

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
October 20, 2015  
7:00 P.M.**

Mrs. Shelley Wilson opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Shelley Wilson called the meeting to order at 7:00 p.m. at which time the following statement was read: *“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.”*

<b>Roll Call</b>	Mrs. Joyce Albrecht	Present
	Ms. Rebecca DePrince	Present
	Mrs. Jennifer Gray	Present
	Mr. Edward Hoban	Present
	Mr. Rudolph Kube	Absent
	Mrs. Karen Sorbello	Present
	Mrs. Shelley Wilson	Present

**Other Attendees** Dr. Warren Pross, Superintendent  
Mr. Greg Gontowski, Business Administrator/Board Secretary  
Mr. Brett E. Gorman, Associate, Parker McCay

**With regret accept the resignation of Rudolph Kube as Board Member** Motion to accept with regret the resignation of Rudolph Kube as board member.

**Motion by Karen Sorbello , Seconded by Joyce Albrecht**

**Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Sorbello, and Wilson (6-0-0)**

**Mission Statement** Mission Statement was read by Jennifer Gray

**Approval of Minutes** It is recommended that the Board of Education approve the following:

- Minutes of the Regular Board of Education meeting held on September 15, 2015.

Motioned by Karen Sorbello, Seconded by Rebecca DePrince

**Vote: To approve Minutes of the Regular Board of Education meeting held on September 15, 2015**

**Voice Vote. All in favor - \*Edward Hoban – abstained**

**Audience Participation I**

**Open Audience Participation I – AGENDA ITEMS ONLY**

Motioned by Edward Hoban, Seconded by Rebecca DePrince

**Vote: To approve opening of Audience Participation I**

**Voice Vote. All in favor**

**NONE**

**Close Audience Participation I**

**Close Audience Participation I**

Motioned by Edward Hoban, Seconded by Rebecca DePrince

**Vote: To approve closing of Audience Participation I**

**Voice vote. All in favor**

**Presentation**

Presentation: Mrs. Melody Larangeria – Yoga and Speech  
Violence and Vandalism Report - Dr. Warren L. Pross

Welcome: Student Council Representation

**Superintendent's Report General**

**Superintendent's Report**

**Motion to Approve Superintendent's Personnel Items 1 thru 5**

**Personnel**

**Jane Jenkins – Student Teaching Spring 2016 Steve Kreal - 1/20/16-3/11/16**

1. Ms. Jane Jenkins, a student from Rutgers University in Camden, NJ to do her Spring 2016 student teaching placement as follows:  
Mr. Steve Kreal – January 20, 2016 thru March 11, 2016

Mr. Paul Sorrentino- March 14, 2016 thru May 6, 2016

**Paul Sorrentino – 3/14/15 -5/6/16**

2. Ratification of Mr. Chris Alvarez as a teaching assistant on step 2 at a starting salary of \$14, 326 effective September 16, 2015

**Chris Alvarez Teaching Assistant**

3. Ratification of Ms. Chelstina Bailey as a teaching assistant on step 2 at a starting salary of \$14, 326 effective October 1, 2015

**Chelstina Bailey Teaching Assistant**

4. Ratification of Ms. Jane Jenkins, Ms. Jessica Leister and Ms. Linda

Saun as substitute teachers at a rate of \$80.00 a day

**Jane Jenkins, Jessica Leister and Linda Saum Substitute teachers**

5. Ratification of the resignation of Mrs. Karen Johnson as teaching assistant effective September 21, 2015

**Motion by Karen Sorbello , Seconded by Rebecca DePrince**

**With regret accept the resignation of Karen Johnson Teaching Assistant**

**Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Sorbello, and Wilson (6-0-0)**

**Motion Approved**

**Motion to Approve Superintendent's Workshop Items 1 thru 4**

**Workshops**

**Aphrodite Dellaporta & William Keane – Conference 10/15/15 and 10/16/15**

1. Ratification of Ms. Aphrodite Dellaporta and Mr. William Keane to attend a two day conference entitled Autism New Jersey in Atlantic City New Jersey on October 15<sup>th</sup> and 16<sup>th</sup> at a cost of \$400.00 each (to be taken out of Title II)

**Melody Larangeria – Workshop 3/17/15**

2. Mrs. Melody Larangeria to attend a workshop entitled Yoga in Schools Symposium on March 17, 2016 at a cost of \$159.99 (to be taken out of professional development)

**Karen McNally – Learning Fair 10/2/15**

3. Ratification of Mrs. Karen McNally to attend a Gifted and Talented Learning Fair in Mantua Township, NJ on October 2, 2015 at a cost of \$90.00 (to be taken out of professional development)

**Dana Stahl – Workshop 10/7/15**

4. Ratification of Mrs. Dana Stahl to attend a workshop entitled Strengthen Your Writing Instruction in Kindergarten in Cherry Hill, NJ on October 7, 2015 at a cost of \$239.00 ( to be taken out of professional development)

**Motion by Karen Sorbello , Seconded by Edward Hoban**

**Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Sorbello, and Wilson (6-0-0)**

**Motion Approved**

**Motion to Approve Superintendent's Trip Item 1**

**Doney Park Trip 6/7/16**

1. The Renaissance trip to Dorney Park on Tuesday, June 7, 2016 from 7:30am to 7:30pm ( this is not a board expensed trip)

**Motion by Edward Hoban , Seconded by Rebecca DePrince**

**Vote: To approve Trips Item 1**

**Voice vote. All in favor**

**Motion Approved**

**Memorandum of Agreement between the Magnolia Public School and Magnolia Police Department**

**Motion to Approve Superintendent's Reports**

**Statement of Assurance of submission for the NJQSAC 15-16**

1. The Memorandum of Agreement between the Magnolia Public School District and the Magnolia Police Department
2. The Statement of Assurance for submission for the NJQSAC (New Jersey Quality Single Accountability Continuum ) for the 2015-2016 school year

**Motion by Karen Sorbello , Seconded by Edward Hoban**

**Vote: To approve reports**

**Voice vote. All in favor \* Rebecca DePrince abstained on Item 1**

**Motion Approved**

**Motion to Approve Superintendent's Policies**

**Policies**

**TABLED**

**Tabled - Second reading of Policy 8550 – Outstanding Food Service Charges**

**October 5<sup>th</sup> thru 9<sup>th</sup> – Designated as Week of Respect and 19<sup>th</sup> thru 23<sup>rd</sup> has been designated as School Violence Awareness Week**

1. Second reading of Policy 8550: Outstanding Food Service Charges: Superintendent to discuss Memo (**Attached**) Policy 8550 (**Attached**) Parker McCay letter (**Attached**)

**Informational Items:**

1. As per the NJ Department of Education, the week of October 5<sup>th</sup> thru 9<sup>th</sup> has been designated as Week of Respect and the week of October 19<sup>th</sup> thru 23<sup>rd</sup> has been designated as School Violence Awareness Week.

**Building and Grounds**

**A. Building and Grounds**

1. A fire drill was conducted on September 14, 2015
2. A shelter in place lock down was conducted on September 21, 2015

**Curriculum**

**B. Curriculum**

Teacher Evaluations

- Walkthroughs plus conferences – 17
- Long evaluations – 10 (Sept) 26 (Oct)
- Short evaluations – 0

**Finance**

**C. Finance** – None

**Interdistrict**

**D. Interdistrict**

1. Sterling Drug/Alcohol Task Force – Superintendent to discuss
2. Interdistrict Superintendents’ Meeting – Superintendent to update

**Negotiations**

**E. \*Negotiations/Contractual (Executive Session)** - None

**Policy/Procedure**

**F. Policy/Procedure**

**Public  
Relations/Liaison**

**G. Public Relations/Liaison**

**Student/Parental  
Issues and Concerns**

**H. Student/Parental Issues and Concerns**

1. HIB Report – No reports – 9/1/15 to present

**Principal’s Report**

**I. Principal’s Report**

1. Mr. Johnson’s principal report (**Attachment**)

**Board of Education  
Business**

**BOARD OF EDUCATION BUSINESS**

**Unfinished Business**

- Rebecca DePrince – asked status on parent who asked about field trips
- Dr. Warren Pross and Jennifer Gray commented

**New Business**

- Rebecca DePrince – Questioned how students are educated about safe route to and from school

**State and Local  
School Board  
Association**

**State and Local School board Association**

- None

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items**

**Informational Items:**

JIF Dinner

**Board Actions**

**Board Actions:**

**Motion to approve Items A thru C**

**Monthly Reports**

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of August 2015 (**Attachment A1** and **Attachment A2**).

**Transfer of Funds**

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of August 2015 (**Attachment B1**).

**Financial Reports**

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2015. The Treasurer's Report and Secretary's report are in agreement for the month of August 2015. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Motioned b Karen Sorbello, Seconded by Edward Hoban**

**Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Sorbello, and Wilson (6-0-0)**

**Motion Approved**

**Motion to approve Item D**

**Warrants**

**D. Warrants**

- September 2015 payroll (**Attachment D1**)
- October 2015 warrants (**Attachment D2**)

**Motioned by Karen Sorbello, Seconded by Edward Hoban**

**Roll Call Vote. All in favor: Albrecht, \*\*DePrince, Gray, Hoban, Sorbello, and Wilson (5-0-1\*\*)**

**\*\*Mrs. DePrince abstains with regard to the State of New Jersey and or its agents\*\***

**Motion Approved**

**Motion to approve Items E thru J**

**Collingswood Tuition Contract Student #3395795070**

**E Tuition Contract-** To approve tuition contract with Collingswood Board of Education for student #3395795070 in the amount of \$13,790.56 plus \$11.00 per period for Resource Center for the 2015-2016 school year.

**Bellmawr BOE Tuition Contract Student #1355235759**

**F Tuition Contract - To approve tuition contract** with Bellmawr Board of Education for student #1355235759 in the amount of \$14,009.65 for the 2015-2016 school year (Note: Receiving).

**GCSSSD – Tuition Contract Student ##6443053032**

**G Tuition Contract - To approve tuition contract** with Gloucester County Special Services School District for student #6443053032 in the amount of \$34,200.00 for the 2015-2016 school year.

**GCSSSD – Tuition Contract Student #9027216807**

**H Tuition Contract - To approve tuition contract** with Gloucester County Special Services School District for student #9027216807 in the amount of \$34,200.00 for the 2015-2016 school year.

**Preferred Home Health Care**

**I Preferred Home Health Care – To award non fair and open contract** to Preferred Home Health Care for nursing services for OOD student in the amount of \$52 for LPN services and \$55 for RN services for the 2015-2016 school year.

**SOP Manual**

**J SOP Manual - To approve revisions to the Standard Operating Procedures Manual (Attachment J1, ipad only)**

**Motioned by Karen Sorbello, Seconded by Edward Hoban**

**Roll Call Vote for Items E, F, I and J All in favor: Albrecht, DePrince, Gray, Hoban, Sorbello, and Wilson (6-0-0)**

**Roll Call Vote for Items G and H All in favor: Albrecht, \*\*DePrince, Gray, Hoban, Sorbello, and Wilson (5-0-1\*\*)**

**Motion Approved**

**Audience  
Participation II**

**Audience Participation II** – None in attendance

**Recess into Closed  
Session**

**RECESS INTO CLOSED SESSION at approximately 8:14 p.m.**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:25** p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is

**Personnel**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**Action will be taken after Executive Session**

**Motioned by Karen Sorbello, Seconded by Edward Hoban**

**Vote: To enter Executive Session**

**Voice Vote. All in favor**

**Resumption of  
Public Portion of  
Meeting**

**RESUMPTION OF PUBLIC PORTION OF THE MEETING – 8:23 pm**

**Motioned by Karen Sorbello, Seconded by Edward Hoban**

**Vote: To approve Resumption of Public Portion of the Meeting  
Voice vote. All in favor.**

**Motion Approved**

**Motion to approve Board Secretary/BA's Addendum Item A**

**Tuition contract with  
Lindenwold BOE  
Student #5794773821**

**A. Tuition Contract** - To approve tuition contract with Lindenwold Board of Education for student #5794773821 in the amount of \$14,329.00 for the 2015-2016 school year.

**Motioned by Karen Sorbello, Seconded by Rebecca DePrince**

**Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Sorbello,  
and Wilson (6-0-0)**

**Motion Approved**

**Motion to approve Board Secretary/BA's Addendum Item B**

**Shared Service  
Agreement with  
Woodlynne BOE  
2015-2016**

**B. Shared Service Agreement** - To approve shared service agreement with Woodlynne Board of Education for Business Office Services in the amount of \$130,000.00 (to be prorated) for the 2015-2016 school year.

**Motioned by Karen Sorbello, Seconded by Rebecca DePrince**

**Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Sorbello,  
and Wilson (6-0-0)**

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 8:25 pm by Karen Sorbello, Seconded by  
Rebecca DePrince.**

**Vote: To Adjourn meeting  
Voice Vote. All in favor**

**Respectfully submitted,**

**Greg Gontowski  
Board Secretary**

