

**Magnolia School District
Board of Education
Regular Meeting
Minutes
August 25, 2015
7:00 P.M.**

Mrs. Shelley Wilson opened the regular meeting at 7:01 p.m., leading the Pledge of Allegiance.

Mrs. Shelley Wilson called the meeting to order at 7:01 p.m. at which time the following statement was read: *“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.”*

Roll Call	Mrs. Joyce Albrecht	Present
	Ms. Rebecca DePrince	Present
	Mrs. Jennifer Gray	Present
	Mr. Edward Hoban	Present
	Mr. Rudolph Kube	Present
	Mrs. Karen Sorbello	Present
	Mrs. Shelley Wilson	Present

Other Attendees Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Brett E. Gorman, Associate, Parker McCay

Mission Statement Mission Statement was read by Jennifer Gray

Approval of Minutes It is recommended that the Board of Education approve the following:

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on June 16, 2015.

Motioned by Hoban, Seconded by DePrince

Vote: To approve Minutes and Executive Minutes of the Regular Board of Education meeting held on June 16, 2015

*** Wilson Abstained to June 16, 2015 Minutes and Executive Minutes**

Voice Vote. All in favor

**Audience
Participation I**

Open **Audience Participation I – AGENDA ITEMS ONLY**

Motioned by Hoban, Seconded by Kube.

**Vote: To approve opening of Audience Participation I
Voice Vote. All in favor**

NONE

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Hoban, Seconded by DePrince

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

**Board of Education
Business**

BOARD OF EDUCATION BUSINESS

Unfinished Business

Unfinished Business

- Shelley Wilson –Superintendent & Board Evaluations

New Business

New Business

- NONE

**State and Local
School Board
Association**

State and Local School board Association

- Karen Sorbello - Mentioned that the County meeting is the same night as the board meeting

**Superintendent's
Report
General**

Superintendent's Report

Personnel

Personnel

1. To accept with regret the resignation of Mrs. Jennifer Campbell as school Psychologist effective September 1, 2015
2. To accept with regret the resignation of Mrs. Melissa Moore as teaching assistant effective September 1, 2015
3. Ratification to accept the resignation of Miss. Amy Stolarick effective June 29, 2015

Motion to Approve Superintendent's Personnel Items 1 thru 3

Motion by Sorbello , Seconded by Hoban

Voice Vote. All in favor.

4. Miss. Gwen Conte as school nurse beginning September 1, 2015 at a MA step 1 at a salary of \$51, 873
5. Ratification of Miss. Gwen Conte to work 6 days at per diem over the summer in preparation of the upcoming 2015-16 school year at a total of \$1,559.22

Motion to Approve Superintendent's Personnel Items 4 and 5

Motion by Sorbello, Seconded by Hoban

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, and Wilson (7-0-0)

6. Ms. Yordanka Guilarte as part time Spanish teacher beginning September 1, 2015 at a BA step 1 at a salary of \$49,537 pro rated to \$24,768.50 (2.5 days a week)

Motion to Approve Superintendent's Personnel Item 6

Motion by Hoban, Seconded by Sorbello

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, and Wilson (7-0-0)

7. Ms. Gina Horiates as part time Instrumental music teacher beginning September 1, 2015 at a BA step 1 at a salary of \$49,537 pro rated to \$14,861.10 (1.5 days a week)

Motion to Approve Superintendent's Personnel Item 7

Motion by Hoban, Seconded by Albrecht

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, and Wilson (7-0-0)

8. Ms. Chelstina Bailey and Mr. Jason DePre as substitute teachers for the 15-16 school year at a rate of \$80.00 per day

Motion to Approve Superintendent's Personnel Item 8

Motion by DePrince, Seconded by Hoban

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, and Wilson (7-0-0)

9. To rescind the following employees to work the Language Arts (LAL) curriculum at a stipend of \$875.00

Aphrodite Dellaporta and Jen Pontarelli

10. Ratification of the following employees to work the Language Arts (LAL) curriculum at a stipend of \$1225.00

Zach Camerieri, Linda Rutherford, and Diane Venables

11. To rescind the previously approved employees to work with the interdistrict to revamp report cards to develop an interdistrict common report card at a stipend of \$875.00

Bill Keane, Allison Kilpatrick, and Maria McGovern

12. Ratification of the following employees to work summer curriculum at a stipend of \$875.00

Bill Keane, Allison Kilpatrick, Maria McGovern, Lisa Navarra, and Jennifer Pontarelli

Motion to Approve Superintendent's Personnel Items 9 thru 12

Motion by Sorbello, Seconded by Hoban

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, and Wilson (7-0-0)

Finance

Finance

1. A refund in the amount of \$24.70 for student Reece Jones for a credit in his student lunch account

Motion to Approve Superintendent's Finance Item 1

Motion by Sorbello, Seconded by Hoban

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, and Wilson (7-0-0)

Workshops

Workshops

1. Ratification of Mrs. Karen Sorbello to attend a Summer Leadership workshop on July 11, 2015 at a cost of \$200.00
2. Approval for the classes for Mrs. Jennifer Gray as named below in the amount of \$199.00 each plus related travel expenses
Preparing for Bargaining – September 19, 2015 in Monroe, NJ
Bargaining at the Table – October 10, 2015 in Monroe, NJ

Motion to Approve Superintendent's Workshop Item 1

Motion by DePrince, Seconded by Kube

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello and Wilson (6-0-1)**

****Karen Sorbello Abstains Item 1**

Motion to Approve Superintendent's Workshop Item 2

Motion by DePrince, Seconded by Kube

Roll Call Vote. All in favor: Albrecht, DePrince, Gray Hoban, Kube, Sorbello and Wilson (6-0-1)**

****Jennifer Gray Abstains Item 2**

Trips

Trips

1. All walking trips for the 2015-2016 school year

Motion to Approve Superintendent's Trips Item 1

Motion by Sorbello , Seconded by Hoban

Voice Vote. All in favor.

Plans

Plans

1. The Nursing Service Plan for the 2015-2016 school year

Motion to Approve Superintendent's Plans Item 1

Motion by Sorbello , Seconded by Hoban

Voice Vote. All in favor.

Policies

Policies

1. The following updated policy from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

5330 and 5339

Motion to Approve Superintendent's Policies Item 1

Motion by Sorbello , Seconded by DePrince

Voice Vote. All in favor.

Informational Items

Informational Items:

General

General

1. The following employees had perfect attendance for the 2014-2015 school year Bill Keane and Shaun Williams

2. The 2015/2016 Preschool Program Plan/Budget was approved on June 20, 2015

Building & Grounds

A. Building and Grounds

1. Rod Grant roof project: Updated

Curriculum

B. Curriculum

1. QSAC: Updated

Finance

C. Finance

Interdistrict

D. Interdistrict

1. Interdistrict Superintendents' Meetings, 2015-2016: Superintendent discussed

Negotiations

E. *Negotiations/Contractual (Executive Session) - None

Policy/Procedure

F. Policy/Procedure - None

**Public
Relations/Liaison**

G. Public Relations/Liaison - None

**Student/Parental
Issues & Concerns**

H. Student/Parental Issues and Concerns

1. Breakfast/Lunch payments: Superintendent discussed

Principal's Report

2. HIB Report 2014/2015: Administration updated

I. **Principal's Report** - None

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items

Informational Items:

Board Actions

Board Actions:

Monthly Reports

Motion to approve Items A through C

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of May 2015 (**Attachment A1 and Attachment A2**) and June 2015 (**Attachment A3 and A4**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of May 2015 (**Attachment B1**) and June 2015 (**Attachment B2**).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2015 and June 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1 & Attachment C2**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2015 and June 2015. The Treasurer's Report and Secretary's report are in agreement for the month of May 2015 and June 2015. (**Attachment C3 & Attachment C4**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by Sorbello, Seconded by Hoban

Vote: To approve Items A thru C

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello and Wilson (7-0-0)

Motion Approved

Motion to approve Item D

Warrants

D. Warrants

The attached bill lists:

- June & July 2015 payroll (**Attachment D1**)
- June-August 2015 warrants (**Attachment D2**)

Motioned by Sorbello, Seconded by Hoban

Vote: To approve Item D

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, Wilson (6-0-1**)**

****Mrs. DePrince abstains with regard to the State of New Jersey and or its agents****

Motion Approved

Motion to approve Items E thru I

Tuition Contract

E. Tuition Contract - To approve tuition contract with YALE School Southeast for student #3682818486 in the amount of \$59,501.40 for the 2015-2016 school year (ESY included).

Convention

F. Convention – To approve board members, Superintendent and Business Administrator to attend the NJSBA Workshop on October 27-29, at a cost of \$1,300.00 (group rate) for the convention, \$97.00 per night per room for the hotel, plus additional related travel expenses.

CM3

G. CM3 – To approve maintenance services agreement with CM3 for the 2015-2016 school year in the amount of \$12,800.00.

Non Fair and Open

H. Non Fair and Open – To award non fair and open contract to WB Mason for the 2015-2016 school year for various supplies.

Non Fair and Open

I. Non Fair and Open – To award non fair and open contract to Rehab Connection for the 2015-2016 school year for physical therapy services at a rate of \$80.00 per hour

Motioned by Hoban, Seconded by DePrince

Vote: To approve Items E

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello and Wilson (6-0-1**)**

****Rebecca DePrince Abstains for herself**

Vote: To approve Items F

Roll Call Vote. All in favor: Albrecht, DePrince, Gray**, Hoban, Kube, Sorbello**, Wilson (4-0-3**)**

****Rebecca DePrince Abstains for herself**

****Jennifer Gray Abstains for herself**

****Karen Sorbello Abstains for herself**

Vote: To approve Items G thru I

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello and Wilson (7-0-0)

Motion Approved

Motion to approve Items J thru L

Meal Prices

- J. Meal Prices** – To approve the following food service meal prices for the 2015-2016 school year:

Adult Breakfast \$1.65 (Increased from \$1.40 in 2014-2015)

Bid Threshold

- K. Bid Threshold** – Resolution increasing the bid threshold – without Qualified Purchasing Agent

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts whose purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from \$26,000 to \$29,000,

WHEREAS, the Magnolia Board of Education would like to take advantage of the maximum statutory bid threshold amount of \$29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Magnolia Board of Education, establishes and sets the bid threshold amount of \$29,000 for the board of education, and further authorizes Greg Gontowski to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

State Contract

- L. State Contract** – To award state contract #A53090 (T2075) to Kyocera Document Solutions for the lease of 2 Kyocera TA 8001 copiers and 2 Kyocera TA 3501i copiers for a total monthly cost of \$1,252.44 for 48 months.

Motioned by Hoban, Seconded by DePrince.

Vote: To approve Items J thru L

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, and Wilson (7-0-0)

Motion Approved

**Audience
Participation II**

None

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 7:50 pm by Hoban, Seconded by Kube.

Vote: To Adjourn meeting

Voice Vote. All in favor

Respectfully submitted,

**Greg Gontowski
Board Secretary**

