

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
September 15, 2015  
7:00 P.M.**

Mrs. Shelley Wilson opened the regular meeting at 7:20 p.m., leading the Pledge of Allegiance.

Mrs. Shelley Wilson called the meeting to order at 7:20 p.m. at which time the following statement was read: *“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.”*

**Roll Call**

Mrs. Joyce Albrecht	Absent – Arrived at 8:37
Ms. Rebecca DePrince	Present
Mrs. Jennifer Gray	Absent
Mr. Edward Hoban	Absent
Mr. Rudolph Kube	Present
Mrs. Karen Sorbello	Present
Mrs. Shelley Wilson	Present

**Other Attendees**

Dr. Warren Pross, Superintendent  
Mr. Greg Gontowski, Business Administrator/Board Secretary  
Mr. Frank P. Cavallo, Jr. Solicitor

**Mission Statement**

Mission Statement was read by Rebecca DePrince

**Approval of Minutes**

It is recommended that the Board of Education approve the following:

- Minutes of the Regular Board of Education meeting held on August 25, 2015.

Motioned by Karen Sorbello, Seconded by Rebecca DePrince

**Vote: To approve Minutes of the Regular Board of Education meeting held on August 25, 2015**

**Voice Vote. All in favor**

**Audience Participation I**

Open **Audience Participation I – AGENDA ITEMS ONLY**

Motioned by Karen Sorbello, Seconded by Rebecca DePrince

**Vote: To approve opening of Audience Participation I  
Voice Vote. All in favor**

**NONE**

**Close Audience Participation I**

Close Audience Participation I

**Motioned by Karen Sorbello , Seconded by Rebecca DePrince**

**Vote: To approve closing of Audience Participation I  
Voice vote. All in favor**

**Presentation- Terri Lewis**

- ❖ Terri Lewis from New Jersey School Boards Association

**Board of Education Business**

**BOARD OF EDUCATION BUSINESS**

**Unfinished Business**

None

**New Business**

None

**State and Local School Board Association**

**State and Local School board Association**

- Karen Sorbello - Mentioned the September 29<sup>th</sup> meeting at Villari's

**Superintendent's Report  
General**

**Superintendent's Report**

**Motion to Approve Superintendent's Personnel Items 1 thru 6**

**Personnel**

**Personnel**

**Marie Bracken –  
Leave of Absence**

1. Mrs. Marie Bracken to take a leave of absence with an anticipated date of return of December 2015

**With regret  
accept the resignation  
- Shane Rowan**

2. To accept with regret the resignation of Mr. Shane Rowan as teaching assistant effective September 3, 2015

**Bridget Mangold-  
Substitute Lunch Aide**

3. Ms. Bridget Mangold as substitute lunch aide at a rate of \$10.00 per hour

**Karen Johnson –  
Teaching Assistant**

4. Ratification of Mrs. Karen Johnson as teaching assistant effective September 14, 2015 on Step 2 at a salary of \$14,326

**Theresa Sebastiano –  
one-on-one Teacher’s  
Aide**

5. Ratification of Ms. Theresa Sebastiano as a one on one teacher’s aide effective September 8, 2015 on Step 4 at a salary of \$12,322

**Christopher Alvarez  
and Michelle Panasiti  
– Substitute Teacher  
2015-2016**

6. Ratification of Mr. Christopher Alvarez and Ms. Michelle Panasiti as substitute teachers for the 2015-2016 school year at a rate of \$80.00 a day

**Motion by Karen Sorbello , Seconded by Rebecca DePrince**

**Roll Call Vote. All in favor: DePrince, Kube, Sorbello, and Wilson  
(4-0-0)**

**Motion Approved**

**Motion to Approve Superintendent’s Workshop Item 1**

**Workshops**

**Mary Ann Anderson –  
Workshop 10/9/15**

1. Mrs. Mary Ann Anderson to attend a workshop, entitled Special Education Law, in Mt. Laurel, NJ on Friday, October 9, 2015 at a cost \$199.00 (To be taken out of professional development)

**Motion by Karen Sorbello , Seconded by Rebecca DePrince**

**Roll Call Vote. All in favor: DePrince, Kube, Sorbello, and Wilson  
(4-0-0)**

**Motion Approved**

**Motion to Approve Superintendent’s Self-Medication Item 1**

**Self-medication**

**Self-Medication**

1. The self-medication of student 15-01 as per board policy

**Motion by Karen Sorbello , Seconded by Rebecca DePrince**

**Vote: To approve Self-Medication**

**Voice vote. All in favor**

**Motion Approved**

**Motion to Approve Superintendent’s Trip Item 1**

**Eight grade class trip  
NY City 5/18/16**

1. The eighth grade class trip New York City on Wednesday, May 18, 2016

**Motion by Karen Sorbello , Seconded by Rebecca DePrince**

**Vote: To approve Trips Item 1**  
**Voice vote. All in favor**

**Motion Approved**

**Motion to Approve Superintendent's Trip Item 2**

**Eight Grade Dinner  
Dance 6/9/16 at  
Lakeside Manor**

2. The eighth grade dinner dance at Lakeside Manor (Paint Works) in Gibbsboro, NJ on Thursday June 9<sup>th</sup> from 7:00pm to 11:00pm (Board will pay for one bus)

**Motion by Karen Sorbello , Seconded by Rebecca DePrince**

**Vote: To approve Trips Item 2**  
**Voice vote. All in favor**

**Motion Approved**

**Informational Items**

**Informational Items:**

**General**

**General - None**

**Building and Grounds**

**A. Building and Grounds**

1. Construction Meeting on September 9, 2015: Update provided

**Curriculum**

**B. Curriculum**

1. Teacher Evaluations to begin September 21<sup>st</sup>: Superintendent discussed Walkthroughs to begin on September 14<sup>th</sup>
  - Walkthroughs plus conferences
  - Long evaluations
  - Short evaluations

**Finance**

**C. Finance - None**

**Interdistrict**

**D. Interdistrict**

1. Interdistrict Meeting on August 26, 2015 : Superintendent discussed

**Negotiations**

**E. \*Negotiations/Contractual (Executive Session) - None**

**Policy/Procedure**

**F. Policy/Procedure**

1. Policy 8550: Superintendent discussed

**Public Relations/Liaison**

**G. Public Relations/Liaison**

1. Opening Day: Superintendent discussed

**Student/Parental Issues and Concerns**

**H. Student/Parental Issues and Concerns**

1. HIB Report – 2014/2015: Mr. Johnson updated
2. Opening week of school: Superintendent discussed

**Principal's Report**

**I. Principal's Report** - None

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items**

**Informational Items:**

**Board Actions**

**Board Actions:**

**Motion to approve Items A through C**

**Monthly Reports**

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of July 2015 (**Attachment A1 and Attachment A2**).

**Transfer of Funds**

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of July 2015 (**Attachment B1**).

**Financial Reports**

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2015. The Treasurer's Report and Secretary's report are in agreement for the month of July 2015. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Motioned b Karen Sorbello, Seconded by Rudy Kube**

**Roll Call Vote. All in favor: DePrince, Kube, Sorbello, and Wilson (4-0-0)**

**Motion Approved**

**Motion to approve Item D**

**Warrants**

**D. Warrants**

The attached bill lists:

- August 2015 payroll (**Attachment D1**)
- September 2015 warrants (**Attachment D2**)

**Motioned by Karen Sorbello, Seconded by Rudy Kube**

**Roll Call Vote. All in favor: DePrince\*\*, Kube, Sorbello, and Wilson (3-0-1\*\*)**

**\*\*Mrs. DePrince abstains with regard to the State of New Jersey and or its agents\*\***

**Motion Approved**

**Motion to approve Items E and F**

**GCSSSD – ESY  
Tuition Contract  
student #6443053032**

**E Tuition Contract** - To approve tuition contract with Gloucester County Special Services School District for student #6443053032 in the amount of \$3,980.00 for the 2015-2016 school year (ESY only).

**Salaries Charged to  
Gants 2015-2016**

**F Salaries Charged to Grants** - To approve the attached list detailing the 2015-2016 salaries charged to grant funds (**Attachment F1**).

**Motioned by Karen Sorbello, Seconded by Rebecca DePrince**

**Vote: To approve Items E**  
**Roll Call Vote. All in favor: DePrince\*\*, Kube, Sorbello and Wilson**  
**(3-0-1\*\*)**

**\*\*Mrs. DePrince abstains**

**Vote: To approve Items F**  
**Roll Call Vote. All in favor: DePrince, Kube, Sorbello, and Wilson**  
**(4-0-0)**

**Motion Approved**

**Audience  
Participation II**

**Open Audience Participation II – PUBLIC COMMENT**

**Motioned by Karen Sorbello, Seconded by Rebecca DePrince**

**Vote: To approve opening of Audience Participation II**  
**Voice Vote. All in favor**

- **Amanda Rothofsky – 612 Williams Avenue, Magnolia, New Jersey**  
– Had concerns that only 8<sup>th</sup> grade can go the trips  
– Shelley Wilson and Warren Pross – Responded

**Closed Audience  
Participation II**

**Close Audience Participation II**

**Motioned by Karen Sorbello , Seconded by Rebecca DePrince**

**Vote: To approve closing of Audience Participation I**  
**Voice vote. All in favor**

**Joyce Albrecht  
Arrived**

**\*Joyce Albrecht arrived to the meeting at 8:37 PM**

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 8:40 pm by Karen Sorbello, Seconded by  
Rebecca DePrince.**

**Vote: To Adjourn meeting**  
**Voice Vote. All in favor**

**Respectfully submitted,**

**Greg Gontowski**  
**Board Secretary**

