

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
April 18, 2023  
7:00 P.M.**

Mr. Nick D'Amico opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

**Roll Call**

**PLEDGE ALLEGIANCE TO THE FLAG**

Mrs. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mr. Mark Godfrey	Present
Mrs. Rebeca Lang Staffieri	Present
Mrs. Karen Sorbello	Present
Mrs. Alyssa Vazquez-Colon	Absent
Mr. Dale Martin	Present

**Other Attendees**

Mrs. Karen Macpherson, Superintendent  
Mr. Bill Morlok, Solicitor

**Mission Statement**

Mission Statement was read by Nick D'Aminco.

**Approval of Minutes**

- Minutes of the Regular Board of Education meeting held on March 15, 2023

**Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri**

**Vote: To approve Minutes**

**Voice Vote. All in favor**

**Audience**

**Motion Approved**

**Participation I**

None

**Board of Education  
Business**

**BOARD OF EDUCATION BUSINESS**

**Unfinished Business**

None

**New Business**

None

**State and Local  
School Board  
Association**

None

**Superintendent's  
Report**

**Superintendent's Report**

**Information Items:**

**A. Curriculum/Programs**

1. Math Programs - Envisions

**B. Interdistrict - None**

**C. Public Relations/Liaison-**

1. ClassH Room is due to air on April 19, 2023 on Fox at 6:30 pm.

**D. Student/Parental Issue and Concerns - None**

**E. Buildings and Grounds**

1. A lockdown was conducted on March 7, 2023
2. A fire drill was conducted on March 29, 2023

**F. \*Negotiations/Contractual (Executive Session)**

1. Superintendent will give an update

**G. Misc- - None**

**H. HIB**

1. 1 HIB to report at this time (founded)HIB to report at this time

**I Principal's Report –**

1. Mr. Sorrentino's report (**Attached**)
2. Mrs. Marly's report (**Attached**)

**Personnel**

**Motion to Approve Personnel Items 1 through 5**

**Teaching Staff-  
Summer Development  
wotj SEL Math and  
Language Arts**

**Lighthouse Committee  
Staff – Participating in  
Summer Meetings and**

**Personnel**

1. All Teaching staff and teaching assistants/aides not to exceed 10 hours for summer professional development to be aligned with our SELmath and language arts initiatives. Teachers to be paid \$20.00 an hour and teaching assistants/aides to be paid their hourly rate (to be taken out of Title II)

**Trainings**

2. The following Lighthouse Committee staff members to be paid \$20.00 an hour over the summer not to exceed 10 hours for participating in meetings and trainings (to be taken out of ESSR II)

Lezley Turnbull, Tricia Singleton, Haley Attanasi, Katie Rickenbach, Ashton Whittaker, Ali Gilley, Dan Carson, Patty Constantine, Dan Carson, Dylan Smith and Gunner Loper.

**Lighthouse Committee Staff – Designing Activities 2023-2024**

3. The following Lighthouse Committee staff members to be paid \$40.00 an hour over the summer not to exceed 10 hours for designing activities for the 23-24 school year ( to be taken out of ESSR II)

Lezley Turnbull, Tricia Singleton, Haley Attanasi, Katie Rickenbach, Ashton Whittaker, Ali Gilley, Dan Carson, Patty Constantine, Dan Carson, Dylan Smith and Gunner Loper.

**Ashton Whitaker – Creating and Planning summer 2023 Enrichment Program**

**Summer Programs and Staff 2023-2024**

4. Ashton Whitaker to be paid \$40.00 an hour for 12 hours at a total of \$480.00 for creating and planning of our summer 2023 enrichment Program.

5. The following summer programs and staff for the 2023-2024 school year which will run from July 5th through July 28, 2023 ( Tuesday, Wednesday, Thursday)

ESY will also run August 1, 2, 3

**Extended School Year**

**Teachers**

Gail Walters - 44 hours at a rate \$40.00 an hour for a total of \$1760.00  
Karin Carson - 44 hours at a rate of \$40.00 an hour for a total of \$1760.00  
Sandy Marlys - 42 hours at a rate \$40.00 an hour for a total of \$1680.00  
Emily Green Hamilton -15 hours at a rate of \$40.00 an hour for a total of \$600.00  
Carly Bond- 12 hours at a rate of \$40.00 an hour for a total of \$480.00

**ABA**

Wendy Lombard - 44 hours at a rate of contracted hourly rate

**Summer Enrichment**

Ashton Whitaker - Director of Program \$2500.00  
Haley Attanasi - 44 hours at a rate of \$40.00 an hour for a total of \$1760  
Carly Bond - 44 hours at a rate of \$40.00 an hour for a total of \$1760.00  
Nicole Clark - 44 hours at a rate of \$40.00 an hour for a total of \$1760.00  
Leah Hallahan - 44 hours at a rate of \$40.00 an hour for a total of \$1760.00  
William Keane - 440 hours at a rate of \$40.00 an hour for a total of \$1760.00  
Julie Kemble - 44 hours at a rate of \$40.00 an hour for a total of \$1760.00  
Emily Kozeniewski - 44 hours at a rate of \$40.00 an hour for a total of \$1760.00  
Steve Kreal - 44 hours at a rate of \$40.00 an hour for a total of \$1700.00  
Gunner Loper -44 hours at a rate of \$40.00 an hour for a total of \$1760.00  
Katie Rickenbach - 44 hours at a rate of \$40.00 an hour for a total of \$1760.00  
Colleen Roehr - 44 hours at a rate of \$40.00 an hour for a total of \$1760.00  
Steve Taylor - 44 hours at a rate of \$40.00 an hour for a total of \$1760.00

**Teaching Assistants**

Caterina Macrina - 44 hours at a rate of contracted hourly rate  
Vicki Scott - 44 hours at a rate of contracted hourly rate  
Lillian Shockley - 44 hours at a rate of contracted hourly rate

**Summer SEL/Counseling**

Jamie Devecchis - 18 hours at \$40.00 an hour for a total of \$720.00

**Motioned by Mrs. Karen Sorbello, Seconded by Mrs. Rebecca Lang Staffieri**

**Vote: To approve Personnel Items 1 through 5**

**Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Lang Staffieri , Mr. Godfrey, Mr. Martin, Karen Sorbello, and Mr. D’Amico (6-0-0)**

**Art Teacher Job  
Description**

**Motion Approved**

**Motion to Approve Job Descriptions 1 and 2**

**Music/Instructional  
Teacher Job  
Description**

**Job Descriptions**

1. The Elementary Art Teacher job description  
[Art Teacher job description.pdf](#)
2. The Elementary Music/Instructional Teacher job description  
[Music and Instrumental job description.pdf](#)

**Motioned by Mrs. Rebecca Lang Staffieri, Seconded by Mrs. Rebecca Ammen**

**Vote: To approve Job Descriptions Item 1 and Item 2**

**Voice Vote. All in favor**

**Preschool Plan and  
Budget Submission to  
the County Office**

**Motion Approved**

**Motion to Approve Plans Items 1 and 2**

**NJDOE Equivalency  
Application Submission  
to the County Office**

**Plans**

1. The Magnolia School 2023-2024 Preschool Plan and Budget submission to the County office.
2. The Magnolia School NJDOE Equivalency Application submission to the County office.

**Motioned by Mrs. Karen Sorbello, Seconded by Mr. Mark Godfrey**

**Vote: To approve Plans Items 1 and 2**

**Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Lang Staffieri , Mr. Godfrey, Mr. Martin, Karen Sorbello, and Mr. D’Amico (6-0-0)**

**Motion Approved**

**Motion to Approve Policies Items 1 through 5**

**Policies**

The following updated policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

Revisions of policies and regulations # 2520, 3217,5305,5308,5310,

**First Reading Corporal Punishment Policy**

Policies # 6112, 6311, 7440.9140

**First Reading Federal Awards/Funds Internal Controls**

1. First reading of policy 4217 Use of Corporal Punishment [Policy 4217.pdf](#).

**First Reading Federal Funds Duplication of Benefits**

2. First reading of Regulation #6115.01 Federal Awards/Funds Internal Controls .

3. First reading of Policy # #6115.04 Federal Funds Duplication of Benefits [Policy 6115.04.pdf](#).

**Abolishment of Public Relations Policy**

4. Abolishment of policy #9100 Public Relations.

**Abolishment of Citizen Advisory Committee**

5. Abolishment of regulation #9140 Citizen Advisory Committee.

**Motioned by Mrs. Karen Sorbello, Seconded by Mr. Mark Godfrey**

**Vote: To approve Policies Item 1 through 5  
Voice Vote. All in favor**

**Board Secretary Report**

**Motion Approved**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items:**

Financial Disclosure Reminder!!! – Due April 30th

**Board Actions**

**Board Actions:**

**Monthly Reports**

**Motion to Approve Items A through D**

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of July 2021 through June 2022 (**Attachment A1 & A2**).

**Transfer of Funds**

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of July 2021 through June 2022 (**Attachment B1**).

**Financial Reports**

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2021 through June 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**).
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2021 through June 2022. The Treasurer's Report and Secretary's report are in agreement for the month of July 2021 through June 2022. (**Attachment C2**).
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Warrants**

**D. Warrants**

The attached bill lists:

- April 2023 warrants (**Attachment D1**)

**Motioned by Karen Sorbello, Seconded by Mark Godfrey**

**Vote: To approve Items A through D**

**Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Lang Staffieri , Mr. Godfrey, Mr. Martin, Karen Sorbello, and Mr. D'Amico (6-0-0)**

**Motion Approved**

**Recess into Closed Session**

**Open Audience Participation II – None**

**Executive Session**

**RECESS INTO CLOSED SESSION at approximately 7:15 p.m.**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:15 p.m. this evening.

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Staff member discussion )

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**Motioned by Karen Sorbello, Seconded by Mark Godfrey**

**Vote: To Enter Executive Session  
Voice Vote. All in favor (6-0-0)**

**Resumption to  
Public Portion of the  
Meeting**

**Action will be taken after Executive Session**

**RESUMPTION OF PUBLIC PORTION OF THE MEETING -7:27 pm**

**Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen**

**Vote: To approve Resumption of Public Portion of the Meeting  
Voice vote. All in favor**

**Settlement Agreement Student #464918678 Motion to Approve Addendum Items 1 through 4**

**Dan Carson – Stipend as Interim Supervisor of Curriculum and instruction for 23-24**

**Dan Carson – Work the Months of July and August 2023**

**Renaissance Trips 22-23**

1. Approve settlement agreement as to student #464918678 relating to supplemental services.
2. Dan Carson to be give a stipend of \$5000 as Interim Supervisor of Curriculum and Instruction for the 23-24 school year.
3. Dan Carson to work the months of July and August 2023 not to exceed 15 days at his per diem rate.
4. The following Renaissance trips for the remainder of 2022-2023 school year:  
May 19, 2023 - fun Plex in Mt. Laurel NJ  
June 1, 2023 - Great Adventure

**Motioned by Mrs. Karen Sorbello, Seconded by Rebecca Ammen**

**Vote: To approve Addendum Items 1 through 4**

**Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Lang Staffieri , Mr. Godfrey, Mr. Martin, Karen Sorbello, and Mr. D’Amico (6-0-0)**

**Adjournment**

**Motion Approved**

**ADJOURNMENT**

**Motion to adjourn meeting at 7:29 pm by Mark Godfrey Seconded by Rebecca Lang-Staffieri**

**Vote: To Adjourn meeting**

**Voice Vote. All in favor**

**Respectfully submitted,**

**Greg Gontowski  
Board Secretary**





