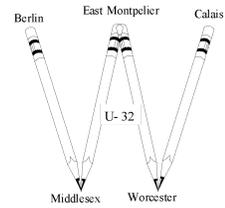


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761

Meagan Roy
Superintendent



WCUUSD Finance Committee

Minutes

2.13.24

Virtual

8:30-9:30 AM

Present: Flor Diaz Smith, Meagan Roy, Susanne Gann, Daniel Keeney, Kari Bradley, Ursula Stanley, Steven Dellinger-Pate, Karoline May, Brian Fischer, David Delcore

1. **Call to Order:** Flor called the meeting to order at 8:33 a.m.
2. **Approve Minutes of 1.9.24:** Kari Bradley motioned to approve the minutes from 1.9.24. Ursula seconded and the motion passed.
3. **Informational Reports**
 - 3.1. **Monthly Reflections:** Susanne provided a memo with highlights from the past month, much of which was centered on the budget and the tax rate. The annual report and ballots have been prepared for printing. The fiscal year financial update and balance report will be completed in April for the Board. The finance department has been working on identifying the capital needs for the Capital Improvement Budget and prioritizing them. The process for the U-32 baseball field refurbishment project bid began on January 19, 2024. Bids for this project are due February 13, 2024. There should be a recommendation to the Board in the February 21, 2024 meeting packet. Annual on-site reviews of the child nutrition program were completed.
4. **Discussion/Action**
 - 4.1. **Review & Approve Project Manager Contract:** Ursula motioned to recommend that the Board authorize the superintendent to sign the contract with WF Project Inspections for his services as Owner Project Manager and Clerk of the Works through 2/9/25, not to exceed \$87,500. There was some discussion. The motion passed unanimously.
 - 4.2. **Budget Communication & Outreach Plan:** Meagan provided an update. She advised that the annual report is almost finished and a final look is being taken. The trifold has been sent to print. The language has been modified based on the new language without the 5% cap. Due to the legislature and Act 127 budget, communication is more complicated this year. The annual report will be printed but will also be live on social media as well as the website. The trifold /mailer was sent to the printers on 2/12/24.
 - 4.3. **Act 127 Discussion:** A memo was provided detailing the Act 127 legislation. Meagan explained that this is draft legislation and not law as of yet. Information went out on Friday giving guidance to the board. The board needs to discuss whether or not to cancel the budget vote or not and it highlighted what a timeline would look like if they decide to re-warn the budget. Susanne explained the numbers and there was some discussion. Kari spoke about pros and cons regarding re-warning the budget vs. just letting the budget go to voters. Meagan spoke about the timelines. The committee discussed what they would recommend to the full board.

4.4. Reorganization & Committee Assignments: The board will meet in March to reorganize and charge committees; depending on the budget vote, they may need to pull the board together more quickly. No meeting needed before the 21st.

5. Future Agenda Items

5.1. Next Regular Meeting: March 12, 2024

6. Adjourn: The meeting adjourned by consensus at 9:30 am

**Respectfully Submitted,
Melissa Tuller
Administrative Asst.**