Hampton Township School District
Request for Educational Travel with Family
Elementary

Student's Name: _____Grade/Building:_____

Your child's education is very important to you and to us. We advise you to schedule family travel during school vacations. However, we recognize that family travel can conflict with the school calendar. Please adhere to the following guidelines when you are making family plans for educational travel:

- *We expect students will be traveling with parent/guardians. The Elementary Student and their/Parent/guardian is responsible for getting course assignments, completing all learning objectives, and making up all course work. All work will be graded the day of return, unless otherwise arranged with specific teachers.*
- *Elementary Student and their/Parent/guardian is responsible to secure teachers' signatures for each class at least one week (5 school days) in advance of the family trip.*
- *These trips will not be approved if scheduled during a student's PSSA testing/standardized testing sessions.*
- *The maximum number of educational travel days allowed per year is 5 (five).*
- *If the student is traveling out of the country, district technology may not function; please notify the building principal with any questions or concerns.*

Please write a brief explanation explaining how this specific trip will be educational:

Date Trip Begins:_____ Date Returning to School:_____

Parent/Guardian Name:_____Contact#_____
(Please Print)

_____Date: _____
(Parent/Guardian Signature)

Comments/Acknowledgement and Signature of Teacher(s):

_____

_____

Absences to Date: _____*Counselor's Signature:*_____

Comments/Exceptional Conditions: _____

❒ *Request APPROVED* *Principal's Signature:* _____

❒ *Request Denied* *Date* _____ / _____ / _____