

**Magnolia School District
Board of Education
Regular Meeting
Minutes
December 18, 2014
7:00 P.M.**

Mrs. Shelley Wilson opened the regular meeting at 7:05 p.m., leading the Pledge of Allegiance.

Mrs. Shelley Wilson called the meeting to order at 7:05 p.m. at which time the following statement was read: *“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.”*

Roll Call

Mrs. Joyce Albrecht*	Present-*Arrived 7:27 pm
Ms. Rebecca DePrince	Present
Mrs. Jennifer Gray	Present
Mr. Edward Hoban	Present
Mr. Rudolph Kube	Absent
Mrs. Karen Sorbello	Present
Mrs. Shelley Wilson	Present

Other Attendees

Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Frank C. Cavallo, Jr., Esquire, Solicitor

Mission Statement

Mission Statement was read by Mrs. Shelley Wilson

**Approval of
Minutes**

It is recommended that the Board of Education approve the following:
A. Minutes of the Regular Board of Education meeting held on November 18, 2014.
Motioned by Karen Sorbello, Seconded by Edward Hoban

**Vote: To approve Minutes
Voice Vote. All in favor.**

**Audience
Participation I**

Open **Audience Participation I – AGENDA ITEMS ONLY**

Motioned by Edward Hoban, Seconded by Karen Sorbello.

**Vote: To approve opening of Audience Participation I
Voice Vote. All in favor**

NONE

**Close Audience
Participation I**

Close Audience Participation I
Motion by Karen Sorbello, Seconded by Edward Hoban

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOARD OF EDUCATION BUSINESS

Unfinished Business

Unfinished Business
NONE

New Business

New Business
NONE

**State and Local
School Board
Association**

State and Local School board Association
Karen Sorbello presented a video on becoming a Board Member

**Superintendent's
Report**

Superintendent's Report

Personnel

Personnel

**Maxwell Rambo-
substitute Teacher**

1. Mr. Maxwell Rambo as substitute teacher at a rate of \$80.00 a day

**Aphrodite
Dellaporta BA**

2. The revised salary for Ms. Aphrodite Dellaporta effective December 16, 2014 from a BA+15 \$50,349 to a BA+30 \$51,161

Motion to Approve Personnel Items 1 and 2

Motioned by Edward Hoban, Seconded by Rebecca DePrince

Vote: To approve Personnel Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. Rebecca DePrince, Mrs. Jennifer Gray, Mr. Hoban, Mrs. Sorbello, Mrs. Wilson (6-0-0)
Motion Approved

Workshops

Workshops

Jennifer Campbell & Mary Ann Anderson

1. Mrs. Jennifer Campbell and Mrs. Mary Ann Anderson to attend a workshop on January 27, 2015 entitled Dyslexia: What Educators Need To Know in Mullica Hill, NJ at a cost of \$149.00 each (to be taken out of professional development)

Allison Kilpatrick

2. Ms. Allison Kilpatrick to attend a workshop on February 23, 2015 in Atlantic City, NJ entitled 2015 Conference for New Jersey Kindergarten Teachers at a cost of \$242.00 (to be taken out of professional development)

Michael Morgan & Lisa Navarra

3. Mr. Michael Morgan and Ms. Lisa Navarra to attend a workshop on January 27, 2015 entitled PARCC in Elementary and Middle School at Rowan University in Glassboro, NJ at a cost of \$135.00 each (to be taken out of professional development)

Karen MacPherson

4. Mrs. Karen Macpherson to attend the Techspo Conference (NJ Technology and Training for School Leaders) on January 30, 2015 in Atlantic City, NJ at a cost of \$245.00 (to be taken out of professional development)

Karen McNally

5. Mrs. Karen McNally to attend a workshop on March 18, 2015 in Cherry Hill, NJ entitled What's New in Third Grade at a cost of \$235.00 (to be taken out of professional development)

B.J. Okeson-Brandt

6. Mrs. Okeson-Brandt to attend a workshop in Cherry Hill, NJ on January 7, 2015 entitled What's New in 2nd Grade (to be taken out of professional development) at a cost of \$235.00

Erin Sorrentino

7. Mrs. Erin Sorrentino to attend a workshop in Cherry Hill NJ on February 26, 2015 entitled Strategies to Help Your Struggling Readers Meet the Common Core State Standards for Reading at a cost of \$229.00 (to be taken out of Title 2A)

Motion to Approve Workshops 1 through 7

Motioned by Rebecca DePrince, Seconded by Edward Hoban

Vote: To approve Workshops 1 through 7

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. Rebecca DePrince, Mrs. Jennifer Gray, Mr. Hoban, Mrs. Sorbello, Mrs. Wilson (6-0-0)
Motion Approved

Reports

Reports

1. For submission to the Camden County Office of Education for the NJQSAC (New Jersey Quality Single Accountability Continuum) the District Performance Report

Motion to Approve Reports 1

Motioned by Karen Sorbello, Seconded by Jennifer Gray

Vote: To approve Reports 1

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. Rebecca DePrince, Mrs. Jennifer Gray, Mr. Hoban, Mrs. Sorbello, Mrs. Wilson (6-0-0)

Motion Approved

Trips

Trips

1. The eighth grade dinner dance to Auletto's Ballroom in Deptford, NJ on June 4, 2015 (no cost to the board except bus)

Motion to Approve Trips 1

Motioned by Jennifer Gray, Seconded by Joyce Albrecht

Vote: To approve Trips Items 1

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. DePrince, Mrs. Gray, Mr. Hoban, Mrs. Sorbello Mrs. Wilson (6-0-0)

Motion Approved

Informational Items

Informational Items:

Buildings and Grounds

A. Buildings and Grounds

1. A fire drill was conducted on November 5, 2014
2. A lockdown was conducted on November 14, 2014
3. ROD Grant: Superintendent updated

Curriculum

B. Curriculum

1. Teacher Evaluations
2. Walkthroughs plus Conferences - 29
3. Long Evaluations - 41
4. Short Evaluations - 10

Finance

C. Finance

Interdistrict

D. Interdistrict

1. Interdistrict Meeting on November 12, 2014: Superintendent discussed
2. Discussion took place regarding Somerdale Board of Education's decision to privatize paraprofessional staff. Superintendent praised board Member Albrecht for speaking up on behalf of paraprofessional staff not being privatized.

Negotiations

E. *Negotiations/Contractual (Executive Session) – None

**Policy/Procedure
Public**

F. Policy/Procedure - None

Relations/Liaison

G. Public Relations/Liaison

**Student/Parental
Issues and Concerns**

H. Student/Parental Issues and Concerns

1. HIB Report – Investigation completed; to be reported to Board (December 18, 2014) (attachment)

Principal's Report

I. Principal's Report

1. Mr. Johnson's Principal Report (attachment)

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items: NONE

Informational Items

Board Actions:

Board Actions

Motion to approve items A through C

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of October 2014 (**Attachment A1 and Attachment A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of October 2014 (**Attachment B1**).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2014. The Board Secretary certifies that no line item account has been over

expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Attachment C1)

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2014. The Treasurer's Report and Secretary's report are in agreement for the month of September 2014. **(Attachment C2)**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by Karen Sorbello, Seconded by Edward Hoban

Vote: To approve Items A thru C

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. DePrince, Mrs. Gray, Mr. Hoban, Mrs. Sorbello, Mrs. Wilson (6-0-0)

Motion Approved

Motion to approve Items D and E

Warrants

D. Warrants

The attached bill lists:

1. November 2014 payroll **(Attachment D1)**
2. December 2014 warrants **(Attachment D2)**

Void Checks

E. Void Checks – To approve the voiding of the following checks:
3117 – Parker McCay - \$472.50

Motioned by Karen Sorbello, Seconded by Edward Hoban

Vote: To approve Items D and E

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Gray, Mr. Hoban, Mrs. Sorbello, Mrs. Wilson (6-0-0) Motion Approved

*** Mrs. DePrince abstains with regard to the State of New Jersey and or its agents**

Motion to approve items F through J

- Budget Manual** **F. Budget Manual** – To approve the 2015-2016 budget manual (Attachment F1)
- Food Service Policy** **G. Food Service Policy** - To approve the Breakfast Offer versus Serve Policy and the Lunch Offer versus Serve Policy (Attachment G1).
- Standard Operating Procedures Manual** **H. Standard Operating Procedures Manual** – To approve the updates to the standard operating procedures manual (Attachment H1).
- ROD Grant** **I. ROD Grant** – Authorizing execution and delivery of the Grant Agreement for Grant #G5-6221 (DOE Project # 2890-050-14-1001; SDA Project # 2890-050-14-G3ET).
- ROD Grant** **J. ROD Grant** – Delegation of Authority to School Business Administrator for supervision of the School Facilities Project for Grant #G5-6221 (DOE Project # 2890-050-14-1001; SDA Project # 2890-050-14-G3ET).

Motioned by Karen Sorbello, Seconded by Joyce Albrecht

Vote: To approve Items F through J

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. DePrince, Mrs. Gray, Mr. Hoban, Mrs. Sorbello, Mrs. Wilson (6-0-0)

Motion Approved

ADDENDUM

Addendum

Motion to approve Addendum Item A

Facilities

A. Facilities

Authorize Garrison Architects to prepare and submit an other capital project for a permanent partition in room 14 and reconstruction of the art room wall to be code compliant. The district acknowledges that these projects are not eligible for state aid and further authorizes the districts Long Range Facilities Plan to reflect these projects.

Motioned by Karen Sorbello, Seconded by Jennifer Gray

Vote: To approve addendum Item A

Roll Call Vote. All in favor: Mrs. Albrecht, Ms. DePrince, Mrs. Gray, Mr. Hoban, Mrs. Sorbello, Mrs. Wilson (6-0-0)

Motion Approved

Closed Session

RECESS INTO CLOSED SESSION at approximately 8:16p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:45 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: Student Matters);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Action may be taken after Executive Session

Motioned by Karen Sorbello, Seconded by Edward Hoban

Vote: To enter executive session

Voice Vote. All in favor

Resumption

**RESUMPTION OF PUBLIC PORTION OF THE MEETING –
8:29 pm**

Motioned by Joyce Albrecht, Seconded by Rebecca DePrince

**Vote: To approve Resumption of Public Portion of the Meeting
Voice vote. All in favor.**

Adjournment

ADJOURNMENT

**Motion to adjourn meeting at 8:29 PM by Edward Hoban,
Seconded by Rebecca DePrince.**

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**

