

Highland School District #203
HSHMS Library
Tuesday, December 19, 2023
Regular Board Meeting-7:00 p.m.

The **December 19, 2023, Regular Board Meeting** was called to order by Vice Chair David Barnes at 7:00 pm. Others present included Superintendent Mark Anderson, Board members David Barnes, Lupita Flores, and Cindy Reed, Leadership students Aylin Aguilera, Miguel Colin, Beñat Ibarretxe, Mia Torres, Salma Torres, and Ramberto Velador, and Recording Secretary Julie Notman. Director of Business & Operations Francis Badu and board members Nikki Keller and Carlos López were excused.

The **flag salute** was led by Lupita.

2. APPROVAL OF MINUTES

No one had any questions or corrections. Lupita moved to approve the **November 6, 2023, AM Board Meeting and the November 21, 2023, PM Regular Board Meeting Minutes**, as presented, Cindy 2nd; motion carried.

3. COMMUNICATIONS

a. Administrator Reports: The Board had read the reports and did not have any questions or comments.

b. Public Comment: None

4. UNFINISHED BUSINESS

a. 3rd Reading 6114 Policy-Gifts or Donations: Nikki, who was unable to attend this meeting, had asked if this policy could be tabled until the next meeting for further discussion. Cindy moved and Lupita 2nd to table Policy 6114-Gifts or Donations until the January 8, 2024 AM Board Meeting, motion carried.

5. NEW BUSINESS

a. Budget Status /Enrollment and Operations Report: Mark: Had a meeting yesterday with admin about looming budget shortages. Francis will give an in-depth review of the budget and shortages at the January AM meeting. Enrollment: The headcount and FTE are both up six students from November. Those that withdrew may re-enroll if absent due to extended traveling over the holidays. We are 43 FTE over what we budgeted (1023).

b. Personnel Report: Mark: November's Personnel Report includes a previously omitted posting for a Migrant Program para. December's report has two para resignations, Bailee Garent and Kaylee Mount, and the recently hired HS Math teacher, Chasda Clendinen-Watkins declined the position, as too expensive to move from Florida. Plans are in place for retaining the LT sub and posting for next year or possibly with a mid-year graduate if a likely candidate applies. Salvador Silva has been rehired to fill the new Operations Support position. Winter sports coaching positions have been mostly filled. We are looking closely at what positions to post and fill, or not, as we consider the budget. Lupita moved, Cindy 2nd, to approve the November 21, 2023 Personnel Report as corrected and the December 19, 2023 Personnel Report as presented; motion carried.

c. Legislative Report: Cindy: Nothing to report.

g. Payment of Bills-General, ASB, Capital Projects, and Payroll: The Board had reviewed the warrants, there were no questions. Cindy moved to pay the General Fund, ASB, Capital Projects, and Payroll as presented, Lupita 2nd; motion passed.

- **General Fund bills** for \$249,437.56 with warrants 77746 through 77838.
- **ASB Fund bills** for \$10,540.71 with warrants 7003 through 7025.
- **Capital Project bills** for \$40,086.73 with warrants 730 through 732.
- **Payroll Fund bills** for \$258,817.19 with warrants 77729 through 77745 and \$1,027,648.68 by direct deposit.

6. CALENDAR OF EVENTS:

Mark informed the board that the district office will be closed Dec. 25-29 as on the two days that week it would normally be open, the electricity will be turned off for HVAC prep work on the HMS/HHS building. The AM meeting will be January 8 and the PM meeting will be on January 16. No school on January 15 in observance of Martin Luther King Jr. day.

7. ADJOURNMENT

There being no further business, Vice Chair David Barnes adjourned the meeting at 7:11 pm.

Chair

Secretary