

**Magnolia School District
Board of Education
Regular Meeting
Minutes
December 8, 2020
7:00 P.M.**

Mr. Nick D'Amico opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Roll Call PLEDGE ALLEGIANCE TO THE FLAG

Mrs. Joyce Albrecht	Present
Mrs. Rebecca Ammen	Absent – Arrived at 7:04
Mr. Nick D'Amico	Present
Mr. Mark Godfrey	Present
Mrs. Rebeca Lang Staffieri	Present
Mrs. Karen Sorbello	Absent – Arrive at 7:02
Mr. Eric Virostek	Present

Other Attendees Mrs. Karen Macpherson, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Frank P. Cavallo, Jr. Solicitor

Mission Statement Mission Statement was read by Nick D'Aminco.

Election Results ELECTION RESULTS
Regular Term:
Joyce Albrecht – 1,673 votes
Karen Sorbello – 1,689 votes

Approval of Minutes • Minutes of the Regular Board of Education meeting held on November 17, 2020.

Motioned by Rebecca Lang Staffieri, Seconded by Eric Virostek

Vote: To approve Minutes
Voice Vote. All in favor

Motion Approved (5-0-0)

Mrs. Sorbello Arrived Mrs. Sorbello Arrived at 7:02

Open Audience Participation I – AGENDA ITEMS ONLY

Audience Participation I Motioned by Eric Virostek, Seconded by Rebecca Lang Staffieri

Vote: To approve opening of Audience Participation I

Voice Vote. All in favor (6-0-0)

None

Mrs. Ammen Arrived

Mrs. Ammen Arrived at 7:04

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Mark Godfrey, Seconded by Rebecca Lang Staffieri

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor (7-0-0)**

BOARD OF EDUCATION BUSINESS

Unfinished Business

None

New Business

None

**State and Local
School Board
Association**

None

**Superintendent's
Report**

Superintendent's Report

Informational Items:

A. Curriculum/Programs:

1. Nearpod Training - interactive slides to increase student engagement.
2. Exploring a formative assessment tool for math.
3. Revisiting the afternoon and Wednesday asynchronous learning to provide more live learning opportunities and support for students.

B. Interdistrict: None

C. Public Relations/Liaison

1. SEPAG - Special Education Parents and Guardians meeting held on December 2. Two are required a year and have already held two meetings.

D. Student/Parental Issue and Concerns

1. Concerns with inconsistency among the grade levels with asynchronous learning during the afternoon.

E. Buildings and Grounds

1. A fire drill was conducted on November 10, 2020.
2. A shelter in place was conducted on November 12, 2020.

F. *Negotiations/Contractual (Executive Session)

1. Restructuring of CST

G. Misc - None

H. HIB

1. No HIB to report at this time

I. Policy –None

J. Principal's Report

1. Mr. Sorrentino's principals report (**Attached**)
2. Mrs. Marly's nurses report (**Attached**)

RECESS INTO CLOSED SESSION at approximately 7:27 p.m.

Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:47p.m. this evening.

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Personnel) ;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Joyce Albrecht, Seconded by Rebecca Ammen

Vote: To Enter Executive Session

Voice Vote. All in favor (7-0-0)

Action will be taken after Executive Session

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:41 pm

Motioned by Karen Sorbello, Seconded by Rebecca Ammen

Vote: To approve Resumption of Public Portion of the Meeting

Voice vote. All in favor (7-0-0)

Personnel

Motion to Approve Personnel Items 1 thru 7

**Superintendent's
Contract Submission
to the County Office**

1. Submission to the County Office the amendment to the Superintendent's current contract (**Attachment**).

**Merri Hanse –
Increase in Salary**

2. Merri Hansen to receive a \$2500 increase in salary effective January 1, 2021 due to extra responsibilities incurred by the Superintendent.

**Accept with regret the
Retirement of Diane
Doak 1/1/21**

3. To accept the retirement of Diane Doak, teaching assistant, effective January 1, 2021 after 22 ½ years of dedicated service to the district (**Attachment**).

**Allison Grilley –
Maternity Leave
1/28/21-9/1/21**

4. Allison Gilley to take maternity leave effective January 28, 2021 and invoke the family leave act with an anticipated return date of September 1, 2021 (**Attachment**).

5. Emily Yerkes as substitute teacher from January 4th through January 24th at a

**Emily Yerkes –
Substitute Teacher
1/4/21 thru 1/24/21**

rate of \$85.00 a day.

**Emily Yerkes – 2nd
Grade Teacher 1/25/21**

6. Emily Yerkes as 2nd grade teacher for maternity leave placement effective January 25, 2021 on Step 1 at a starting salary of \$54,048 (pro-rated) .

**Stacey Augustine –
Graduate Coursework
in Spring, Summer and
Fall 2021**

7. Stacey Augustine's intent to take graduate coursework in the Spring, Summer, and Fall of 2021 in pursuit of her Supervisory certification.

Motioned by Rebecca Ammen, Second by Rebeca Lang Staffieri

Vote: To approve Personnel Items 1 thru 7

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (7-0-0)

Motion Approved

Mrs. Rebecca Lang Staffieri – Left at 7:42

Motion to Approve Job Description Item 1

Job Description

**Revised Child Study
Team Secretary Job
Description.**

1. The revised job description for the Child Study Team Secretary (Attachment).

Motioned by Karen Sorbello, Second by Mark Godfrey

Vote: To approve Job Description Item 1

Voice vote. All in favor (6-0-0)

Motion to Approve Plans Item 1

Plans

QSAC DPR 20-21

1. The QSAC DPR (District Performance Review) for the 2020-2021 school year.

Motioned by Rebecca Ammen, Second by Mark Godfrey

Vote: To approve Plans Item 1

Voice vote. All in favor (6-0-0)

Motion to Approve Addendum Item 1

**Preschool Operational
Plan 2021-2022**

1. Motion to approve, on the recommendation of the Superintendent, the Preschool Operational Plan for 2021-2022 school year.

Motioned by Rebecca Ammen, Second by Karen Sorbello

Vote: To approve Plans Item 1
Voice vote. All in favor

**Board Secretary
Report**

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

-Governance Training

Board Actions:

Board Actions

Motion to Approve Items A thru E

Bill List

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of October 2020 (**Attachment A1, A2**).

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of October 2020 (**Attachment B1**).

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**).
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2020. The Treasurer's Report and Secretary's report are in agreement for the month of October 2020 (**Attachment C2**).
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A –

16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Warrants

The attached bill lists:

- November 2020 payroll (**Attachment D1**)
- October through December 2020 warrants (**Attachment D2**)

E. Approval of Payment of Bills

**Business
Administrator to
Continue Payment
until next BOE**

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motioned by Rebecca Ammen, Second by Karen Sorbello

Vote: To approve Items A thru E

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (6-0-0)

Motion Approved

Open Audience Participation II

**Audience
Participation II**

Motioned by Rebecca Ammen, Seconded by Mark Godfrey

Vote: To approve opening of Audience Participation II

Voice Vote. All in favor (6-0-0)

- Linda Alexander 703 Harison Ave. - Expressed she was happy to hear that community outreach was in the board self assessment as an area to improve.

Close Audience Participation II

**Close Audience
Participation II**

Motioned by Joyce Albrecht, Seconded by Rebecca Ammen

Vote: To approve closing of Audience Participation II

Voice vote. All in favor

Motion Approved (6-0-0)

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 7:47 pm by Rebecca Ammen Seconded by Eric Virostek.

**Vote: To Adjourn meeting
Voice Vote. All in favor (6-0-0)**

Respectfully submitted,

**Greg Gontowski
Board Secretary**

