

**Magnolia School District
Board of Education
Regular Meeting
Minutes
August 3, 2021
7:00 P.M.**

Mr. Nick D'Amico opened the regular meeting at 7:01 p.m., leading the Pledge of Allegiance.

Roll Call

PLEDGE ALLEGIANCE TO THE FLAG

Mrs. Joyce Albrecht	Absent
Mrs. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mr. Mark Godfrey	Present
Mrs. Rebeca Lang Staffieri	Absent
Mrs. Karen Sorbello	Present
Mr. Eric Virostek	Absent

Other Attendee

Mrs. Karen Macpherson, Superintendent
Mr. Bill Morlok, Solicitor

Mission Statement

Mission Statement was read by Nick D'Aminco.

Approval of Minutes

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on June 15, 2021.

Motioned by Mark Godfrey, Seconded by Rebecca Ammen

**Vote: To approve Minutes
Voice Vote. All in favor**

Motion Approved

**Audience Participation
I**

Open Audience Participation I – AGENDA ITEMS ONLY – None

**Board of Education
Business**

BOARD OF EDUCATION BUSINESS

Unfinished Business

Nick D'Amico- self evaluations

New Business

None

**State and Local
School Board
Association**

Karen Sorbello - May be a live county meeting in October

Superintendent's
Report

Superintendent's Report

Presentation

PRESENTATION – Karen Macpherson – Goals and Objectives

Information Items:

A. Curriculum/Programs:

- . 1. PEA grant update
2. Summer program

B. Interdistrict: - None

C. Public Relations/Liaison - None

D. Student/Parental Issue and Concerns – None

E. Buildings and Grounds

1. Hired a new Facilities Management Supervisor to begin August 16
2. Update on construction of bathrooms
3. Hired Part time maintenance worker

F. *Negotiations/Contractual (Executive Session) - None

G. Misc

- . 1. ESSER funds

H. HIB -None

I. Principal's Report

1. Mr. Sorrentino's final report for June is **attached**

Personnel

Motion to Approve Personnel Items 1 thru 24

Sandy Marlys –
Nursing duties ESY

1. Ratification of Sandy Marlys to work an additional 24 hours in the month of July for nursing duties for our ESY (Extended School Year) summer program at a cost of \$40.00 an hour for a total of \$960.00.

- Cameron Scilio – Summer Maintenance**
- Linda Rutherford – Summer Enrichment Program**
- G. Samuels – Summer ESY**
- Dave Cogan, Zach Camerieri and Dan Carson -Academic Accountability Plan for 8th Grade Students.**
- Brain Johnson – Teach Intramural – Summer Enrichment Program**
- Accept with regret the Resignation of Eric Virostek as Board Member Effective 6/16/21**
- Caterina Macrina – Work 15 Hours During the Month of August -Media Center**
- Brandon Gordon – Summer Case Management**
- Gilley, Michalowski, Kreal, Attanasi, Roehr and McIlvaine Professional Development**
- Juliette Ravser and Vicki Scott – Attend Professional Development**
2. Ratification of Cameron Scilio to be paid \$15.00 an hour for maintenance help over the summer not to exceed 25 hours.
 3. Ratification of Linda Rutherford to replace Sue Anastasi in our summer enrichment program to teach grade 8 at \$40.00 an hour for a total of \$1920.00 (to be taken out of ESSR Grant).
 4. Ratification of G. Samuels to work summer ESY (Extended School Year) for 24 hours at a rate of \$19.57 for a total cost of \$469.68.
 5. Ratification of Dave Cogan, Zach Camerieri, and Dan Carson to work 2.5 hours at a rate of \$40.00 an hour at a total of \$100.00 each for working on academic accountability plan for our 8th grade students (to be taken out of ESSR Grant).
 6. Ratification of Brian Johnson to teach 12 hours of intramural for our summer enrichment program at \$40.00 an hour for a total of 480.00 (to be taken out of ESSR Grant).
 7. Ratification of Eric Virostek resignation as board member effective June 16, 2021.
 8. Caterina Macrina to work 15 hours during the month of August at a rate of \$16.40 an hour to catalog, label, and shelve new books and materials for our Media Center.
 9. Brandon Gordon to be paid \$40.00 an hour to do summer case management, not to exceed 20 hours.
 10. The following employees to get an additional 10 hours of professional development at a rate of \$20.00 an hour for a total of \$200 each (to be taken out of Title II) Ali Gilley, Lisa Michalowski, Steve Kreal, Haley Attanasi, Colleen Roehr, and Kelly McIlvaine.
 11. Juliette Rayser and Vicki Scott to attend Tools of the Mind professional development training for 12 hours (to be taken out of Title II)
Juliette Rayser - \$20.00 an hour
Vicki Scott - \$14.39 an hour

Magnolia Board of Education Meeting held on August 3, 2021

Livingston, Anastasi, Michalowski, Sorrentino, Gordon and Whitaker – Attend Professional Development

12. Kelly Livingston, Sue Anastasi, [Lisa Michalowski](#), Erin Sorrentino, Brandon Gordon, and Ashton Whitaker to attend a I&RS professional development meeting to be held in August (date to be determined) at a cost of \$20.00 an hour for two hours to be paid \$40.00 each (to be taken out of title II).

Cogan, Smith, Sharefield, and William – Writing Summer Curriculum

13. The following changes to writing summer curriculum - To be taken out of ESSR 2Math Grade 8: Dave Cogan and Dylan Smith - \$240.00 each Evelyn Shanefield - \$480.00 - Grade 3 Social Studies Curriculum Shaun Williams : Grade 7 Science Curriculum - \$480.00.

Devecchis – Write Algebra Curriculum

14. Jamie Devecchis to write algebra curriculum for 12 hours at a rate of \$40.00 for a total of \$480.00 (to be taken out of ESSR 2).

Sheilds and Dobleman- Kindergarten Screening

15. Lorraine Sheilds and Stacey Dobleman to do Kindergarten screening for a total of two days at a rate of \$40.00 an hour.

Wydeven -Speech Pathology Practicum with Emily Green Hamilton

16. Emma Wydeven, a graduate student from Temple University, to do her Speech Pathology Practicum with [Emily Green-Hamilton](#) from September 1, 2021 to December 30, 2021.

Thomas Springer Sr. – 12 Month Part Time Custodian

17. Thomas Springer Sr. as a 12 month part time (20 hours a week) custodian starting August 1, 2021 at step 8 pro-rated to \$22,345.

Richard Clement – Facilities Management

18. Richard Clement as Facilities Management Supervisor effective August 16, 2021 at a starting salary of \$64,000.

Cogan, Singleton, Richenbach, Camerieri, Rutherford and Loper – Summer Renaissance Preparation 21-22

19. The following employees to be paid \$20.00 an hour for 3 hours each for a total of \$60.00 each for summer Renaissance preparation for the 2021-2022 school year: Dave Cogan, Trisha Singleton, Katie Rickenbach, Zach Camerieri, Elisa Rutherford, and Gunner Loper.

K. McIlvaine – Kindergarten Special Education teacher 9/1/21

20. Kelly McIlvaine as kindergarten special education teacher effective September 1, 2021 as a MA step 2 with a starting salary of \$58,436.

J. Flores – SCT Secretary – Work 10 Extra Days 2021-2022

21. Judy Flores, cst secretary, to work 10 extra days for the 2021-2022 school year at a rate of \$193.38 a day.

K. Livingston – Teach Summer Programs A

22. Kelly Livingston to teach the following summer programs during the month of August at a rate of \$40.00 an hour for 25 hours at a cost of \$1000.00 (to be taken out of Title II)

ELA Curriculum Writers Consultations
Foundations/Foundational Skills Presentation Creation and Delivery (k-2 ELA)

Science of Reading (k-2 ELA)
Word Study Skills Presentation (3-5 ELA Staff)

K. Livingston – Write Curriculum – Social Emotional Learning and Leader in Me

- 23. Kelly Livingston to write curriculum for Social Emotional Learning and Leader in Me at a rate of \$40.00 an hour for 25 hours a total of \$1000.00 (to be taken out of ESSR).

K. Livingston – Summer Literacy Initiatives

- 24. Kelly Livingston to do summer Literacy Initiatives at a rate of \$40.00 an hour for 25 hours at a cost of \$1000.00 (to be taken out of ESSR).

Motioned by Karen Sorbello, Second by Mark Godfrey

Vote: To approve Items 1 through 24

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello and Mr. D’Amico (4-0-0)

Motion Approved

Activities/Programs

Magnolia BOE – Fund \$2,000.00 to the Magnolia Renaissance Program 21-22

- 1. The Magnolia Board of Education to fund \$2000 to the Magnolia Renaissance program for the 2021-2022 school year

Trips

Motion to Approve Trips Item 1

Walking Trips 21-22

- 1. All walking trips for the 2021-2022 school year

Motioned by Karen Sorbello, Second by Mark Godfrey

Vote: To approve Trips Item 1

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello and Mr. D’Amico (4-0-0)

Plans

Motion to Approve Plans Items 1 through 6

Goals & Objectives 21-22

- 1. Magnolia Schools goals and objectives for the 2021-2022 school year.

21-22 Submission to the County office - Nurses Service Plan

- 2. The 2021-2022 submission to the county office Magnolia’s Nurses Service Plan.

21-22 Professional Development Plan

- 3. The Magnolia Public School 2021-2022 Professional Development Plan.

21-22 Teacher Mentoring Plan

4. The Magnolia Public School 2021-2022 Teacher Mentoring Plan.

Danielson Instrument for Teacher Observations 21-22

5. To approve the Danielson Instrument for teacher observations during the 2021-2022 school year.

Administrator Evaluation Form - Oncourse Systems During 21-22 Board Secretary Report

6. To approve Instrument for administrator evaluation form to be completed on Oncourse Systems during the 2021-2022 school year.

Motioned by Karen Sorbello, Second by Mark Godfrey

Vote: To approve Minutes

Voice Vote. All in favor

Motion Approved

Policies

Motion to Approve Policies Item 1

Second Reading of Policy and Regulation 54600.02 Bridge year Pilot Program

The following updated policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

1. Second reading of policy and regulation 5460.02 Bridge year Pilot Program (Attachment)

Motioned by Karen Sorbello, Second by Mark Godfrey

Vote: To approve Minutes

Voice Vote. All in favor

Motion Approved

Motion to Approve Addendum Item 1

Alternate – Toilet Room Facility for Kindergarten 63 and 43 for the 21-22 school year

1. The Alternate Toilet Room Facility for Kindergarten rooms 63 and 43 for the 2021-2022 school year.

Motioned by Karen Sorbello, Second by Mark Godfrey

Vote: To approve Minutes

Voice Vote. All in favor

Motion Approved

Board Secretary Report

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

School Boards Convention – Virtual – October 26-28, 2021

Board Actions

Board Actions:

Motion to Approve Items A through D

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of May 2021 (**Attachment A1, A2**).

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of May 2021 (**Attachment B1**).

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**).
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2021 The Treasurer's Report and Secretary's report are in agreement for the month of May 2021 (**Attachment C2**).
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bill List

D. Warrants

The attached bill lists:

- June 2021 payroll (**Attachment D1**)
- June through July 2021 warrants (**Attachment D2**)

Motioned by Karen Sorbello, Second by Rebecca Ammen

Vote: To approve Trips Items A through D

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello and Mr. D'Amico (4-0-0)

Motion Approved

Motion to Approve Items E through M

**Kingsway – Tuition
Contract Student
#3963950202**

E. Tuition Contract – To approve tuition contract with Kingsway Learning for student #3963950202 in the amount of \$64,213.80 for tuition for the 2021-2022 school year.

**Archbishop Damiano
– Tuition Contract
Student #4898518196**

F. Tuition Contract – To approve tuition contract with Archbishop Damiano for student #4898518196 in the amount of \$57,279.60 for tuition for the 2021-2022 school year.

**Tuition contract
YALE Student
#9436434053**

G. Tuition Contract – To approve tuition contract with YALE School West, Inc. for student #9436434053 in the amount of \$78,080.10 for tuition for the 2021-2022 school year.

**ESY Tuition Contract
– GCSSD Student
#2647263793**

H. Tuition Contract – To approve tuition contract with Gloucester County Special Services School District for student #2647263793 in the amount of \$4,500.00 for ESY tuition for the 2021-2022 school year.

**ESY Tuition Contract
GCSSSD Student
#2104768697**

I. Tuition Contract – To approve tuition contract with Gloucester County Special Services School District for student #2104768697 in the amount of \$4,500.00 for ESY tuition for the 2021-2022 school year.

**IDEA Grant
Submission and
Acceptance 21-22**

J. IDEA Grant – To approve submission and acceptance of the 2021-2022 IDEA Grant in the following amounts:

IDEA Basic - \$128,645.00
IDEA Preschool - \$7,216.00

**Barnes & Noble Non
Fair and Open 21-22**

K. Non Fair and Open – To award a non fair and open contract to Barnes & Noble for books in an amount to exceed \$17,500.00 for the 2021-2022 school year.

**EBS – Non Fair and
Open 21-22**

L. Non Fair and Open – To award a non fair and open contract to EBS for LDTC services in an amount to exceed \$17,500.00 for the 2021-2022 school year.

**CCESC Contract with
CM3 – Security Grant
Camera Project**

**M. CCESC – CM3 - To approve purchase through CCESC Contract #66CCEPS
with CM3 for security grant camera project in the amount of \$18,997.00.**

Motioned by Mark Godfrey , Second by Rebecca Ammen

Vote: To approve Trips Items E through M

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello and Mr.
D’Amico (4-0-0)**

Motion Approved

**Audience
Participation II**

None

Executive Session

None

Adjournment

ADJOURNMENT

**Motion to adjourn meeting at 7:57 pm by Mark Godfrey, Seconded by Rebecca
Ammen**

Vote: To Adjourn meeting

Voice Vote. All in favor

Respectfully submitted,

**Greg Gontowski
Board Secretary**

