado	23-24 Musical Pit Band Member	\$ 400.00
Sharon Mack	23-24 Musical Pit Band Member	\$ 400.00
Lyla VanScoyc	23-24 Musical Pit Band Member	\$ 400.00

13. **(Personnel)** Recommend approval of the following day-to-day substitute nurse for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Lauren Watson

14. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Belcher, Megan
Haifley, Chet

Donovan, Courtney
Heaton, Mary

Geiser, Kennedy
Zirkle, Melissa

[To Agenda](#)

PROPERTY & SUPPLIES (USE OF FACILITIES)

1. ***(Property & Supplies/Use of Facilities)*** Recommend approval of the contract between Michael J. Smith and the Conewago Valley School District for lease of property known as the “Garber Tract” for the period from March 1, 2024 through February 28, 2025.

[Michael J. Smith Contract](#)

2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Brushtown Bombers with Travis Martin as representative, to use the New Oxford High School Auxiliary Gymnasium from Tuesday, February 13, 2024 through March 5, 2024 on Tuesdays from 6:00 pm to 8:00 pm and from Saturday, February 17, 2024 through March 16, 2024 (excluding March 2nd) on Saturdays from 9:00 am to 10:30 am, for their Bombers Baseball 14U Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Maryland Hoop Masters with Brandon Horick as representative, to use the New Oxford Middle School Gymnasium from Tuesday, March 19, 2024 through Thursday, June 6, 2024 on Tuesdays and Thursdays from 6:00 pm to 7:30 pm, for their AAU Boys Basketball Team 13U Practice (8 of 10 are CVSD players), with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Bulldog Baseball Club with Rich Finkenbiner as representative, to use the New Oxford High School Baseball Field from Monday, March 18, 2024 through June 7, 2024 on Mondays, Wednesdays, and Fridays from 6:15 pm to 8:15 pm, for their Bulldog Baseball 13U Baseball Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Boys Youth Lacrosse Club with Sarah Clark as representative, to use the New Oxford High School Stadium on Sunday, May 12, 2024 from 12:00 pm to 7:00 pm, for their New Oxford Boys Youth Lacrosse Playoff Game, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford High School Mini-THON with Elizabeth Kreider as representative, to use the New Oxford High School Gymnasium and Auxiliary Gymnasium on Saturday, March 16, 2024 from 12:00 pm to 5:00 pm, for their Mini-THON Dodgeball Tournament, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for YWCA Hanover, YWCA Gettysburg with Abigail Reichart as representative, to use the Conewago Valley Intermediate School Gymnasium and Cafeteria on Saturday, April 20, 2024 from 7:00 am to 4:00 pm, for their Lessons in Leadership Upper Elementary Summit, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Brushtown Bombers - Indoor Utility Charge - \$25; Rental Charge - \$80. Total Estimated Cost = \$105.

MD Hoop Masters - Indoor Utility Charge - \$50; Rental Charge - \$80. Total Estimated Cost = \$130.

New Oxford Boys Youth Lacrosse - Outdoor Utility Charge - \$25; Custodial Charge \$35/hour (4 hours) - \$140.00. Total Estimated Cost = \$165.00.

Bulldog Baseball - Outdoor Utility Charge - \$50; Rental Charge - \$100. Total Estimated Cost = \$150.

NOHS Mini-THON- Custodial Charge \$35/hour (2 hours) - \$70.00. Total Estimated Cost = \$70.00.

YWCA's Hanover and Gettysburg - Indoor Utility Charge - \$25; Rental Charge - \$30; Custodial Charge \$35/hour (4 hours) - \$140.00. Total Estimated Cost = \$195.00.

ADDITIONAL PROPERTY & SUPPLIES / USE OF FACILITIES

N/A

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DATES TO REMEMBER

- **February 13, 2024** **Finance/Personnel Committee of the Whole - District Office 6:00 PM**
- **February 20, 2024** **Finance/Personnel Committee of the Whole - District Office 6:00 PM (if Needed)**
- **March 4, 2024** **Finance/Revenues & Tax Rate Proposals - District Office 6:00 PM**
- **March 4, 2024** **Study Session - District Office 7:00 PM**
- **March 11, 2024** **Board Meeting – District Office 7:30 PM**
- **March 12, 2024** **Finance/Revenues & Tax Rate Proposals - District Office 6:00 PM (if Needed)**
- **March 18, 2024** **Athletics Board Committee Meeting - District Office 6:00 PM**
- **April 1, 2024** **Present Final Proposed budget - District Office 7:00 PM**
- **April 1, 2024** **Study Session - District Office 7:00 PM**
- **April 8, 2024** **Board Meeting – District Office 7:30 PM**
- **May 6, 2024** **Study Session - District Office 7:00 PM**
- **May 13, 2024** **Final Approval of the Budget – District Office 7:30 PM**
- **May 13, 2024** **Board Meeting – District Office 7:30 PM**
- **May 23, 2024** **Graduation**
- **May 24, 2024** **Last Day of School for Students and Teachers**
- **June 3, 2024** **Study Session - District Office 7:00 PM**
- **June 10, 2024** **Board Meeting – District Office 7:30 PM**

- **July 15, 2024** **Study Session and Board Meeting-District Office 6:30 PM**
- **August 5, 2024** **Study Session - District Office 7:00 PM**
- **August 12, 2024** **Board Meeting – District Office 7:30 PM**
- **September 9, 2024** **Study Session - District Office 7:00 PM**
- **September 16, 2024** **Board Meeting – District Office 7:30 PM**
- **October 7, 2024** **Study Session - District Office 7:00 PM**
- **October 14, 2024** **Board Meeting – District Office 7:30 PM**
- **November 4, 2024** **Study Session - District Office 7:00 PM**
- **November 11, 2024** **Board Meeting – District Office 7:30 PM**
- **December 2, 2024** **Reorganization Board Meeting-District Office 6:30 PM**

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CONGRATULATIONS!

Congratulations to Zeddie Brown who was selected as the New Oxford High School Rotary Student of the Month for January!

Congratulations to Brennan Holmes (boys' basketball) who was one of 5 students nominated for the Times Area Winter Sports Athlete of the Week for January 15, 2024!

Congratulations to one of our modern bands who was selected to perform in the first ever Modern Band Showcase at the PMEA All-State Conference. This band formed organically during their guitar class last semester. They recorded two songs that we submitted to the audition panel, leading to their selection. The members are Sarah Beeman, Kylie Sturgeon, Liliana Lebo, Lydia Groft, Katelynne Tyler, and Ava Burns. Only 4 bands STATEWIDE were chosen to participate in this showcase. This happened in only the second year of our Modern Band program! Modern Band is more than just a curricular rock band. It is a pedagogy that promotes student agency through shared decision making, collaboration, student input into curriculum, and a blending of formal and informal learning strategies. The initiative, collaboration, musicality, and leadership shown by these students was astounding. This was very much THEIR project!

Congratulations to the following high school students for their award of the following seals of biliteracy from our fall test administration!

Global Seal of Biliteracy - Cassandra Estrada-Ildefonso, Betsy Figueroa, Brooklyn Green, Avery Kramer, Brianna Moreno, Thalixa Nazario Justiniano, Julieta Nieto Gonzalez, Jessica Pfisterer, Allison Rhodes Granados, Anavia Tengbe.

PA Seal of Biliteracy (received in addition to the Global Seal) - Cassandra Estrada-Ildefonso, Betsy Figueroa, Thalixa Nazario Justiniano, Jessica Pfisterer, Anavia Tengbe.

College Acceptance and Scholarship Monies Awarded

<i>First Name</i>	<i>Last Name</i>	<i>College Accepted To:</i>	<i>Scholarship \$ Awarded To Date</i>
			<i>\$670,000.00</i>
Kylie	Adams	Emory & Henry College	84,000.00
Kylie	Adams	Centenary University	----
Kylie	Adams	University of Kentucky	----
Breanna	Kessler	HACC	----
Emily	Mitchell	IUP	
Grace	Barnes	Messiah University	64,000.00
Joslyn	Loss	Penn State Mont Alto	----
Emily	Mitchell	IUP	20,000.00
Noah	Campbell	PennState	----

Marly	Hess	McDaniel College	136,000.00
Kylan	Lamke	Bloomsburg - Commonwealth University	----
Adrianna	Flory	Elizabethtown College	----
Brennan	Holmes	Duquesne University	80,000.00
Brennan	Holmes	Bloomsburg - Commonwealth University	----
Brennan	Holmes	Shippensburg University	12,000.00
Brennan	Holmes	Kutztown University	8,000.00
Brennan	Holmes	East Stroudsburg University	10,000.00
Samantha	Hoover	Shippensburg University	----
Samantha	Hoover	Messiah University	56,000.00
Samantha	Hoover	Millersville University	8,000.00
Samantha	Hoover	Wilson College	36,000.00
Samantha	Hummer	Bloomsburg - Commonwealth University	----
Joshua	Rohrbaugh	PennState	----
Madelyn	Bell	Shippensburg University	----
Elaine	Biggerstaff	West Chester University	----

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