

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
February 16, 2021  
7:00 P.M.**

Mr. Nick D'Amico opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

**Roll Call**

**PLEDGE ALLEGIANCE TO THE FLAG**

|                            |                          |
|----------------------------|--------------------------|
| Mrs. Joyce Albrecht        | Present                  |
| Mrs. Rebecca Ammen         | Absent – Arrived at 7:01 |
| Mr. Nick D'Amico           | Present                  |
| Mr. Mark Godfrey           | Present                  |
| Mrs. Rebeca Lang Staffieri | Present                  |
| Mrs. Karen Sorbello        | Present                  |
| Mr. Eric Virostek          | Present                  |

**Other Attendees**

Mrs. Karen Macpherson, Superintendent  
Mr. Greg Gontowski, Business Administrator/Board Secretary  
Mr. Bill Morlok, Solicitor

**Mission Statement**

Mission Statement was read by Nick D'Aminco.

**Approval of Minutes**

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on January 7, 2021.

**Motioned by Rebecca Lang Staffieri, Seconded by Mark Godfrey**

**Vote: To approve Minutes**  
**Voice Vote. All in favor**

**Motion Approved (6-0-0)**

**Rebecca Ammen  
Arrived**

**Rebecca Ammen Arrived at 7:01**

**Audience Participation  
I**

**Open Audience Participation I – AGENDA ITEMS ONLY**

**Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri**

**Vote: To approve opening of Audience Participation I**  
**Voice Vote. All in favor (7-0-0)**

None

**Close Audience**

**Close Audience Participation I**

**Participation I**

**Motioned by Rebecca Ammen, Seconded by Karen Sorbello**

**Vote: To approve closing of Audience Participation I  
Voice vote. All in favor (7-0-0)**

**BOARD OF EDUCATION BUSINESS**

**Unfinished Business** None

**New Business** None

**State and Local  
School Board  
Association** Nick D'Amico – Updated on county meeting

**Superintendent's  
Report**

**Superintendent's Report**

**Presentations:** Mr. Sorrentino discussed the School Safety Data Submission  
CST gave a presentation on Core Solace

**Informational Items:**

**A. Curriculum/Programs:**

1. Afterschool and Summer course completion/enrichment opportunities
2. Discuss 3rd Trimester Plan

**B. Interdistrict:**

1. 8th Grade honors testing and course placement testing (LinkIt)

**C. Public Relations/Liaison**

1. Digital Sign update
2. Becky Lang Stafferi to update on committee meeting

**D. Student/Parental Issue and Concerns**

1. Students attendance and failures

**E. Buildings and Grounds**

1. A fire drill was conducted on January 14, 2021
2. A lockdown was conducted on January 28, 2021

**F. \*Negotiations/Contractual (Executive Session) - None**

**G. Misc**

1. Future Board meetings live or continue with Zoom?

**H. HIB**

1. Two HIB's - Unfounded

**I. Principal's Report**

1. Mr. Sorrentino's principals report (**Attached**)

**Personnel**

**Motion to Approve Personnel Items 1 thru 5**

**Accept with regret the Retirement of Theresa Sebastiano 7/1/21**

1. To accept the retirement of Theresa Sebastiano, teachers aide, effective July 1, 2021.

**Accept with regret the Retirement of Thomas Springer 2/26/21**

2. The resignation of Thomas Springer, custodian, effective February 26, 2021.

**Ashton Whitaker – Take Coursework During 21-22 School Year at Rowan**

3. Ashton Whitaker to take coursework during the 2021-2022 school year at Rowan University in pursuit of her Masters degree in school leadership.

**Gail Walters – Intent to take Coursework During 21-22 School year at Rowan**

4. Gail Walters intent to take coursework during the 2021-2022 school year at Rutgers University to pursuit her Masters in Education in Learning.

**Elean Markoulis - Student Physical Therapist – To Complete her clinical Internship**

5. Elean Markoulis, a student physical therapist from Drexel University to complete her clinical internship at the Magnolia Public School from March 29, 2021 to June 4, 2021 under the direction of Virtua Rehab Services (**Attached**).

**Motioned by Karen Sorbello, Second by Rebeca Ammen**

**Vote: To approve Personnel Items 1 thru 5**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (7-0-0)**

**Motion Approved**

**Plans**

**Motion to Approve Plans Item 1**

**NJQSAC**

1. Magnolia Public School's request to the Commissioner of Education to undergo NJQSAC comprehensive review during the 2020-2021 school year

**Motioned by Karen Sorbello, Second by Rebecca Ammen**

**Vote: To approve Plans Item 1**

**Voice vote. All in favor (7-0-0)**

**Workshops**

**Motion to Approve Workshops Items 1 thru 4**

**Employees Paid Out of Title 2 Funds**

1. Ratification of the following employees to be paid out of Title 2 funds:  
Staff PECS Training on February 4, 2021

Emily Green-Hamilton - Trainer \$80.00

Juliette Rayser, Brian Johnson, Kelly Livingston, Stacey Augustine, Brandon Gordon and John Russo - \$20.00 each person

Wendy Lombard - \$19.52

**Employees Paid Out of Title 2 Funds**

2. Ratification of the following employees to be paid out of Title 2 funds:

Google Slides on February 9, 2021

Ashton Whitaker - Trainer \$80.00

Steven Kreal, Barbara Schneider, and John Russo - \$20.00 per person

Caterina Macrina - \$15.87

**Employees Paid Out of Title 2 Funds**

3. Ratification of the following employees to be paid out of Title 2 funds

Trauma Training on February 11, 2021

Stacey Augustine - Trainer - \$80.00

Brandon Gordon, Ashton Whitaker, Evelyn Shanefield, Kelly Livingston, Hailey Attanasi, Gail Walters, Emily Green-Hamilton, John Russo, Aphrodite Dellaporta, and Tricia Singleton - \$20.00 each

Caterina Macrina - \$15.87

Theresa Sabastiano - \$13.34

**Employees Paid an Hour for After School**

4. The following employees to be paid \$40.00 an hour for 6 hours to do after

school

student tutoring ( this is a 6 week program

Zachary Camerieri, Dave Cogan, Cameron Scalio, and Steven Taylor

**Motioned by Karen Sorbello, Second by Rebecca Ammen**

**Vote: To approve Workshops Items 1 thru 4**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (7-0-0)**

**Motion Approved**

**Activities/Programs**

**PTO To Have a  
Scholastic Book Fair  
April 26 thru April  
30.**

**Motion to Approve Activities/Programs Item 1**

1. The PTO to have the Scholastic book fair to be held outdoors on April 26 through April 30.

**Motioned by Rebecca Ammen, Second by Eric Virostek**

**Vote: To approve Activities/Programs Item 1**

**Voice vote. All in favor (7-0-0)**

**Motion Approved**

**Policies**

**Policies and  
Regulations from  
Strauss Esmay**

1. The following updated policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)0145, 1643, 2415 ,2415.02,2415.05,2415.20, 4125, 6360, 7245, 8330 9713

**First Reading of Policy  
1643 Family Leave**

2. First reading of policy 1643 - Family Leave (**Attached**)

**First Reading of Policy  
and Regulation –  
Administration of  
Medical Cannabis**

3. First reading of policy and Regulation 5330.01 - Administration of Medical Cannabis (**Attached**)

**First Reading of  
Regulation 7425 Lead  
Testing of Water in  
Schools**

4. First reading of regulation 7425 - Lead Testing of Water in Schools (**Attached**)

**Revised District  
Organizational Chart**

5. Revised District Organizational Chart (**Attached**)

**Abolishment of Policies**

6. The abolishment of the following policies:

2415.01 Academic Standards Assessments and Accountability  
2415.03 Highly Qualified Teachers  
3431.1 Family Leave Staff Members  
3431.3 New Jersey Leave Insurance Staff Members  
4431.1 Family Leave Support Staff Members  
4431.3 New Jersey Leave Insurance Support Staff Members  
7430 School Safety (policy and regulation)

**Motioned by Rebecca Lang Staffieri, Second by Rebecca Ammen**

**Vote: To approve Policies Items 1 thru 6  
Voice vote. All in favor (7-0-0)**

**Motion Approved**

**Board Secretary  
Report**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items:**

Financial Disclosure Forms  
Governance Training

-

**Board Actions**

**Board Actions:**

**Motion to Approve Items A thru E**

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of December 2020 (**Attachment A1, A2**).

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of December 2020 (**Attachment B1**).

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2020. The Board Secretary certifies that no line item account has been over expended in violation of

N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. **(Attachment C1).**

2. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of December r 2020. The Treasurer’s Report and Secretary’s report are in agreement for the month of December 2020 **(Attachment C2).**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Bill List**

**D. Warrants**

The attached bill lists:

- January 2021 payroll **(Attachment D1)**
- January and February 2021 warrants **(Attachment D2)**

**E. Approval of Payment of Bills**

**Business  
Administrator to  
Continue Payment  
until next BOE**

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

**Motioned by Karen Sorbello, Second by Rebecca Ammen**

**Vote: To approve Items A thru E**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**Motion Approved**

**Motion to Approve Items F thru K**

**Tuition Contract –  
Gloucester Township  
BOE Student  
#2895610738**

- F Tuition Contract** - To approve tuition contract with Gloucester Township Board of Education for student #2895610738 in the amount of \$13,720.00 for tuition for the 2020-2021 school year.

**Tuition Contract  
Barrington BOE –  
Student #4862158039**

**G Tuition Contract** - To approve tuition contract with Barrington Board of Education for student #4862158039 in the amount of \$7,455.00 for tuition for the 2020-2021 school year.

**Tuition Contract  
Stratford BOE –  
Student #8705269278**

**H Tuition Contract** - To approve tuition contract with Stratford Board of Education for student #8705269278 in the amount of \$12,629.00 for tuition for the 2020-2021 school year.

**Sign Pros – Non Fair  
and Open Contract**

**I Sign Pros** - To award a non fair and open contract to Sign Pros for the installation of a new electronic message board in the amount of \$24,365.00 for the 2020-2021 school year.

**Audit Acceptance  
June 30, 2020**

**G Audit** – To approve acceptance of the June 30, 2020 audit report with no recommendations. The audit was officially presented at the February 16, 2021 meeting and a summary of audit was made available to the public.

**Preschool Education  
Aid**

**K Preschool Education Aid**  
To approve submission of the 2021-2022 Preschool Education Aid application.

**Motioned by Rebecca Ammen, Second by Rebecca Lang Staffieri**

**Vote: To approve Items F thru K**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**Motion Approved**

**Audience  
Participation II**

**Open Audience Participation II**

**Motioned by Rebecca Ammen, Seconded by Eric Virostek**

**Vote: To approve opening of Audience Participation II**

**Voice Vote. All in favor (7-0-0)**

None

**Close Audience  
Participation II**

**Close Audience Participation II**

**Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri**

**Vote: To approve closing of Audience Participation II**

**Voice vote. All in favor**

**Motion Approved (7-0-0)**

**Executive Session        None**

**Adjournment                ADJOURNMENT**

**Motion to adjourn meeting at 8:16 pm by Rebecca Ammen Seconded by Mark Godfrey.**

**Vote: To Adjourn meeting  
Voice Vote. All in favor (7-0-0)**

**Respectfully submitted,**

**Greg Gontowski  
Board Secretary**

