

**Magnolia School District
Board of Education
Regular Meeting
Minutes
October 21, 2014
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:02 p.m., leading the Pledge of Allegiance.

Mrs. Karen Sorbello called the meeting to order at 7:02 p.m. at which time the following statement was read: *“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.”*

Roll Call

Mrs. Joyce Albrecht	Present
Ms. Rebecca DePrince	Absent
Mrs. Jennifer Gray	Absent
Mr. Edward Hoban	Present
Mr. Rudolph Kube	Present
Mrs. Karen Sorbello	Present
Mrs. Shelley Wilson	Present *Arrived at 7:03 PM

Other Attendees

Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Frank P. Cavallo, Jr. Solicitor

Mission Statement

Mission Statement was read by Mrs. Karen Sorbello

Approval of Minutes

It is recommended that the Board of Education approve the following:

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on September 16, 2014.
- Minutes of the Special Board of Education meeting held on September 30, 2014.

Motioned by Edward Hoban, Seconded by Rudy Kube

Vote: To approve Minutes
Voice Vote. All in favor

**Audience
Participation I**

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Edward Hoban, Seconded by Shelley Wilson

Vote: To approve opening of Audience Participation I
Voice Vote. All in favor

NONE

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Edward Hoban, Seconded by Shelley Wilson

Vote: To approve closing of Audience Participation I
Voice vote. All in favor

BOARD OF EDUCATION BUSINESS

Unfinished Business

Unfinished Business
NONE

New Business

New Business
Edward Hoban mentioned ROD Grant Posters are being displayed at various functions.

**State and Local
School Board
Association**

State and Local School board Association
NONE

**Superintendent's
Report**

Superintendent's Report

Presentations

Presentations:

- Violence and Vandalism Report – Warren Pross
- Educational Initiatives – Warren Pross (attachment)

Personnel

**Crystal Merrigan
Richard Cruz
Shane Rowan-
substitute Teachers**

**Cara Jedlicka-
coursework**

Personnel

1. Ratification of Ms. Crystal Merrigan, Mr. Richard (Levi) Cruz and Mr. Shane Rowan as substitute teachers at a rate of \$80.00 a day.
2. Mrs. Cara Jedlicka to take Spring, Summer, and Fall 2015 coursework in pursuit of her Mental Health Counseling Certificate of Advanced Graduate Study to obtain a Licensed Professional Counselor national certification (to be reimbursed as per contract).

Motion to Approve Personnel Items 1 and 2

Motioned by Shelley Wilson, Seconded by Rudy Kube

Vote: To approve Personnel Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube, Mrs. Sorbello, Mrs. Wilson (5-0-0)

Motion Approved

Curriculum

Curriculum

1. The adoption of the following curricula
Mathematics
World Language

Motion to Approve Curriculum 1

Motioned by Shelley Wilson, Seconded by Joyce Albrecht

Vote: To approve Curriculum Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube, Mrs. Sorbello, Mrs. Wilson (5-0-0)

Motion Approved

Reports

Reports

1. The Statement of Assurance for submission for the NJQSAC (New Jersey Quality Single Accountability Continuum) for the 2014 School Year.

Motion to Approve Reports 1

Motioned by Edward Hoban, Seconded by Shelley Wilson

Vote: To approve Reports Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube,

Mrs. Sorbello, Mrs. Wilson (5-0-0)

Motion Approved

Trips

Trips

- 1.** The Magnolia Band, Chorus, and Glee Club trip to the Pitman Theatre and Deptford Skating Rink on Thursday, February 20, 2015 (this is not a Board expensed trip)
- 2.** The Magnolia Beginning and Advanced Band trip to Great Adventure on Friday, June 5, 2015 (this is not a Board expensed trip)

Motion to Approve Trips 1 and 2

Motioned by Shelley Wilson, Seconded by Edward Hoban

Vote: To approve Trips Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube,

Mrs. Sorbello, Mrs. Wilson (5-0-0)

Motion Approved

**Policies
Policies 1**

Policies

- First reading of the following Policies:
- 5339 – Screening for Dyslexia (attachment)
- 5756 – Transgender Students (attachment)

Motion to Approve Policies Item 1

Motioned by Shelley Wilson, Seconded by Edward Hoban

Vote: To approve Policies 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube,

Mrs. Sorbello, Mrs. Wilson (5-0-0)

Motion Approved

Policies 2

- The following updated policies from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2011 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)
1522, 5306, 5308, 5310, 5530, 5600,8505

Motion to Approve Policies Item 2

Motioned by Joyce Albrecht, Seconded by Edward Hoban

Vote: To approve Policies 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube, Mrs. Sorbello, Mrs. Wilson (5-0-0)
Motion Approved

**Superintendents
Addendum – HIB
self-assessment for
2014-2015 school year**

Motion to Approve:

1. To accept the HIB self-assessment for the 2014-2015 school year.

Motion to Approve Superintendents Addendum

Motioned by Edward Hoban, Seconded by Shelley Wilson

Vote: To approve Superintendents Addendum to accept the HIB self-assessment for the 2014-2015 school year.

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube, Mrs. Sorbello, Mrs. Wilson (5-0-0)
Motion Approved

Informational Items

Informational Items:

General

1. As per the NJ Department of Education the week of October 6th thru October 10th has been designated as Week of respect and the week of October 20th thru 24th has been designated as School Violence Awareness Week.

**Buildings and
Grounds**

A. Buildings and Grounds

1. Fire Drill was conducted on September 12, 2014 at 9:05 AM
2. A shelter in place lock down was conducted on September 26, 2014

Curriculum

B. Curriculum

1. Teacher Evaluations

- C. Walkthroughs plus Conferences - 23
- D. Long Evaluations - 24
- E. Short Evaluations -0

Finance

C. Finance

- 1. Finance Committee Meeting on October 21st @ 6:15 PM: discussed

Interdistrict

D. Interdistrict

- 1. Interdistrict Meeting on October 1, 2014: Superintendent discussed

Negotiations

E. *Negotiations/Contractual (Executive Session) – None

**Policy/Procedure
Public
Relations/Liaison**

F. Policy/Procedure - None

G. Public Relations/Liaison

- 1. Rod Grant Meeting on October 14, 2014: Superintendent discussed

**Student/Parental
Issues and Concerns**

H. Student/Parental Issues and Concerns

- 1. HIB Report-(attachment)

Motion to Approve HIB Report(attachment)

Motioned by Shelley Wilson, Seconded by Edward Hoban

Vote: To approve Policies 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube, Mrs. Sorbello, Mrs. Wilson (5-0-0)

Motion Approved

- 2. School Safety Committee Meeting on October 16, 2014: Superintendent to discuss

Principal's Report

I. Principal's Report

- 1. Mr. Johnson's Principal Report (attachment)

**BOARD SECRETARY/BUSINESS ADMINISTRATOR
REPORT**

Informational Items

Informational Items: NONE

Board Actions

Board Actions:

Motion to approve items A through C

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of August 2014 (**Attachment A1 and Attachment A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of August 2014 (**Attachment B1**).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2014. The Treasurer's Report and Secretary's report are in agreement for the month of August 2014. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by Shelley Wilson, Seconded by Edward Hoban

Vote: To approve Items A thru C

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube, Mrs. Sorbello, Mrs. Wilson (5-0-0) Motion Approved

Motion to approve Items D and E

Warrants

D. Warrants

The attached bill lists:

1. September 2014 payroll (**Attachment D1**)
2. October 2014 warrants (**Attachment D2**)

Void Checks

E. Void Checks – To approve the voiding of the following checks:

2929 – S&S Worldwide - \$3.47

2957 – Verizon - \$906.56

Motioned by Edward Hoban, Seconded by Shelley Wilson

Vote: To approve Items D and E

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube, Mrs. Sorbello, Mrs. Wilson (5-0-0) Motion Approved

Motion to approve items F through J

Audit Report

F. Audit Report

To approve acceptance of the June 30, 2014 audit report with no recommendations. Also acceptance of the audit firm's peer review report which was attached to the engagement contract. A summary of audit was made available for public distribution.

Grant Salaries

G. Grant Salaries - To approve the attached employees to be charged to grants (**Attachment G1**).

Interlocal Agreement

H. Interlocal Agreement – To approve Interlocal Service Agreement with Woodlynne School District for rental of Magnolia's kitchen space in the amount of \$8,550.00 for the 2014-2015 school year.

Comprehensive Maintenance Plan

I. Comprehensive Maintenance Plan

To approve the 15-16 comprehensive maintenance plan for submission to the county (**Attachment I1**).

Form M-1

J. Form M-1

To approve the 15-16 Form M-1 for submission to the county (**Attachment J1**).

Motioned by Shelley Wilson, Seconded by Edward Hoban

Vote: To approve Items F through J

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube, Mrs. Sorbello, Mrs. Wilson (5-0-0) Motion Approved

Motion to approve item K

Tuition Contract

K. Tuition Contract - To approve tuition contract with Gloucester County Special Services School District for student #6443053032 and #9027216807 in the amount of \$33,480.00 per student for the 2014-2015 school year.

Motion to Approve Item K.

Motioned by Edward Hoban, Seconded by Shelley Wilson

Vote: To Approve Item K

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. Hoban, Mr. Kube, Mrs. Sorbello, Mrs. Wilson (5-0-0) Motion Approved

**Audience
Participation II**

Vote: To approve opening of Audience Participation II

**Motioned by Edward Hoban, Seconded by Joyce Albrecht
Voice vote. All in favor.**

AUDIENCE PARTICIPATION II – NONE

Vote to Approve closing of Audience Participation II

**Motion by Edward Hoban, Seconded by Joyce Albrecht
Voice Vote. All in favor.**

ADJOURNMENT

**Motion to adjourn meeting at 8:32 PM by Rudy Kube, seconded
by Shelley Wilson.**

Vote: To Adjourn meeting

Voice Vote. All in favor

Respectfully submitted,

**Greg Gontowski
Board Secretary**

