

**Magnolia School District
Board of Education
Regular Meeting
Minutes
August 29, 2018
7:00 P.M.**

Roll Call Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Joyce Albrecht	Absent – Arrived at 7:20
Ms. Rebecca Ammen	Absent
Mr. Nick D’Amico	Present
Mr. Edward Hoban	Absent
Mrs. Rebecca Lang Staffieri	Present
Mr. Eric Virostek	Present
Mrs. Karen Sorbello	Present

Other Attendees Mrs. Karen Macpherson, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Frank P. Cavallo, Jr. Solicitor

Mission Statement Mission Statement was read by Karen Sorbello

Approval of Minutes

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on June 19, 2018.

Motioned by Rebecca Lang Staffieri, Seconded by Nick D’Amico

Vote: To approve Minutes June 19, 2018

Voice Vote. All in favor

Motion Approved

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Rebecca Lang Staffieri, Seconded by Nick D’Amico

Vote: To approve opening of Audience Participation I

Voice Vote. All in favor

Close Audience Participation I

Close Audience Participation I

Motioned by Rebecca Lang Staffieri, Seconded by Eric Virostek

Vote: To approve closing of Audience Participation I

Voice vote. All in favor

BOARD OF EDUCATION BUSINESS

Unfinished Business None

New Business None

State and Local School Board Association **Karen Sorbello– October 4th is next county meeting.**

Superintendent’s Report **Superintendent’s Report**

Presentation **Presentation:** Judy Wilson will give an overview of the Strategic Plan proposal

Motion to approve Strategic Planning proposal by Judith A. Wilson, LLC in the amount of \$8,500.00.

Motioned by Nick D’Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Strategic Planning Proposal
Roll Call Vote. All in favor: Mr. D’Amico, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (4-0-0)

General

Ratification of R. Adamski – Envoke the Family Leave Act

Ratification of L. Rutherford and Z. Camierieri – Work Summer Bibliotherapy Project

Ratification of Z. Camierieri, D. Cogan, P. Constantine, L. Michalowski, L. Rutherford, T. Singleton and S. Taylor – Renaissance Committee

Ratification of S. Dobleman to completer Preschool Screening

Ratification of C. Allen and M. Ali – Substitute Custodian 18-19

Motion to Approve Personnel Items 1 thru 5

1. Ratification of Richard Adamski to take medical leave effective July 16, 2018 and envoke the Family Leave Act with an anticipated return date of October 24, 2018.
2. Ratification of Linda Rutherford and Zachary Camierieri to work 11.5 hours for a Summer Bibliotherapy Project at a cost of \$40.00 an hour for a total of \$460.00 each.
3. Ratification of the following members of the Renaissance Committee to meet for 5 hours at a rate of \$40.00 an hour for a total of \$200.00 each to discuss and plan the program for the 2018-2019 school year
Zachary Camierieri, Dave Cogan, Patty Constantine, Lisa Michalowski, Linda Rutherford, Tricia Singleton, and Steve Taylor.
4. Ratification of Stacey Dobleman to complete Preschool screening July 30th and July 31st for 5 hours a day at of rate of \$40.00 an hour for a total of \$400.00.
5. Ratification of Carl Allen and Mohammed Ali as substitute custodians for the 2018-2019 school year at a rate of \$13.00 an hour.

Motioned by Rebecca Lang Stafferi, Seconded by Nick D’Amico

Vote: To approve Personnel Items 1 thru 5

Roll Call Vote. All in favor: Mr. D'Amico, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (4-0-0)

Motion Approved

**Joyce Albrecht Arrived
7:20**

***Joyce Albrecht Arrived 7:20**

**Ratification of Teachers
to Attend NWEA
Training 8/28/19**

Motion to Approve Personnel Item 6

6. Ratification of the following teachers to attend Northwest Evaluation Association (NWEA) training on August 28, 2019 at a rate of \$40.00 an hour for 5 hours for a total of \$200.00 each (to be taken out of Title 2 funding) Jessica Anastasi, Sue Anastasi, Catherine Anderson, Jessica Barrale, Lori Becoskie, John Carpenter, Karin Carson, Patty Constantine, Dave Cogan, Leah Hallahan, Brian Johnson, Bill Keane, Stephen Kreal, Elena Lattin, Kelly Livingston, Karen Locantore, Ashton Meader, Marlon Meyer, Lisa Michalowski, Debbie Minatee, Mike Morgan, Jen Pontarelli, Lorraine Shields, Erin Sorrentino, Diane Venables, and Elisa Zaccone.

Motioned by Rebecca Lang Staffieri, Seconded by Eric Virostek

Vote: To approve Personnel Item 6

Roll Call Vote. All in favor: **Mrs. Albrecht, Mr. D'Amico, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (4-0-1) ** Mrs. Albrecht Abstained

Motion Approved

**With Regret Accept the
Resignation of Chrystal
Merrigan 8/30/18**

Motion to Approve Personnel Item 7

7. With regret, the resignation of Chrystal Merrigan, teaching assistant, effective August 30, 2018. (**Attached**)

Motioned by Rebecca Lang Staffieri, Seconded by Eric Virostek

Vote: To approve Personnel Item 7

Voice Vote. All in favor

Motion Approved

**Enejeta Selmani –
Teaching Assistant 9/1/18**

Motion to Approve Personnel Item 8

8. Enerjeta Selmani as teaching assistant, effective September 1, 2018 on step 4 at a salary of \$15,966.

Motioned by Rebecca Lang Staffieri, Seconded by Nick D'Amico

Vote: To approve Personnel Item 6

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (5-0-0)

Motion Approved

Professional Development Plan and the Statement of Assurances for 18-19 School Year

Motion to approve Addendum Item 1

1. The Professional Development Plan and the Statement of Assurances for the 2018-2019 school year.

Motioned by Eric Virostek, Seconded by Rebecca Lang Staffieri

Vote: To approve Addendum Item 1

Voice Vote. All in favor

Motion Approved

PTO Calendar of Events 18-19 School Year

Motion to approve Addendum Item 2

2. The PTO calendar of events for the 2018-2019 school year (attached)

Motioned by Nick D'Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Addendum Item 2

Voice Vote. All in favor

Motion Approved

Ratification of Karen Sorbello to Attend Leadership Regional Training Workshop 8/1/18

Workshops

Motion to approve Workshop Item 1

1. Ratification of Karen Sorbello to attend Leadership Regional Training Workshop in Sewell, NJ on August 1, 2018 at a cost of \$50.00.

Motioned by Rebecca Lang Staffieri, Seconded by Eric Virostek

Vote: To approve Workshop Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Lang Staffieri, Mr. Virostek and **Mrs. Sorbello (4-0-1) ** Mrs. Sorbello Abstained

Motion Approved

All Waling Trips for the 18-19 School Year

Trips

Motion to approve Trips Item 1

1. All walking trips for the 2018-2019 school year

Motioned by Nick D'Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Trips Item 1

Voice Vote. All in favor

Motion Approved

Plans

**Nursing Service Plan
2018-2019 School Year**

Motion to approve Plans Item 1

1. The Nursing Service Plan for 2018-2019 school year.

Motioned by Rebeca Lang Staffieri, Seconded by Nick D'Amico

Vote: To approve Plans Item 1

Voice Vote. All in favor

Motion Approved

**Comprehensive Equity
Plan Statement of
Assurance for the 2018-
2019 School Year**

Motion to approve Plans Item 2

2. The Comprehensive Equity Plan Statement of Assurance for the 2018-2019 school year.

Motioned by Nick D'Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Plans Item 2

Voice Vote. All in favor

Motion Approved

Policies

The following updated policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

**Revised Policies and
Regulations #5511, #5561
and #8561**

Motion to approve Policies Item 1

1. Revised policies and regulations #5511, #5561 and #8561.

Motioned by Joyce Albrecht, Seconded by Rebecca Lang Staffieri

Vote: To approve Policies Item 1

Voice Vote. All in favor

Motion Approved

Suspend Bylaw 0131

Motion to approve Policies Item 2

2. Move the Board of Education to suspend Bylaw 0131 requiring two Board readings to adopt a Policy and Adopt Policy 5512 - Harassment, Intimidation,

and Bullying with one reading to have this compliant Policy effective for September 1, 2018. (**Attached**)

Motioned by Rebecca Lang Stafferi, Seconded by Eric Virostek

Vote: To approve Policies Item 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mrs. Lang Stafferi, Mr. Virostek and Mrs. Sorbello (5-0-0)

Motion Approved

First Reading of Policy and Regulation #1613

Motion to approve Policies Item 3

3. First reading of Policy and Regulation #1613 Disclosure and Review of Applicant's Employment History. (Attached**)**

Motioned by Nick D'Amico, Seconded by Eric Virostek

Vote: To approve Policies Item 3

Voice Vote. All in favor

Motion Approved

Information Items:

General

Building and Grounds

Buildings and Grounds

1. Principal discussed

Curriculum

Curriculum

- 1. Summer Professional Development: Superintendent discussed**
 - a. Assessments
 - b. MAP training
 - c. Google

Finance

C. Finance - None

Interdistrict

D. Interdistrict - None

Negotiations

E. *Negotiations/Contractual – (Executive Session) - None

Policy/Procedure

F. Policy/Procedure – None

Public Relations/Liaison

G. Public Relations/Liaison

- 1. The next Liaison meeting will be held on September 25, 2018 at 7:00pm in**

the Media Center.

Student/Parental

H. Student/Parental Issues and Concerns

1. Uniform Policy Revision: Superintendent discussed. (**Attached**)

Principal's Report

I. Principal's Report - None

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Board Secretary's Report

Informational Items:

Board Actions:

Motion to Approve Items A thru D

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of May and June 2018 (**Attachment A1 & A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of May and June 2018 (**Attachment B1**).

Financial Reports

C. Financial Reports

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May and June 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May and June 2018. The Treasurer's Report and Secretary's report are in agreement for the month of May and June 2018 (**Attachment C2**)

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of

N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- June and July 2018 payroll (**Attachment D1**)
- June thru August 2018 warrants (**Attachment D2**)

Motioned by Nick D’Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Items A thru D

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (5-0-0)

Motion Approved

Motion to Approve Items E thru K

**YALE Tuition/ESY
Student #9436434053
18-19**

E. Tuition Contract - To approve tuition contract with YALE School West, Inc. for student #9436434053 in the amount of \$66,555.30 for tuition for the 2018-2019 school year (Note: Includes ESY).

**Kingsway Learning
Tuition/ESY Student
#3963950202 18-19**

F. Tuition Contract - To approve tuition contract with Kingsway Learning Center for student #3963950202 in the amount of \$67,067.70 for tuition for the 2018-2019 school year (Note: Includes ESY).

**Archbishop
Tuition/ESY /1:1 Aid
Student #4898518196
18-19**

G. Tuition Contract - To approve tuition contract with Archbishop Damiano for student #4898518196 in the amount of \$52,117.80 for tuition and \$36,136.80 for 1:1 Assistant for the 2018-2019 school year (Note: Includes ESY).

**GCSSSD Tuition/ESY
Student #2647263793
18-19**

H. Tuition Contract - To approve tuition contract with Gloucester County Special Services School District for student #2647263793 in the amount of \$4,235.00 for ESY tuition for the 2018-2019 school year (Note: ESY only).

**Colonial Transport Inc.
– Non Fair and Open
Contract 18-19**

I. Colonial Transport, Inc. - To award a non fair and open contract to Colonial Transport, Inc. for transportation services in an amount to exceed \$17,500.00 for the 2018-2019 school year.

**All Occasions
Transport – Non Fair
and Open Contract 18-
19**

J. All Occasions Transport - To award a non fair and open contract to All Occasions Transport Services for transportation services in an amount to exceed \$17,500.00 for the 2018-2019 school year.

Brett DiNovi & Associates LLC – Non Fair and Open contract for Consultation Services and Aides 18-19

K. Brett DiNovi & Associates, LLC - To award a non fair and open contract to Brett DiNovi & Associates, LLC for consultation services and aides in an amount to exceed \$17,500.00 for the 2018-2019 school year.

Motioned by Rebecca Lang Staffieri, Seconded by Eric Virostek

Vote: To approve Items E thru K

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (5-0-0)

Motion Approved

Motion to approve Addendum Items A thru C

Durand Tuition/ESY Student #9436434053

A. Tuition Contract - To approve tuition contract with Durand, Inc. for student #9436434053 in the amount of \$12,396.30 for tuition for the 2018-2019 school year (Note: ESY).

Convention – Board Members and Superintendent to Attend NJSBA Workshop October 22nd thru 25th.

B. Convention – To approve board members and Superintendent to attend the NJSBA Workshop on October 22-25, at a cost of \$300.00 per person for the convention, \$112.00 per night per room for the hotel, plus additional related travel expenses.

CM3 to Award a Non-Fair and Open Contract for HVAC Service 18-19

C. CM3 - To award a non-fair and open contract to CM3 in the amount of \$18,780.00 for HVAC services for the 2018-2019 school year.

Motioned by Nick D’Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Items A and C

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mrs. Lang Staffieri, Mr. Virostek and Mrs. Sorbello (5-0-0)

Vote: To approve Item B

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mrs. Lang Staffieri, **Mr. Virostek and Mrs. Sorbello (4-0-1) ** Mrs. Sorbello Abstained (3-0-2)** Mr. Virostek abstained to his own travel expense**

Motion Approved

Open Audience Participation II

Open Audience Participation II

Motioned by Nick D’Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve opening of Audience Participation II

Voice Vote. All in favor

None

**Close Audience
Participation II**

Close Audience Participation II

Motioned by Nick D'Amico, Seconded by Rebecca Lang Stafferi

**Vote: To approve closing of Audience Participation II
Voice vote. All in favor**

Executive Session

Executive Session - None

Adjournment

ADJOURNMENT

**Motion to adjourn meeting at 8:03 pm by Nick D'Amico Seconded by
Rebecca Lang Stafferi**

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**