

**Magnolia School District
Board of Education
Regular Meeting
Minutes
October 16, 2018
7:00 P.M.**

Roll Call Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Present
Mr. Nick D'Amico	Absent
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Present
Mr. Eric Virostek	Present
Mrs. Karen Sorbello	Present

Other Attendees Mrs. Karen Macpherson, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Ms. Susan Hodges, Solicitor

Mission Statement Mission Statement was read by Karen Sorbello

Approval of Minutes

- Minutes of the Regular Board of Education meeting held on September 18, 2018.

Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban

Vote: To approve Minutes September 18, 2018

Voice Vote. All in favor

Motion Approved

Audience Participation I Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban

Vote: To approve opening of Audience Participation I

Voice Vote. All in favor

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Edward Hoban, Seconded by Eric Virostek

Vote: To approve closing of Audience Participation I

Voice vote. All in favor

BOARD OF EDUCATION BUSINESS

Unfinished Business	None
New Business	None
State and Local School Board Association	Karen Sorbello - County meeting update
Superintendent's Report	<u>Superintendent's Report</u>

Personnel

Motion to Approve Personnel Items 1 thru 4

- | | |
|--|---|
| Ratification of Gail Walters – Substitute Teacher | 1. Ratification of Gail Walters to be a substitute teacher for the 2018-2019 school year at a rate of \$80.00 a day. |
| Accept with regret the Retirement of Marlon Meyer effective 6/30/19 | 2. To accept with regret the retirement of Marlon Meyer effective June 30, 2019 after 32 years of dedicated service to the district (Attached). |
| Accept with regret the Retirement of Diane Venables effective 6/30/19 | 3. To accept with regret the resignation of Diane Venables effective June 30, 2019 after 41 years of dedicated service to the district (Attached). |
| Accept with regret the Resignation of Dana Stahl Effective 6/30/19 | 4. To accept with regret the Resignation of Dana Stahl effective June 30, 2019. |

Motioned by Edward Hoban, Seconded by Eric Virostek

Vote: To approve Personnel Items 1 thru 4

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Hoban, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (6-0-0)

Motion Approved

Motion to Approve Personnel Items 5 thru 12

- | | |
|---|---|
| Paul Sorrentino as Principal effective 1/1/19 thru 6/30/19 | 5. Paul Sorrentino as principal effective January 1, 2019 through June 30, 2019 at a starting salary of \$95,000 (pro-rated). |
| Jennifer Campbell as part-time Child Study Team School Psychologist/ | 6. Jennifer Campbell as part time Child Study Team school psychologist/supervisor to work three (3) days a week beginning November 1, 2018 until December 31, 2018 at a salary of \$42,000 (pro-rated). |
| Jennifer Campbell to work 4 days a week beginning 1/1/19 | 7. Jennifer Campbell to work four (4) days a week beginning January 1, 2019 at a salary of \$56,000 (pro-rated). |

**Michelle Nussbaum,
Social Worker to increase
From 3 days to 4 days
Beginning 11/1/18**

8. Michelle Nussbaum, social worker, to increase from working three (3) days a week to 4 days a week beginning November 1, 2018 at a salary of \$43,747 (pro-rated).

**Cara Jedlicka invoke the
Family Leave Act**

9. Cara Jedlicka to invoke the Family Medical Leave Act effective October 17, 2018 through January 24, 2019.

**Jamie Devecchis as
Substitute Guidance
Counsel**

10. Jamie Devecchis as Substitute Guidance Counselor for the 2018-2019 school year at a rate of \$40.00 an hour

**Termination of Employee
Number 606**

11. Termination of employee Number 606 effective September 27, 2018.

**Sandy Marlys as School
Nurse effective 1/1/19**

12. Sandy Marlys as school nurse effective January 1, 2019 at a BA + 15 on Step 3 at a salary of \$53,660

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Vote: To approve Personnel Items 5 thru 12

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Hoban, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (6-0-0)

Motion Approved

Motion to Approve Personnel Items 13 and 14

**A. Schotter – Student
Teaching with J. Barrale
1/22/19-5-15-19**

13. Ashley Schotter to do her student teaching with cooperating teacher, Jessica Barrale, from January 22, 2019 to May 15, 2019.

**Rowan Student B. Fisher
to do her Spring and Fall
2019 Clinical Placement
with A. Gilley**

14. Brianna Fisher, a student from Rowan University, to do her Spring 2019 and Fall 2019 Clinical Placement with Allison Gilley.

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Vote: To approve Personnel Items 13 and 14 Item 1

Voice Vote. All in favor

Motion Approved

Plans

Motion to Approve Plans Items 1 thru 3

**Submission to the State
(QSAC)**

1. Submission to the state the (QSAC) New Jersey Quality Single Accountability Continuum Statement of Assurance and the District Performance Review Plan.

Submission to the State (QSAC) district Improvement Plan

2. Submission to the state the (QSAC) District Improvement Plan.
3. The 2018-2019 teacher mentoring plan for the Magnolia Public School District.

18-19 Teacher Mentoring Plan

Motioned by Rebecca Ammen, Seconded by Edward Hoban

**Vote: To approve Plans Items 1 thru 3
Voice Vote. All in favor**

Motion Approved

Information Items:

General

1. As per the New Jersey Department of Education, the week of October 1-5 has been designated as the Week of Respect and the week of October 15-19 as School Violence Awareness Week.

Building and Grounds

A. Buildings and Grounds

1. A fire drill was conducted on September 18, 2018
2. A shelter in place was conducted on September 21, 2018

Curriculum

B. Curriculum

1. Inter-district team meet to discuss math strategies and data: Superintendent discussed
2. Science

Finance

C. Finance - None

Interdistrict

D. Interdistrict

1. Interdistrict meeting held on September 19th : Superintendent discussed

Negotiations

E. *Negotiations/Contractual – (Executive Session) - None

Policy/Procedure

F. Policy/Procedure - None

Public Relations/Liaison

G. Public Relations/Liaison

1. Liaison meeting held on September 25th: Superintendent discussed

Student/Parental

H. Student/Parental Issues and Concerns

1. There are no HIB cases to report

Principal's Report

I. Principal's Report

1. Mr. Johnson's principal report (**Attached**).
2. Presentation: Ralph Johnson - Violence and Vandalism report.

Board Secretary's Report

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

Board Actions:

Monthly Reports

Motion to Approve Items A thru D

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of August 2018 (**Attachment A1 & A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of August 2018 (**Attachment B1**).

Financial Reports

C. Financial Reports

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2018. The Treasurer's Report and Secretary's report are in agreement for the month of August 2018 (**Attachment C2**)

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of

N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

1. September 2018 payroll (**Attachment D1**)
2. October 2018 warrants (**Attachment D2**)

Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri

Vote: To approve Items A thru D

Roll Call Vote. All in favor: Mrs. Albrecht, **Mrs. Ammen, Mr. Hoban, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (5-0-1) **Mrs. Ammen abstains with regard to the State of New Jersey and or its agents

Motion Approved

Motion to Approve Items E thru H

**Wright Choice –
Substitute School Nurse
Service 18-19**

E. Wright Choice - To approve contract with Wright Choice for substitute school nurse services as attached for the 2018-2019 school year (Attachment E1**).**

**Salaries Charged to
Grants 18-19**

F. Salaries Charged to Grants - To approve the revised salaries charged to grants for the 2018-2019 school year (Attachment F1**).**

**Form M-1 19-20
Submission to the
County**

G. Form M-1
To approve the 2019-2020 Form M-1 for submission to the county (**Attachment G1**).

**Comprehensive
Maintenance Plan 19-20
Submission to the
County**

H. Comprehensive Maintenance Plan
To approve the 2019-2020 comprehensive maintenance plan for submission to the county (**Attachment H1**).

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Vote: To approve Items E thru H

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. Hoban, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (6-0-0)

Motion Approved

**Open Audience
Participation II**

Open Audience Participation II

Motioned by Edward Hoban, Seconded by Rebecca Ammen

**Vote: To approve opening of Audience Participation II
Voice Vote. All in favor**

**Close Audience
Participation II**

Close Audience Participation II

Motioned by Edward Hoban, Seconded by Rebecca Ammen

**Vote: To approve closing of Audience Participation II
Voice vote. All in favor**

Executive Session

Executive Session - None

Adjournment

ADJOURNMENT

**Motion to adjourn meeting at 7:34 pm by Edward Hoban, Seconded by
Rebecca Lang Stafferi**

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**