

**Magnolia School District
Board of Education
Regular Meeting
Minutes
April 21, 2020
7:00 P.M.**

Mr. Nick D'Amico opened the regular meeting at 7:01 p.m., leading the Pledge of Allegiance.

Roll Call

PLEDGE ALLEGIANCE TO THE FLAG

Mrs. Joyce Albrecht	Present
Mrs. Rebecca Ammen	Absent
Mr. Nick D'Amico	Present
Mr. Mark Godfrey	Present
Mrs. Rebeca Lang Staffieri	Present
Mrs. Karen Sorbello	Present
Mr. Eric Virostek	Present

Other Attendees

Mrs. Karen Macpherson, Superintendent
Greg Gontowski, Business Administrator/Board Secretary
Mr. Brett Gorman, Solicitor

Mission Statement

Mission Statement was read by Nick D'Amico.

Approval of Minutes

- Minutes of the Regular Board of Education meeting held on March 17, 2020.

Motioned by Karen Sorbello, Seconded by Rebecca Lang Staffieri

**Vote: To approve Minutes
Voice Vote. All in favor**

Motion Approved

**Audience
Participation I**

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Mark Godfrey, Seconded by Karen Sorbello

**Vote: To approve opening of Audience Participation I
Voice Vote. All in favor**

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Karen Sorbello, Seconded by Mark Godfrey

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOARD OF EDUCATION BUSINESS

**Unfinished
Business**

None

New Business

Nick D’Amico – Superintendents evaluation and board self evaluation.

**State and Local
School Board
Association**

None

Superintendent’s Report

**Superintendent’s
Report**

The mission of the Magnolia School District is to develop well-rounded, engaged and confident learners who are proud, respectful, and contributing members of their school and community.

Presentation

PRESENTATION: Jennifer Pontarelli will discuss the results of the NJSLA Science

Information Items:

A. Curriculum/Programs: Virtual learning is reported to be going well. Discuss programs being used for remote learning.

B. Interdistrict: Continuing shared services for world language.

C. Public Relations/Liaison - None

D. Student/Parental Issue and Concerns

1. Discussion of eighth grade trip class trip (Great Adventure, Dorney Park, or Hershey Park) to be determined.

E. Buildings and Grounds

1. A fire drill was conducted on March 6, 2020.

F. *Negotiations/Contractual (Executive Session)

G. Misc

1. Personnel Meeting scheduled for April 27th at 2:00 via Zoom.

H. HIB

1. There are no new HIB cases to report at this time.

I. Principals Report

1. Mr. Sorrentino's principal's report (**Attached**).

Personnel

Motion to Approve Personnel Items 1 thru 2

**Summer Programs
and Staff for 20-21**

1. To approve the following summer programs and staff for the 2020-2021 school year.

Extended School Year

Juliette Rayser - 52 hours at a rate of \$40.00 an hour - Total \$2080

Denise Brumbach - 52 hours at a rate of \$40.00 an hour - Total \$2080

Sandy Marlys - 39 hours at a rate of \$40.00 an hour - \$1560

Emily Green Hamilton - 12 hours at a rate of \$40.00 an hour - \$480

Wendy Lombard - 52 hours at a rate of \$13.85 an hour - Total \$720.20

Summer program for all students grade K-4

Stacey Dobleman - 36 hours at a rate of \$40.00 an hour - total \$1440.00

Allison Gilley - 36 hours at a rate of \$40.00 an hour - total \$1440.00

Ashton Meader - 36 hours at a rate of \$40.00 an hour - total \$1440.00

Katie Rickenbach - 36 hours at a rate of \$40.00 an hour - total \$1440.00

Book Club

Linda Rutherford - 12 hours at a rate of \$40.00 an hour - Total \$480.00

Gail Walters - 12 hours at a rate of \$40.00 an hour - Total \$480.00

Steam Club

Dave Cogan - 24 hours at a rate of \$40.00 an hour - Total \$960.00

Literacy Initiatives/ Social Emotional Learning

Kelly Livingston - 25 hours at a rate of \$40.00 an hour - Total \$1000

Curriculum Writing - K-5 ELA

Ashton Whitaker 25 hours at a rate of \$40.00 an hour - Total \$1000

Katie Rickenbach 25 hours at a rate of \$40.00 an hour - Total \$1000

Kelly Livingston 25 hours at a rate of \$40.00 an hour - Total \$1000

Safety Care Day Day 2 - Physical Restraints

10 staff members (to be determined) 6 hours at a rate of \$20.00 an hour - Total \$1,200

Professional Development

2. The following Professional Development training to be taken out of **Title II funds Oncourse Trainin.**

July 28, 2020 - Champion Training 6 staff members (to be determined) for 5 hours at a rate of \$20.00 an hour- Total \$600

August 4, 2020 Training 1- 45 staff members 5 hours at a rate of \$20.00 an hour total - \$4,500

August 13, 2020 Training 2 - 45 staff members 5 hours at a rate of \$20.00 an hour total - \$4,500

Zearn K-5 (Math)

13 staff members (to be determined) 5 hours at a rate of \$20.00 an hour - Total \$1,300

ELA/SEL/SS

10 staff members (to be determined) 5 hours at a rate of \$20.00 an hour - Total \$1000

Safety Care Day 1 (Verbal Deescalation) related to the SEL Strategic Plan

10 staff members (to be determined) 6 hours at a rate of \$20,00 an

hour - Total \$1,200

SEL/Discipline Professional Development

5 staff members (to be determined) 10 hours at a rate of \$20.00 an hour - total \$1000

Mental Health Team Development/Initiatives

4 staff members (to be determined) 9 hours at a rate of \$20.00 an hour - Total \$720

Oncourse Professional Development (Creating Templates)

Brandon Gordon - 45 hours at a rate of \$40.00 an hour - Total \$1,800

Stacey Augustine - 5 hours at a rate of \$40.00 an hour - Total \$200

Motioned by Kaen Sorbello, Second by Rebecca Lang Stafferi

Vote: To approve Personnel Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (6-0-0)

Motion Approved

Motion to Approve Trips 1 and 2

Trips

Filed Trip – Great Adventure

1. The band, choir, and glee club trip to Great Adventure in Jackson, NJ on Monday, June 8, 2020.

Filed Trip – Amusement Park

2. The 8th grade class trip to an amusement park on August 12, 2020.

Motioned by Karen Sorbello, Seconded by Rebecca Lang Stafferi

Vote: To approve Trips Items 1 and 2

Voice Vote. All in favor

Motion Approved

Workshop Tabled

Workshops – TABLED

Motion to Approve Calendar Item 1 and Policies Item 1

**2019-2020 Revised
Calendar**

Calendar

1. The revised 2019-2020 calendar (Attached).

Policies

Policies

The following updated policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

1. 2nd reading of the following policies and regulations.

Policy 3421.12 Postnatal Accommodations (**Enclosed**)
Policy 4421.12 Postnatal Accommodations (**Enclosed**)
Regulation 1581 Domestic Violence (**Enclosed**)

Motioned by Eric Virostek, Seconded by Karen Sorbello

Vote: To approve Calendar Item 1 and Policies Item 1

Voice Vote. All in favor **Rebecca Land Stafferi Opposed to Calendar

Motion Approved

**Board Secretary
Report**

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

Governance I

Board Actions

Board Actions:

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of February 2020 (**Attachment A1 & A2**).

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of February 2020 (**Attachment B1**).

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and

18A: 17-9 for the month of February 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

(Attachment C1).

2. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2020. The Treasurer’s Report and Secretary’s report are in agreement for the month of February 2020 **(Attachment C2).**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our **knowledge no** major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Bill List

D. Warrants

The attached bill lists:

- March 2020 payroll **(Attachment D1)**
- April 2020 warrants **(Attachment D2)**

**Business
Administrator to
Continue Payment
of all bills thru
6/16/20**

E. Warrants

Approval of the Business Administrator to continue payment of all bills through June 16, 2020. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motioned by Karen Sorbello and Seconded by Eric Virostek

Vote: To approve Items A thru E

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (6-0-0)

Motion Approved

Motion to Approve Items F thru K

**Camden County
Elementary League
2020-2021**

F. Camden County Elementary League

To approve the attached resolution for participation in the Camden County Elementary League for the 2020-2021 school year
(Attachment F1).

**NJDOE
Submission**

G. NJDOE Submission

To approve Garrison Architects to submit an NJDOE other capital project application and that the district acknowledges that it will receive no state aid for this project.

**Playground
Equipment –
Purchase through
NJ State Contact -
General Recreation
Inc.**

H. Playground

To approve purchase through NJ State Contract #A81422 for the purchase of playground equipment in the amount of \$39,253.00 through General Recreation, Inc.

**Playground
purchase through
CCESSC with WJ
Gross for the
Installation**

I. Playground

To approve purchase through CCESSC Contract #66CCEPS with WJ Gross for the installation of playground equipment in the amount of \$38,295.00.

**Asphalt – Purchase
through CCESSC
with WJ Gross for
the repair of
Asphalt and
Installation**

J. Asphalt

To approve purchase through CCESSC Contract #66CCEPS with WJ Gross for the repair of asphalt and installation of a drainage system in the amount of \$175,950.00.

**Withdrawal
\$20,000.00 from the
Maintenance
Reserve to be used
2019-2020**

K. Maintenance Reserve Withdrawal

Approval to withdrawal \$20,000.00 from the maintenance reserve to be used in the 2019-2020 school year.

Motioned by Karen Sorbello, Seconded by Rebecca Lang Staffieri

Vote: To approve Items F thru K

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (6-0-0)

Motion Approved

**Open Audience
Participation II**

Open Audience Participation II

Motioned by Rebecca Lang Staffieri, Seconded by Karen Sorbello

Vote: To approve opening of Audience Participation II
Voice Vote. All in favor

- Brenda Blachowski - Wanted clarification on grade levels for world language.

Close Audience Participation II

Close Audience Participation II
Motioned by Karen Sorbello, Seconded by Rebecca Lang Stafferi

Vote: To approve closing of Audience Participation II
Voice vote. All in favor

Recess into Closed Session

RECESS INTO CLOSED SESSION at approximately 7:41p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:56 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Personnel);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the

Magnolia Board of Education Meeting held on April 21, 2020

portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Karen Sorbello, Seconded by Rebecca Lang Staffieri

Vote: To Enter Executive Session

Voice Vote. All in favor

Action will not be taken after Executive Session

**Resumption to
Public Portion of the
Meeting**

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:50 pm

Motioned by Rebecca Lang Staffieri, Seconded by Erick Virostek

Vote: To approve Resumption of Public Portion of the Meeting

Voice vote. All in favor

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 7:52 pm by Erick Virostek, Seconded by Joyce Albrecht.

Vote: To Adjourn meeting

Voice Vote. All in favor

Respectfully submitted,

**Greg Gontowski
Board Secretary**

