

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
February 18, 2020  
7:00 P.M.**

Mr. Nick D'Amico opened the regular meeting at 7:01 p.m., leading the Pledge of Allegiance.

**PLEDGE ALLEGIANCE TO THE FLAG**

<b>Roll Call</b>	Mrs. Joyce Albrecht Present Mrs. Rebecca Ammen Present Mr. Nick D'Amico Present Mr. Mark Godfrey Present Mrs. Rebeca Lang Staffieri Present Mrs. Karen Sorbello Present Mr. Eric Virostek Present
<b>Other Attendees</b>	Mrs. Karen Macpherson, Superintendent Greg Gontowski, Business Administrator/Board Secretary Mr. Brett Gorman, Solicitor
<b>Mission Statement</b>	Mission Statement was read by Nick D'Amico.
<b>Approval of Minutes</b>	<ul style="list-style-type: none"><li>Minutes of the Regular Board of Education meeting held on January 7, 2020.</li></ul> <p><b>Motioned by Karen Sorbello, Seconded by Joyce Albrecht</b></p> <p><b>Vote: To approve Minutes</b> <b>Voice Vote. All in favor</b></p> <p><b><u>Motion Approved</u></b></p>
<b>Audience Participation I</b>	<p><b>Open Audience Participation I – <u>AGENDA ITEMS ONLY</u></b></p> <p><b>Motioned by Rebecca Lang Staffieri, Seconded by Rebeca Ammen</b></p> <p><b>Vote: To approve opening of Audience Participation I</b> <b>Voice Vote. All in favor</b></p>
<b>Close Audience Participation I</b>	<p><b>Close Audience Participation I</b></p> <p><b>Motioned by Rebeca Ammen , Seconded by Eric Virostek</b></p>

**Vote: To approve closing of Audience Participation I  
Voice vote. All in favor**

**Student of the  
Month**

**Student of the Month**

**Presentation**

**Presentation: Jennifer Pontarelli - QSAC Interim Results**

**Recess into Closed  
Session**

**RECESS INTO CLOSED SESSION at approximately 7:12 p.m.**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:32 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Personnel);

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**Motioned by Rebecca Ammen, Seconded by Eric Virostek**

**Vote: To Enter Executive Session**  
**Voice Vote. All in favor**

**Action will be taken after Executive Session**

**Resumption to  
Public Portion of the  
Meeting**

**RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:17 pm**

**Motioned by Karen Sorbello, Seconded by Rebecca Ammen**

**Vote: To approve Resumption of Public Portion of the Meeting**  
**Voice vote. All in favor**

**Board of Education  
Business**

**BOARD OF EDUCATION BUSINESS**

**Unfinished  
Business**

None

**New Business**

Joyce Albrecht – Shared news articles of personal interest to the board.

**Motion to approve Item 1**

**Accept with Regret  
the Resignation of  
Cara Jedlicka  
effective 2/19/20**

1. Approve the resignation of Cara Jedlicka effective February 19, 2020.

**Motioned by Karen Sorbello, Seconded by Eric Virostek**

**Vote: To approve Item 1**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey,  
Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**Motion Approved**

**Motion to approve Item**

**Agreement with  
Employee #2020**

2. Approve an Agreement with employee #2020-1 and authorize the Board President to execute the same.

**Motioned by Karen Sorbello, Seconded by Rebecca Ammen**

**Vote: To approve Item 2**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey,  
Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**State and Local  
School Board  
Association**

**Motion Approved**

Karen Sorbello – County meeting in May

**Superintendent's Report**

**Superintendent's Report**

**Information Items:**

**A. Curriculum/Programs**

1. Choreographer chair position

**B. Interdistrict**

1. A Superintendent's Interdistrict meeting was held on January 21, 2020.

**C. Public Relations/Liaison**

1. Discussion of Liaison meeting which was held on January 14, 2020.

**D. Student/Parental Issue and Concerns** - None

**E. Buildings and Grounds**

1. A fire drill was conducted on January 15, 2020.
2. A shelter in place was conducted on January 30, 2020.

**F. \*Negotiations/Contractual (Executive Session)** - None

**G. Policy**

1. Revision to regulation 2418 Section 504 of the Rehabilitation Act of 1973.

**H. HIB**

1. There are three new HIB's investigations to report.

**I. Principals Report**

1. Mr. Sorrentino's principal's report (**Attached**).

**Personnel**

**Motion to Approve Personnel Items 1 thru 7**

**Darin Clark –  
Substitute Teacher**

1. Darin Clark as substitute teacher for the remainder of the 2019-2020 school year at a rate of \$85.00 an hour.

**Elisa Rutherford –  
Choreographer  
Chair Position**

2. Elisa Rutherford as Choreographer chair position at a stipend of \$1,340.00.

**Brandon Gordon –  
Chairperson  
Intermural Club**

3. Brandon Gordon to replace Stacey Augustine as the chairperson for Intramural club.

**Zachary Camerieri  
– Coursework at  
Rutgers 2020-2021**

4. Zachary Camerieri to take coursework during the 2020-2021 school year at Rutgers University in pursuit of his Masters in English.

**Cory Monteleone-  
Haught  
Psychologist  
Internship**

5. Cory Monteleone-Haught a graduate student from Rowan University to do his Psychologist internship for approximately 60 hours to start pending fingerprint results).

**Ashton Whitaker –  
Coursework 2020-  
2021 at Rowan**

6. Ashton Whitaker to take coursework during the 2020-2021 school year at Rowan University in pursuit of her Masters degree in school leadership.

**Cameron Scalo –  
Coursework 2020-  
2021 at Rowan**

7. Cameron Scalo to take coursework during the 2020-2021 school year at Rowan University in pursuit of his students with disabilities certification.

Motioned by Rebecca Lang Staffieri, Second by Eric Virostek

**Vote: To approve Personnel Items 1 thru 7**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**Motion Approved**

**Trips**

**Motion to Approve Trips Items 1 and 2**

**Field Trip – CCTS  
2/10/20**

1. Ratification of The 7th grade trip to Camden County Technical Schools on February 10, 2020 (this is no expense to the board).

**Dinner Dance –  
Ramblewood  
County Club 6/3/20**

2. The 8th grade dinner dance to Ramblewood Country Club on Wednesday, June 3, 2020. The board will pay for one bus at a cost of \$243.75.

Motioned by Karen Sorbello, Second by Eric Virostek

**Vote: To approve Trips Items 1 and 2**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**Motion Approved**

**Job description**

**Motion to Approve Job Descriptions Items 1 and 2**

**Interventionist Job Description**

1. The interventionist job description (**Attached**).

**Revised Social Worker Job Description**

2. The updated and revised social worker job description (**Attached**).

Motioned by Rebecca Lang Staffieri, Second by Karen Sorbello

**Vote: To approve Job Description Items 1 and 2**

**Voice Vote. All in favor**

**Motion Approved**

**2020-2021 Calendar**

**Calendar**

**Motion to Approve Calendar Item 1**

1. The 2020-2021 Magnolia Schools calendar (**Attached**).

Motioned by Karen Sorbello, Second by Rebecca Ammen

**Vote: To approve Calendar Item 1**

**Voice Vote. All in favor**

**Motion Approved**

**Workshops/Professional Development**

**Motion to Approve Workshops/Professional Development Items 1 thru 5**

**Karen Macpherson – Workshop 3/31/20**

1. Karen Macpherson to attend a workshop entitled Equity Leadership Forum- Building Resilient Voices at Stockton University on March 31, 2020 at a cost of \$178.00(to be taken out of professional development).

**Kelly Livingston and Stacey Augustine – Workshop 2/21/20**

2. Kelly Livingston and Stacey Augustine to attend a workshop entitled Section 504: An updated guide to identifying and planning for students with disabilities in the schools on Friday, February 21, 2020 in Philadelphia PA at a cost of \$219.99 per person (to be taken out of professional development).

**Dan Carson – Conference 3/19/20**

3. Dan Carson to attend the Sixth Annual SRI and ETTC Middle School Social Studies Conference - Engaging and Empowering Students on

March 19, 2020 at Stockton University at a cost of \$178.00 (to be taken out of professional development).

**Joseph Celecki –  
Building and  
Grounds  
Expo/Conference  
3/22/20 thru  
3/25/20**

- 4. Joseph Celecki to attend the New Jersey Supervisory Building and Grounds Expo/Conference in Atlantic City, NJ on March 22nd through March 25, 2020 at a cost of \$291.00 to be taken out of professional development).

**Workshop given to  
the Magnolia Staff  
by Dr. Kara Ieva  
3/13/20**

- 5. A professional development workshop to be given to the Magnolia staff by Dr. Kara Ieva from Rowan University on Mental Health Awareness (SEL Learning) to be held on March 13, 2020 at a cost of \$1,225.00 (to be taken out of Title 2).

Motioned by Karen Sorbello, Second by Rebecca Ammen

**Vote: To Approve Workshops/Professional Development Items 1 thru 5  
Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey,  
Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D’Amico (7-0-0)**

**Motion Approved**

**Motion to Approve Policies Item 1**

**Policies**

**Revision to  
Regulation #2418**

- 1. Revision to regulation #2418 (**Attached**).

Motioned by Karen Sorbello, Second by Rebecca Ammen

**Vote: To Approve Policies Item 1  
Voice Vote. All in favor**

**Motion Approved**

**Board Secretary  
Report**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items:**

- Financial Disclosures and Governance Training

**Board Actions**

**Board Actions:**

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of December 2019 (**Attachment A1, A2, A3 & A4**).

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of November and December 2019 **(Attachment B1)**.

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November and December 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1 & C2)**.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November and December 2019. The Treasurer's Report and Secretary's report are in agreement for the month of November and December 2019 **(Attachment C3 and C4)**.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our **knowledge no** major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**D. Warrants**

**Bill List**

The attached bill lists:

- January 2020 payroll **(Attachment D1)**
- January and February warrants **(Attachment D2)**

**Motioned by Rebecca Lang Staffieri, Seconded by Karen Sorbello**

**Vote: To approve Items A thru D:**

**Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Godfrey, Mrs. Lang Staffieri, Mr. Virostek, Mrs. Sorbello and Mr. D'Amico (7-0-0)**



**Motion Approved**

**Motion to Approve Item E and F**

**Preschool  
Education Aid**

**E. Preschool Education Aid**

To approve submission of the 2020-2021 Preschool Education Aid application.

**LRFP Update**

**F. LRFP Update** - To approve Garrison Architects to update the Long Range Facility Plan.

**Motioned by Karen Sorbello, Seconded by Rebecca Ammen**

**Vote: To Approve Items E and F**

**Voice Vote. All in favor**

**Motion Approved**

**Open Audience  
Participation II**

**Open Audience Participation II**

**Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen**

**Vote: To approve opening of Audience Participation II**

**Voice Vote. All in favor**

- Julia Benjamin 738 Evesham Avenue – Expressed concerns over student IEP and asked various questions to the board.

1. Can the board recognize staff involved in IEP?
2. Do we have a BCBA
3. Who services upper grades as guidance counselor?

**Close Audience  
Participation II**

**Close Audience Participation II**

**Motioned by Rebecca Ammen, Seconded by Karen Sorbello**

**Vote: To approve closing of Audience Participation II**

**Voice vote. All in favor**

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 7:40 pm by Rebecca Land Staffieri,  
Seconded by Rebecca Ammen.**

Magnolia Board of Education Meeting held on February 18, 2020

**Vote: To Adjourn meeting**  
**Voice Vote. All in favor**

**Respectfully submitted,**

**Greg Gontowski**  
**Board Secretary**

