

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
October 15, 2019  
7:00 P.M.**

**Roll Call** Mrs. Karen Sorbello opened the regular meeting at 7:01 p.m., leading the Pledge of Allegiance.

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mr. Edward Hoban	Absent
Mrs. Rebecca Lang Staffieri	Present
Mr. Eric Virostek	Present
Mrs. Karen Sorbello	Present

**Other Attendees** Mrs. Karen Macpherson, Superintendent  
Mr. Greg Gontowski, Business Administrator/Board Secretary  
Ms. Susan Hodges, Solicitor

**Mission Statement** Mission Statement was read by Karen Sorbello

**Student of the Month** Student of the Month

**Approval of Minutes  
September 17, 2019**

- Minutes of the Regular Board of Education meeting held on September 17, 2019.

Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen

**Vote: To approve Minutes  
Voice Vote. All in favor**

**Motion Approved**

**Audience Participation I** **Open Audience Participation I – AGENDA ITEMS ONLY**

Motioned by Nick D'Amico, Seconded by Rebecca Lang Staffieri

**Vote: To approve opening of Audience Participation I  
Voice Vote. All in favor**

**Close Audience  
Participation I**

**Close Audience Participation I**

Motioned by Rebecca Lang Staffieri, Seconded by Nick D'Amico

**Vote: To approve closing of Audience Participation I  
Voice vote. All in favor**

**BOARD OF EDUCATION BUSINESS**

<b>Unfinished Business</b>	None
<b>New Business</b>	None
<b>State and Local School Board Association</b>	Karen Sorbello – November delegate assembly
<b>Superintendent’s Report</b>	<b><u>Superintendent’s Report</u></b>
<b>Presentation</b>	<b>Presentation:</b> Gunner Loper, our new music teacher, will discuss the music program. Jennifer Pontarelli will discussed the NJSLA testing results.  <b><u>Information Items:</u></b>  <ol style="list-style-type: none"><li>1. Substitute pay increase</li></ol>
<b>Curriculum</b>	<b>A. <u>Curriculum/Programs</u></b>  <ol style="list-style-type: none"><li>1. As per the Anti-Bullying Rights Act, the week of October 7th thru October 11th be designated as the Week of Respect.</li><li>2. As per N.J.S.A. 18A:36-5.1 the week of October 21st thru October 25th be designated as School Violence Awareness Week.</li><li>3. Theatre/Dance Students</li></ol>
<b>Interdistrict</b>	<b>B. <u>Interdistrict</u></b> - None
<b>Public Relations/Liaison</b>	<b>C. <u>Public Relations/Liaison</u></b> - None
<b>Student/Parental Issues &amp; Concerns</b>	<b>D. <u>Student/Parental Issue and Concerns</u></b> - None
<b>Buildings and Grounds</b>	<b>E. <u>Buildings and Grounds</u></b>  <ol style="list-style-type: none"><li>1. A fire drill was conducted on September 12, 2019.</li><li>2. A shelter in place was conducted on September 20, 2019.</li></ol>
<b>Negotiations</b>	<b>F. <u>*Negotiations/Contractual (Executive Session)</u></b> – None
<b>Misc.</b>	<b>G. <u>Misc.</u></b> - None  <ol style="list-style-type: none"><li>1. Opening Day - Social Emotional Learning Initiative discussed.</li></ol>
<b>HIB</b>	<b>H. <u>HIB</u></b> - No new cases of HIB

**Principal's Report**

**I. Principal's Report**

1. Mr. Sorrentino's principal's report (**Attachment**).

**Personnel**

**Motion to Approve Personnel Items 1 thru 6**

**Ratification to the Termination of Employee #522**

**Ratification of Daniel Yang as Technology Assistant**

**Increase in Substitute Pay**

**Stacy Dobleman – Co-Chair Board Game Club -Stipend**

**Elena Lattin to Replace Lisa Michalowski to Chair Math Club – Stipend**

**Emily Yerkes-Student Rowan University-Clinical Practice I and II with Allison Gilley During the Spring 2020 and Fall of 2020**

1. Ratification of the termination of employee #522 effective September 20, 2019.
2. Ratification of Daniel Yang as technology assistant beginning September 23, 2019 for 12 hours a week at a rate of \$13.00 an hour.
3. An increase in substitute pay from \$80.00 a day to \$85.00 a day beginning November 1, 2019.
4. Stacey Dobleman to co-chair board game club at a stipend of \$312.50 as per contract.
5. Elena Lattin to replace Lisa Michalowski to chair Math Club at a stipend of \$1340.00 as per contract.
6. Emily Yerkes, a student from Rowan University, to do her Clinical Practice I and II with Allison Gilley during the Spring 2020 and Fall of 2020.

**Motioned by Rebecca Lang Staffieri, Seconded by Nick D'Amico**

**Vote: To approve Personnel Items 1 thru 6**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (6-0-0)**

**Motion Approved**

**Job Descriptions**

**Motion to Approve Job Descriptions Item 1**

**Updated Job Descriptions – Guidance Counselor, Secretary, and Library Media Assistant**

1. The updated job descriptions: Guidance Counselor, Secretary, and Library/Media Assistant (**Attachment**).

**Motioned by Nick D'Amico, Seconded by Rebecca Lang Staffieri**

**Vote: To approve Job Descriptions Item 1**

**Voice Vote. All in favor**

**Motion Approved**

**Workshops/Professional Development** - None

**Plans**

**Motion to Approve Plans Items 1 thru 3**

**Submission-QSAC**

1. Submission to the state the (QSAC) New Jersey Quality Single Accountability Continuum Statement of Assurance.

**Submission-DPR**

2. Submission to the state the (DPR) District Performance Report.

**Statement of Assurance for the School Self-Assessment HIB 18-19**

3. Statement of Assurance for the school self-assessment HIB grades for the 2018-2019 school year.

**Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen**

**Vote: To approve Plans Items 1 thru 3**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (6-0-0)**

**Motion Approved**

**Policies**

**Motion to Approve Policies Item 1**

The following updated policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

**2<sup>nd</sup> Reading of Policy and Regulation -1642 Earned Sick Leave Law**

1. 2nd reading of policy and regulation - 1642 Earned Sick Leave Law (**Attached**).

**Motioned by Rebecca Ammen, Seconded by Eric Rebecca Lang Staffieri**

**Vote: To approve Policies Item 1**

**Voice Vote. All in favor**

**Motion Approved**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Board Secretary's Report**

**Informational Items:**

-Governance Training – Please complete by 12/31/19

**Board Actions:**

**Motion to Approve Items A thru D**

**Monthly Reports**

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of July 2019  
(**Attachment A1 & A2**).

**Transfer of Funds**

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of July 2019 (**Attachment B1**).

**Financial Reports**

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**).
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2019. The Treasurer's Report and Secretary's report are in agreement for the month of July 2019(**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our **knowledge no** major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Warrants**

**D. Warrants**

The attached bill lists:

- September 2019 payroll (**Attachment D1**)
- October warrants (**Attachment D2**)

**Motioned by Rebecca Lang Staffieri, Seconded by Nick D'Amico**

**Vote: To approve Items A thru D**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (6-0-0)**

**Motion Approved**

**Motion to Approve Items E thru H**

**Deptford Township  
BOE – Tuition Contract  
2019-2020**

**E. Tuition Contract** - To approve tuition contract with Deptford Township Board of Education for student #3422620886 in the amount of \$14,123.00 for tuition for the 2019-2020 school year.

**GCSSSD Student  
#2647263793 2019-2020**

**F. Tuition Contract** - To approve tuition contract with Gloucester County Special Services School District for student #2647263793 in the amount of \$39,510.00 for tuition and \$3,000.00 for out of county fee for the 2019-2020 school year.

**Form M-1**

**G. Form M-1**  
To approve the 2020-2021 Form M-1 for submission to the county (**Attachment G1**).

**Comprehensive  
Maintenance Plan 2020-  
2021**

**H. Comprehensive Maintenance Plan**  
To approve the 2020-2021 comprehensive maintenance plan for submission to the county (**Attachment H1**).

**Motioned by Eric Virostek, Seconded by Rebecca Ammen**

**Vote: To approve Items E thru H**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (6-0-0)**

**Motion Approved**

**Open Audience  
Participation II**

**Open Audience Participation II**

**Motioned by Nick D’Amico, Seconded by Rebecca Ammen**

**Vote: To approve opening of Audience Participation II**

**Voice Vote. All in favor**

- Jerry Tanenbaum- Discussion regarding Cara Jedlicka.
- Nathaniel Sloweski 619 Harrison Ave. Magnolia – Read a letter written by his son regarding Cara Jedlicka. Also made his own comments in support of Cara Jedlicka.
- Geri Doukali 711 Lincoln Ave. Magnolia – Comments in support of Cara Jedlicka.
- Kelli Stout Wilson Ave. Magnolia - Comments in Support of Cara Jedlicka.

- Kim Britton 427 Lincoln Ave. Magnolia - Comments in Support of Cara Jedlicka.

**Closed Audience  
Participation II**

**Close Audience Participation II**

**Motioned by Nick D’Amico, Seconded by Rebecca Ammen**

**Vote: To approve closing of Audience Participation II  
Voice vote. All in favor**

**Executive Session**

**Executive Session – None**

**Superintendent –  
Statement Regarding CJ**

Superintendent –Statement regarding Cara Jedlicka’s request o not be discussed in  
Executive Session

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 7:51 pm by Rebecca Lang Staffieri, Seconded by Nick  
D’Amico**

**Vote: To Adjourn meeting  
Voice Vote. All in favor**

**Respectfully submitted,**

**Greg Gontowski  
Board Secretary**