

**Magnolia School District
Board of Education
Regular Meeting
Minutes
November 17, 2015
7:00 P.M.**

Mrs. Shelley Wilson opened the regular meeting at 7:03 p.m., leading the Pledge of Allegiance.

Mrs. Shelley Wilson called the meeting to order at 7:03 p.m. at which time the following statement was read: *“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.”*

Roll Call	Mrs. Joyce Albrecht	Present
	Ms. Rebecca DePrince	Absent
	Mrs. Jennifer Gray	Present
	Mr. Edward Hoban	Present
	Mrs. Karen Sorbello	Present
	Mrs. Shelley Wilson	Present

Other Attendees Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Frank P. Cavallo, Jr. Solicitor

Mission Statement Mission Statement was read by Edward Hoban

Election Results **ELECTION RESULTS**

Rebecca DePrince – 342 votes
Rudolph Kube – 236 votes
Nick D’Amico – 351 votes:

Approval of Minutes

- Minutes of the Regular Board of Education meeting held on October 20, 2015.
-

It is recommended that the Board of Education approve the following:

Motioned by Karen Sorbello, Seconded by Edward Hoban

Vote: To approve Minutes of the Regular Board of Education meeting held on October 20, 2015

Voice Vote. All in favor

Audience Participation I

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Edward Hoban, Seconded by Karen Sorbello

Vote: To approve opening of Audience Participation I

Voice Vote. All in favor

NONE

Close Audience Participation I

Close Audience Participation I

Motioned by Edward Hoban, Seconded by Karen Sorbello

Vote: To approve closing of Audience Participation I

Voice vote. All in favor

Board of Education Business

BOARD OF EDUCATION BUSINESS

Unfinished Business

- None

New Business

- None

State and Local School Board Association

- None

Superintendent's Report

Superintendent's Report

Presentation

Presentation:

- Booster Club – Mrs. Michele Anderson
- Student Government Representatives

8th Grade Booster Club Fundraiser

Motion to approve additional 8th grade booster club fundraiser.

Motioned by Edward Hoban, Seconded by Karen Sorbello

Vote: To approve 8th grade booster club fundraiser

Voice Vote. All in favor

Motion to Approve Superintendent's Personnel Item 1

Personnel

**Amanda Rosenblatt –
part time school
psychologist**

1. Mrs. Amanda Rosenblatt as part time (2 days week) school psychologist to begin on December 2, 2015 on Step 1 MA+30 at \$53,800 pro-rated to \$21,520

Motion by Edward Hoban , Seconded by Karen Sorbello

Roll Call Vote. All in favor: Albrecht, Gray, Hoban, Sorbello, and Wilson (5-0-0)

Motion Approved

Motion to Approve Superintendent’s Personnel Items 2 and 3

**With regret
accept the resignation
of Christopher Alvarez**

2. Ratification to accept with regret the resignation of Mr. Christopher Alvarez as a one on one teacher’s assistant effective November 13, 2015

**Chrystal Merrigan –
One On One Teaching
Assistant**

3. Miss. Chrystal Merrigan as a one on one teaching assistant effective November 16, 2015 on Step 2 at a starting salary of \$14, 326

Motion by Karen Sorbello , Seconded by Edward Hoban

Roll Call Vote. All in favor: Albrecht, Gray, Hoban, Sorbello, and Wilson (5-0-0)

Motion Approved

Motion to Approve Superintendent’s Workshop Items 1 and 2

**Allison Kilpatrick –
Workshop 12/2/15**

Workshops

1. Ms. Allison Kilpatrick to attend a workshop on December 2, 2015 entitled Guided Math Conference in Cherry Hill, NJ at a cost of \$249.00 (To be taken out of professional development)

**Diane Venables –
Workshop 12/14/15
and 1/20/16**

2. Mrs. Diane Venables to attend the following workshops:
 - December 14, 2015 - Meeting Your State Standards for Opinion/Argument Writing in Cherry Hill, NJ at a cost of \$239.00 (To be taken out of professional development)
 - January 20, 2016 – Help Your Students to Meet or Exceed Your State Standards in English/Language Arts in Cherry Hill, NJ at a cost of \$239.00 (To be taken out of professional development)

Motion by Karen Sorbello , Seconded by Edward Hoban

Roll Call Vote. All in favor: Albrecht, Gray, Hoban, Sorbello, and

Wilson (5-0-0)

Self Medication

Motion Approved

Motion to Approve Superintendent's Self Medication

1. Approval of student #15-02 (as per board policy)

Motion by Edward Hoban, Seconded by Karen Sorbello

Vote: To approve Self Medication

Voice vote. All in favor

Motion Approved

**Renaissance trip –
Medieval Times 2/18/16**

Motion to Approve Superintendent's Trips Item 1

1. The Renaissance trip to Medieval Times in Lyndhurst NJ on Thursday, February 18, 2016 from 9:00am to 2:00pm. (This is not a board expensed trip)

Motion by Karen Sorbello, Seconded by Edward Hoban

Vote: To approve Field Trip

Voice vote. All in favor

Motion Approved

Informational Items:

Building and Grounds

A. Building and Grounds

1. A fire drill was conducted on October 22, 2015
2. An evacuation drill was conducted on October 26, 2015

Curriculum

B. Curriculum

Teacher Evaluations

- Walkthroughs plus conferences – 22
- Long evaluations – 30
- Short evaluations – 8

Finance

C. Finance – None

Interdistrict

D. Interdistrict – None

Negotiations

E. *Negotiations/Contractual (Executive Session) - None

Policy/Procedure

F. Policy/Procedure

1. Policy 8550: Outstanding Food Service Charges: Superintendent updated

Public Relations/Liaison

G. Public Relations/Liaison

Student/Parental Issues and Concerns

H. Student/Parental Issues and Concerns

1. HIB Report – No reports – 9/1/15 to present

Principal's Report

I. Principal's Report

1. Mr. Johnson's principal report (**Attachment**)

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items

Informational Items:

- ipads

Board Actions

Board Actions:

Motion to approve Items A thru C

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of September 2015 (**Attachment A1** and **Attachment A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of September 2015 (**Attachment B1**).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2015. The Treasurer's Report and

Secretary's report are in agreement for the month of August 2015. (**Attachment C2**)

- 3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- 4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by Jennifer Gray, Seconded by Edward Hoban

Roll Call Vote. All in favor: Albrecht, Gray, Hoban, Sorbello, and Wilson (5-0-0)

Motion Approved

Motion to approve Item D

Warrants

D. Warrants

- October 2015 payroll (**Attachment D1**)
- November 2015 warrants (**Attachment D2**)

Motioned by Karen Sorbello, Seconded by Jennifer Gray

Roll Call Vote. All in favor: Albrecht, Gray, Hoban, Sorbello, and Wilson (5-0-0)

Motion Approved

Motion to approve Items E thru J

Tuition –Kingsway Learning Center student #3963950202

E. Tuition Contract - To approve tuition contract with Kingsway Learning Center for student #3963950202 in the amount of \$53,764.20 for the 2015-2016 school year.

Tuition-State of NJ Dept. of Child/Families student #5945526242

F. Tuition Contract - To approve tuition contract with The State of New Jersey, Department of Children and Families for student #5945526242 in the amount of \$15,188.40 for the 2015-2016 school year (Note: Receiving).

Tuition Contract- State of NJ Dept. of Child/Families student #5254207558

G. Tuition Contract - To approve tuition contract with The State of New Jersey, Department of Children and Families for student #5254207558 in the amount of \$15,188.40 for the 2015-2016 school year (Note: Receiving).

Audubon- Shared Service Agreement

H. Audubon - To approve the attached shared service agreement with Audubon Board of Education for CST (\$19,000.00), Speech (\$81,800.00), and Media Center (\$8,200.00) services for the 2015-2016 school year. (**Attachment F1**)

Comprehensive Maintenance Plan

I. Comprehensive Maintenance Plan
To approve the 2016-2017 comprehensive maintenance plan for submission to the county (**Attachment G1**).

2015-2016 Form M-1 Submission to the County

J. Form M-1
To approve the 2015-2016 Form M-1 for submission to the county (**Attachment H1**).

Motioned by Karen Sorbello, Seconded by Edward Hoban

Motion Approved

Audience Participation II

Audience Participation II

Vote: To approve opening of Audience Participation II
Motioned by Edward Hoban , Seconded by Karen Sorbello
Voice vote. All in favor.

AUDIENCE PARTICIPATION II – PUBLIC COMMENT – None

Vote to Approve closing of Audience Participation II
Motion by Karen Sorbello, Seconded by Edward Hoban
Voice Vote. All in favor.

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 7:34 pm by Edward Hoban, Seconded by Karen Sorbello.

Vote: To Adjourn meeting
Voice Vote. All in favor

Respectfully submitted,

Greg Gontowski
Board Secretary

