

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
August 14, 2019  
7:00 P.M.**

**Roll Call** Mrs. Karen Sorbello opened the regular meeting at 7:03 p.m., leading the Pledge of Allegiance.

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Present
Mr. Eric Virostek	Present
Mrs. Karen Sorbello	Present

**Other Attendees** Mrs. Karen Macpherson, Superintendent  
Mr. Greg Gontowski, Business Administrator/Board Secretary

**Mission Statement** Mission Statement was read by Karen Sorbello

**Approval of Minutes  
June 18<sup>th</sup> and June 26<sup>th</sup>**

- Minutes of the Regular Board of Education meeting held on June 18, 2019.
- Minutes and Executive Session Minutes of the Special Board of Education meeting held on June 26, 2019.

**Motioned by Rebecca Lang Staffieri, Seconded by Nick D'Amico**

**Vote: To approve June 18, 2019 Minutes**

**Roll Call Vote. All in favor: Mrs. Albrecht, \*\*Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (6-0-1) \*\*Mrs. Ammen Abstained**

**Vote: To approve June 26, 2019 Minutes**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (7-0-0)**

**Motion Approved**

**Audience Participation I** **Open Audience Participation I – AGENDA ITEMS ONLY**

**Motioned by Edward Hoban, Seconded by Rebecca Ammen**

**Vote: To approve opening of Audience Participation I  
Voice Vote. All in favor**

- Amanda Cianfirani - 201 Paulson Drive Magnolia - Answered BOE member questions about the PTO sponsored field trips.

**Close Audience Participation I**

**Close Audience Participation I**

**Motioned by Nick D'Amico, Seconded by Rebecca Ammen**

**Vote: To approve closing of Audience Participation I  
Voice vote. All in favor**

**BOARD OF EDUCATION BUSINESS**

**Unfinished Business**

**None**

**New Business**

**None**

**State and Local School Board Association**

**None**

**Superintendent's Report**

**Superintendent's Report**

**Information Items:**

**Curriculum**

**A. Curriculum/Programs**

1. New Math and LAL program for 6-8 grades
2. Report Cards online K-8
3. Renaissance Program - last year \$1,500.00 asked this year \$2,000.00

**Interdistrict**

**B. Interdistrict - None**

**Public Relations/Liaison**

**C. Public Relations/Liaison**

1. Next meeting September 10, 2019

**Student/Parental Issues & Concerns**

**D. Student/Parental Issue and Concerns**

1. Security - Superintendent discussed plan

**Negotiations**

**E. \*Negotiations/Contractual (Executive Session) - None**

**Misc.**

**F. Misc**

1. August 28, 2019 from 1- 3 PM Bonanza - Welcome back to school informational session.

**Personnel**

**Motion to Approve Personnel Items 1 thru 11**

Magnolia Board of Education Meeting held on August 14, 2019

**Patricia Clark- Secretary**

**Juliette Rayser –ESY Pre-School Disabled Class July 2019**

**Juliette Rayser – ESY Pre-School Disabled Class August 2019**

**Emily Green Hamilton - ESY**

**Dana Stahl and Terri Orleno – Substitute Teacher 2019-2020**

**Stacy Augustine – Corrective Salary 2019-2020**

**Kelly Livingston – Graduate Coursework at Rowan University Fall 2019**

**Ashton Meader – Graduate Coursework at Rowan University Spring 2020**

**Cameron Scalio –In-class Support Teacher**

**Cameron Scalio – Graduate Coursework Rowan University Fall 2019 and Spring 2020.**

**Cameron Scalio – Reimbursement Upon completion of Rowan’s Aspire Program**

1. Ratification of Patricia Clark to start as a secretary step 1 July 1, 2019 at a starting salary of \$31,000.00.
2. Ratification of Juliette Rayser to work the summer extended school year pre-school disabled class for a total of 36 hours in the month of July at a rate of \$40.00 an hour for a total of \$1,440.00.
3. Ratification of Juliette Rayser to work the summer extended school year pre-school disabled class for a total of 18 hours in the month of August at a rate of \$40.00 an hour for a total of \$720.00.
4. Ratification of Emily Green Hamilton to work the summer extended school year for a total of 12 hours at a total of \$480.00.
5. Dana Stahl and Terri Orleno as substitute teachers for the 2019-2020 school year at a rate of \$80.00 a day.
6. Stacey Augustine corrective salary for the 2019-2020 school year as a MA step 9 at a starting salary of \$64,284.00.
7. Kelly Livingston to take graduate coursework at Rowan University during the Fall 2019 in pursuit of her Masters in Literacy (to be paid as per contract).
8. Ashton Meader to take graduate coursework at Rowan University during the Spring 2020 in pursuit of her Masters in Leadership to be paid as per contract).
9. Cameron Scalio as in-class support teacher beginning September 1, 2019 at a BA step 1 at a starting salary of \$52,848.00.
10. Cameron Scalio to take graduate coursework at Rowan University during the Fall 2019 and Spring 2020 in pursuit of a certificate in teachers with disabilities (to be paid as per contract).
11. Cameron Scalio to be reimbursed \$6,000.00 upon completion of Rowan’s Aspire program to be dispersed over a 2year period).

**Motioned by Nick D’Amico, Seconded by Eric Virostek**

**Vote: To approve Personnel Items 1 thru 11**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (7-0-0)**

**Motion Approved**

**Activities/Programs**

**Motion to Approve Activities/Programs**

**Magnolia Renaissance Program 2019-2020**

1. The Magnolia Board of Education to fund \$2,000.00 to the Magnolia Renaissance program for the 2019-2020 school year.

**Motioned by Rebecca Lang Staffieri, Seconded by Nick D'Amico**

**Vote: To approve Activities/Programs Item 1**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (7-0-0)**

**Motion Approved**

**Motion to Approve Workshops/Professional Development Items 1 thru 4**

**Renaissance Committee- Work July 30, 2019**

1. Ratification of the Renaissance Committee to work July 30, 2019 to review the criteria, plan events for next year and review children's grades etc. for 3 hours at a rate of \$40.00 an hour for \$120.00 each. Dave Cogan, Patricia Constantine, Lisa Michalowski, Linda Rutherford, Katie Rickenbach, Zachary Camerieri, and Steve Taylor.

**Jessica Barrale –Attend Safety Care Training 7/30/19**

2. Ratification of Jessica Barrale to attend Safety Care Training on July 30th at rate of \$40.00 an hour for 6 hours at a total of \$240.00 (to be taken out of Title II).

**Lauren Darden – Attend Safety Care Training**

3. Ratification of Lauren Darden to attend Safety Care Training on July 30th at a rate of \$13.00 an hour for 6 hours at a total \$78.00 (to be taken out of Title II).

**L. Michalowski, L. Hallihan, K. Carson and A. Dellaporta Profession Development 7/29/19**

4. Ratification of Lisa Michalowski, Leah Hallihan, Karin Carson and Aphrodite Dellaporta to attend 3 hour professional development workshop entitled Open up Resources (Math) on July 29, 2019 at a rate of \$40.00 an hour for a total of \$160.00 each. (To be taken out of Title II)

**Motioned by Eric Virostek, Seconded by Edward Hoban**

**Vote: To approve Workshops Items 1 and Items 1 thru 3**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (7-0-0)**

**Motion Approved**

**Motion to Approve Trips Item 1**

**Walking Trips 2019-2020**

1. All walking trips for the 2019-2020 school year.

**Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri**

**Vote: To approve Trips Item 1**

**Voice Vote. All in favor**

**2019-2020**

**Motion Approved**

**Submission of County Office Magnolia's Nurses Service Plan**

**Motion to Approve Plans Items 1 thru 3**

**Magnolia 2019-2020 Professional Development /Statement of Assurance**

**2019-2020 teacher Mentoring Plan**

1. The 2019- 2020 submission to the county office Magnolia's Nurses Service Plan.
2. The Magnolia Public School 2019-2020 Professional Development Plan along with the statement of assurance.
3. The Magnolia Public School 2019-2019 Teacher Mentoring Plan.

**Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri**

**Vote: To approve Plans Items 1 thru 3**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (7-0-0)**

**Motion Approved**

**Linda Rutherford – Attend Safety Care Training 8/27/19  
B. Gordon, S. Augustine and C. Jedlicka – SEL 8/14/19**

**Motion to Approve Addendum Items 1 thru 3**

**PTO Sponsored Field Trips 2019-2020**

1. Linda Rutherford to attend Safety Care training on August 27, 2019 for 7 hours at \$40.00 an hour at \$320.00 to be taken out of Title II).
2. Brandon Gordon, Stacey Augustine, and Cara Jedlicka to prepare for opening day SEL (Social, Emotional Learning) activities on August 14, 2019 for 3 hours at \$40.00 an hour for a total of \$120.00 (to be taken out of title II).
3. The following PTO sponsored field trips for the 2019-2020 school year.

Pre-K Paws Farm - October 25, 2019

Kindergarten - Discovery Museum - October 18, 2019

1st - Adventure Aquarium - February 21, 2019

2nd - Academy of Natural Sciences - February 28, 2019

3rd - Pitman Theatre followed by lunch at the rec center - May 15, 2019

4th - Franklin Institute - November 6, 2019

5th Trenton State Museum - March 27, 2019

6th & 7th - Philadelphia Walking Tour - May 29, 2019

**Motioned by Nick D'Amico, Seconded by Edward Hoban**

**Vote: To approve Addendum Items 1 thru 3**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (7-0-0)**

**Motion Approved**

**Principal's Report**

**Principal's Report - None**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Board Secretary's Report**

**Informational Items:**

**School Board Convention**

School Board Convention – October 21 through October 24 – Please let me know if you plan to attend by 8/16/19.

**Board Actions:**

**Motion to Approve Items A thru E**

**Monthly Reports**

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of May 2019 (**Attachment A1 & A2**).

**Transfer of Funds**

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of May 2019 (**Attachment B1**).

**Financial Reports**

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**).
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2019. The Treasurer's Report and Secretary's report are in agreement for the month of May 2019(**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our **knowledge no** major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Warrants**

**D. Warrants**

The attached bill lists:

- June 2019 payroll (**Attachment D1**)
- June through August 2019 warrants (**Attachment D2**)

**Void Check**

**E. Void Check**

Approval to void the following warrant account checks:

#1256	01/02/19	Northwest Evaluation Association Group	\$375.00
#1885	06/18/19	Camden’s Promise Charter School	\$10,787.00

**Motioned by Rebecca Lang Stafferi, Seconded by Rebecca Ammen**

**Vote: To approve Addendum Items 1 thru 3**

**Roll Call Vote. All in favor: Mrs. Albrecht, \*\*Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (6-0-1) \*\*Mrs. Ammen abstains with regard to the State of New Jersey and or its agents.**

**Motion Approved**

**Motion to Approve Items F thru M**

**Tuition – Archbishop  
Student #4898518196**

**F. Tuition Contract** - To approve tuition contract with Archbishop Damiano School for student #4898518196 in the amount of \$56,943.60 for tuition for the 2019-2020 school year (Note: ESY is included).

**Tuition – Kingsway  
Student #3963950202**

**G. Tuition Contract** - To approve tuition contract with Kingsway Learning Center for student #3963950202 in the amount of \$62,061.30 for tuition for the 2019-2020 school year (Note: ESY is included).

**Tuition – YALE Student  
#9436434053**

**H. Tuition Contract** - To approve tuition contract with YALE School, Inc. for student #9436434053 in the amount of \$70,820.40 for tuition for the 2019-2020 school year (Note: ESY is included).

**ESY Tuition – GCSSSD  
Student #2647263793**

**I. Tuition Contract** - To approve tuition contract with Gloucester County Special Services School District for student #2647263793 in the amount of \$4,320.00 for ESY tuition for the 2019-2020 school year.

**Tuition – Hi-Nella BOE  
Student #5167669426**

**J. Tuition Contract** - To approve tuition contract with Hi-Nella Board of Education for student #5167669426 in the amount of \$15,130.80 for tuition for the 2019-2020 school year (Note: receiving student).

**Tuition – Hi-Nella BOE  
Student #2933005241**

**K. Tuition Contract** - To approve tuition contract with Hi-Nella Board of Education for student #2933005241 in the amount of \$15,130.80 for tuition for the 2019-2020 school year (Note: receiving student).

**Tuition – Lawnside  
BOE Student  
#4867750873**

**L. Tuition Contract** - To approve tuition contract with Lawnside Board of Education for student #4867750873 in the amount of \$24,708.00 for tuition for the 2019-2020 school year (Note: receiving student).

**Bayada- Non Fair and  
Open Contract Student  
#4898518196**

**M. Bayada** - To award a non fair and open contract to Bayada Home Health Care, Inc. for RN services for student #4898518196 in the amount of \$55.00 per hour for RN services \$45.00 per hour for LPN services for the 2019-2020 school year in an amount to exceed \$17,500.00.

**Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban**

**Vote: To approve Items F, G and I**

**Roll Call Vote. All in favor: Mrs. Albrecht, \*\*Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (6-0-1) \*\*Mrs. Ammen Abstained**

**Vote: To approve Plans Items H and J thru M**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (7-0-0)**

**Motion Approved**

**Board Actions:**

**Motion to Approve Addendum Items AA thru CC**

**Bill List**

**AA. Warrants**

The attached bill lists:

- August 2019 warrants (**Attachment AA1**)

**Wright Choice – Non  
Fair and Open Student  
#9363950202**

**BB. Wright Choice** - To award a non fair and open contract to Wright Choice for nursing services for student #3963950202 in the amount of \$46.00 per hour for RN services \$39.00 per hour for LPN services for the 2019-2020 school year in an amount to exceed \$17,500.00.

**Convention – NJSBA  
Workshop 10/21/19-  
10/24/19**

**CC. Convention** – To approve board members and Superintendent to attend the NJSBA Workshop on October 21-24, at a cost of \$350.00 per person for the convention, \$119.00 per night per room for the hotel, plus additional related travel expenses.

**Motioned by Edward Hoban, Seconded by Rebeca Lang Staffieri**

**Vote: To approve Items Addendum Items AA thru CC**

**Roll Call Vote. All in favor: Mrs. Albrecht, \*\*Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (6-0-1) \*\*Mrs. Ammen Abstained**



**Open Audience  
Participation II**

**Motion Approved**

**Open Audience Participation II**

**Motioned by Nick D’Amico, Seconded by Edward Hoban**

**Vote: To approve opening of Audience Participation II**

**Voice Vote. All in favor**

- Amanda Cianfrani - 201 Paulson Drive Magnolia -Questions about student drop off/Item drop off.
- Donna Adams – 121 E. Adams Ave. Magnolia – Booster Club and Trip update.

**Closed Audience  
Participation II**

**Close Audience Participation II**

**Motioned by Nick D’Amico, Seconded by Edward Hoban**

**Vote: To approve closing of Audience Participation II**

**Voice vote. All in favor**

**Executive Session**

**Executive Session - None**

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 8:10 pm by Nick D’Amico Seconded by Edward Hoban**

**Vote: To Adjourn meeting**

**Voice Vote. All in favor**

**Respectfully submitted,**

**Greg Gontowski  
Board Secretary**