

**Magnolia School District
Board of Education
Regular Meeting
Minutes
November 19, 2019
7:00 P.M.**

Roll Call Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Present
Mr. Nick D’Amico	Present
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Present
Mr. Eric Virostek	Present
Mrs. Karen Sorbello	Present

Other Attendees Mrs. Karen Macpherson, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Ms. Susan Hodges, Solicitor

Mission Statement Mission Statement was read by Karen Sorbello

Student of the Month Student of the Month

**Approval of Minutes
October 15, 2019** • Minutes of the Regular Board of Education meeting held on October 15, 2019.

Motioned by Eric Virostek, Seconded by Rebecca Lang Staffieri

Vote: To approve Minutes
Voice Vote. All in favor *Edward Hoban – Abstained

Motion Approved

Audience Participation I **Open Audience Participation I – AGENDA ITEMS ONLY**

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Vote: To approve opening of Audience Participation I
Voice Vote. All in favor

**Close Audience
Participation I** **Close Audience Participation I**

Motioned by Nick D’Amico, Seconded by Edward Hoban

Vote: To approve closing of Audience Participation I
Voice vote. All in favor

BOARD OF EDUCATION BUSINESS

Unfinished Business None

New Business None

State and Local School Board Association None

Superintendent's Report **Superintendent's Report**

Student of the Month

Information Items:

General

Building and Grounds

A. Building and Grounds

1. A fire drill was conducted on October 8, 2019
2. A lockdown was conducted on October 29, 2019

Curriculum

B. Curriculum

1. Coding for Girls Grant
2. CCTS Robotics Grant

C. Finance - None

D. Interdistrict – None

E. *Negotiations/Contractual (Executive Session) - None

F. Policy/Procedure- None

Public Relations/Liaison

G. Public Relations/Liaison

1. Next meeting January 14, 2020.

Student/Parental Issue and Concerns

H. Student/Parental Issue and Concerns

1. Two new cases of HIB (to be discussed in Executive Session).

Principal's Report

I. Principal's Report

1. Mr. Sorrentino's principal's report (**Attached**)

Personnel

Motion to Approve Personnel Items 1 and 2

**G. Williams Samuels –
Substitute Teacher
2019-2020**

1. G. Williams Samuels as substitute teacher for the 2019-2020 school year beginning November 11,2019 at a rate of \$85.00 a day.

**Accept with Regret the
Resignation of Krista
Dora Lyman 11/15/19**

2. The resignation of Krista Dora Lyman effective November 15, 2019.

Motioned by Eric Virostek, Seconded by Edward Hoban

Vote: To approve Personnel Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (7-0-0)

Motion Approved

**Board Secretary’s
Report**

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

-Governance Training – Please complete by 12/31/19

Board Actions:

Motion to Approve Items A thru E

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of August and September 2019 (**Attachment A1, A2, A3, & A4**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of August and September 2019 (**Attachment B1**).

**Financial
Reports**

C. Financial Reports

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August and September 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (**Attachment C1 & C2**).

2. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of August and September 2019. The Treasurer’s Report and Secretary’s report are in agreement for the month of August and September

2019 (**Attachment C3 & C4**).

- 3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- 4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our **knowledge no** major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- October 2019 payroll (**Attachment D1**)
- November warrants (**Attachment D2**)

Voided Checks

E. Void Checks

To approve voiding of the following warrant account checks:

#2135 CDWG \$259.000 8/14/19

Motioned by Eric Virostek, Seconded by Rebecca Lang Staffieri

Vote: To approve Items A thru E

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (7-0-0)

Motion Approved

Motion to Approve Items F thru H and Addendum Item A

Budget Calendar 2020-2021

F. Budget Calendar – To approve the 2020-2021 budget manual/calendar (**Attachment F1**).

ESEA Amendment – Grant 2019-2020

G. ESEA Amendment – To approve amendment to the ESEA grant for 2019- 2020.

Food Service Reports

H. Food Service Reports – To approve the attached food service procurement procedures (Form 326) and Code of Conduct (Form 327) (**Attachment H1 & H2**).

Addendum

**Board Secretary's
Addendum Report**

Board Actions:

Motion to approve Item A

**Energy Market
Exchange Resolution**

A. Energy Market Exchange Resolution – To approve the attached resolution number 2019-11-1 (**Attachment A1**).

Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen

Vote: To approve Items F thru H and Addendum Item A

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello and Mr. Virostek (7-0-0)

Motion Approved

**Open Audience
Participation II**

Open Audience Participation II

Motioned by Nick D'Amico, Seconded by Edward Hoban

**Vote: To approve opening of Audience Participation II
Voice Vote. All in favor**

- Dave Cogan 118 Marshall Court, Berlin - Updated the board on the renaissance program and noted that they are currently at the highest participation in the program.

**Closed Audience
Participation II**

Close Audience Participation II

Motioned by Eric Virostek, Seconded by Nick D'Amico

**Vote: To approve closing of Audience Participation II
Voice vote. All in favor**

**Recess into Closed
Session**

RECESS INTO CLOSED SESSION at approximately 7:33 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **7:43** p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter the disclosure of which constitutes an unwarranted invasion of individual

privacy;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Nick D'Amico, Seconded by Rebecca Ammen

**Vote: To Enter Executive Session
Voice Vote. All in favor**

Action will not be taken after Executive Session

**Resumption to Public
Portion of the Meeting**

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:50 pm

Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban

**Vote: To approve Resumption of Public Portion of the Meeting
Voice vote. All in favor**

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 7:53 pm by Nick D'Amico, Seconded by Edward Hoban.

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**

