

**Magnolia School District
Board of Education
Regular Meeting
Minutes
November 20, 2018
7:00 P.M.**

Roll Call Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Absent Arrived 7:09
Mr. Eric Virostek	Present
Mrs. Karen Sorbello	Present

Other Attendees Mrs. Karen Macpherson, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Emily Strawbridge, Solicitor

Mission Statement Mission Statement was read by Karen Sorbello

Approval of Minutes

- Minutes of the Regular Board of Education meeting held on October 16, 2018.

Motioned by Rebecca Ammen, Seconded by Edward Hoban

Vote: To approve Minutes October 16, 2018

Voice Vote. All in favor *Nick D'Amico Abstained

Motion Approved

Audience Participation I Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Vote: To approve opening of Audience Participation I

Voice Vote. All in favor

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Edward Hoban, Seconded by Nick D'Amico

Vote: To approve closing of Audience Participation I

Voice vote. All in favor

Principal's Report 1. Mr. Johnson's principal report (**Enclosed**).

Rebecca Lang Staffieri
Arrived 7:09 **Rebecca Lang Staffieri Arrived 7:09**

BOARD OF EDUCATION BUSINESS

Unfinished Business None

- New Business**
- Rebecca Ammen –Mentioned not scheduling BOE meetings and conferences on the same night.
 - Nick D'Amico – Mentioned replacing the announcement sign on Warwick Road into a new digital sign
 - Karen Sorbello- Mentioned upcoming JIF dinner.
- State and Local School Board Association**
- Karen Sorbello – Mentioned 11/29 County meeting and other school board classes available.

Superintendent's Report **Superintendent's Report**

Personnel

Motion to Approve Personnel Items 1 and 2

- Ratification of M. Gomez - Lunch Aid** 1. Ratification of Margarita Gomez as lunch aide effective November 13, 2018 on step 1 at a starting salary of \$5172.
- Ratification of L. Darden - Substitute Teacher** 2. Ratification of Lauren Darden as substitute teacher effective November 7, 2018 for the 2018-2019 school year at a rate of \$80.00 a day.

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Vote: To approve Personnel Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (7-0-0)

Motion Approved

Motion to Approve Personnel Item 3

- J. Pontarelli – Appointed Supervisor of Curriculum and Instruction** 3. Jennifer Pontarelli to be appointed as Supervisor of Curriculum and Instruction effective January 1, 2019 at a starting salary of \$85,000.

Motioned by Edward Hoban, Seconded by Nick D'Amico

Vote: To approve Personnel Item 3

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr.

Hoban, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (7-0-0)
Motion Approved

Motion to Approve Personnel Item 4

H. Attanasi – Student Teaching 1/2/19

4. Haley Attanasi, a student from Drexel University, to do her student teaching in Kindergarten with Dana Stahl beginning January 2, 2019 through April 5, 2019.

Motioned by Nick D’Amico, Seconded by Edward Hoban

Vote: To approve Personnel Item 4
Voice vote. All in favor

Motion Approved

Workshops

Motion to Approve Workshops Item 1 thru 3

Ratification of Jessica Barrale – Autism Workshop 11/16/18

1. Ratification of Jessica Barrale to attend an Autism workshop at Camden County College on November 16, 2018 at a cost of \$149.00 (to be taken out of title 2).

Karen Locantore – Workshop 12/12/18

2. Karen Locantore to attend a workshop on December 12, 2018 entitled Best Instructional Strategies for Challenging and Motivating Your Gifted/Talented Students in Cherry Hill NJ at a cost of \$269.00 (to be taken out of professional development).

Emily Green-Hamilton – Workshop 12/12/18

3. Emily Green-Hamilton to attend a workshop on December 12, 2018 entitled Speech Language Therapy: Facilitating Rapid Change for Children with Severe Phonological Disorders in Cherry Hill, NJ at a cost of \$259.00 (to be taken out of professional development).

Motioned by Rebecca Ammen, Seconded by Edward Hoban

Vote: To approve Personnel Item 4
Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (7-0-0)

Motion Approved

Information Items:

General

Building and Grounds

A. Buildings and Grounds

1. A fire drill was conducted on October 23, 2018

2. A lockdown was conducted on October 29, 2018

Curriculum

B. Curriculum

1. QSAC review
2. Harry Potter Book Club

Finance

C. Finance - None

Interdistrict

D. Interdistrict

1. Next meeting in December
2. Interdistrict Curriculum Meeting was held Tuesday, November 13, 2018.

Negotiations

E. *Negotiations/Contractual – (Executive Session)

1. Our next negotiations meeting will be November 28th at 6:00pm

Policy/Procedure

F. Policy/Procedure - None

Public Relations/Liaison

G. Public Relations/Liaison

1. Our next liaison meeting will be held on November 27th at 7:00pm in the Media Center

Student/Parental

H. Student/Parental Issues and Concerns

1. No HIB cases to report

Board Secretary's Report

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

Board Actions:

Motion to Approve Items A thru E

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of September 2018 (**Attachment A1 & A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of September 2018 (**Attachment B1**).

Financial Reports

C. Financial Reports

Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. **(Attachment C1)**

Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2018. The Treasurer’s Report and Secretary’s report are in agreement for the month of September 2018 **(Attachment C2)**

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of

N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

1. October 2018 payroll **(Attachment D1)**
2. November 2018 warrants **(Attachment D2)**

Voided checks

E. VOID Checks

To approve voiding of the following checks:

#7980	WB Mason	\$179.70	10/16/18
#8119	Monoprice, Inc	\$113.11	10/16/18
#8166	Amazon	\$21.93	10/16/18

Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri

Vote: To approve Items A thru E

Roll Call Vote. All in favor: Mrs. Albrecht, **Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (6-0-1) **Mrs. Ammen abstains with regard to the State of New Jersey and or its agents

Motion Approved

Motion to Approve Items F thru J

**Vendor Change –
Physical Therapy
Service was to Rehab
Connection. Virtua took
over Rehab connection**

F. Vendor Change - To acknowledge that previously the award for physical therapy services was to Rehab Connection at a rate of \$78.00 per hour through the RFP process. Virtua West Jersey Health System, Inc. took over Rehab Connection. The contract is still being honored at \$78.00 per hour for the remainder of the 2018-2019 school year.

Budget Calendar

G. Budget Calendar – To approve the 2019-2020 budget manual/calendar (Attachment G1).

**Millville BOE – Tuition
Student #9357071862
18-19**

H. Tuition Contract - To approve tuition contract with Millville Board of Education for student #9357071862 in the amount of \$16,311.00 for tuition for the 2018-2019 school year.

**GCSSSD – Tuition
Student #2647263793**

I. Tuition Contract - To approve tuition contract with Gloucester County Special Services School District for student #2647263793 in the amount of \$38,700.00 for tuition plus a \$3,000.00 out of district fee for the 2018-2019 school year.

ESEA Amendment

J. ESEA Amendment – To approve amendment to the ESEA grant for 2018-2019.

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Vote: To approve Items F thru H and J

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (7-0-0)

Vote: To approve Item I

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (6-0-1) **Mrs. Ammen Abstained**

Motion Approved

**Open Audience
Participation II**

Open Audience Participation II

Motioned by Nick D'Amico Seconded by Edward Hoban

**Vote: To approve opening of Audience Participation II
Voice Vote. All in favor**

**Close Audience
Participation II**

Close Audience Participation II

Motioned by Rebeca Lang Staffieri, Seconded by Rebecca Ammen

**Vote: To approve closing of Audience Participation II
Voice vote. All in favor**

**Recess into Closed
Session**

RECESS INTO CLOSED SESSION at approximately 7:48 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:55 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Nick D'Amico, Seconded by Edward Hoban

**Vote: To Enter Executive Session
Voice Vote. All in favor**

Action will not be taken after Executive Session

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:56 pm

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Vote: To approve Resumption of Public Portion of the Meeting

Adjournment

**Voice vote. All in favor
ADJOURNMENT**

**Motion to adjourn meeting at 7:56 pm by Edward Hoban, Seconded by
Rebecca Ammen**

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**