

**Magnolia School District
Board of Education
Regular Meeting
Minutes
August 4, 2020
7:00 P.M.**

Mr. Nick D'Amico opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Roll Call

PLEDGE ALLEGIANCE TO THE FLAG

Mrs. Joyce Albrecht	Present
Mrs. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mr. Mark Godfrey	Present
Mrs. Rebeca Lang Staffieri	Absent – Arrived 7:02
Mrs. Karen Sorbello	Absent
Mr. Eric Virostek	Present

Other Attendees

Mrs. Karen Macpherson, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Brett Gorman, Solicitor

Mission Statement

Mission Statement was read by Nick D'Aminco.

**Rebecca Lang Staffieri
Arrived**

Rebecca Lang Staffieri– Arrived at 7:02

Approval of Minutes

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on June 16, 2020.

Motioned by Mark Godfrey, Seconded by Rebecca Lang Staffieri

**Vote: To approve Minutes
Voice Vote. All in favor**

Motion Approved

**Audience Participation
I**

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Rebecca Lang Staffieri, Seconded by Eric Virostek

**Vote: To approve opening of Audience Participation I
Voice Vote. All in favor**

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOARD OF EDUCATION BUSINESS

Unfinished Business **None**

New Business **None**

**State and Local
School Board
Association** **None**

**Superintendent's
Report** **Superintendent's Report**

A. Curriculum/Programs:

- | | |
|--|---|
| ACE Program | 1. ACE - program that meets the needs of our autistic population. |
| NEWSELA, Inc. | 2. NEWSELA, Inc. - provides differentiated resources to address all learners in content areas of SEL, SS, ELA, Science. |
| Zearn | 3. Zearn - pilot for grades 6-7. |
| SEL Program | 4. SEL program development over the summer to address the competencies. |
| Extra Curricular
Activities | 5. Extra curricular activities are being revisited based upon the guidelines of holding them remotely. |

- Holding off on
Spanish Teacher
Shared Position** **B. Interdistrict:**
1. Holding off on Spanish teacher shared position

C. Public Relations/Liaison - None

D. Student/Parental Issue and Concerns

- FAQ – Posted on
Website** 1. FAQ will be posted to the website from the last board meeting.

E. Buildings and Grounds

- Boys Room Mold
Investigation** 1. It was implied that there was mold in the boys bathroom by the cafeteria. An investigation was conducted, and no mold was found.

F. *Negotiations/Contractual (Executive Session) - None

G. Misc - None

H. HIB - None

I. Principals Report - None

Personnel

Motion to Approve Personnel Items 1 thru 6

**Daniel Yang –
Technology Assistant
July and August**

1. Ratification of Daniel Yang to work as technology assistant for the months of July and August at 12 hours a week at the hourly rate of \$13.00 an hour.

**Daniel Yang –
Technology Assistant
20-21**

2. Daniel Yang to work as technology assistant for the 2020-2021 school year for 12 hours a week at the hourly rate of \$13.00 an hour.

**Elisa Rutherford –
Tech Via Zoom –
Summer Dance Club**

3. Ratification of Elisa Rutherford to teach via zoom a summer dance club for 10 hours at a cost of \$40.00 an hour for a total of \$400.00.

**Evelyn Shanefield –
Special Education
Teacher**

4. Evelyn Shanefield as special education teacher effective September 1, 2020 as at BA step 1 with a starting salary of \$54,048.

**Lezley Turnbull –
Tree Day a Week
Social Worker**

5. Lezley Turnbull as a three day a week school social worker effective September 1, 2020 at a MA step 1 \$60,079 pro-rated to \$36,047.

**Extra Curricular
Activities 20-21
Soccer and Golf**

6. The following staff to chair/co-chair the extra curricular activities for the 2020-2021 school year, payment as per contract.

Soccer - Dan Carson and Katie Rickenbach (pending CDC/departement of education guidelines).

Golf - Michael Morgan and Roxanne Hoffman as golf assistant (pending CDC/ Department of education guidelines).

Motioned by Joyce Albrecht, Second by Rebecca Ammen

Vote: To approve Personnel Items 1 thru 6

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek and Mr. D'Amico (6-0-0)

Motion Approved

Motion to Approve Activities/Personnel Item 1

**Summer 2020
Programs and Staff**

1. To approve the following summer 2020 programs and staff
ELA/Social Emotional Learning (to be taken out of Title II)

The following staff members for Leadership/Equity for 20 hours each at a rate of \$20.00 an hour for a total of \$400.00 each

Stacey Augustine, Dave Cogan, Aphrodite Dellaporta, Jamie Devecchis, Allison Gilley, Leah Hallihan, Kelly Livingston, Gunner Loper, Sandy Marlys, Katie Rickenbach, Elisa Rutherford, Cameron Scalio, Dylan Smith, Lorraine Sheilds,

Erin Sorrentino, Ashton Whitaker, and Shaun Williams

Jessica Moore (teaching assistant) hourly rate of \$11.90 an hour

Science

Michael Morgan, Dylan Smith, and Leah Hallahan for 5 hours at \$20.00 an hour for a total of \$100.00 each.

ACE Autism

Juliette Rayser and Denise Brumbach to work 4 hours at \$20.00 an hour for a total of \$80.00 each.

G. Samuels to work 4 hours at a rate of \$13.80 an hour

Wendy Lombard to work 4 hours at a rate of \$13.85 an hour

Zearn Math

Evelyn Shanefiled , Dave Cogan, and Steve Taylor to work 5 hours at a rate of \$20.00 an hour for a total of \$100.00 each (to be taken out of title 2.

ELA

Evelyn Shanefiled to work 5 hours at a rate of \$20.00 an hour for a total of \$100.00 (to be taken out of title 2).

Motioned by Rebecca Lang Staffieri, Second by Joyce Albrecht

Vote: To approve Activies/Personnel Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek and Mr. D'Amico (6-0-0)

Motion Approved

Trips

Motion to Approve Trips Item 1

Walking Trips 20-21

1. All walking trips for the 2020-2021 school year.

Motioned by Rebecca Lang Staffieri, Second by Rebecca Ammen

Vote: To approve Trips Item 1

Voice Vote. All in favor

Motion Approved

Plans/Policies

Motion to Approve Plans Items 1, 2 and Policies Items 1 and 2

Plans

**Professional
Development Plan 20-
21**

1. Magnolia Public Schools Professional Development plan for the 2020-2021 school year along with the statement of assurance.

Mentoring Plan 20-21

2. Magnolia Public School Mentoring Plan for the 2020-2021 school year.

Policies

**2nd Reading Policy
#1649 – Federal
Families First
Coronavirus**

1. 2nd reading of policy #1649 Federal Families First Coronavirus **(Attached)**.
2. The following updated policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

**Policies and
Regulation – Strauss
Esmay Associates**

Policies 2431.3, 2622, 5111, 5200, 5330.02, 5610, 5620, and 8320

Regulations 5111, 5200, 5330.04, and 8320

Motioned by Rebecca Ammen, Seconded by Mark Godfrey

Vote: To approve Plans Items 1,2 and Policies 1 and 2

Voice Vote. All in favor

Motion Approved

**Board Secretary
Report**

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items: Virtual workshop 10/20-10/22

Board Actions

Motion to Approve Items A thru E

A. The Budget Summary and Revenue Summary for the month of May and June 2020 (**Attachment A1, A2, A3 & A4**).

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of May and June 2020 (**Attachment B1**).

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May and June 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1 & C2**).
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May and June 2020. The Treasurer's Report and Secretary's report are in agreement for the month of May and June 2020 (**Attachment C3 and C4**).
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our **knowledge no** major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Please note: Attachment C4 will be distributed separately.

Bill List

D. Warrants

The attached bill lists:

- July 2020 payroll (**Attachment D1**)
- June thru August warrants (**Attachment D2**)

E. Approval of Payment of Bills

**Business
Administrator to
Continue Payment
until next BOE
Meeting**

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motioned by Joyce Albrecht, Second by Rebecca Ammen

Vote: To approve Items A thru E

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, **Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek and Mr. D'Amico (5-0-1) **Mr. Godfrey Abstained to payments to Borough of Magnolia

Motion Approved

Motion to Approve Items F thru I

**Kingsway Learning
Tuition/ESY
Contract Student
#39639502 20-21**

F Tuition Contract - To approve tuition contract with Kingsway Learning Center for student #3963950202 in the amount of \$61,420.32 for tuition for the 2020-2021 school year (Note: ESY is included).

**Digital Divide Grant
20-21**

G Digital Divide Grant – To approve submission and acceptance of the 2020-2021 Digital Divide Grant in an amount up to \$63,647.00.

**Salaries Charged to
Grants 19-20**

H Salaries Charged to Grants - To approve the attached list of salaries charged to grants for the 2019-2020 school year (**Attachment H1**).

**Mid Year Budget
Revision 20-21**

I Mid Year Budget Revision – To approve a decrease in the following budget appropriation lines for the 2020-2021 school year due to a decrease in state aid received in the amount of \$48,990.00:

Motioned by Rebecca Lang Staffieri, Second by Rebecca Ammen

Vote: To approve Items F thru I

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek and Mr. D'Amico (6-0-0)

Motion Approved

**Audience
Participation II**

Open Audience Participation II

Motioned by Eric Virostek, Seconded by Rebecca Lang Staffieri

Vote: To approve opening of Audience Participation II

Voice Vote. All in favor

None

**Close Audience
Participation II**

Close Audience Participation II

Motioned by Rebecca Lang Staffieri, Seconded by Eric Virostek

**Vote: To approve closing of Audience Participation II
Voice vote. All in favor**

Motion Approved

**Recess into Closed
Session**

RECESS INTO CLOSED SESSION at approximately 7:21 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:41 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: Settlement) (If contract negotiation the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Joyce Albrecht, Seconded by Rebecca Ammen

**Vote: To Enter Executive Session
Voice Vote. All in favor**

Motion Approved

Action will be taken after Executive Session

**Resumption to Public
Portion of the Meeting**

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:28 pm

Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri

**Vote: To approve Resumption of Public Portion of the Meeting
Voice vote. All in favor**

**Settlement Agreement
Student #7025803990**

**Motion to approve the settlement agreement between the Magnolia Public School
District and student #7025803990**

Motioned by Rebecca Lang Staffieri, Seconded by Joyce Albrecht

**Vote: To approve Settlement
Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs.
Lang Staffieri, Mr. Virostek and Mr. D'Amico (6-0-0)**

Adjournment

Motion Approved

ADJOURNMENT

**Motion to adjourn meeting at 7:30 pm by Rebecca Ammen, Seconded by
Rebecca Lang Staffieri.**

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**

