

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
June 15, 2022  
7:01 P.M.**

Mr. Nick D’Amico opened the regular meeting at 7:01 p.m., leading the Pledge of Allegiance.

**PLEDGE ALLEGIANCE TO THE FLAG**

**Roll Call**

Mrs. Joyce Albrecht	Absent
Mrs. Rebecca Ammen	Present
Mr. Nick D’Amico	Present
Mr. Mark Godfrey	Present
Mrs. Rebeca Lang Staffieri	Present
Mrs. Karen Sorbello	Present
Mrs. Alyssa Vazquez-Colon	Present

**Other Attendees**

Mrs. Karen Macpherson, Superintendent  
Greg Gontowski, Business Administrator/Board Secretary  
Mr. Bill Morlok, Solicitor

**Mission Statement**

Mission Statement was read by Nick D’Aminco.

**Approval of Minutes**

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on May 3, 2022

**Motioned by Alyssa Vazquez-Colon, Seconded by Mark Godfrey**

**Vote: To approve Minutes**

**Voice Vote. All in favor**

**Motion Approved**

**Audience Participation I**

**Audience Participation I – None**

**BOARD OF EDUCATION BUSINESS**

**Unfinished Business**

**None**

**New Business**

**Nick D’Amco – Reminder that Board of education members should not be in the school building without an appointment and prior approval**

**State and Local School Board Association**

**None**

**Superintendent's Report**

**Superintendent's Report**

**School Performance Report**

School Performance Report - Karen Macpherson

**Presentation**

**Presentation:**

1. Karen Macpherson will give a end of year report of Magnolia's Goals and Objectives for the 2021-2022 school year (**Attachment**).
2. Mr. Sorrentino will discuss the School Safety Data Submission along with Magnolia's Harassment Intimidation and Bullying (HIB) trends for the 2021-2022 school year.

**Information Items:**

**A. Curriculum/Programs:**

1. Reviewing Universal Benchmarks
2. Leader in Me - year 2

**B. Interdistrict:** - None

**C. Public Relations/Liaison**

1. Reminder September 26, 2022 - 7:00 Media Center

**D. Student/Parental Issue and Concerns** - None

**E. Buildings and Ground**

1. A fire drill was conducted on May 12, 2022
2. A shelter in place was conducted on May 31, 2022
3. A fire drill was conducted on June 2, 2022
4. A shelter in place was conducted on June 9, 2022

**F. \*Negotiations/Contractual (Executive Session)**

1. To discuss the Superintendent's evaluation.

**G. Misc**

1. On Tuesday, June 7th, Ms. Rickenbach, Mrs. Hallahan, and Ms. Shanefield,

along with the 3rd Grade Class held an Alex's Lemonade Stand in which they raised around \$2800. What great leadership and organization everyone showed for a worthy cause. Thank you teachers for teaching our students the importance of supporting a cause and giving back to the community.

**H. HIB**

One HIB to report -founded  
One HIB to report - unfounded

**Principal's Report**

1. Mr. Sorrentino's report for April and May (**Attachment**)

**Personnel**

**Motion to Approve Personnel Items 1 through 11**

**Accept with regret the Resignation of Juliette Rayser 6/30/22**

**Accept with regret the Resignation of Aphrodite Dellaporta 8/31/22**

**Emily Kozeniewski –  
Preschool Teacher**

**Julie Washart –  
Special Education  
Teacher**

**Judy Flores – Spanish  
Translations Stipend**

**Carry Over Vacation**

1. To accept the resignation of Juliette Rayser, preschool teacher effective June 30, 2022 (**Attachment**).
2. To accept the resignation of Aphrodite Dellaporta, special education teacher effective August 31, 2022 (**Attachment**).
3. Emily Kozeniewski as preschool teacher effective September 1, 2022 at a BA step 1 with a starting salary of \$56,000.
4. Julie Washart as special education teacher beginning September 1, 2022 at a MA step 4 with a starting salary of \$ 62,436..
5. Judy Flores to be paid a stipend of \$300 for the 22-23 school year to do spanish translations ( to be paid in June).
6. Carry over vacation days for the following employees  

Richard Adamski- 2.5 days	Patti Clark - 5 days
Richard Clement - 5 days	Ryan Ko - 4 days
Heather McGuirl - 5 days	Merri Hansen - 5 days
Judy Flores - 4 days	David Logana - 5 days
David Ledent - 5 days	

**Linda Rutherford  
and Zachary  
Camerieri –Chari  
Environmental Club**

7. Linda Rutherford and Zachary Camerieri to chair a tier one environmental club for the 22-23 school year at a stipend of \$625.00 each

**Colleen Roehr –  
Summer Enrichment**

8. Colleen Roehr to work the summer enrichment program at 36 hours at \$40.00 an hour for a total of \$1440.00

**Judy Flores – Medial  
Leave 7/8/22-8/31/22**

9. Judy Flores to take medical leave from July 8, 2022 with an anticipated return date of August 31, 2022

**Steve Taylor and C. J.  
Penberthy – Custodial  
Work July and  
August**

10. Steve Taylor and C.J Penberthy to work July and August doing custodial work at a rate of \$17.00 an hour.

**Superintendent to  
hire staff as needed  
prior to 8/22 meeting**

11. The Superintendent to hire staff as needed prior to the August 2022 board meeting.

**Motioned by Karen Sorbello, Second by Mark Godfrey**

**Vote: To approve Personnel Items 1 through 11**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mrs. Vazquez-Colon, Mrs. Sorbello and Mr. D’Amico (6-0-0)**

**Motion Approved**

**Activities/Programs**

**Motion to Approve Activities/Programs Item 1**

**C0-Chair Extra  
Curricular  
Activities/Programs  
2022-2023**

1. The following staff to chair and co-chair our extra curricular activities/programs for the 2022-2023 school year (**Attachment**).

**Motioned by Karen Sorbello, Seconded by Rebecca Lang Staffieri**

**Vote: To approve Activities/Programs Item 1**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mrs. Vazquez -Colon, Mrs. Sorbello and Mr. D’Amico (6-0-0)**

**Motion Approved**

**Policies**

**Motion to Approve Policies Item 1**

**2<sup>nd</sup> Reading of Covid  
19 and Title 1 School  
Parent and Family  
Engagement Policies**

1. 2nd reading of the following policies:  
1648.15 Recordkeeping for Healthcare settings in school buildings -covid 19  
(Attachment).  
  
2415.50 Title1 School Parent and Family Engagement (Attachment).

**Motioned by Rebecca Lang Staffieri, Seconded by Mark Godfrey**

**Vote: To approve Policies Item 1  
Voice vote. All in favor**

**Motion Approved**

**Motion to Approve Addendum Item 1**

**Stipend – Professional  
Development (SEL)**

1. The following staff members to receive a stipend of \$150.00 each for attending a professional development in (SEL) Social Emotional Learning to be held on June 15, 2022 ( To be taken out of Title II).

Richard Clement  
Rich Adamski  
David Ledent  
David Logana  
Thomas Springer Sr.

**Motioned by Rebecca Lang Staffieri, Seconded by Karen Sorbello**

**Vote: To approve Activities/Programs Item 1  
Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri,  
Mrs. Vazquez -Colon, Mrs. Sorbello and Mr. D’Amico (6-0-0)**

**Motion Approved**

**Board Secretary  
Report**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items:**

**Board Actions**

**Board Actions:**

**Motion to Approve Items A through C**

**Bill List**

- A Warrants**  
The attached bill lists:
  - June 2022 warrants (Attachment A1)

**Business  
Administrator to**

- B Approval of Payment of Bills**  
Approval of the Business Administrator to continue payment of all bills

**Continue Payment of all Bill until next BOE Meeting**

until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

**Voided Checks**

**C Void Checks**

Approval to void the following warrant account checks:

#5165	04/28/22	\$57.58	Amazon
#5153	04/11/22	\$4.32	Home Depot

**Motioned by Rebecca Lang Staffieri, Seconded by Karen Sorbello**

**Vote: To approve Items A through C**

**Roll Call Vote. All in favor: \*\*Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mrs. Vazquez -Colon, Mrs. Sorbello and \*\*Mr. D’Amico (6-0-0)**

**\*\* Nick D’Amico Abstained to ESS & Bayada**

**\*\*Rebecca Ammen Abstained to CCEC**

**Motion Approved**

**Motion to Approve Items D through T**

**Professional Services 2022-2023**

**D Professional Services** – It is recommended that the Board of Education approve the following Resolution authorizing the appointment of Board Solicitor, School Auditor, Architect of Record, Brokers of Record, Custodian of School Funds, Physical Therapy Provider, Occupational Therapy Provider, and Substitute Staffing Services.

**RESOLUTION**

**WHEREAS**, the local Public Contracts Law (NJSA 40A:11.1 et seq. and 18A:18A-5) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Magnolia in the County of Camden, New Jersey, is hereby appointing the following persons to serve in the designated positions for the 2022-2023 school year:

Parker McCay	Solicitor	\$185.00/hour
Bowman and Company, LLP	School Auditor	\$28,850.00
Garrison Architects	Architect of Record	\$35.00-150.00/hour
Burlington County Joint Insurance Fund	Liability/Workers Comp Insurance	Per Insurance Requirements

Hardenbergh Insurance Group	Insurance Broker of Record	Per Insurance Requirements
Brown & Brown Benefit Advisors	Health Insurance Broker of Record	Per Insurance Requirements
Robin Sarlo	Custodian of School Funds	\$3,000.00
Partners In Pediatrics	Occupational Therapy	\$77.00/hour
Virtua PT and Rehab	Physical Therapy	\$81.00/hour

A copy of this Resolution shall be published in the official newspaper of the Board of Education as required by law within ten (10) days of its passage.

- Audit Peer Review**                    **E**    **Audit Peer Review** – To recognize the Peer Review Report conducted on Bowman & Company and that Bowman & Company is in compliance for the 2022-2023 school year for completion of the 2021-2022 audit.
  
- JIF Premium**                            **F**    **JIF Premium** – County Insurance Pool Joint Insurance Fund (BCIPJIF) insurance coverage and student accident coverage for the 2022-2023 school year at a cost of \$94,107.00
  
- Resolution 2022-61**                    **G**    **Resolution 2022-6-1** – Resolution directing the distribution of net returned surplus funds held by Burlington County Insurance Pool Joint Insurance Fund in the amount of \$5,328.00 to be used to offset the 2022-2023 premium (**Attachment G1**).
  
- PL-2015 Chapter 47**                    **H**    **PL 2015 Chapter 47** – To recognize the attached list to be in compliance with PL 2015 Chapter 47 (**Attachment H1**).
  
- HVAC-Non Fair and Open**                    **I**    **Non Fair and Open** – To award a non fair and open contract to CM3 for HVAC services in an amount to exceed \$17,500.00 for the 2022-2023 school year (CCESC Contact #66CEPS).
  
- W.J. Gross – Gym Painting**                    **J**    **WJ Gross** – To approve purchase through CCESC Contract #66CEPS with WJ Gross for gym painting in the amount of \$17,600.00.
  
- W.J. Gross – Backflow Preventers**                    **K**    **WJ Gross** – To approve purchase through CCESC Contract #66CEPS with WJ Gross for backflow preventers in the amount of \$57,800.00.
  
- Bayada – Non Fair and Open Student #4898518196**                    **L.**    **Bayada** - To award a non fair and open contract to Bayada Home Health Care, Inc. for RN services for student #4898518196 in the amount of \$60.00 per hour for the 2022-2023 school year in an amount to exceed \$17,500.00.

**Clementon BOE -  
Tuition #7563857496  
21-22**

**M Tuition Contract** – To approve revised tuition contract with Clementon Board of Education for student #7563857496 in the amount of \$5,635.00 for a 1:1 aide for the 2021-2022 school year.

**Gloucester Twp. BOE  
Tuition Student  
#9342879487 21-22**

**N Tuition Contract** – To approve tuition contract with Gloucester Twp. Board of Education for student #9342879487 in the amount of \$13,415.00 for a tuition for the 2021-2022 school year.

**Gloucester Twp. BOE  
Tuition Student  
#9836252063 21-22**

**O Tuition Contract** – To approve tuition contract with Gloucester Twp. Board of Education for student #9836252063 in the amount of \$13,631.00 for a tuition for the 2021-2022 school year.

**YALE Tuition -  
Student #9436434053**

**P Tuition Contract** – To approve tuition contract with YALE School West, Inc. for student #9436434053 in the amount of \$78,787.80 for a tuition for the 2022-2023 school year.

**ESEA Grant -  
Submission and  
Acceptance 22-23**

**Q ESEA Grant** – To approve submission and acceptance of the 2022-2023 ESEA Grant in the following amounts:

Title I - \$102,025.00

Title II - \$24,404.00

Title IV - \$10,000.00

**ESEA Grant -Title III**

**R ESEA Grant** – To approve not to apply for ESEA Title III funds in the amount of \$588.00 for the 2022-2023 year.

**TriCare – Non Fair  
and Open-  
Transportation 22-23**

**S TriCare** - To award a non fair and open contract to Tri Care Medical Transportation for student transportation services for the 2022-2023 school year in an amount to exceed \$17,500.00.

**Amazing  
Transformations –  
Non Fair and Open  
22-23**

**T Amazing Transformations**  
To award non fair and open contract to Amazing Transformations for the 2022-2023 school year for autism and behavioral consultative services in an amount to exceed \$17,500.00.

**Motioned by Rebecca Lang Staffieri, Seconded by Mark Godfrey**

**Vote: To approve Items D through H and M through T**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mrs. Vazquez -Colon, Mrs. Sorbello and Mr. D’Amico (6-0-0)**

**Vote: To approve Items I, J and K**

**Roll Call Vote. All in favor:\*\* Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mrs. Vazquez -Colon, Mrs. Sorbello and Mr. D’Amico (5-0-1)\*\* Mrs. Ammen – Abstained**



**Vote: To approve Item L**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mrs. Vazquez -Colon, Mrs. Sorbello and \*\*Mr. D'Amico (5-0-1)\*\* Mr. D'Amico – Abstained**

**Motion Approved**

**Motion to Approve Items U through V**

**Capital Reserve**

**U. Capital Reserve - To approve the following resolution:**

Resolution, to transfer up to \$200,000.00 of 2021-2022 year unspent budgeted Capital Reserve back into the Capital Reserve.

Resolution for Transfer of Current Year Unspent Capital Reserve to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Magnolia Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Magnolia Board of Education has determined that an amount not to exceed \$200,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Magnolia Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Capital Reserve –**

**V. Capital Reserve - To approve the following resolution:**

Resolution, to transfer up to \$700,000 of 2021-2022 year surplus to Capital

Resolution for Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41

permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Magnolia Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Magnolia Board of Education has determined that an amount not to exceed \$700,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Magnolia Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Motioned by Karen Sorbello, Seconded by Alyssa Vazquez-Colon**

**Vote: To approve Items U and V**

**Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mrs. Vazquez -Colon, Mrs. Sorbello and Mr. D'Amico (6-0-0)**

**Motion Approved**

**Motion to Approve Addendum Items A through H**

**Warrants**

**A. Warrants**

The attached bill lists:

- June 2022 warrants (**Attachment A1**)

**Wright Choice  
Nursing Non Fair  
and Open Student  
#3963950202**

- B. Non Fair and Open** – To award a non fair and open contract to Wright Choice for nursing services for student #3963950202 in an amount to exceed \$17,500.00 for the 2022-2023 school year.

**Franklin Covey – Non  
Fair and Open**

- C. Non Fair and Open** – To award a non fair and open contract to Franklin Covey for Leader in Me in an amount to exceed \$17,500.00 for the 2022-2023 school year.

**W.J. Gross -Library  
Renovations**

- D. WJ Gross** – To approve purchase through CCESC Contract #66CEPS with WJ Gross for library renovations in the amount of \$61,150.00.

**CCESC – General  
Contract 22-23**

- E. CCESC** – To approve the General Services Contract with Camden County Educational Services Commission for the 2022-2023 school year

(Attachment E1)

**Resolution -ESLNJ**

**Easter DataComm-  
Cabling and Phone  
Repairs under ESCNJ  
Coop #6MCESCCPS**

**ARP Homeless**

**F.** To approve the attached resolution for member participation in ESCNJ Coop (Attached F1).

**G. Eastern DataComm** – To approve purchase through Eastern Datacomm for cabling and phone repairs under ESCNJ Coop #65MCESCCPS.

**H. ARP Homeless**

To approve that Magnolia Board of Education not accept the ARP Homeless funds in the amount of \$3,162.00.

**Motioned by Karen Sorbello, Seconded by Rebecca Lang Staffieri**

**Vote: To approve Addendum Items A ,B, C and F through H  
Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri,  
Mrs. Vazquez -Colon, Mrs. Sorbello and Mr. D’Amico (6-0-0)**

**Vote: To approve Addendum Items D and E  
Roll Call Vote. All in favor:\*\* Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri,  
Mrs. Vazquez -Colon, Mrs. Sorbello and Mr. D’Amico (5-0-1) \*\* Ammen –  
Abstained**

**Motion Approved**

**Open Audience  
Participation II**

**Audience Participation II** None

**Recess into Closed  
Session**

**RECESS INTO CLOSED SESSION at approximately 7:58 p.m.**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:10 p.m.** this evening.

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Superintendents

Contract )

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**Motioned by Karen Sorbello, Seconded by Alyssa Vazquez-Colon**

**Vote: To Enter Executive Session  
Voice Vote. All in favor (6-0-0)**

**Action will be taken after Executive Session**

**Resumption to Public  
Portion of the  
Meeting**

**RESUMPTION OF PUBLIC PORTION OF THE MEETING –8:10 pm**

**Motioned by Rebecca Lang Staffieri, Seconded by Mark Godfrey**

**Vote: To approve Resumption of Public Portion of the Meeting  
Voice vote. All in favor**

**Accept  
Superintendents  
Evaluation 2021-2022**

**Motion to accept the Superintendents Evaluation for the 2021-2022 School year**

**Motioned by Alyssa Vazquez-Colon, Seconded by Karen Sobello**

**Vote: To approve Superintendents Evaluation 2021-2022  
Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri,  
Mrs. Vazquez -Colon, Mrs. Sorbello and Mr. D’Amico (6-0-0)**

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 8:11 pm by Rebecca Lang Staffieri, Seconded by  
Mark Godfrey**

**Vote: To Adjourn meeting  
Voice Vote. All in favor**

**Respectfully submitted,**

Magnolia Board of Education Meeting held on June 15, 2022

**Greg Gontowski**  
**Board Secretary**

