

**Magnolia School District
Board of Education
Regular Meeting
Minutes
November 17, 2020
7:00 P.M.**

Mr. Nick D'Amico opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Roll Call

PLEDGE ALLEGIANCE TO THE FLAG

Mrs. Joyce Albrecht	Absent
Mrs. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mr. Mark Godfrey	Present
Mrs. Rebeca Lang Staffieri	Present
Mrs. Karen Sorbello	Present
Mr. Eric Virostek	Present

Other Attendees

Mrs. Karen Macpherson, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Bill Morlock, Solicitor

Mission Statement

Mission Statement was read by Nick D'Aminco.

Approval of Minutes

- Minutes of the Regular Board of Education meeting held on October 20, 2020.

Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri

**Vote: To approve Minutes
Voice Vote. All in favor**

Motion Approved

**Audience Participation
I**

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri

**Vote: To approve opening of Audience Participation I
Voice Vote. All in favor**

None

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Rebecca Ammen , Seconded by Karen Sorbello

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOARD OF EDUCATION BUSINESS

Unfinished Business None

New Business None

**State and Local
School Board
Association** None

**Superintendent's
Report** **Superintendent's Report**

Presentation: Paul Sorrentino/Stacey Augustine – HIB Grades

Informational Items:

**District Goals Action
Plan** 1. District Goals Action Plan (Superintendent discussed)

A. Curriculum/Programs:

Nearpod 1. Nearpod

**Tmester ending and
invitation to switch to
in person has been
sent out.** 2. Trimester ending and invitation to switch to in person has been sent out.
3. Renaissance Activity for students

**Renaissance Activity
for students** Motion to Approve renaissance to sell sponsorship advertising and to post them
outside of the school on the fence pending no legal issues.

Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen

**Vote: To approve Renaissance Activity
Voice Vote. All in favor**

Red Ribbon Activities 4. Red Ribbon Activities - Stacey Augustine discussed

B. Interdistrict: None

C. Public Relations/Liaison - None

D. Student/Parental Issue and Concerns

1. Attendance

E. Buildings and Grounds

1. A shelter in place was conducted on October 20, 2020
2. A fire drill was conducted on October 26, 2020
3. A fire drill practice was conducted on October 29, 2020

F. *Negotiations/Contractual (Executive Session) - None

G. Misc

1. QSAC Review - December

H. HIB

1. No HIB to report at this time

I. Policy

J. Principal's Report

1. Mr. Sorrentino's principals report (attached)
2. Mrs. Marly's nurses report (attached)

Personnel

Motion to Approve Personnel Items 1 thru 3

**Wendy Lombard –
Applied Behavior
Assistant 11/1/20**

1. Ratification of Wendy Lombard to move from a teacher's aide to an Applied Behavior Assistant (ABA) beginning November 1, 2020 on step 4 at a salary of \$25,565.

**Patricia Pierce – Media
Specialist 1/1/221**

2. Patricia Pierce as Media Specialist beginning January 1, 2021 at a rate of \$40.00 an hour for a total of 3 hours a week.

**Emily Kozeniewski –
Rowan Student to do
full year Clinical
Practice 1 & 2**

3. Emily Kozeniewski, a student from Rowan University, to do a full year Clinical Practice 1 and 2 placement with Elisa Rutherford beginning January 2021 and ending December 2021.

Motioned by Eric Virostek, Second by Rebeca Lang Staffieri

Vote: To approve Personnel Items 1 thru 3

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr.

Virostek, Mrs. Sorbello and Mr. D'Amico (6-0-0)

Motion Approved

Motion to Approve Plan Item 1, Workshops Item 1 and Policies Items 1 thru 3

Plans

**District Goals and Plan
for 20-21**

1. Magnolia Public School District Goals and Plan for the 2020-2021 school year.

Workshops

**Stacey Augustine –
Attend 3 day
NJPSA/FEA Online
workshop – Anti-
Bullying Specialist
Certificate**

1. Stacey Augustine to attend a three day NJPSA/FEA online workshop to obtain her Anti-Bullying Specialist Certificate at a cost of \$500.00 (to be taken out of professional development).

Policies

The following revised policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.

**Suspend Bylaw 0131
Requiring two Board
Meetings to Adopt
Policy #0164.6 Public
Board Meeting During
A Declared Emergency**

1. Move the Board of Education to suspend Bylaw 0131 requiring two Board meetings to adopt Policy #0164.6 Public Board Meeting During A Declared Emergency (**Attached**).

**Second Reading and
Adoption of Policy
#5330.05 Seizure
Action Plan**

2. Second reading and adoption of policy #5330.05 Seizure Action Plan (**Attached**).

**Second Reading and
Adoption of Policy
#6470.01 Electronic
funds Transfer and
Claimant Certification**

3. Second reading and adoption of policy #6470.01 Electronic Funds Transfer and Claimant Certification (**Attached**).

Motioned by Rebecca Ammen, Second by Rebecca Lang Staffieri

Vote: To approve Plans/Workshops & Policies

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (6-0-0)

Motion Approve

**Board Secretary
Report**

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

-Governance Training

Board Actions

Board Actions:

Motion to Approve Items A thru E

Bill List

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of September 2020 (**Attachment A1, A2**).

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of September 2020 (**Attachment B1**).

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**).
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2020. The Treasurer's Report and Secretary's report are in agreement for the month of September 2020 (**Attachment C2**).
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Warrants

The attached bill lists:

- October 2020 payroll (**Attachment D1**)
- September through November 2020 warrants (**Attachment D2**)

E. Approval of Payment of Bills

**Business
Administrator to
Continue Payment
until next BOE**

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motioned by Eric Virostek, Second by Mark Godfrey

Vote: To approve Items A thru E

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (6-0-0)

Motion Approved

Motion to Approve Items F thru I

**Salaries Charged to
Grants**

F. Salaries Charged to Grants – To approve the attached list of salaries charged to grant funds for the 2020-2021 school year (**Attachment F1**).

**Glassboro BOE
Tuition Student
#3508943656**

G Tuition – To approve tuition contract with Glassboro Board of Education for student #3508943656 in the amount of \$22,595.32 for tuition for the 2020-2021 school year.

Capital Projects

H Capital Projects – To approve transfer of unspent funds in the amount of \$8,726.89 from the capital projects fund to the capital reserve effective June 30, 2020.

Budget Calendar

I Budget Calendar – To approve the 2021-2022 budget manual/calendar (**Attachment I1**).

Motioned by Karen Sorbello, Second by Rebecca Ammen

Vote: To approve Items F thru I

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (6-0-0)

Motion Approved

Motion to approve Addendum Items A and B

**Energy Market
Exchange Resolution
#2020-11-1**

A Energy Market Exchange Resolution — To approve the attached resolution number 2020-11-1 (**Attachment A1**).

BCIPJIF Renewal

B BCIPJIF Renewal - To approve the attached Resolution and Indemnity & Trust Agreement to renew membership in the BCIPJIF for the three year membership term commencing on July 1, 2021 (**Attachment B1**).

Motioned by Rebecca Lang Staffieri, Second by Mark Godfrey

Vote: To approve addendum Itmes A and B

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (6-0-0)

Motion Approved

**Audience
Participation II**

Open Audience Participation II

Motioned by Eric Virostek, Seconded by Rebecca Lang Staffieri

Vote: To approve opening of Audience Participation II

Voice Vote. All in favor

- Brenda Blachowski 109 Otter Branch Drive – asked if teachers will come into the school in the event of a shut down.

**Close Audience
Participation II**

Close Audience Participation II

Motioned by Karen Sorbello, Seconded by Rebecca Ammen

Vote: To approve closing of Audience Participation II

Voice vote. All in favor

Motion Approved

Executive Session

Executive Session – None

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 8:13 pm by Eric Virostek Seconded by Rebecca Ammen.

Vote: To Adjourn meeting

Voice Vote. All in favor

Respectfully submitted,

**Greg Gontowski
Board Secretary**

