

**Magnolia School District
Board of Education
Regular Meeting
Minutes
February 16, 2016
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Karen Sorbello called the meeting to order at 7:00 p.m. at which time the following statement was read: *“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.”*

Roll Call

Mrs. Joyce Albrecht	Present
Nick D’Amico	Present
Ms. Rebecca DePrince	Present
Mrs. Jennifer Gray	Present
Mr. Edward Hoban	Present
Mrs. Karen Sorbello	Present

Other Attendees

Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Frank P. Cavallo, Jr. Solicitor

Mission Statement

Mission Statement was read by Karen Sorbello

Approval of Minutes

- Minutes of the Regular Board of Education meeting held on January 5, 2016.

Motioned by Edward Hoban, Seconded by Jennifer Gray

**Vote: To approve Minutes
Voice Vote. All in favor**

**Audience Participation
I**

Open Audience Participation I – AGENDA ITEMS ONLY -

Motioned by Edward Hoban, Seconded by Jennifer Gray

**Vote: To approve opening of Audience Participation I
Voice Vote. All in favor**

NONE

Close Audience Participation I

Close Audience Participation I

Motioned by Edward Hoban, Seconded by Rebecca DePrince

Vote: To approve closing of Audience Participation I

Voice vote. All in favor

Recess into Closed Session

RECESS INTO CLOSED SESSION at approximately 7:05 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **7:45** p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is **Board Vacancy**

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If contract negotiation the nature of the contract and interested party is **MSEA**

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the

aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Action will be taken after Executive Session

Motioned by Edward Hoban, Seconded by Rebecca DePrince

Vote: To enter Executive Session

Voice Vote. All in favor

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 7:49 pm

Motioned by Rebecca DePrince, Seconded by Edward Hoban

Vote: To approve Resumption of Public Portion of the Meeting

Voice vote. All in favor.

Marie Lavigne - Nominated by Karen Sorbello, Seconded by Jennifer Gray

Rebecca Lang Staffieri – Nominated by Nick D’Amico and Second by Edward Hoban

To approve Rebecca Lang Staffieri to fill the open board vacancy until December 31, 2016.

Oath of Office

Oath of Office given to New Board Member Rebecca Lang Staffieri

Roll Call

Mrs. Joyce Albrecht	Present
Nick D’Amico	Present
Ms. Rebecca DePrince	Present
Mrs. Jennifer Gray	Present
Mr. Edward Hoban	Present
Mrs. Karen Sorbello	Present
Mrs. Rebecca Lang Staffieri	P resent

Other Attendees

Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Frank P. Cavallo, Jr. Solicitor

Presentations

Presentations:

- **Mrs. Jeanne Kernoschak – IDEA (Child Study Team) Audit Findings**
- **Mr. Ralph Johnson – Title 1 and 2 Audit Findings**

• **Mrs. Karen Macpherson – PARCC Test Results**

BOE Business

BOARD OF EDUCATION BUSINESS

Unfinished Business

- Edward Hoban – Mentioned he emailed architect about building project.

New Business

- None

State and Local School Board Association

- None

Superintendent's Report

Superintendent's Report

Informational Items:

Board Actions:

Motion to Approve Superintendent's Items 1 and 2

**Erin Sorrentino –
Maternity leave 3/1/16**

1. Mrs. Erin Sorrentino to take maternity leave effective March 1, 2016 through the remainder of the 2015-2016 school year

**Jessica Leister –
Substitute for Mrs.
Sorrentino**

2. Ms. Jessica Leister as a long term substitute teacher for Mrs. Erin Sorrentino effective February 16, 2016 until the remainder of the school year on BA step 1 at \$49,537 pro-rated to \$22,291.65

Motion by Edward Hoban, Seconded by Rebecca DePrince

Roll Call Vote. All in favor: Albrecht, D'Amico, DePrince, Gray, Hoban, Sorbello, and Staffieri (7-0-0)

Motion Approved

Motion to Approve Superintendent's Item 3

**Theresa Sebastiano –
moving on the salary
guide**

3. Ms. Theresa Sebastiano moving from \$12,322 (step 5) to \$12,811 (step 7) on the teacher's aide salary guide effective February 16, 2016

Motion by Edward Hoban, Seconded by Joyce Albrecht

Roll Call Vote. All in favor: Albrecht, D'Amico, DePrince, Gray, Hoban, Sorbello, and Staffieri (7-0-0)

Motion Approved

Motion to Approve Superintendent's Item 4

**Daisy Brown's –
extended leave of
absence**

4. Mrs. Daisy Brown's request for an extended leave of absence effective until June 30, 2016

Motion by Edward Hoban, Seconded by Jennifer Gray

**Vote: To approve Item 4
Voice Vote. All in favor**

Motion Approved

Motion to Approve Superintendent's Items 5 thru 7

**Jennifer Pontarelli - -
Summer and Fall
coursework**

5. Mrs. Jennifer Pontarelli intent to take Summer and Fall 2016 coursework in pursuit of her Masters in School Leadership

**Aphrodite Dellaporta –
Summer and Fall
coursework**

6. Mrs. Aphrodite Dellaporta intent to take Summer and Fall 2016 coursework in pursuit of her Masters in Special Education

**Courtney Amburg and
Precious Shider –
Substitute teachers
2015-2016**

7. Ratification of Ms. Courtney Amburg and Ms. Precious Shider as substitute teachers for the remainder of the 2015-2016 school year at a rate of \$80.00 a day

Motion by Edward Hoban, Seconded by Jennifer Gray

**Roll Call Vote. All in favor: Albrecht, D'Amico, DePrince, Gray,
Hoban, Sorbello, and Staffieri (7-0-0)**

Motion Approved

Motion to Approve Superintendent's Workshops Items 1 thru 3

**Aphrodite Dellaporta –
2016 ESL Spring
Conference of NJ
Teachers of English**

1. Mrs. Aphrodite Dellaporta to attend the 2016 ESL Spring conference for New Jersey Teachers of English to Speakers of Other Languages in New Brunswick, NJ on June 1 and 2, 2016 at a cost of \$269.00 (to be taken out of professional development)

**Debbie Minatee -
Workshop 3/23/16**

2. Mrs. Debbie Minatee to attend a workshop on March 23, 2016 in Glassboro, NJ, entitled Cost Effective Behavior Programming for Challenging Students, at a cost of \$149.00 (to be taken out of professional development)

**Stacey Dobleman –
2016 Primary
Educator's Conference
4/8/16**

3. Mrs. Stacey Dobleman to attend the 2016 Primary Educator's Conference in Mullica Hill, NJ, on April 8, 2016 at a cost of \$149.00 (to be taken out of professional development)

Motion by Edward Hoban, Seconded by Rebecca DePrince

**Roll Call Vote. All in favor: Albrecht, D'Amico, DePrince, Gray,
Hoban, Sorbello, and Staffieri (7-0-0)**

Motion Approved

2016-2017 Calendar

Motion to Approve Superintendent's Calendar Item 1

1. The 2016-2017 Magnolia School Calendar (**Attachment**)

Motion by Nick D'Amico, Seconded by Rebecca DePrince

Vote: To approve Calendar

Voice vote. All in favor

Motion Approved

**Superintendent's
Addendum Report**

Superintendent's Addendum Report

Motion to Approve Superintendent's Addendum Item 1

**Karen McNally and
Sue Anastasi –
Workshop 5/3/16**

1. Mrs. Karen McNally and Ms. Sue Anastasi to attend a workshop entitled Introduction to the Programming LEGO EV3 Robotics for Absolute Beginners Two-Part Series at Rowan University in Glassboro, NJ on March 3, 2016 and May 3, 2016 at a cost of \$270.00 each (to be taken out of Title II)

Motion by Rebecca DePrince, Seconded by Edward Hoban

Roll Call Vote. All in favor: Albrecht, D'Amico, DePrince, Gray, Hoban, Sorbello, and Staffieri (7-0-0)

Motion Approved

Informational Items:

General

Building and Grounds

A. Building and Grounds

1. A fire drill was conducted on January 27, 2016
2. A lockdown was conducted on January 22, 2016

Curriculum

B. Curriculum

1. Teacher Evaluations
 - Walkthroughs plus conferences – 26
 - Long evaluations - 32
 - Short evaluations – 48
 - Conferences - 2

Finance

C. Finance

1. Food service letter: Superintendent discussed

Interdistrict

D. Interdistrict – None

Negotiations

E. *Negotiations/Contractual (Executive Session) - None

Policy/Procedure

F. Policy/Procedure - None

**Public
Relations/Liaison**

G. Public Relations/Liaison - None

1. Security: Superintendent to update

**Student/Parental Issues
and Concerns**

H. Student/Parental Issues and Concerns

1. HIB Report – No report 9/1/15 – present
2. Two investigations pending

Principal's Report

I. Principal's Report

1. Mr. Johnson's principal report (Attachment)

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

- Ethics

Board Actions

Board Actions:

Motion to approve Items A thru C

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of November 2015 and December 2015 (Attachment A1, A2, A3 and A4).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of November 2015 and December 2015 (Attachment B1 and B2).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2015 and December 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1 and C2**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2015 and December 2015. The Treasurer's Report and Secretary's report are in agreement for the month of November 2015 and December 2015. (**Attachment C3 and C4**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by Edward Hoban, Seconded by Joyce Albrecht

**Vote: To approve Items A thru C
Voice vote. All in favor**

Motion Approved

Motion to approve Item D

Warrants

A. Warrants

The attached bill lists:

- January 2016 payroll (**Attachment D1**)
- January through February 2016 warrants (**Attachment D2**)

Motion by Edward Hoban, Seconded by Joyce Albrecht

Roll Call Vote. All in favor: Albrecht, D'AmicoDePrince, Gray, Hoban, Sorbello, and Staffieri (6-0-1**)**

****Mrs. DePrince abstains with regard to the State of New Jersey and or**

its agents**

Motion Approved

Motion to approve Items E and F

E. Preschool Education Aid

**Submission of the 16-17
Preschool Education
Aid Application**

To approve submission of the 2016-2017 Preschool Education Aid (Early Childhood Grant) application.

F. Pearson

**Non Fair and Open
purchase thru Pearson
Ed 15-16**

To approve non fair and open purchase through Pearson Education for the 2015-2016 school year for various curriculum related purchases including workbooks and common core materials.

Motioned by Edward Hoban, Seconded by Rebecca DePrince

**Vote: To approve Items E thru F
Voice vote. All in favor**

Motion Approved

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 9:11 pm by Edward Hoban, Seconded by Rebecca DePrince.

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**

