

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
April 20, 2021  
7:00 P.M.**

Mr. Nick D'Amico opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

**Roll Call**

**PLEDGE ALLEGIANCE TO THE FLAG**

|                             |         |
|-----------------------------|---------|
| Mrs. Joyce Albrecht         | Absent  |
| Mrs. Rebecca Ammen          | Present |
| Mr. Nick D'Amico            | Present |
| Mr. Mark Godfrey            | Absent  |
| Mrs. Rebecca Lang Staffieri | Present |
| Mrs. Karen Sorbello         | Present |
| Mr. Eric Virostek           | Present |

**Other Attendees**

Mrs. Karen Macpherson, Superintendent  
Mr. Greg Gontowski, Business Administrator/Board Secretary  
Mr. Bill Morlok, Solicitor

**Mission Statement**

Mission Statement was read by Nick D'Aminco.

**Approval of Minutes**

- Minutes of the Regular Board of Education meeting held on March 16, 2021

**Motioned by Rebecca Ammen, Seconded by Karen Sorbello**

**Vote: To approve Minutes**

**Voice Vote. All in favor**

**Motion Approved (5-0-0)**

**Audience Participation  
I**

**Open Audience Participation I – AGENDA ITEMS ONLY**

**Motioned by Karen Sorbello, Seconded by Rebecca Lang Staffieri**

**Vote: To approve opening of Audience Participation I**

**Voice Vote. All in favor (5-0-0)**

None

**Close Audience  
Participation I**

**Close Audience Participation I**

**Motioned by Karen Sorbello, Seconded by Rebecca Lang Staffieri**

**Vote: To approve closing of Audience Participation I  
Voice vote. All in favor (5-0-0)**

**BOARD OF EDUCATION BUSINESS**

**Unfinished Business**

None

**New Business**

None

**State and Local  
School Board  
Association**

None

**Superintendent's  
Report**

**Superintendent's Report**

**Informational Items:**

**A. Curriculum/Programs:**

1. Reviewing ELA programs for K -5
2. SEL Curriculum programs K - 8
3. Spring Outdoor Concert on May 27th at 6 pm

**B. Interdistrict:**

1. 8th Grade Graduation
2. Shared Service with Spanish

**C. Public Relations/Liaison - None**

**D. Student/Parental Issue and Concerns**

1. Filed with the Court 2 truancy cases for absenteeism

**E. Buildings and Grounds**

1. Fire drills were conducted on March 16th and March 25th
2. Shelter in place was conducted on March 29th

**F. \*Negotiations/Contractual (Executive Session) - None**

1. Discussion of employee #351

**G. Misc**

1. NJSLA has been waived for this year. NJ Strong Assessment Benchmark will

be assessed in Fall 2021.

**H. HIB**

No HIB to report at this time

**I. Principal's Report**

1. Mr. Sorrentino's report is **attached**
2. Mrs. Marly's nurses report is **attached**

**Personnel**

**Motion to Approve Personnel Items 1 through 12**

**Charles Penberthy –  
ABA Effective 3/29/21**

1. Ratification of Charles Penberthy to be hired as an ABA effective March 29, 2021 on step 8 at a starting salary of \$29,388.

**Employees Paid out of  
Title 2 funds Language  
Development 3/17/21**

2. Ratification of the following employees to be paid out of Title 2 funds: Language Development on March 17, 2021.

Emily Green-Hamilton - facilitator - \$80.00

Haley Attanasi, Erin Sorrentino, Evie Shanefield, John Russo, Olivia Heyser, Gail Walters, Stacey Augustine, and Aphrodite Dellaporta to be paid \$20.00 each.

Vicki Scott - \$13.85

Caterina Macrina - \$15.87

Theresa Sebastiano - \$12.63

**Employees Paid out of  
Title 2 funds Stress  
Management 3/24/21**

3. Ratification of the following employees to be paid out of Title 2 funds: Stress Management on March 24, 2021.

Stacey Augustine - facilitator \$80.00

Erin Sorrentino, Evie Shanefield, John Russo, Haley Attanasi, Aphrodite Dellaporta Savvides, Stephen Kreal, Gail Walters, and Brandon Gordon to be paid \$20.00 each.

Caterina Macrina - \$15.87

Vicki Scott - \$13.85

**Employees Paid out of  
Title 2 funds Smart**

4. Ratification of the following employees to be paid out of Title 2 funds:

**Notebook 4/14/21**

Smart Notebook on April 14, 2021.

Stephen Kreal - facilitator \$80.00

**Accept with regret the Retirement of Joseph Celecki 11/1/21**

Shaun Williams, Evelyn Shanefield, John Russo to be paid \$20.00 each

Caterina Macrina - \$15.87

**Kayla Florkowski, a student from Rowan to do her Clinical Practice 1 and II with Ashton Whitaker for the 21-22 School year**

5. To accept the retirement of Joseph Celecki, Supervisor of Buildings and Grounds effective November 1, 2021 (**Attached**).

6. Kayla Florkowski, a student from Rowan University, to do her Clinical Practice 1 and II with Ashton Whitaker for the 2021-2022 school year.

**Eric Nguyen – Substitute Technology Assistant 5/1/21**

7. Eric Nguyen as substitute technology assistant to begin May 1, 2021(pending fingerprints) at a rate of \$13.00 an hour not to exceed 10 hours a week.

**Employees to be Paid to Learn New Oncourse Tools**

8. The following employees to be paid \$20.00 an hour for a total of 6 hours at \$120.00 each to learn new Oncourse tools (Oncourse Champions Round 2 ) to be completed by June 15, 2021 ( to be taken out of Title 2 funds: Dylan Smith, Ashton Whitaker, Aphrodite Dellaporta Savvides, Leah Hallahan, Dave Cogan, Karin Carson, and Jamie DeVecchis and Katie Rickenbach.

**Gunner Loper and Elisa Rutherford \$1,340.00 Stipend or Chairing and Co-Chairing Magnolia Outdoor Concert 5/27/21**

9. Gunner Loper and Elisa Rutherford to received a stipend of \$1340.00 each for chairing and co-chairing Magnolia's Outdoor Concert to be held on May 27, 2021.

**Elisa Rutherford – Teach Five Sessions of Fitness Dance**

10. Elisa Rutherford to teach five sessions of Fitness Dance at \$40.00 a session for a total of \$200.00 ( to be taken out of Title 2).

**Summer Programs and Staff 2021-2022 School Year**

11. To approve the following summer programs and staff for the 2021-2022 school year.

**Extended School Year**

**Teachers**

Juliette Rayser - 64 hours at a rate of \$40.00 an hour - Total \$2560

Denise Brumbach - 64 hours at a rate of \$40.00 an hour - Total 2560

Emily Green-Hamilton - 15 hours at a rate of \$40.00 an hour - Total \$600

Sandy Marlys - Nurse - 48 hours at a rate of \$40.00 an hour - Total \$1920

**ABA**

Wendy Lombard - 64 hours at a rate of \$19.57 an hour - Total \$1,252.48

**Summer Enrichment - to taken out of ESSR Grant**

Kelly Livingston - Director \$4000

Patty Constantine (grades 6-8) - \$40.00 an hour Total - \$1920.00

Olivia Heyser -( grade 5) \$40.00 an hour Total - \$1920.00

Haley Attanasi ( grade 3) \$40.00 an hour Total - \$1920.00

Karin Carson ( grade 4) \$40.00 an hour Total - \$1920.00

Stacey Dobleman ( grade 1) \$40.00 an hour Total - \$1920.00

Sue Anastasi - (grade 8) \$40.00 an hour Total - \$1920.00

Ashton Whitaker - (grades 1-5) \$40.00 an hour Total \$1920.00

Gail Walters - (grade 2) \$40.00 an hour Total \$1920.00

Katie Rickenbach - (grades 1-5) \$40.00 an hour Total \$1920.00

Dylan Smith - (grade 6) \$40.00 an hour Total \$1920.00

Steve Kreal - (grade 7) \$40.00 an hour Total \$1920.00

**Clubs - to be taken out of ESSR Grant**

Gunner Loper - Performing Arts \$1440.00

Elisa Rutherford - Dance \$1440.00

Sue Anastasi - Intramurals \$960.00

Gail Walters - Board Games \$960.00

Ashton Whitaker - Book Club \$960.00

Katie Rickenbach - Science \$960.00

Dylan Smith - Coding \$960.00

Steve Kreal - Cooking \$960.00

Lesley Turnbull - Social Skills \$960.00

Lilian Shockley - Sewing \$393.60

**Summer SEL/Counseling - To be taken out of ESSR Grant**

Lesley Turnbull - \$800.00

Stacey Augustine - \$800.00

Jamie DeVecchis - \$800.00

Brandon Gordon - \$800.00

**Teaching Assistants**

Vicki Scott - \$14.39 hour Total - \$1036.08

Caterina Macrina - \$16.40 an hour Total - \$1,180.80

Charles Penberthy - \$21.24 an hour Total - \$1529.28

Lilian Shockley - \$16.40 an hour Total - \$797.20

**Teaching Staff and  
Teaching  
Assistants/Aids not to  
exceed 10 hours for  
Summer Professional  
Development**

12. All teaching staff and Teaching assistants/aides not to exceed 10 hours for summer professional development to be aligned with our SEL, math and language arts initiatives. Teachers to be paid \$20.00 an hour and teaching assistant/aides to be paid their hourly rate ( to be taken out of Title 2)

**Motioned by Karen Sorbello, Second by Rebeca Ammen**

**Vote: To approve Personnel Items 1 through 12**

**Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (5-0-0)**

**Motion Approved**

**Motion to Approve Job Descriptions Item 1 and Trips Items 1**

**Job Descriptions**

**Updated Job  
Description**

1. The following updated job descriptions: (**Attached**)  
Principal, Computer/Network Technician, Custodian, Educational Media Specialist, Director of Special Education/CST, Supervisor of Curriculum & Instruction, RBT/ABA Assistant, Attendance Officer, School Business Administrator, School Nurse, Elementary Education Teacher, Speech Language Specialist, Coordinator of Student Services/Instructional Coach and Special Education Teacher

**Gunner Loper –  
Chaperone on the 8<sup>th</sup>  
Grade Class Trip to  
Hershey Park 6/9/21**

**Trips**

1. Gunner Loper as a chaperone on the 8th grade class trip to Hershey Park on June 9, 2021 at a cost of \$80.00

**Motioned by Rebecca Lang Staffieri Second by Rebeca Ammen**

**Vote: To approve Job Descriptions Item 1 and Trips Items 1**

**Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (5-0-0)**

**Motion Approved**

**Board Secretary  
Report**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items:**

-Financial Disclosure Forms

**Board Actions:**

**Board Actions**

**Motion to Approve Items A thru E**

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of February 2021 (**Attachment A1, A2**).

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of February 2021 (**Attachment B1**).

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**).
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2021 The Treasurer's Report and Secretary's report are in agreement for the month of February 2021 (**Attachment C2**).

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

#### **D. Warrants**

##### **Bill List**

The attached bill lists:

- March 2021 payroll (**Attachment D1**)
- March and April 2021 warrants (**Attachment D2**)

#### **E. Approval of Payment of Bills**

##### **Business Administrator to Continue Payment until next BOE**

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

**Motioned by Rebecca Ammen, Second by Rebecca Lang Staffieri**

**Vote: To approve Items A through E**

**Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (5-0-0)**

**Motion Approved**

**Motion to Approve Item F**

##### **Woodlynne Shared Service Agreement**

- F. **Shared Services Agreement** – To approve shared service agreement with Woodlynne Board of Education for Business Office Services in the amount of \$146,403.00 less the refund of \$11,099.00 per attached contract for the 2021-2022 school year (**Attachment F1**).

**Motioned by Karen Sorbello Second by Rebecca Ammen**

**Vote: To approve Item F**

**Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (5-0-0)**

**Motion Approve**

**Audience Participation  
II**

**Open Audience Participation II**

**Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen**

**Vote: To approve opening of Audience Participation II**

**Voice Vote. All in favor (5-0-0)**

None

**Close Audience  
Participation II**

**Close Audience Participation II**

**Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri**

**Vote: To approve closing of Audience Participation II**

**Voice vote. All in favor**

**Motion Approved (5-0-0)**

**Recess into Closed  
Session**

**RECESS INTO CLOSED SESSION at approximately 7:22 p.m.**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:37 p.m. this evening.

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is **Employee #351's Contract**);

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**Motioned by Karen Sorbello, Seconded by Rebecca Lang Staffieri**

**Vote: To Enter Executive Session**  
**Voice Vote. All in favor (5-0-0)**

**Action will be taken after Executive Session**

**Resumption to Public  
Portion of the  
Meeting**

**RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:35 pm**

**Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri**

**Vote: To approve Resumption of Public Portion of the Meeting**  
**Voice vote. All in favor (5-0-0)**

**Motion to approve to revise employee #351's 2021-2022 contract to update sick time at the rate of \$45.00 per day up to 200 days maximum.**

**Motioned by Karen Sorbello Second by Rebecca Lang Staffieri**

**Vote: To approve Joseph Celecki Revised 21-22 Contract**  
**Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (5-0-0)**

**Motion Approved**

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 7:37pm by Rebecca Ammen Seconded by Karen Sorbello**

**Vote: To Adjourn meeting**  
**Voice Vote. All in favor (5-0-0)**

**Respectfully submitted,**

**Greg Gontowski**  
**Board Secretary**

