

**Magnolia School District
Board of Education
Regular Meeting
Minutes
October 20, 2020
7:00 P.M.**

Mr. Nick D’Amico opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Roll Call

PLEDGE ALLEGIANCE TO THE FLAG

Mrs. Joyce Albrecht	Present
Mrs. Rebecca Ammen	Present
Mr. Nick D’Amico	Present
Mr. Mark Godfrey	Present
Mrs. Rebeca Lang Staffieri	Present
Mrs. Karen Sorbello	Present
Mr. Eric Virostek	Present

Other Attendees

Mrs. Karen Macpherson, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Bill Morlock, Solicitor

Mission Statement

Mission Statement was read by Nick D’Aminco.

Approval of Minutes

- Minutes off the Regular Board of Education meeting held on September 15, 2020.

Motioned by Karen Sorbello, Seconded by Rebecca Ammen

**Vote: To approve Minutes
Voice Vote. All in favor**

Motion Approved

**Audience Participation
I**

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Eric Virostek, Seconded by Karen Sorbello

**Vote: To approve opening of Audience Participation I
Voice Vote. All in favor**

None

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Karen Sorbello, Seconded by Rebecca Ammen

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOARD OF EDUCATION BUSINESS

Unfinished Business None

New Business Rebecca Lang Staffieri - Brought up sports uniforms.

**State and Local
School Board
Association** Nick D'Amico – Updated from previous county meeting.

**Superintendent's
Report** **Superintendent's Report**

Informational Items:

**Gift & Talented
Program**

A. Curriculum/Programs:

**Anti-Bullying Rights
Act. Week of 10/5
Week of Respect**

1. Gifted and Talented Program - Superintendent discussed.
2. As per the Anti-Bullying Rights Act, the week of October 5th thru October 9th was designated as the Week of Respect.
3. As per N.J.S.A. 18A:36-5.1 the week of October 19th thru October 23rd will be designated as School Violence Awareness Week.
4. QSAC full review is in December.

**N.J.S.A. 18A:36-5-1
Week of 10/19-10/23
Designated as School
Violence Awareness
Week**

**QSAC Full Review in
December**

B. Interdistrict: None

C. Public Relations/Liaison - None

D. Student/Parental Issue and Concerns

Hybrid Schedule

1. Hybrid schedule is going well except with a few kinks that we are fixing, but no major concerns.

Zoom Issues

2. Zoom issues.

E. Buildings and Grounds

Fire Drill 9/24/20 and 9/25/20

1. A fire drill was conducted on September 24, 2020 and September 25, 2020.

Lockdown 9/1/20

2. A lockdown was conducted on September 1, 2020.

F. *Negotiations/Contractual (Executive Session) - None

G. Misc - None

H. HIB – None

I. Principals Report

1. Mr. Sorrentino's principals report (**Attached**).
2. Mrs. Marly's nurses report (**Attached**).

Personnel

**Frank Visconti –
Substitute Technology
Assistant Effective
9/16/20**

Motion to Approve Personnel Items 1 thru 7

**John Russo – Science
Teacher Effective
10/12/20**

**Andrew Kinash-
Shipman Rowan
Student to Complete
Clinical Practice 20-21**

**Luke Sperling –
Rowan Student to do
Clinical Practice 20-21**

**Accept with regret the
Retirement of
Charlene Finley
11/1/20**

**Accept with regret the
Retirement of Mary
Beth Gross 11/1/20**

**Judy Flores CST
Secretary – Extra 10
Days 2020-2021**

1. Ratification of Frank Visconti as substitute technology assistant effective September 16th for the 2020-2021 school year at a rate of \$13.00 an hour.
2. Ratification of John Russo as science teacher effective October 12, 2020 as a MA step 1 at a starting salary of \$56,579.
3. Ratification of Andrew Kinash-Shipman, a student from Rowan University, to complete his clinical practice 1 and 2 placement with Tricia Singleton for the 2020-2021 school year.
4. Ratification of Luke Sperling, a student from Rowan University, to do his clinical practice with John Carpenter in health and physical education for the 2020-2021 school year.
5. The retirement of Charlene Finley as science teacher effective November 1, 2020 after 19 years of service with the district (**Attachment**).
6. The retirement of Mary Beth Gross as teachers aide effective November 1, 2020 after 19 years of service with the district.
7. Judy Flores, cst secretary, to work 10 extra days for the 2020-2021 school year at a rate of \$190.53 a day .

Motioned by Karen Sorbello, Second by Eric Virostek

Vote: To approve Personnel Items 1 thru 7

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (7-0-0)

Motion Approved

Motion to Approve Activities/Programs Item 1 and 2

**Fund \$2,000.00 to the
Magnolia Renaissance**

**Clubs and Employees
to Chair/Co Chair 20-
21**

1. The Magnolia Board of Education to fund \$2,000.00 to the Magnolia Renaissance program for the 2020-2021 school year.
2. The following clubs and employees to chair/co chair for the 2020-2021 school year.

Renaissance

Dave Cogan	\$2500.00	Elisa Rutherford	\$625.00
Katie Rickenbach	\$1340.00	Patty Constantine	\$625.00
Zach Camerieri	\$1340.00	Tricia Singleton	\$625.00

Yearbook

Linda Rutherford	\$1250.00
Zach Camerieri	\$1250.00

Yearbook Assistant

Ashton Whitaker - \$20.00 an hour not to exceed 10 hours

Newspaper

Linda Rutherford \$2500.00

National Junior Honor Society

Karin Carson \$1340.00

Student Voices

Ashton Whitaker \$1340.00

Coding

Dylan Smith	\$625.00
Dan Carson	\$625.00

Broadcasting Club

Gunner Loper \$1340.00

Motioned by Rebecca Ammen, Second by Karen Sorbello

Vote: To approve Activities/Personnel Item 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (7-0-0)

Motion Approved

Motion to Approve Workshops/Professional Development Item 1

Workshops/Professional Development

**Evelyn Sharefield and
Erin Sorrentino –
Attend a 3 day Virtual
Workshop 12/8 thru
12/10**

1. Evelyn Sharefield and Erin Sorrentino to attend a 3 day virtual workshop/training entitled Intro to Wilson Reading on December 8, 9, and 10th at a cost of \$650.00 each (to be taken out of Title 2).

Motioned by Rebecca Lang Staffieri, Second by Rebecca Ammen

Vote: To approve Workshops/Professional Development Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (7-0-0)

Motion Approved

Motion to Approve Plans Item 1 and 2

**Self-Assessment
Statement of
Assurance for
determining Grades
under the Anti-
Bullying Bill of Rights
2019-2020**

Plans

1. Magnolia Public School's Self-Assessment statement of assurance for determining grades under the Anti-Bullying Bill of Rights Act for the 2019 - 2020 school year.
2. Magnolia Public Schools Nursing Services Plan submission to the County Office for the 2020-2021 school year.

**Nursing Services Plan
Submission to the
County Office 2020-
2021**

Motioned by Karen Sorbello, Seconded by Rebecca Lang Staffieri

Vote: To approve Plans Item 1 and 2

Voice vote. All in favor

Motion to Approve Job Description Item 1 & Policies Items 1 thru 4

**Facilities
Management
Supervisor Job
Description**

Job Description

1. The Facilities Management Supervisor job description **(Attached)**.

Policies

**Policies and
Regulations form
Strauss Esmay Assoc.**

1. The following revised policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.

Policies # 1620, 2431, 2464, 6440, 7440, 7450,8420, 8561

Regulations# 2431.1 and 7510

**Revised Policy 2464
Gifted and Talented
Students**

2. Ratification of revised policy 2464 Gifted and Talented Students (Ratified due to new state guidelines and report **(Attached)**).

**First Ready of Policy
#5330.05 Seizure
Action Plan**

3. First reading of policy #5330.05 Seizure Action Plan **(Attached)**.

First reading of policy #6470.01 Electronic Funds Transfer and Claimant Certification **(Attached)**.

**Revised Organization
Chart**

4. Revised Magnolia Public School District Organization Chart **(Attached)**.

Motioned by Rebecca Ammen, Second by Karen Sorbello

**Vote: To approve Job Description Item 1 & Policies Items 1 thru 4
Voice Vote. All in favor**

Motion Approved

Motion to Approve Addendum Item 1

**Additional Revised
Policies**

1. To approve the additional revised policies: **(Attached)**
1648 Restart and Recovery Plan
1648.02 Remote Learning Options for Families
1648.03 Restart and Recovery Plan - Full Time remote Instruction

Motioned by Rebecca Ammen, Second by Karen Sorbello

**Vote: To approve Job Description Item 1 & Policies Items 1 thru 4
Voice Vote. All in favor**

Motion Approved

**Board Secretary
Report**

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

Motion to Approve Items A thru E

Board Actions

Monthly Reports

- A.** The Budget Summary and Revenue Summary for the month of August 2020 **(Attachment A1, A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of August 2020 **(Attachment B1).**

C. Financial Reports

- 1.** Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1).**
- 2.** Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2020. The Treasurer's Report and Secretary's report are in agreement for the month of August 2020 **(Attachment C2).**
- 3.** Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- 4.** Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Please note: Attachment C4 will be distributed separately.

Bill List

D. Warrants

The attached bill lists:

- July and August 2020 payroll (**Attachment D1**)
- August thru September warrants (**Attachment D2**)

**Business
Administrator to
Continue Payment
until next BOE
Meeting**

E. Approval of Payment of Bills

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motioned by Karen Sorbello, Second by Mark Godfrey

Vote: To approve Items A thru E

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (7-0-0)

Motion Approved

Motion to Approve Items F thru N

FSEA Amendment	F ESEA Amendment – To approve amendment to the ESEA grant for 2020-2021.
Form M-1	G Form M-1 To approve the 2021-2022 Form M-1 for submission to the county (Attachment G1).
Comprehensive Maintenance Plan	H Comprehensive Maintenance Plan To approve the 2021-2022 comprehensive maintenance plan for submission to the county (Attachment H1).
Convention	I Convention – To approve board members and Superintendent to attend the NJSBA Workshop on October 20-22, 2020 at a cost of \$199.00 per person.
Clementon BOE Tuition Student #9125756288	J Tuition – To approve tuition contract with Clementon Board of Education for student #9125756288 in the amount of \$14,045.40 for tuition (prorated for 9 months) for the 2020-2021 school year (Note: Receiving student).
Archbishop Tuition Student #489854896	K Tuition – To approve tuition contract with Archbishop Damiano School for student #4898518196 in the amount of \$60,011.70 for tuition for the 2020-2021 school year.

**YALE Tuition
Student #3661532033**

L Tuition – To approve tuition contract with YALE School, Inc. for student #3661532033 in the amount of \$57,456.00 for tuition for the 2020-2021 school year.

**GCCSC Tuition for
Student #2647263793**

M Tuition – To approve tuition contract with Gloucester County Special Services School District for student #2647263793 in the amount of \$40,320.00 for tuition and \$3,000.00 for the out of county fee for the 2020-2021 school year.

**GCSSSD Tuition
Student #2104768697**

N Tuition – To approve tuition contract with Gloucester County Special Services School District for student #2104768697 in the amount of \$40,320.00 for tuition and \$3,000.00 for the out of county fee for the 2020-2021 school year.

Motioned by Eric Virostek, Second by Karen Sorbello

Vote: To approve Items F thru N

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (7-0-0)

Motion Approved

**Audience
Participation II**

Open Audience Participation II

Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen

Vote: To approve opening of Audience Participation II

Voice Vote. All in favor

- Brenda Blachowski 109 Otter Branch Drive
 - Thanked Board for allowing soccer.
 - Commented on the new banners for basketball are hung up.
 - Asked about new science teacher’s experience.
 - Asked about reopening plan and what the next step is.

**Close Audience
Participation II**

Close Audience Participation II

Motioned by Karen Sorbello, Seconded by Rebecca Ammen

Vote: To approve closing of Audience Participation II

Voice vote. All in favor

Motion Approved

Executive Session

Executive Session – None

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 7:49 pm by Rebecca Lang Staffieri Seconded by Mark Godfrey.

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**

