

**Magnolia School District
Board of Education
Regular Meeting
Minutes
December 10, 2019
7:00 P.M.**

Roll Call Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Absent
Mr. Nick D'Amico	Present
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Absent
Mr. Eric Virostek	Present
Mrs. Karen Sorbello	Present

Other Attendees Mrs. Karen Macpherson, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Ms. Susan Hodges, Solicitor

Mission Statement Mission Statement was read by Karen Sorbello

ELECTION RESULTS

Regular Term:

Mark Godfrey – 354 votes

Rebecca Lang Staffieri – 448 votes

Eric Virostek – 344 votes

**Approval of Minutes
November 19, 2019**

- Minutes and Executive Session Minutes of the Board of Education meeting held on Number 19, 2019.

Motioned by Eric Virostek, Seconded by Nick D'Amico

Vote: To approve Minutes

Voice Vote. All in favor

Motion Approved

Audience Participation I **Open Audience Participation I – AGENDA ITEMS ONLY**

Motioned by Edward Hoban, Seconded by Eric Virostek

Vote: To approve opening of Audience Participation I

Voice Vote. All in favor

Close Audience Participation I

**Close Audience Participation I
Motioned by Edward Hoban, Seconded by Eric Virostek**

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOARD OF EDUCATION BUSINESS

Unfinished Business

None

New Business

None

State and Local School Board Association

None

Superintendent's Report

Superintendent's Report

Information Items:

Curriculum/Programs

A. Curriculum/Programs - Superintendent provided updates to music program and looking into OnCourse program.

B. Interdistrict - None

Public Relations/Liaison

C. Public Relations/Liaison – Upcoming January 14th meeting.

D. Student/Parental Issue and Concerns - None

Building and Grounds

E. Buildings and Grounds

1. A fire drill was conducted on November 19, 2019
2. A shelter in place was conducted on November 25, 2019

F. *Negotiations/Contractual (Executive Session) - None

Misc.

G. Misc

1. Discussion of the donation of \$500.00 to the school in memory of Dolores Munson.
2. Discussion of JIF Award

H. HIB

1. No New HIB's to report

Principal's Report

I. Principal's Report

1. Mr. Sorrentino's principals report (**Attached**)

Personnel

Motion to Approve Personnel Items 1 thru 7

- | | |
|--|---|
| Patricia Pierce –
Substitute
Teacher 2019-2020 | 1. Ratification of Pat Pierce as substitute teacher for the 2019-2020 school year in the amount of \$85.00 a day. |
| Connor Camerieri –
Volunteer to Assist
Coaching Girls
Basketball Team | 2. Ratification of Connor Camerieri, as a volunteer, to assist Zachary Camerieri with coaching the girl’s basketball team. |
| Lisa Michalowski –
Maternity Leave 2/21/20 | 3. Lisa Michalowski to take maternity leave effective February 21, 2020 and invoke the family leave act with an anticipated return date of September 1, 2020 (Attachment). |
| Jamie Devecchis –
Maternity Leave 2/20/20 | 4. Jamie Devecchis to take maternity leave effective February 20, 2020 and invoke the family leave act with an anticipated return date of April 30,2020 (Attachment). |
| Olivia Heyser – Substitute
Teacher 1/16/20 | 5. Olivia Heyser as substitute teacher beginning January 16, 2020 for the 2019-2020 school year in the amount of \$85.00 a day. |
| Olivia Heyser – Long
Term Maternity Leave
2/24/20 | 6. Olivia Heyser as a long term maternity leave teacher effective February 24, 2020 through June 30, 2020 on BA step 1 at a starting salary of \$52,848.00 (pro-rated). |
| Donation in Memory of
Dolores Munson | 7. Donations to the Magnolia Public School District in the amount of \$500.00 in memory of Dolores Munson, a former teacher, who retired after 40 years of service. |

Motioned by Eric Virostek, Seconded by Edward Hoban

Vote: To approve Items 1 thru 7

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mrs. Sorbello and Mr. Virostek (5-0-0)

Motion Approved

Trips

Motion to Approve Trips Items 1 and 2

- | | |
|--|--|
| Filed Trip Skatezone
12/20/19 | 1. The Renaissance trip to the Skatezone in Voorhees, NJ on Friday, December 20, 2019 (no expense to the board). |
| Field Trip Pitman
Theatre 2/21/20 | 2. The Choir/Glee club trip to the Pitman Theatre to see Peter Pan and the Deptford Skating Rink on February 21, 2020 (no expense to the board). |

Motioned by Eric Virostek, Seconded by Edward Hoban

Vote: To approve Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mrs. Sorbello and Mr. Virostek (5-0-0)

Motion Approved

Workshops/Professional Development

Motion to Approve Workshops/Professional Development Item 1

1. Ratification of Cara Jedlicka and Karin Carson to attend the Special Educator’s Conference at Camden County College on December 6, 2019 at a cost of \$149.00 a person to be taken out of Title 2).

**Cara Jedlicka and Karin Carson – Conference
12/6/19**

Motioned by Joyce Albrecht, Seconded by Edward Hoban

Vote: To approve Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mrs. Sorbello and Mr. Virostek (5-0-0)

Motion Approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

-Governance Training – Please complete by 12/31/19.

Board Actions:

Motion to Approve Items A thru E

A. Monthly Reports

Monthly Reports

The Budget Summary and Revenue Summary for the month of October 2019 (**Attachment A1, A2**).

B. Transfer of Funds

Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of October 2019 (**Attachment B1**).

C. Financial Reports

Financial Reports

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for

the month of October 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (**Attachment C1**).

2. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2019. The Treasurer’s Report and Secretary’s report are in agreement for the month of October 2019 (**Attachment C2**).
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our **knowledge no** major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Warrants

Warrants

The attached bill lists:

- November 2019 payroll (**Attachment D1**)
- December warrants (**Attachment D2**)

E. Void Checks

Voided Checks

To approve voiding of the following warrant account checks:

#2410 Howard Technology Solutions \$743.00 11/19/19

Motioned by Nick D’Amico, Seconded by Edward Hoban

Vote: To approve Items A thru E :

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mrs. Sorbello and Mr. Virostek (5-0-0)

Motion Approved

Motion to Approve Items F and G

- F. **Tuition Contract** - To approve tuition contract with Stratford Board of Education for student #8705269278 in the amount of \$9,327.04 for tuition for the 2019-2020 school year.

**Tuition – Stratford BOE
Student #8705269278**

