

**Magnolia School District
Board of Education
Regular Meeting
Minutes
March 17, 2015
7:00 P.M.**

Mrs. Shelley Wilson opened the regular meeting at 7:05 p.m., leading the Pledge of Allegiance.

Mrs. Shelley Wilson called the meeting to order at 7:05 p.m. at which time the following statement was read: *“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.”*

Roll Call	Mrs. Joyce Albrecht	Present
	Ms. Rebecca DePrince	Present
	Mrs. Jennifer Gray	Present
	Mr. Edward Hoban	Present
	Mr. Rudolph Kube	Present
	Mrs. Karen Sorbello	Present
	Mrs. Shelley Wilson	Present

Other Attendees	Dr. Warren Pross, Superintendent
	Mr. Greg Gontowski, Business Administrator/Board Secretary
	Mr. Frank C. Cavallo, Jr., Esquire, Solicitor

Mission Statement	Mission Statement was read by Mrs. Shelley Wilson
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Approval of Minutes	It is recommended that the Board of Education approve the following: <ul style="list-style-type: none">• Minutes and Executive Session Minutes of the Regular Board of Education meeting held on February 17, 2015.
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Motioned by Sorbello, Seconded by DePrince

Vote: To approve Minutes of the Regular Board of Education meeting held on February 17, 2015.

Voice Vote. All in favor.

Audience Participation I **Open Audience Participation I – AGENDA ITEMS ONLY**
Motioned by DePrince, Seconded by Sorbello.

Vote: To approve opening of Audience Participation I
Voice Vote. All in favor

NONE

Close Audience Participation I **Close Audience Participation I**
Motioned by DePrince, Seconded Sorbello

Vote: To approve closing of Audience Participation I
Voice vote. All in favor

Board of Education Business **BOARD OF EDUCATION BUSINESS**

Unfinished Business **Unfinished Business**
NONE

New Business **New Business**
NONE

State and Local School Board Association **State and Local School board Association**
• Karen Sorbello informed of upcoming meeting

Superintendent's Report **Superintendent's Report**

Presentation: PARCC Testing: Thanks to all of those involved in assisting in making the PARCC Testing a success

Items for Board Approval: Motion to approve:

Personnel **Personnel**

Charlene Taylor/Leanna Ward 1. Ms. Charlene Taylor and Ms. Leanna Ward as substitute teachers at a rate of \$80.00 a day

Motion to Approve Personnel Item 1
Motion by Sorbello, Seconded by DePrince
Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, Wilson (7-0-0)

- Extended School Year**
2. The following employees to work the Summer Extended School Year Program which will run from July 8, 2014 thru July 24, 2015 at a rate of \$35.00 an hour
Mrs. Stacey Dobleman
Mrs. Erin Sorrentino
Mrs. Anna Celecki (\$10.00 an hour)
- Summer Book Club**
3. Mr. Zachary Camerieri and Mrs. Linda Rutherford to work a Summer Book Club for incoming seventh and eighth grade students which runs from June 29, 2015 thru July 17, 2015 at a stipend of \$800.00 each
- Summer Math Club**
4. Mr. Dave Cogan to sponsor a Summer Math club for incoming seventh and eighth grade students which runs from June 29, 2015 thru July 17, 2015 at a stipend of \$800.00
- Wilson Reading Summer Tutoriial**
5. Mrs. Kelly Livingston to work a Wilson Reading Summer Tutorial for 4 weeks which will sponsor from June 30th thru July 22nd at a stipend of \$1400.00
- Summer Institute Program**
6. The following employees to work the Summer Institute Program which runs from July 8, 2014 thru July 24, 2015 at a stipend of \$945.00 each
Sue Anastasi, Maria McGovern and Paul Sorrentino
- Interdistrict Review**
7. The following employees to work with the interdistrict to review new standards and work on professional development at a stipend of \$875.00 each
Dan Carson, Charlene Finley, and Steve Taylor
- Interedistrict to update & align LAL Curriculum**
8. The following employees to work with the interdistrict to update and align the LAL curriculum at a stipend of \$875.00 each
Aphrodite Dellaporta and Jen Pontarelli
- Interdistrict to revamp Report Cards**
9. The following employees to work with the interdistrict to revamp report cards to develop an interdistrict common report card at a stipend of \$875.00 each
Bill Keane, Allison Kilpatrick, and Tricia Singleton

Motion to Approve Personnel Items 2 through 9

Motion by Sorbello, Seconded by Hoban

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, Wilson (7-0-0)

Motion Approved

**Meyer/Computer
Maintenance**

10. Mr. Marlon Meyer to work at a per diem rate as per contract; days to be determined by the Superintendent (20 days maximum) to perform maintenance and updates on the districts computers (to be taken out of grant money, Title II)

Motion to Personnel Approve Item 10

Motion by Sorbello, Seconded by Gray

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, Wilson (7-0-0)

Motion Approved

Workshops

Workshops

**R.Kube-
Workshop**

1. Ratification of Mr. Rudy Kube to attend a workshop in Mercerville, NJ on March 14, 2015 entitled Analyzing and Constructing Salary Guides at a cost of \$249.00 (to be taken out of administration account)

Motion to Approve Workshops Item 1

Motioned by Sorbello, Seconded by Hoban

Vote: To approve Workshops Item 1

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube*, Sorbello, Wilson (7-0-1*)

*** Kube Abstained to Workshop 1**

**D. Stahl-
Workshop**

2. Mrs. Dana Stahl to attend a workshop in Cherry Hill, NJ on May 4, 2015 entitled Practical Strategies for meeting the rigorous Common Core State Standards for Reading (grades k-2) at a cost of \$235.00 (to be taken out of professional development)

**K. McNally-
Workshop**

3. Mrs. Karen McNally to attend a workshop in Cherry Hill, NJ on May 18, 2015 entitled Significantly Decrease Disruptive Behaviors in Your Classroom at a cost of \$229.00 (to be taken out of professional development)

Motion to Approve Workshops Items 2 and 3

Motioned by Sorbello, Seconded by Hoban

Vote: To approve Workshops Items 2 and 3

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, Wilson (7-0-0)
Motion Approved

Policies

Policies

1. The following updated policies from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

0134, 2622, 3212, 3218, 4212, 4218, and

Motioned by Sorbello, Seconded by DePrince

Vote: To Policies Item 1
Voice Vote: All In Favor

Informational Items

Informational Items:

General

General:

1. 8th Grade Dialogue: Superintendent discussed

Buildings & Grounds

A. Buildings and Grounds

1. A fire drill was conducted on February 11, 2015
2. A lockdown was conducted on February 27, 2015
3. Educational Facilities Managers Association Scholarship – Superintendent discussed

Curriculum

B. Curriculum

1. Teacher Evaluations
 - Walkthroughs plus conferences – 30; instructional conferences - 5
 - Long evaluations - 47
 - Short evaluations – 85

Finance

C. Finance

Interdistrict

D. Interdistrict

1. Interdistrict Superintendent’s Meeting, March 4, 2015: Superintendent discussed

Negotiations

E. *Negotiations/Contractual (Executive Session) – None

- Policy/Procedure** **F. Policy/Procedure** - None
- Public Relations/Liaison** **G. Public Relations/Liaison**
- Student/Parental Issues & Concerns** **H. Student/Parental Issues and Concerns**
1. HIB Report – Board Attorney updated
- Principal’s Report** **I. Principal’s Report**
1. Mr. Johnson’s Principal Report (attachment)

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

- Addendum** **Addendum**
Motion to approve item A

A. NCLB Amendment
To approve submission of the NCLB Amendment to the county for the 2014-2015 school year.
Motioned by Sorbello, Seconded by Kube.

Vote: To approve submission of the NCLB Amendment to the county for the 2014-2015 school year.
Voice Vote. All in favor
Motion Approved

- Informational Items** **Informational Items:**
Financial Disclosure Forms Online

- Board Actions** **Board Actions:**
Motion to approve items A through C

- Monthly Reports** **A. Monthly Reports**
The Budget Summary and Revenue Summary for the month of January 2015 (**Attachment A1 and Attachment A2**).

- Transfer of Funds** **B. Transfer of Funds**
The attached transfer list, with the recommendation of the Superintendent, for the month of January 2015 (**Attachment B1**).

- Financial Reports** **C. Financial Reports**
1. Board Secretary’s Report in accordance with 18A: 17-36 and

18A: 17-9 for the month of January 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. **(Attachment C1)**

2. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2015. The Treasurer’s Report and Secretary’s report are in agreement for the month of September 2014. **(Attachment C2)**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motioned by Sorbello, Seconded by Hoban.

Vote: To approve Items A through C

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, Wilson (7-0-0)

Motion Approved

Motion to approve Items D and E

Warrants

D. Warrants

- The attached bill lists: February 2015 payroll **(Attachment D1)**
- March 2015 warrants **(Attachment D2)**

Void Check

E. Void Check

To approve to void the following checks:

#2131 \$41.25 MPI

Motioned by Sorbello, Seconded by Hoban

Vote: To approve Items D and E

Roll Call Vote. All in favor: Albrecht, DePrince*, Gray, Hoban, Kube, Sorbello, Wilson (6-0-1)

***Mrs. DePrince abstains with regard to the State of New Jersey and or its agents
Motion Approved**

Motion to approve items F through J

**Camden
County
Education
Services**

F. Camden County Educational Services Commission
To approve contract with the Camden County Educational Services Commission for the 2015-2016 school year (**Attachment F1**).

Just Kids

G. Just Kids
To approve contract with Archway Programs to run Just Kids for the 2015-2016 school year.

Bond Interest

H. Bond Interest
To approve the interest earned on the bond proceeds to be transferred into the general fund.

**Bancroft
Tuition
Contract**

I. Tuition Contract
To approve tuition contract with Bancroft for student #5400312050 in the amount of \$31,000.20 for the remainder of the 2014-2015 school year and to approve a 1:1 aide at a cost of \$19,360.00 for the remainder of the 2014-2015 school year. (From December 17, 2014, previously at Archway).

**Tuition
Contract**

J. Tuition Contract
To approve tuition contract with Gloucester County Special Services School District for student #8307339876 in the amount of \$35,100.00 (to be prorated) for the 2014-2015 school year. (From January 5, 2015).

Motioned by Sorbello, Seconded by Hoban

Vote: To approve Items G and H

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, Wilson (7-0-0)

Vote: To approve Items F, I and J

Roll Call Vote. All in favor: Albrecht, DePrince*, Gray, Hoban, Kube, Sorbello, Wilson (6-0-1)

***DePrince abstains from Items F, I and J.**

Motion Approved

**2015-2016
Budget and
Resolution**

K. 2015-2016 Budget and Resolution

It is recommended that the Board of Education approve 2015-2016 School Year Budget, and Resolution, for submission to the Executive County Office of Education.

Educational Priorities

- Curriculum/Instruction
- Academic enhancement
- Student support/success
- Technology Advances

Goals and Objectives for 2015-2016 Budget

- Maintain current programs and staff
- Minimize tax impact – Remaining within the tax levy cap
- Maintain school sports and extra-curricular activities/clubs

RESOLUTION

WHEREAS, the Magnolia School District has developed its 2015-2016 School Budget,

WHEREAS, NJAC 6:19-2.7 (a) requires Magnolia Board of Education to adopt and submit a formal Board resolution, and provide evidence that the proposed capital expenditures were the result of long term planning related to classroom instruction and periodic schedule of equipment replacement as exhibited in the school's technology plan,

BE IT RESOLVED to approve the 2015-2016 school budget as presented by the administration which includes the following:

	Budget	Local Tax Levy
General Fund	\$7,818,129.00	\$3,615,371.00
Special Revenue Fund	\$204,254.00	
Debt Service Fund	\$115,185.00	\$115,185.00
Total Base Budget	\$8,137,568.00	\$3,730,556.00

Motioned by Sorbello, Seconded by DePrince

Vote: To approve Item K

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, Wilson (7-0-0)

Motion Approved

**Audience
Participation
II**

**Vote: To approve opening of Audience Participation II
Motioned by DePrince, Seconded by Sorbello
Voice vote. All in favor.**

**AUDIENCE PARTICIPATION II – PUBLIC COMMENT - None
Vote to Approve closing of Audience Participation II
Motion by Hoban, Seconded by DePrince
Voice Vote. All in favor.**

**Closed
Session**

RECESS INTO CLOSED SESSION at approximately 8:02p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:45 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: Student Matters);

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: Teachers);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education

that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Action will be taken after Executive Session

Motioned by Sorbello, Seconded by Hoban

Vote: To enter executive session

Voice Vote. All in favor

Resumption

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 9:18 pm

Motioned by Hoban, Seconded by DePrince

Vote: To approve Resumption of Public Portion of the Meeting

Voice vote. All in favor.

1. To affirm the Superintendent's recommendation regarding HIB #4 pertaining to Student #3395795070 that it is not an incidence of HIB.

Motioned by Hoban, Seconded by Sorbello

Vote: To approve Item 1

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, Wilson (7-0-0)

Motion Approved

2. To affirm the Board Solicitor's recommendation regarding HIB #5 pertaining to student #3395795070 is not an incidence of HIB.

Motioned by Sorbello, Seconded by Gray

Vote: To approve Item 2

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, Wilson (7-0-0)

Motion Approved

Adjournment ADJOURNMENT

Motion to adjourn meeting at 9:22 PM by Gray, Seconded by Hoban.

Vote: To Adjourn meeting

Voice Vote. All in favor

Respectfully submitted,

**Greg Gontowski
Board Secretary**

