

West Muskingum Board of Education
Agenda
February 15, 2024
West Muskingum Middle School Library, 5:00 p.m.

Board Members:

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question Board member individually. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

Call to Order:

Pledge:

Roll Call:

Mr. Ankrum ____ Mr. Farley ____ Mrs. MacLaine ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

Public Participation:

Presentations:

I. TREASURER'S REPORT

1. Minutes of previous meeting(s) - Attachment

Recommendation to approve the minutes from the January 10, 2024 regular board meeting.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

2. Financial Report - Attachments

Recommendation to approve the January 2024 financial reports as presented.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

3. **Appropriation and Amended Certificate Modifications** – Hand Carry
Recommendation to approve the amended certificate modifications as presented.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

II. SUPERINTENDENT’S REPORT – PERSONNEL

1. **Retirement(s)/Resignation(s)**

Recommendation to approve the following retirement(s)/resignation(s):

Retirement

- Michelle Scott, WMMS Social Studies Teacher, effective end of 2023-2024 school year

Resignation

- Rick Theisen, General Utility, contingent upon approval of maintenance foreman approval, effective February 15, 2024

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

2. **Assistant Athletic Director Job Description**

Recommendation to approve the job description for assistant athletic director.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

3. **New Administrative Contract(s)**

Recommendation to approve the following administrative contract(s):

- Rick Theisen, Maintenance Foreman, for a two and one half (2.5) year contract (260 day contractual year), effective February 16, 2024 through July 31, 2026
- Nathan Brownrigg, Assistant Athletic Director, for a two (2) year contract (days as appointed by the athletic director), effective August 1, 2024 through July 31, 2026

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

4. **Supplemental/Limited 3313.53 Contract(s) FY24**

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2023-2024 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Courtney Prang	Head Track Coach	\$3,637.18
Garrett Frederici	Assistant Baseball Coach (.5 FTE)	\$1,091.15
Thomas Crowley	Assistant Baseball Coach (.5 FTE)	\$1,091.15
Andrew McGee	Assistant Baseball Coach	\$2,182.31
Christopher Pettit	Assistant Baseball Coach (funded by athletic account)	\$2,182.31
Taylor Evans	Assistant Track Coach	\$1,454.87
Benton Mowery	7-8 Track Coach	\$1,454.87
Alexus Bell	7-8 Track Coach	\$1,454.87

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

5. Supplemental/Limited 3313.53 Contract(s) FY24

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2023-2024 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Robert Moon	Assistant Track Coach	\$1,454.87

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

6. Supplemental/Limited 3313.53 Contract(s) FY25

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2024-2025 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Trysten Smith	Head Volleyball Coach	\$3,709.92

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

7. FMLA Leave(s) of Absence

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

- Alexis Wilfong, WMMS teacher
- Craig Smith, WMHS custodian

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

8. Unpaid leave

Recommendation to approve unpaid leave for the following employee(s). Accumulated personal and birthday days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Date(s)</u>
Chelsie Wright	WMMS teacher	March 8, 2024 (1 day)

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

9. WMLSD Classified Substitute List

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Mary Beth Jones	Cook	February 16, 2024
Michael Foster, Jr.	Custodian	February 16, 2024

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

10. MVESC Master Certificate Substitute List

Recommendation to approve the February 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

SUPERINTENDENT’S REPORT

11. WMHS Curriculum Guide – Second Reading

Recommendation to approve the WMHS 2024-2025 Curriculum Guide.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

12. Student Field Trip Request

Recommendation to approve the student field trip request to the National Archery Competition being held in Louisville, Kentucky. Competition dates are May 9 through May 11, 2024.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

13. META Bus Bid

WHEREAS, the West Muskingum Board of Education wishes to advertise and receive bids for the purchase of one (1) -81 passenger conventional school bus. THEREFORE, BE IT RESOLVED the West Muskingum Local Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of one (1) - 81 passenger conventional school bus.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

14. Sale of Bus

Recommendation to approve the trade-in sale of bus 54 (non-operational) to Complete Bus & Specialty Vehicles for the price of \$200.00.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

15. Bus Purchase

Recommendation to approve the purchase of one (1) 81 passenger 2023 Thomas Saf-T-Liner bus for the price of \$118,343.00, as outlined by Complete Bus & Specialty Vehicles, based on META Bus Bid.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

16. Ohio High School Athletic Association Membership

Recommendation to approve the yearly membership into the Ohio High School Athletic Association for the 2024-2025 school year.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

17. Winland Complete Landscape Service Contract - Attachment

Recommendation to approve the Winland Complete Landscape Service Contract in the amount of \$107,988.42 for mowing, lawn fertilization and weed control for West Muskingum Local School District.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

18. Donations

Recommendation to approve the following donation(s):

- West Muskingum Academic Fund to West Muskingum FBLA for the state conference - \$2,400.00

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

19. Student Handbooks and Student Athletic Handbook - Attachments

First reading of the WMES, WMMS and WMHS Student Handbooks and Student Athletic Handbook for the 2024-2025 school year.

20. Discussion Items

Open enrollment bussing
Visitor bleachers
Walkway in front of soccer field
Walkway ramp
LifeWise Academy

III. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

IV. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- _ personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation

- o dismissal, discipline, or demotion of employee(s) or student(s)
- o investigation of charges or complaints of employee(s) or student(s)
- _ consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _ conference with an attorney to discuss matters which are subject of pending or imminent court action
- _ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _ matters required by federal law or state statutes to be confidential
- _ specialized details of security arrangements

Motion: Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call:

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

V. Adjournment

Meeting Adjournment at _____ P.M.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____