

**Magnolia School District
Board of Education
Regular Meeting
Minutes
April 16, 2019
7:00 P.M.**

Roll Call Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Present
Mr. Eric Virostek	Absent
Mrs. Karen Sorbello	Present

Other Attendees Mrs. Karen Macpherson, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Ms. Susan Hodges, Solicitor

Mission Statement Mission Statement was read by Edward Hoban

Approval of Minutes

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on March 19, 2019.

Motioned by Nick D'Amico, Seconded by Rebecca Ammen

Vote: To approve Minutes March 19, 2019
Voice Vote. All in favor **Edward Hoban Abstained

Motion Approved

Audience Participation I **Open Audience Participation I – AGENDA ITEMS ONLY**

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Vote: To approve opening of Audience Participation I
Voice Vote. All in favor

Close Audience Participation I **Close Audience Participation I**
Motioned by Edward Hoban, Seconded by Rebeca Ammen

Vote: To approve closing of Audience Participation I
Voice vote. All in favor

BOARD OF EDUCATION BUSINESS

Unfinished Business **None**

New Business **None**

State and Local School Board Association **Karen Sorbello – County meeting May 8th**

Student of the month **Student of the month presentation**

Superintendent's Report **Superintendent's Report**

Personnel

Gail Walters – Special Ed. Pre School Disabled Teacher Effective 4/1/19

Motion to Approve Personnel Items 1 thru 4 and 6 thru 13

Delani Knox and Samantha Lynch – Substitute Teachers Effective 3/18/19

Haley Attanasi Substitute Teacher Effective 4/8/19

Heidi Adamski – Substitute Custodian Effective 4/1/19

Accept with regret the Retirement of Amanda Rosenblatt effective 4/18/19

Leah Hallahan – Maternity Leave 5/13/19 thru 9/1/19

Haley Attanasi – Pre-School Teacher 2019-2020

Gunnar Loper –Music Teacher 2019-2020

1. Ratification of Gail Walters as full time special education pre-school disabled teacher effective April 1, 2019 as a BA step 1 at a starting salary \$51,648 (pro-rated).
2. Ratification of Delani Knox and Samantha Lynch as substitute teachers effective March 18, 2019 until the remainder of the 2018-2019 school year at a rate of \$80.00 a day.
3. Ratification of Haley Attanasi as substitute teacher effective April 8, 2019 until the remainder of the 2018-2019 school year at a rate of \$80.00 a day.
4. Ratification of Heidi Adamski as substitute custodian effective April 1, 2019 until the end of the 2018-2019 school year at a rate of \$13.00 an hour.
6. The resignation of Amanda Rosenblatt as Psychologist effective April 18, 2019 (**Attached**).
7. Leah Hallahan to take maternity leave and invoke the family leave act on May 13, 2019 with a return date of September 1, 2019 (**Attached**).
8. Haley Attanasi as pre-school teacher effective September 1, 2019 as a MA step 1 with a starting salary of \$54,084.
9. Gunnar Loper as music teacher effective September 1, 2019 as a BA step 1 with a starting salary of \$51,648.

**Jamie Devecchis -
One Day a Week
Guidance Counselor
2019-2020**

**Ryan Ko –
Technology Specialist
2019-2020**

**Frank Visconti –
July/august –
Technology Support**

**Summer Programs
2019-2020**

10. Jamie Devecchis as a one day a week school guidance counselor effective September 1, 2019 as a MA step 1 salary of \$54,084 pro-rated to \$10,936.
11. Ryan Ko as Technology Specialist to begin July 1, 2019 at a starting salary of \$50,000 a year.
12. Frank Visconti to work during the summer months of July and August updating/maintaining computers and doing technology support at a rate of \$13.00 an hour not to exceed 20 hours a week.
13. To approve the following summer programs and staff for the 2019-2020 school year.

Extended School Year

Jessica Barrale - 36 hours at a rate of \$40.00 an hour - Total \$1440.00
Stacey Dobleman - 36 hours at a rate of \$40.00 an hour - Total \$1440.00
Bill Keane - 36 hours at a rate of \$40.00 an hour - Total \$1440.00
Sandy Marlys - 27 hours at a rate of \$40.00 an hour - Total \$1,080.00
Wendy Lombard - 36 hours at a rate of \$12.00 an hour - Total \$432.00
Carol Nicholson - 36 hours at a rate of \$40.00 an hour - Total \$432.00
Lillian Okan - 36 hours at a rate of \$40.00 an hour - Total \$432.00
Vicki Scott - 36 hours at a rate of \$12.00 an hour - Total \$ 432.00
Ashley Schotter - 36 hours at a rate of \$12.00 an hour - Total \$432.00
Charlene Taylor - 36 hours at a rate of \$20.00 an hour - Total \$720.00

Extended - ESY Program for Self-Contained Class and Pre-School Disabled

Jessica Barrale - 18 hours at a rate of \$40.00 an hour - Total \$720.00
Ashley Schotter - 18 hours at a rate of \$12.00 an hours -Total \$216.00
Wendy Lombard - 18 hours at a rate of \$12.00 an hour - Total \$216.00
Charlene Taylor - 18 hours at a rate of \$20.00 an hour - Total \$360.00

Summer Enrichment

Katie Rickenbach - 18 hours at a rate of \$40.00 an hour - Total \$720.00
Elisa Zaccone - 18 hours at a rate of \$40.00 an hour - Total \$720.00

Literacy Initiatives

Kelly Livingston - 35 hours at a rate of \$40.00 an hour - Total \$1400.00

Book Club

Linda Rutherford - 18 hours at a rate of \$40.00 an hour - Total \$720.00

Math Club

David Cogan - 18 hours at a rate of \$40.00 an hour - Total \$720.00

New Math Program Curriculum

The following teachers to work 5 hours each at a rate of \$40.00 an hour for a total of \$200.00 each (to be taken out of professional development)

Elena Lattin, Dave Cogan, Patty Constantine, Debbie Minatee, new sp ed middle school, Patty Constantine, Steve Taylor

Math: How to Supplement by Standards

The following teachers to work 5 hours each at a rate of \$40.00 an hour for a total of \$200.00 each (to be taken out of professional development)

Grades K-2 Maria McGovern, Stacey Dobleman, Nick Borgese, Tricia Singleton, Elisa Zaccone, Alison Gilley, Bill Keane, Erin Sorrentino

Grades 3-5 Lisa Michalowski, Leah Hallahan, Steve Kreal, Aphrodite Dellaporta, Karen Carson

Fountas and Pinnell - Intervention and Leveling

Kelly Livingston - 17 hours at a rate of \$40.00 an hour for a total of \$680.00 (to be taken out of Title 2)

Fountas and Pinnell - Intervention - grades K-2

The following teachers to work 5 hours each at a rate of \$40.00 an hour for a total of \$200.00 each (to be taken out of Title 2)

Stacey Dobleman, Maria McGovern, Tricia Singleton, Nick Borgese, Elisa Zaccone, Allison Gilley, Lorraine Sheilds, Erin Sorrentino, and Bill Keane

Fountas and Pinnell - Leveling - grades 3-8

The following teachers to work 5 hours each at a rate of \$40.00 an hour for a total of \$200.00 each (to be taken out of Title 2)

Katie Rickenbach, Ashton Meader, Steve Taylor, Debbie Minatee, Patty Constantine, Aphrodite Dellaporta, Susan Anastasi, Karin Carson, Zach Camierieri, Linda Rutherford, New upper middle school sp ed. Teacher

Security Training/Critical Response Team Training

The following teachers will work 5 hours each at a rate of \$40.00 an hour for a total of \$200.00 each (to be taken out of professional development)

Dan Carson, Karin Carson, Katie Rickenbach, and Brian Johnson

Motioned by Nick D'Amico, Seconded by Edward Hoban

Vote: To approve Personnel Items 1 thru 13

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, and Mrs. Sorbello (6-0-0)

Motion Approved

Trips

Motion to Approve Trips Items 1 and 2

**Eighth Grade Dinner
Dance 6/5/19**

1. The eighth grade dinner dance on Wednesday June 5, 2019 at Ramblewood Country Club in Mt. Laurel, NJ (board will pay for one bus at a cost of \$300.00).

**Chaperones- Eighth
Grade Class Trip**

2. The Magnolia Board of Education to pay for two administrators and one additional chaperone to go on the eighth grade class trip at a cost of \$285.00 each ticket for a total of \$774.00.

Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen

Vote: To approve Trips Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, and Mrs. Sorbello (6-0-0)

Motion Approved

Calendar – Tabled

Calendar

Motion to Table Calendar Item 1 until next meeting

1. Moving the report cards from going home quarterly to trimester (Superintendent discussed).

Motioned by Rebecca Ammen, Seconded by Rebecca Lang Staffieri

Vote: To approve to Table Calendar Item 1 until next meeting

Voice Vote. All in favor

Motion Approved

Policies

Motion to Approve Policies Item 1

**First Reading of New
Pre-K and
Kindergarten
Attendance Policy**

The following updated policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

1. First reading of new Pre-K and Kindergarten attendance policy (**Attached**).

Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban

Vote: To approve Policies Item 1

Voice Vote. All in favor

Motion Approved

Superintendent's Addendum

Motion to Approve Addendum Item 1

Submission of Pre-School Disabled Classroom

1. For submission to the County Office the application to establish a Pre-School Disabled classroom.

Motioned by Nick D'Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Addendum Item 1

Voice Vote. All in favor

Motion Approved

Information Items:

General

Building and Grounds

A. Buildings and Grounds

1. A shelter in place was conducted on March 25, 2019
1. A fire drill was conducted on March 28, 2019

Curriculum

B. Curriculum - None

Interdistrict

C. Interdistrict - None

Negotiations

D. Negotiations/Contractual (Executive Session)

1. Our next negotiation meeting is April 17, 2019.

Public Relations/Liaison

E. Public Relations/Liaison

1. Liaison Meeting was held on March 25, 2019. (Superintendent discussed).

Student/Parental Issues & Concerns

F. Student/Parental Issues and Concerns

1. HIB report: no new cases

Principal's Report

I. Principal's Report

1. Mr. Sorrentino's principal report (**Attached**)

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Board Secretary's Report

Informational Items:

Board Actions:

Motion to Approve Items A thru D

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of February 2019 (**Attachment A1 & A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of February 2019 (**Attachment B1**).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**).
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2019. The Treasurer's Report and Secretary's report are in agreement for the month of February 2019(**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our **knowledge no** major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

1. March 2019 payroll (**Attachment D1**)
2. April 2019 warrants (**Attachment D2**)

Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban

Vote: To approve Items A thru D

Roll Call Vote. All in favor: Mrs. Albrecht, ** Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, and Mrs. Sorbello (5-0-1) **Mrs. Ammen abstains with regard to the State of New Jersey and or its agents.

Motion Approved

Motion to Approve Items E thru G

**Camden county
Elementary League
2019-2020**

E. Camden County Elementary League – To approve the attached resolution for participation in the Camden County Elementary League for the 2019-2020 school year (**Attachment E1**).

**Archway Programs –
Contract –Run Just
Kids 2019-2020**

F. Contract – To approve contract with Archway Programs to run Just Kids for the 2019-2020 school year.

**State Contract
Copiers #40465 with
Kyocera 48 Month
Lease**

G. State Contract - Copiers - To approve state contract #40465 with Kyocera Document Solutions for a 48 month copier lease in the amount of \$1,101.18 per month.

Motioned by Nick D’Amico, Seconded by Edward Hoban

Vote: To approve Items E thru G

Roll Call Vote. All in favor: Mrs. Albrecht, ** Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, and Mrs. Sorbello (5-0-1) **Mrs. Ammen Abstained

Motion Approved

Motion to Approve Items H and I

**Woodlynne BOE
Shared Service
Agreement 2019-2020**

H. Shared Services Agreement – To approve shared service agreement with Woodlynne Board of Education for Business Office Services in the amount of \$140,718.00 less the refund of \$10,668.00 per attached contract for the 2019-2020 school year (**Attachment H1**).

**Clementon BOE –
Shared Services
Agreement 2019-2020**

I. Shared Services Agreement – To approve shared service agreement with Clementon Board of Education for IT Services in the amount of \$37,585.00 per attached contract for the 2019-2020 school year (**Attachment I1**). (Note: Magnolia is hosting this shared service so this is not an expense).

Motioned by Rebecca Ammen, Seconded by Edward Hoban

Vote: To approve Items H and I

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, and Mrs. Sorbello (6-0-0)

Motion Approved

**Audience
Participation II**

Open Audience Participation II - No one in attendance

**Recess into Closed
Session**

RECESS INTO CLOSED SESSION at approximately 7:30 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:35 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Superintendents Contract);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Nick D'Amico, Seconded by Rebecca Ammen

**Vote: To Enter Executive Session
Voice Vote. All in favor**

Action will be taken after Executive Session

**Resumption to Public
Portion of the Meeting**

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:32 pm

Motioned by Edward Hoban, Seconded by Rebecca Ammen

**Vote: To approve Resumption of Public Portion of the Meeting
Voice vote. All in favor**

Motion to Approve Item 5

**Submission of the
Superintendent's
Contract for Review
and Approval**

5. The submission of the Superintendent's contract to the Camden County Superintendent for review and approval (**Attached**).

Motioned by Nick D'Amico, Seconded by Rebecca Ammen

**Vote: To approve Item 5
Voice Vote. All in favor**

Motion Approved

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 7:35 pm by Nick D'Amico, Seconded by Edward Hoban

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**