

**Magnolia School District  
Board of Education  
Special Meeting  
Minutes  
August 2, 2022  
7:00 P.M.**

Mr. Nick D'Amico opened the regular meeting at 7:01 p.m., leading the Pledge of Allegiance.

**PLEDGE ALLEGIANCE TO THE FLAG**

**Roll Call**

Mrs. Joyce Albrecht	Absent
Mrs. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mr. Mark Godfrey	Present
Mrs. Rebeca Lang Staffieri	Absent
Mrs. Karen Sorbello	Present
Mrs. Alyssa Vazquez-Colon	Present

**Other Attendee**

Mrs. Karen Macpherson, Superintendent  
Greg Gontowski, Business Administrator/Board Secretary  
Mr. Bill Morlok, Solicitor

**Mission Statement**

Mission Statement was read by Nick D'Amico.

**Approval of Minutes**

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on June 15, 2022

**Motioned by Mark Godfrey, Seconded by Rebecca Ammen**

**Vote: To approve Minutes**

**Voice Vote. All in favor**

**Motion Approved**

**Audience Participation  
I**

None

**Board of Education  
Business**

**BOARD OF EDUCATION BUSINESS**

**Unfinished Business**

None

**New Business**

School Boards Convention

**State and Local  
School Board  
Association**

None

**Superintendent's  
Report**

**Superintendent's Report**

**Information Items:**

**A. Curriculum/Programs**

1. Exploring a new universal screener

**B. Interdistrict**

1. Shared service with Sterling for ELL

**C. Public Relations/Liaison**

1. Liaison Meeting - September 26, 7pm

**D. Student/Parental Issue and Concerns** – None

**E. Buildings and Grounds**

1. Library construction underway. Furniture ordered.
2. Stage Lighting and Sound Companies have evaluated our system. Waiting for proposals.

**F. \*Negotiations/Contractual (Executive Session)**

1. Discussion of students #4339321030 and #7185428957 to discontinue enrollment at Magnolia Public School District due to lack of residency
2. Negotiations have started and the next meeting is in September.

**G. Misc**

1. Met with PTO Club. Exploring different options for trips pending bus availability.

**H. HIB** - None

**I Principal's Report** – None

**Personnel**

**Motion to Approve Personnel Items 1 through 22**

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**Sofia Capinha-Write  
Spanish Curriculum**

1. Ratification of Sofia Capinha to work 20 hours during the summer at \$40.00 an hour to write Spanish curriculum.

**Sofia Capinha – 10  
Hours Professional  
Development**

2. Ratification of Sofia Capinha to attend 10 hours of professional development at \$20.00 an hour.

**Colleen Roehr -Write  
Art Infused Technology  
Curriculum**

3. Ratification of Colleen Roehr to write Art Infused Technology Curriculum over the summer for the 22-23 school year not to exceed 24 hours at a rate of \$40.00 an hour ( to be taken out of ESSR 2).

**Dylan Smith to Assist  
Colleen Roehr – Write  
Art Infused Technology  
Curriculum**

4. Ratification of Dylan Smith to assist Colleen Roehr to write Art Infused Technology Curriculum over the summer at 20 hours at a rate of \$40.00 an hour ( to be taken out of ESSR 2 ).

**Carly Bond –July &  
August Home  
Instruction**

5. Ratification of Carly Bond to work 15 hours during the months of July and August for Home Instruction at a rate of \$40.00 an hour.

**Wendy Lombard –  
RBT’ Support – July &  
August**

6. Ratification of Wendy Lombard to work 6 hours of RBT support during the months of July and August at a rate of \$20.74 an hour.

**C.J. Penberthy -RBT  
Support July and  
August**

7. Ratification of C.J. Penberthy to work 9 hours of RBT support during the months of July and August at a rate of \$22.97 an hour.

**Loraine Sheilds &  
Emily Kozeniewski –  
Kindergarten  
Screenings – July**

8. Ratification of Lorraine Sheilds and Emily Kozeniewski to do kindergarten screenings July 27 and 28 at a rate of \$40.00 an hour for a total of 12 hours.

**Bill Keane – Substitute  
Custodian -Summer**

9. Ratification of Bill Keane to work as a substitute custodian during the summer at a rate of \$17.00 an hour.

**Katie Rickenbach and  
Erin Sorrentino – Social  
Media Advisors 8/1/22-  
6/30/23**

10. Ratification of Katie Rickenbach and Erin Sorrentino as Social Media Advisors to be paid a stipend of \$500 each from August 1, 2022 to June 30, 2023.

**Holly Keple -4<sup>th</sup> Grade  
Special Education  
Teacher**

11. Holly Keple as 4th grade special education teacher to start September 1, 2022 as a MA step 5 with a starting salary of \$64,186.

**Holly Keple – Summer  
Professional  
Development Training**

12. Holly Keple to do summer professional development training at \$20.00 an hour not to exceed 20 hours.

**Merri Hansen –Stipend  
for Coverage for  
Medical Leave**

13. Merri Hansen to receive a stipend of \$1750 for coverage for a medical leave in CST to be paid August 30, 2022.

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**Lighthouse Team  
Training 8/3/22**

14. The following staff to attend Leader in me lighthouse team training on Wednesday, August 3, 2022 for 5 hours each at a rate of \$20.00 an hour Kelly Livingston, Lezley Turnbull, Tricia Singleton, Haley Attanasi, Katie Rickenbach, Ashton Whittaker, Dan Carson, Dylan Smith, and Gunner Loper.

**Jennifer Pontarelli –  
Teach Mindfulness  
Series Class**

15. Jennifer Pontarelli to teach a mindfulness series class every Monday beginning September 1st through June 30th at a cost of \$40.00 an hour ( to be taken out of ESEA).

**Ashton Whitaker –  
Review and Revise  
Existing Curriculum**

16. Ashton Whitaker to review and revise existing curriculum at a rate of \$40.00 an hour for a total of 24 hours ( to be taken out of ESSR).

**Emily Kozeniewski –  
Professional  
Development 8/16/22 &  
8/17/22**

17. Emily Kozeniewski to attend Tools of the Mind professional development workshop on August 16th and 17th for 16 hours at a rate of \$20.00 an hour ( to be taken out of ESSR 2 ).

**Olivia Heyser – Primary  
Educator Conference  
9/30/22**

18. Olivia Heyser to attend a Primary Educator Conference at Camden County College on Wednesday, September 30, 2022 at a cost of \$149.00.

**Judy Flores CST  
Secretary-Work 10  
extra Days 22-23**

19. Judy Flores,cst secretary, to work 10 extra days for the 2022-2023 school year at a rate of \$196.63 a day.

**Renaissance Team to be  
Paid the Month of  
August to Plan Major  
Events for 22-23**

20. The following Renaissance team to be paid \$40.00 an hour for three hours each for a total of \$120.00 each to meet in the month of August to plan major events for the 22-23 school year Dave Cogan, Katie Rickenbach, Linda Rutherford, Gunner Loper, Elisa Rutherford, and Tricia Singleton.

**Staff Orientation**

21. The following staff to attend new staff orientation.

Emily Kozeniewski - \$40.00

Holly Keple - \$40

Julie Kemble - \$40.00

Dave Cogan - \$20.00

Daniel Carson - \$20.00

**Safety Care  
Recertification 8/17/22**

22. The following staff to attend Safety Care Recertification on August 17th for 6 hours.

Karin Carson - \$120.00

Gail Walters - \$120.00

Brian Johnson - \$120.00

G. Samuels - \$124.50

Wendy Lombard - \$124.50

**Motioned by Karen Sorbello, Second by Alyssa Vazquez-Colon**

**Vote: To approve Personnel Items 1 through 22**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D'Amico (5-0-0)**

**Motion Approved**

**Motion to Approve Facilities Item 1**

**Facilities**

**22-23 Annual Toilet  
Room Facilities for  
Kindergarten  
Classroom**

1. The 2022-2023 Annual Toilet Room Facilities for Kindergarten classroom #63

**Motioned by Karen Sorbello, Seconded by Mark Godfrey**

**Vote: To approve Facilities Item 1**

**Voice Vote. All in favor**

**Motion Approved**

**Motion to Approve Activities/Programs Item 1**

**Activities/Programs**

**Fund \$2,000.00 to  
Magnolia Renaissance  
Program 22-23**

1. The Magnolia Board of Education to fund \$2000 to the Magnolia Renaissance program for the 2022-2023 school year.

**Motioned by Mark Godfrey, Second by Rebecca Ammen**

**Vote: To approve Activities/Programs Item 1**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D'Amico (5-0-0)**

**Motion Approved**

**Motion to Approve Trips Item 1**

**Trips**

**Walking Trips 22-23**

1. All walking trips for the 2022-2023 school year.

**Motioned by Karen Sorbello, Seconded by Alyssa Vazquez-Colon**

**Vote: To approve Trips Item 1**

**Voice Vote. All in favor**

**Motion Approved**

**Motion to Approve Plans Items 1 through 7**

**Plans**

**Goals and Objectives  
22-23**

1. Magnolia Schools Goals and Objectives for the 2022-2023 school year (**Attachment**).

**APR Safe Return Plan**

2. Magnolia School APR Safe Return Plan.

**22-23 Nurses Service  
Plan – Submission to  
the County Office**

3. The 2022-2023 submission to the county office Magnolia’s Nurses Service Plan.

**22-23 Professional  
Development Plan**

4. The Magnolia Public School 2022-2023 Professional Development Plan.

**22-23 Teacher  
Mentoring Plan**

5. The Magnolia Public School 2022-2023 Teacher Mentoring Plan.

**22-23 Danielson  
Instrument for Teacher  
Observations**

6. To approve the Danielson Instrument for teacher observations during the 2022-2023 school year.

**Instrument for  
Administrator  
Evaluation Form**

7. To approve Instrument for administrator evaluation form to be completed on Oncourse Systems during the 2022-2023 school year.

**Completed on Oncourse  
Systems 22-23**

**Motioned by Mark Godfrey, Second by Karen Sorbello**

**Vote: To approve Plans Items 1 through 7**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D’Amico (5-0-0)**

**Motion Approved**

**Motion to Approve Policies Items 1 and 2**

**Policies #0163, 1511,  
2415, 3216, 4216 and  
5513**

1. Policies #0163,1511,2415,3216,3270,4216, and 5513.

**Policy and Regulations  
241 School Sponsored  
Publications**

2. The abolishment of Policy and Regulation 2431 School Sponsored Publications.

**Motioned by Mark Godfrey, Second by Alyssa Vazquez-Colon**

**Vote: To approve Policies Items 1 and 2**

**Voice Vote. All in favor**

**Motion Approved**

**Board Secretary Report**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items:**

**Board Actions**

**Board Actions:**

**Motion to Approve Items A through F**

**Bill List**

**A. Warrants**

The attached bill lists:

- June through July 2022 warrants (**Attachment A1**)

**Business Administrator to Continue Payment of all Bill until next BOE Meeting**

**B. Approval of Payment of Bills**

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

**OnCourse – Non Fair and Open 22-23**

**C. Non Fair and Open – To award a non fair and open contract to OnCourse for digital platform in an amount to exceed \$17,500.00 for the 2022-2023 school year.**

**White Glove – Non Fair and Open**

**D. Non Fair and Open – To award a non fair and open contract to White Glove Community Care for nursing services for student #39639502020 in an amount to exceed \$17,500.00 for the 2022-2023 school year.**

**WB Mason -Library Furniture**

**E. WB Mason – To approve purchase through ESCNJ Contract #22/23-08 with WB Mason for library furniture in an amount of approximately \$94,891.00.**

**Meal Prices 22-23**

**F. Meal Prices – To approve the following food service meal prices for the 2022-2023 school year:**

Paid Lunch	\$2.60 (No increase from 2019-2020)
Paid Breakfast	\$1.25
Adult Lunch	\$3.10

**Motioned by Mark Godfrey, Second by Alyssa Vazquez-Colon**

**Vote: To approve Items A through F**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D’Amico (5-0-0)**

**Motion Approved**

**Motion to Approve Items G through N and Addendum Item A**

**Gloucester Township Transportation Jointure**

**G Transportation Jointure – To approve a joint transportation agreement with Gloucester Township Board of Education from May 25, 2022 to June 30,**

2022 at a total estimated cost of \$9,680.00.

**Barrington BOE –  
tuition #4862158039  
21-22**

**H Tuition Contract** – To approve tuition contract with Barrington Board of Education for student #4862158039 in the amount of \$7,620.50 for tuition for the 2021-2022 school year.

**Gloucester Twp. BOE  
– Tuition #9836252063  
and #9342879487  
21-22**

**I Tuition Contract** – To approve tuition contract with Gloucester Twp. Board of Education for student #9836252063 in the amount of \$13,631.00 and student #9342879487 in the amount of \$13,415.00 for a tuition for the 2021-2022 school year.

**YALE – Tuition  
#6032576706 22-23**

**J Tuition Contract** – To approve tuition contract with YALE School West, Inc. for student #6032576706 in the amount of \$78,787.80 for a tuition for the 2022-2023 school year.

**Kingsway – Tuition  
and 1:1 #3375903109**

**K Tuition Contract** – To approve tuition contract with Kingsway Learning Center for student #3375903109 in the amount of \$68,245.80 for tuition and \$37,800.00 for a 1:1 aide for the 2022-2023 school year.

**Kingsway – Tuition  
#3963950202 22-23**

**L Tuition Contract** – To approve tuition contract with Kingsway Learning Center for student #3963950202 in the amount of \$68,245.80 for tuition for the 2022-2023 school year.

**GCSSSD ESY/Tuition  
#2647263793 and  
5157456913**

**M Tuition Contract** – To approve tuition contract with Gloucester County Special Services School District for student #2647263793 and #5157456913 in the amount of \$4,590.00 for ESY tuition for the 2022-2023 school year.

**GCSSSD – ESY  
Tuition/1:1 and 1:1 for  
21-22**

**N Tuition Contract** – To approve tuition contract with Gloucester County Special Services School District for student #5157456913 in the amount of \$3,760.00 for ESY 1:1 aide for 2022-2023 and \$41,580.00 (to be prorated) for a 1:1 aide for the 2021-2022 school year.

### Addendum

**IDEA**

**A IDEA Grant** – To approve submission and acceptance of the 2022-2023 IDEA Grant in the following amounts:

IDEA - \$102,025.00

IDEA PS - \$7,782.00

**Motioned by Mark Godfrey, Second by Alyssa Vazquez-Colon**

**Vote: To approve Items A through N and Addendum Item A  
Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Vazquez-Colon,  
Mrs. Sorbello and Mr. D’Amico (5-0-0)**

**Motion Approved**



**Audience Participation II** None

**Recess into Closed Session**

**RECESS INTO CLOSED SESSION at approximately 7:29 p.m.**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:44 p.m. this evening.

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**Motioned by Mark Godfrey, Seconded by Rebecca Ammen**

**Vote: To Enter Executive Session  
Voice Vote. All in favor (5-0-0)**

**Action will be taken after Executive Session**

**Resumption to Public Portion of the Meeting**

**RESUMPTION OF PUBLIC PORTION OF THE MEETING –7:41pm**

**Motioned by Alyssa Vazquez-Colon, Seconded by Mark Godfrey**

**Vote: To approve Resumption of Public Portion of the Meeting  
Voice vote. All in favor**

**#4339321030 &  
#7185428957  
Discontinue Enrollment at Magnolia School**

**Motion to have the students #4339321030 and # 7185428957 are not residents of Magnolia and to discontinue enrollment at Magnolia School.**

**Motioned by Mark Godfrey, Seconded by Rebecca Ammen**

**Vote: To approve to Discontinue Students Enrollment at Magnolia School  
Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Vazquez-Colon,  
Mrs. Sorbello and Mr. D'Amico (5-0-0)**

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 7:42 pm by Alyssa Vazquez-Colon Seconded by  
Mark Godfrey**

**Vote: To Adjourn meeting  
Voice Vote. All in favor**

**Respectfully submitted,**

**Greg Gontowski  
Board Secretary**

