

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
June 14, 2023  
7:01 P.M.**

Mr. Nick D’Amico opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

**PLEDGE ALLEGIANCE TO THE FLAG**

**Roll Call**

Mrs. Rebecca Ammen	Present
Mr. Nick D’Amico	Present
Mr. Mark Godfrey	Present
Mrs. Rebeca Lang Staffieri	Present
Mrs. Karen Sorbello	Present
Mrs. Alyssa Vazquez-Colon	Present
Mr. Dale Martin	Present

**Other Attendees**

Mrs. Karen Macpherson, Superintendent  
Greg Gontowski, Business Administrator/Board Secretary  
Mr. Bill Morlok, Solicitor

**Mission Statement**

Mission Statement was read by Nick D’Aminco.

**Presentation**

**Presentation:**

-Preschool Lottery drawing

- Mr. Sorrentino discussed the School Safety Data Submission Magnolia’s Harassment Intimidation and Bullying (HIB) trends for the 2022-2023 school year

**Approval of Minutes**

1. Minutes and Executive Session Minutes of the Regular Board of Education meeting held on April 18, 2023
2. Minutes and Executive Session Minutes of the Regular Board of Education meeting held on May 2, 2023

**Motioned by Rebecca Lang Staffieri, Seconded by Mark Godfrey**

**Vote: To approve Minutes  
Voice Vote. All in favor**

**Motion Approved**

**Audience Participation I – None**

**BOARD OF EDUCATION BUSINESS**

**Audience Participation I**                      **None**

**Unfinished Business**                      **None**

**New Business**                              **None**

**State and Local School Board Association Superintendent's Report**                      **Superintendent's Report**

School Performance Report - Karen Macpherson

**Presentation:**

**School Performance Report Presentation**                      1. Karen Macpherson gave an end of year report of Magnolia's Goals and Objectives for the 2022-2023 school year (**Attachment**)

**Information Items:**

**A. Curriculum/Programs:**

**Training of Envision Math**                      1. Training for Envision Math was held on June 12 and 13 for all Math teachers grades K-8.

**Summer Enrichment Program**                      2. The Summer Enrichment program begins July 5 and runs for 4 weeks. We have 120 students that signed up to participate.

**Preschool Program 23-24**                      3. Our Preschool Program will begin full days in the 2023-24 school year. A Lottery (Random.org) will be used to choose the students for spots available.

**. B. Interdistrict:** - None

**C. Public Relations/Liaison** - None

**D. Student/Parental Issue and Concerns**

**Student #5453840599 Home Instruction 23-24**                      1. FYI that student #5453840599 is doing home instruction for the 23-24 school year.

**E. Buildings and Ground**

1. A fire drill was conducted on May 11, 2023

2. A lockdown was conducted on May 24, 2023
3. A fire drill was conducted on June 1, 2023
4. A shelter in place was conducted on June 12, 2023

**F. \*Negotiations/Contractual (Executive Session)**

1. To discuss the Superintendent's evaluation.

**G. Misc**

1. Athletic Director Stipend to form an Interscholastic Schedule for Basketball.

**H. HIB** - None

**Principal's Report**

1. Mr. Sorrentino's report (**Attachment**)
2. Mrs. Marly's nurses report (**Attachment**)

**Personnel**

**Motion to Approve Personnel Items 1 through 20**

**Colleen Roehr – Art Show – 10 Additional Hours**

1. Ratification of Colleen Roehr to be given an additional 10 hours at a rate of \$20.00 an hour to prepare for the Magnolia Art show.

**Accept with regret the Retirement of Lillian Shockley 10/1/23**

2. To accept the retirement of Lillian Shockley effective October 1, 2023 after 25 years of service to the Magnolia School District.

**Accept with regret the Resignation of Karin Carson 8/1/23**

3. To accept the resignation of Karin Carson as special education teacher effective August 31, 2023 (**Attachment**).

**Katie Rickenbach- Maternity Leave 11/27/23 and MLA – return 5/1/24**

4. Katie Rickenbach to take maternity leave effective November 27, 2023 and invoke FMLA with a return date of May 1, 2024.

**Michele Orlando – Teachers Aid 9/1/23**

5. Michele Orlando as teachers aide effective September 1, 2023 at a starting step 14 with a salary of \$21,626.

**Katherine Forte- Science Teacher 9/1/23**

6. Katherine Forte as science teacher to begin September 1, 2023 at a starting salary on a MA step 1 \$59,861.

**Nicholas Hauscin- Special Education Teacher 9/1/23**

7. Nicholas Hanuscin as special education teacher to begin September 1, 2023 at a starting salary on a MA step 5 \$65,86.

**Jordan Hafto -  
Kindergarten Teacher  
9/1/23**

8. Jordan Hafto as kindergarten teacher to begin September 1, 2023 at a starting salary on a BA step 1 \$57,425.

**Bill Keane and  
Stephen Taylor –  
Summer Custodial**

9. Bill Keane and Stephen Taylor as summer custodial help at a rate of \$17.00 an hour.

**Lorraine Shields -Pre-  
School Screening – 10  
Hours**

10. Lorraine Shields to be given 10 hours over the summer to do pre-school screening at a rate of \$40.00 an hour.

**Jonathan Kennedy –  
Rowan University  
Student – Complete  
Clinical Practice 23-  
24**

11. Jonathan Kennedy, a student from Rowan University to complete his Clinical Practice for the 23-24 school year with Nick Borgese and Carly Bond.

**Attanasi, Dobleman,  
Roehr, Kozeniewski,  
Borgese and  
Sorrentino – Summer  
10 Hours**

12. The following employees to be paid an additional 10 hours over the summer for professional development in new grade levels at a rate of \$20.00 an hour  
Haley Attanasi, Stacey Dobleman, Colleen Roehr, Emily Kozeniewski, Nick Borgese, and Erin Sorrentino ( to be taken out of Title II).

**Hafto, Morris, Forte  
and Hauscin –  
Summer 20 Hours**

13. The following new hires to be paid for 20 hours over the summer for professional development at a rate of \$20.00 an hour ( to be taken out of Title II) Jordan Hafto, Ashley Morris, Katherine Forte, and Nicholas Hanuscin  
The following employees to be paid \$40.00 an hour for 6 hours each over the summer to write curriculum ( to be taken out of ESSR II)

Stacey Dobleman - Pre K Curriculum ( Tools of the Mind)

Julie Kemble Grade 1 ELA ( Implementing Engaging Readers into the current Curriculum.

Leah Hallahan to write and update grade 3 Math Curriculum

Dylan Smith - Grade 7 Accelerated Math Curriculum

Jamie DeVecchis - Grade 7 Accelerated Math Curriculum

**Sophia Capinha – 12  
Hours During July  
and August**

14. Sophia Capinha to be work 12 hours during the months of July and August at a rate of \$40.00 an hour to develop curriculum for grades 7 and 8.

**Sophia Capinha – 15  
Hours During July  
and August**

15. Sophia Capinha to work 15 hours during the months of July and August at a rate of \$40.00 an hour for Spanish Enrichment Camp.

**Lisa Michalowski –  
Independent Data  
Consultant 23-24**

16. Lisa Michalowski as an independent data consultant for the 23-24 school year

at a rate of \$25.00 an hour for 5 hours a day not to exceed 20 days.

**Judy Flores – Stipend  
\$500 23-24 – Spanish  
Translations**

17. Judy Flores to be paid a stipend of \$500 for the 23-24 school year to do spanish translations ( to be paid on June 15, 2024).

**Heather Knapp  
McGuirl -Stipend  
\$300 a Month 23-24  
for Scheduling  
Coverages**

18. Heather Knapp McGuirl to be given a stipend of \$300 a month for the 23-24 school year for scheduling coverages from September 1, 2023 - June 30, 2024.

**Carry Over Vacation**

19. Carry over vacation days for the following employees’

- |                          |                       |
|--------------------------|-----------------------|
| Rich Adamski - 4 days    | Patti Clark - 5 days  |
| Richard Clement -5 days  | Ryan Ko - 5 days      |
| Heather McGuirl - 5 days | Merri Hansen - 5 days |
| Judy Flores - 3 days     | David Logana - 5 days |
| David Ledent - 1 day     |                       |

**Superintendent to  
Hire Staff as Needed  
Prior to August 2023  
BOE Meeting**

20. The superintendent to hire staff as needed prior to the August 2023 board meeting.

**Motioned by Karen Sorbello, Second by Rebecca Lang Staffieri**

**Vote: To approve Personnel Items 1 through 20**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Martin, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**Motion Approved**

**Activities/Programs/Plans/Workshop and Policies**

**Dave Cogan –  
Interscholastic  
Athletic Director  
Basketball \$1,000.00  
Stipend**

**Motion to Approve Activities/Programs Items 1 through 3**

1. Dave Cogan to be an interscholastic athletic director for our basketball program at a stipend of \$1000 ( **Superintendent discussed**)
2. The following staff to chair and co-chair our extra curricular activities/programs for the 2023-2024 (**Attachment**)
3. Katie Forte to chair a Science Club on Tier 2 with a stipend of \$1340.00

**Extra Curricular  
Activities/Programs  
23-24**

**Katie Forte – Science  
Club – Stipend  
\$1,1340.0**

**Plans**

**APR Safe Return  
Plan**

1. Magnolia School APR Safe Return Plan

**Workshop**

**Erin Hobbs-Safety  
Care Trainer 8/14/23**

1. Erin Hobbs to attend Safety Care Trainer Training on August 14, 2023 in Mt. Laurel NJ at a cost of \$1,750 (to be taken out of Title II).

**Policies**

**Revision of Policy  
39270**

1. Revision of policy #9270 Home Schooling and Equivalent Education (Attachment).

**Motioned by Rebecca Lang Staffieri, Second by Dale Martin**

**Vote: To approve Activities/Programs/Plans/Workshop and Policies  
Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Martin, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D'Amico (7-0-0)**

**Motion Approved**

**Board Secretary  
Report**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items:**

**Board Actions**

**Board Actions:**

**Motion to Approve Items A and B**

**Bill List**

**A. Warrants**

The attached bill lists:

- June 2023 warrants (Attachment A1)

**Business**

**Administrator to  
Continue Payment of  
all Bill until next BOE  
Meeting**

- B. Bills – Approval to pay bills prior to the next board meeting due to the time length between meetings being greater than one month.**

**Motioned by Mark Godfrey, Seconded by Rebecca Lang Staffieri**

**Vote: To approve Items A and B**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Martin, Mrs. Vazquez-Colon, Mrs. Sorbello and \*\*Mr. D'Amico (7-0-0) \*\* Nick D'Amico Abstained to ESS**

**Motion Approved**

**Motion to Approve Items C through V**

**Professional Services  
2023-2024**

- C. Professional Services – It is recommended that the Board of Education approve the following Resolution authorizing the appointment of Board**

Solicitor, School Auditor, Architect of Record, Brokers of Record, Custodian of School Funds, Physical Therapy Provider, Occupational Therapy Provider, and Substitute Staffing Services.

**RESOLUTION**

**WHEREAS**, the local Public Contracts Law (NJSA 40A:11.1 et seq. and 18A:18A-5) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Magnolia in the County of Camden, New Jersey, is hereby appointing the following persons to serve in the designated positions for the 2023-2024 school year:

Parker McCay	Solicitor	\$185.00/hour
Bowman and Company, LLP	School Auditor	\$34,620.00
Garrison Architects	Architect of Record	\$35.00-150.00/hour
Burlington County Joint Insurance Fund	Liability/Workers Comp Insurance	Per Insurance Requirements
Hardenbergh Insurance Group	Insurance Broker of Record	Per Insurance Requirements
Brown & Brown Benefit Advisors	Health Insurance Broker of Record	Per Insurance Requirements
Robin Sarlo	Custodian of School Funds	\$3,200.00
Partners In Pediatrics	Occupational Therapy	\$80.00/hour
Virtua PT and Rehab	Physical Therapy	\$81.00/hour

A copy of this Resolution shall be published in the official newspaper of the Board of Education as required by law within ten (10) days of its passage.

**Audit Peer Review**

**D. Audit Peer Review** – To recognize the Peer Review Report conducted on Bowman & Company and that Bowman & Company is in compliance for the 2023-2024 school year for completion of the 2022-2023 audit.

**Health Care Providers**

**E. Health Care Providers** – To approve the following health care providers for

Magnolia Board of Education Meeting held on June 14, 2023

the 2023-2024 school year:

Amerihealth, Horizon, Benecard, National Vision Administrators

**Board Secretary 23-24**

**F. Board Secretary** – It is recommended that the Board of Education approve Greg Gontowski to serve as the Board Secretary for the 2023-2024 school year.

**Business**

**Administrator 23-24**

**G. Business Administrator** – It is recommended that the Board of Education approve Greg Gontowski to serve as the Business Administrator for the 2023-2024 school year.

**Official Newspaper**

**H. Official Newspaper** – It is recommended that the Board of Education approve the following official newspapers:  
 ✓ Courier Post  
 ✓ The Retrospect

**Website**

**I. Website** – It is recommended that the Board of Education approve to designate the Magnolia School website [www.magnoliaschools.org](http://www.magnoliaschools.org) as an official site for advertising for the Magnolia Board of Education.

**403B Providers**

**J. 403B Providers** – It is recommended that the Board of Education approve the following 403B providers:  
 ✓ Security Benefit Group;  
 ✓ Ameriprise Financial Services, Inc;  
 ✓ Lincoln Investment Planning, Inc;  
 ✓ ING Life Insurance & Annuity Company;  
 ✓ American General Disability  
 ✓ AXA Equitable  
 ✓ Prudential Insurance Company of America

**Meeting Dates 23-24**

**K. Meeting Dates** – It is recommended that the Board of Education approve the Regular meeting dates for the 2023-2024 school year, to typically take place on the third Tuesday of the month at 7:00 PM, at the Magnolia School, unless otherwise noted.

2023	2024
	January 4, 2024 * (First Thursday)
August 15, 2023	February 20, 2024
September 19, 2023	March 19, 2024
October 17, 2023	April 16, 2024
November 21, 2023	May 7, 2024 **
December 19, 2023	June 25, 2024 (Fourth Tuesday)

**Curriculum, Textbooks and Policies**

**L. Curriculum, Textbooks and Policies** – It is recommended that the Board of Education approve to accept and reaffirm the curriculum and textbooks, policies, practices and procedures of the Magnolia Board of Education



recognizing that these items may be amended when necessary with Board approval.

**Photocopy Fee**

**M. Photocopy Fee** – It is recommended that the Board of Education approve to establish a photocopy fee as per OPRA regulations; five cents (\$.05) per page for standard size documents and seven cents (\$.07) for legal size documents.

**Depository of School Funds**

**N. Depository of School Funds** – It is recommended that the Board of Education approve Republic Bank as the depository of school funds.

**Account Signatories**

**O. Account Signatories** – It is recommended that the Board of Education approve the following

<u>Account</u>	<u>Requirements/Signatories</u>
Student Activity Account	Superintendent Principal Business Administrator/Board Secretary Requires two (2) signatures
General Fund Account	Board President Treasurer Business Administrator/Board Secretary Superintendent Requires three (3) signatures
Flexible Spending Account	Board President Treasurer Business Administrator/Board Secretary Superintendent Requires two (2) signatures
Unemployment Trust Fund	Treasurer Business Administrator/Board Secretary Requires one (1) signature
Scholarship Fund	Treasurer Business Administrator/Board Secretary Requires one (1) signature
Payroll Account	Treasurer Business Administrator/Board Secretary Requires one (1) signature
Agency Account	Treasurer Business Administrator/Board Secretary Requires one (1) signature

**Physicians/Individuals Providing Services 2023-2024**

**P. Physicians/Individuals Providing Services** – It is recommended that the Board of Education approve the following physicians/individuals to provide psychological evaluations during the 2023-2024 school year:

Dr. James Hewitt

**District Appointments and Assignments**

**Q. District Appointments and Assignments** – It is recommended that the Board of Education approve the following appointments and assignments:

- Affirmative Action Officer – Superintendent
- Title IX Coordinator – Curriculum Supervisor
- 504 Compliance Officer – Social Worker
- ADA Coordinator – CST Supervisor
- Health/Safety Compliance Officer – School Nurse
- Custodian of Records (student/employee) – Superintendent
- Custodian of Records (OPRA) – Business Administrator
- Right to Know Officer – Supervisor of Maintenance
- Substance Abuse Coordinator – Social Worker

**Chart of Accounts 2023-2024**

**R. Chart of Accounts** – It is recommended that the Board of Education approve the 2023-2024 Chart of Accounts.

**Petty Cash 2023-2024**

**S. Petty Cash** – It is recommended that the Board of Education approve establishing a \$500.00 petty cash fund for the 2023-2024 school year, effective July 1, 2023.

**Pre-Payment Authorization**

**T. Pre-Payment Authorization** – It is recommended that the Board of Education approve to authorize the business administrator/business office to pay selected invoices prior to board meetings for items such as utilities and contracted services. These payments will subsequently be approved at the next Board meeting. (**Attachment T1**)

**E-Rate Consultant 2023-2024**

**U. E-Rate Consultant** – It is recommended that the Board of Education approve the service agreement renewal with e2e Exchange as E-rate Consultant for 2023-2024.

**Woodlynne Kitchen Use 2023-2024**

**V. Woodlynne Kitchen Use** – To approve Interlocal Service Agreement with Woodlynne Board of Education for kitchen facility usage for the 2023-2024 school year in the amount of \$12,000.00 year. (**Attachment V1**)

**Motioned by Mark Godfrey, Seconded by Rebecca Ammen**

**Vote: To approve Items A through D and F through V**  
**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Martin, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**Vote: To approve Item E**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Martin, \*\*Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D’Amico (6-0-1) \*\*Mrs. Vazques-Colon – Abstained**

**Motion Approved**

**Motion to Approve Items W through RR**

**YALE – Tuition -  
#9436434053 23-24**

**W. Tuition** - To approve a tuition contract with YALE School West, Inc. for student #9436434053 in the amount of \$88,111.80 for the 2023-2024 school year.

**YALE -Tuition  
#6032576706 23-24**

**X. Tuition** - To approve a tuition contract with YALE School West, Inc. for student #6032576706 in the amount of \$88,111.80 for the 2023-2024 school year.

**WB Mason – Non  
Fair and Open 23-24**

**Y. Non Fair and Open** – To award non fair and open contract to WB Mason for the 2023-2024 school year for various supplies in an amount to exceed \$17,500.00.

**ESS Northeast – Non  
Fair and Open**

**Z. Non Fair and Open** – To award non fair and open contract to ESS Northeast, LLC for the 2023-2024 school year for substitute staffing services in an amount to exceed \$17,500.00. (Note: RFP was done for the 2021-2022 school year).

**Audit 6/30/22**

**AA. Audit** – To approve acceptance of the June 30, 2022 audit report with one recommendation. The audit was officially presented at the June 14, 2023 meeting and a summary of audit was made available to the public.

**Corrective Action  
Plan 6/30/23**

**BB. CAP** – To approve the corrective action plan for the June 30, 2022 audit (**Attachment BB1**).

**JIF Premium**

**CC. JIF Premium** – County Insurance Pool Joint Insurance Fund (BCIPJIF) insurance coverage and student accident coverage for the 2023-2024 school year at a cost of \$98,727.00.

**Resolution 2023-61-  
BIPJI**

**DD. Resolution 2023-6-1** – Resolution directing the distribution of net returned surplus funds held by Burlington County Insurance Pool Joint Insurance Fund in the amount of \$2,678.00 to be used to offset the 2023-2024 premium (**Attachment G1**).

**PL 2015 Chapter 47**

**EE. PL 2015 Chapter 47** – To recognize the attached list to be in compliance with PL 2015 Chapter 47 (**Attachment EE1**).

**CM3 Non Fair and  
Open 23-24**

**FF. Non Fair and Open** – To award a non fair and open contract to CM3 for HVAC services in an amount to exceed \$17,500.00 for the 2023-2024 school year.

- Bayada Non Fair and OPEN 23-24**      **GG Bayada** - To award a non fair and open contract to Bayada Home Health Care, Inc. for substitute nursing services in the amount of \$70.00 per hour for the 2023-2024 school year in an amount to possibly exceed \$17,500.00.
- CCESC - WIN**      **HH CCESC - WIN** – To approve the attached county-wide mental health service agreement with Camden County Educational Services Commission. **(Attachment HH1)**
- ESEA Grant 23-24**      **II. ESEA Grant** – To approve submission and acceptance of the 2023-2024 ESEA Grant in the following amounts:
- Title I - \$99,055.00  
Title II - \$12,844.00  
Title IV - \$10,000.00
- ESEA Grant Title III 23-24**      **JJ. ESEA Grant** – To approve not to apply for ESEA Title III funds in the amount of \$1,104.00 for the 2023-2024 year.
- TriCare – Transportation 23-24**      **KK. TriCare** - To award a non fair and open contract to Tri Care Medical Transportation for student transportation services for the 2023-2024 school year in an amount to exceed \$17,500.00.
- Amazing Transformation – Non Fair and Open 23-24**      **LL Amazing Transformations**  
To award non fair and open contract to Amazing Transformations for the 2023-2024 school year for autism and behavioral consultative services in an amount to exceed \$17,500.00.
- OnCourse - Non air and Open 23-24**      **MM. OnCourse Systems for Educaiton, LLC**  
To award non fair and open contract to OnCourse for the 2023-2024 school year for assessment models in an amount of \$22,471.86.
- Bayada – Non Fair and Open 23-24 #3963950202**      **NN. Bayada** - To award a non fair and open contract to Bayada Home Health Care, Inc. for 1:1 nursing services for student #3963950202 in the amount of \$70.00 per hour for the 2023-2024 school year in an amount to possibly exceed \$17,500.00.
- White Glove – Non Fair and Open #3963950202 23-24**      **OO. White Glove** - To award a non fair and open contract to White Glove Community Care, Inc. for 1:1 nursing services for student #3963950202 in the amount of \$68.00 per hour for the 2023-2024 school year in an amount to possibly exceed \$17,500.00.
- Sterling BOE – Shared Service Ell Teacher 23-24**      **PP. Shared Service – Sterling - ELL** - To approve a shared service agreement with Sterling Board of Education for a part time ELL Teacher in the amount of \$18,624.30 for the 2023-2024 school year.

**Sterling BOE –  
Shared Service  
Spanish Teacher 23-  
24**

**QQ. Shared Service – Sterling - Spanish -** To approve a shared service agreement with Sterling Board of Education for a part time Spanish Teacher in the amount of \$22,990.64 for the 2023-2024 school year.

**CCESC 23-24**

**RR. CCESC -** To approve the attached general services agreement with Camden County Educational Services Commission for the 2023-2024 school year. **(Attachment RR1)**

**Motioned by Dale Martin, Seconded by Karen Sorbello**

**Vote: To approve Items W through GG and II through QQ**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Martin, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**Vote: To approve Items HH and RR**

**Roll Call Vote. All in favor: \*\*Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Martin, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D’Amico (6-0-1) \*\*Mrs. Ammen – Abstained**

**Motion Approved**

**Motion to Approve Addendum Items SS and TT**

**Capital Reserve**

**SS. Capital Reserve -** To approve the following resolution:

Resolution, to transfer up to \$400,000.00 of 2022-2023 year unspent budgeted Capital Reserve back into the Capital Reserve.

Resolution for Transfer of Current Year Unspent Capital Reserve to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Magnolia Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Magnolia Board of Education has determined that an

amount not to exceed \$400,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Magnolia Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Capital Reserve-Surplus**

**TT. Capital Reserve -** To approve the following resolution:

Resolution, to transfer up to \$750,000 of 2022-2023 year surplus to Capital Reserve.

Resolution for Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Magnolia Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Magnolia Board of Education has determined that an amount not to exceed \$750,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Magnolia Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Motioned by Rebecca Lang Staffieri, Seconded by Alyssa -Vazquez-Colon**

**Vote: To approve Items SS and TT**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Martin, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**Motion Approved**

**Open Audience Participation II**

**Audience Participation II** None

**Recess into Closed Session**

**RECESS INTO CLOSED SESSION at approximately 8:01 p.m.**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:35 PM** this evening.

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Superintendents Evaluation)

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**Motioned by Karen Sorbello, Seconded by Alyssa Vazquez-Colon**

**Vote: To Enter Executive Session  
Voice Vote. All in favor (7-0-0)**

**Action will be taken after Executive Session**

**Resumption to Public  
Portion of the  
Meeting**

**RESUMPTION OF PUBLIC PORTION OF THE MEETING –8:35 pm**

**Motioned by Alyssa Vazques-Colon, Seconded by Rebecca Ammen**

**Approve  
Superintendents  
Evaluation 2021-2022**

**Vote: To approve Resumption of Public Portion of the Meeting  
Voice vote. All in favor**

Magnolia Board of Education Meeting held on June 14, 2023

**Motion to approve the Superintendents Evaluation**

**Motioned by Alyssa Vazques-Colon, Seconded by Rebecca Ammen**

**Vote: To approve Superintendents Evaluation 2022-2023**

**Voice Vote. All in favor (7-0-0)**

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 8:43 pm by Mark Godfrey Seconded by Alyssa Vazques-Colom**

**Vote: To Adjourn meeting**

**Voice Vote. All in favor**

**Respectfully submitted,**

**Greg Gontowski  
Board Secretary**





