

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
April 21, 2015  
7:00 P.M.**

Mrs. Shelley Wilson opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Shelley Wilson called the meeting to order at 7:00 p.m. at which time the following statement was read: *“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.”*

**Roll Call**

Mrs. Joyce Albrecht	Present
Ms. Rebecca DePrince	Absent
Mrs. Jennifer Gray	Present
Mr. Edward Hoban	Present
Mr. Rudolph Kube	Present
Mrs. Karen Sorbello	Present
Mrs. Shelley Wilson	Present

**Other Attendees**

Dr. Warren Pross, Superintendent  
Mr. Greg Gontowski, Business Administrator/Board Secretary  
Mr. Frank C. Cavallo, Jr., Esquire, Solicitor

**Mission Statement**

Mission Statement was read by Mrs. Jennifer Gray

**Approval of  
Minutes**

It is recommended that the Board of Education approve the following:

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on March 17, 2015.

Motioned by Sorbello, Seconded by Hoban

**Vote: To approve Minutes of the Regular Board of Education meeting held on March 17, 2015.**

**Voice Vote. All in favor.**

**Audience Participation I**

Open **Audience Participation I – AGENDA ITEMS ONLY**

Motioned by Sorbello, Seconded by Hoban.

**Vote: To approve opening of Audience Participation I  
Voice Vote. All in favor**

**NONE**

**Close Audience Participation I**

Close Audience Participation I  
Motioned by Sorbello, Seconded Hoban

**Vote: To approve closing of Audience Participation I  
Voice vote. All in favor**

**Presentations**

**Presentations**

- **Mrs. Linda Rutherford, Mr. Zak Camerieri, and Anthony Prete, Yearbook**
- **Mrs. Kim Britton gave a PTO update  
Superintendent commented on the positive support the PTO has given to Magnolia School.**
- **Mr. Dan DelVecchio, Camden County Educational Service Commission, gave a brief presentation about his organization and the benefits of the current services that they offer**

**Board of Education Business**

**BOARD OF EDUCATION BUSINESS**

**Unfinished Business**

**Unfinished Business**  
**NONE**

**New Business**

**New Business**  
Edward Hoban - Governance

**State and Local School Board Association**

**State and Local School board Association**

- Karen Sorbello stated that the meeting is May 5, 2015

**Superintendent's Report**

**Superintendent's Report**

**Personnel**

**Personnel**

**Shapiro-Resignation**

1. To accept with regret the resignation of Mr. Michael Shapiro as teaching assistant effective April 20, 2015

**Rowan-Teaching Assistant**

2. Mr. Shane Rowan as teaching assistant effective April 27, 2015 on step 2 at a starting salary of \$ 14,326 (pro-rated thru end of the year)

**Motion to Approve Personnel Items 1 and 2**

**Motion by Hoban, Seconded by Kube**

**Roll Call Vote. All in favor: Albrecht, Gray, Hoban, Kube, Sorbello, Wilson (6-0-0)**

**Dellaporta-Rowan University**

3. Ms. Aphrodite Dellaporta to take the following coursework at Rowan University in pursuit of her Masters in Special Education (reimbursement as per contract)  
Fall 2015- Clinical Experiences in Special Education and Clinical Seminar in Special Education  
Spring 2016 – Collaborative Instruction in Inclusive Classrooms and Teaching Reading to the Exceptional Child

**Pontarelli-University of Delaware**

4. Mrs. Jennifer Pontarelli to take the following coursework at University of Delaware in pursuit of her Masters of Education in School Leadership (reimbursement as per contract)  
Summer 2015 – School Leadership: Building a Shared Vision  
Fall 2015- Education, Ethics, and the Law  
Spring 2016- The Principalship K-8

**Motion to Approve Personnel Items 3 and 4**

**Motion by Sorbello, Seconded by Hoban**

**Roll Call Vote. All in favor: Albrecht, Gray, Hoban, Kube, Sorbello, Wilson (6-0-0)**

**Workshops**

**Workshops**

**G.Love-Effective Strategies**

1. Mr. Gregg Love to attend a workshop on May 18, 2015 in Cherry Hill, NJ entitled Effective Strategies for Working Successfully with Difficult and Disruptive Students, at a cost of \$229.00 (to be taken out of professional development)

**McGovern-What's  
New in 1<sup>st</sup> Grade**

2. Mrs. Maria McGovern to attend a workshop on May 18, 2015 in Cherry Hill, NJ entitled What's New in First Grade, at a cost of \$235.00 (to be taken out of professional development)

**Pontarelli-What's  
New in Third Grade**

3. Ratification of Mrs. Jennifer Pontarelli in lieu of Mrs. Karen McNally to attend a workshop on March 18, 2015 in Cherry Hill, NJ entitled What's New in Third Grade at a cost of \$235.00 (this was Board approved in December 2014)

**Motion to Approve Workshops Items 1 through 3**

**Motioned by Sorbello, Seconded by Hoban**

**Vote: To approve Workshops Items 1 through 3**

**Roll Call Vote. All in favor: Albrecht, Gray, Hoban, Kube, Sorbello, Wilson (6-0-0)**

**Informational Items      Informational Items:**

**General**

**General:**

**Buildings &  
Grounds**

**A. Buildings and Grounds**

1. A fire drill was conducted on March 27, 2015
2. A lockdown was conducted on March 26, 2015

**Curriculum**

**B. Curriculum**

1. Teacher Evaluations
  - Walkthroughs plus conferences – 30; instructional conferences - 5
  - Long evaluations - 47
  - Short evaluations – 85

**Finance**

**C. Finance**

**Interdistrict**

**D. Interdistrict**

1. March meeting cancelled

**Negotiations**

**E. \*Negotiations/Contractual (Executive Session) – None**

**Policy/Procedure**

**F. Policy/Procedure - None**

**Public Relations/Liaison**

**G. Public Relations/Liaison**

1. Magnolia Centennial Celebration: Superintendent discussed

**Student/Parental Issues & Concerns**

**H. Student/Parental Issues and Concerns**

1. HIB Report – Superintendent discussed

**Principal's Report**

**I. Principal's Report**

1. Mr. Johnson's Principal Report (attachment)

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items**

**Informational Items:**

**Board Actions**

**Board Actions:**

**Motion to approve items A through C**

**Monthly Reports**

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of February 2015 (**Attachment A1 and Attachment A2**).

**Transfer of Funds**

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of February 2015 (**Attachment B1**).

**Financial Reports**

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2015. The Treasurer's Report and Secretary's report are in agreement for the month of September 2014. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A –

16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

- 4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motioned by Sorbello, Seconded by Hoban.

**Vote: To approve Items A through C**  
**Roll Call Vote. All in favor: Albrecht, Gray, Hoban, Kube, Sorbello, Wilson (6-0-0)**

**Motion Approved**

**Motion to approve Items D and E**

**Warrants**

**D. Warrants**

The attached bill lists:

- March 2015 payroll (**Attachment D1**)
- April 2015 warrants (**Attachment D2**)

**Void Check**

**E. Void Check**

To approve to void the following checks:

#3507	\$242.00	Staff Development for Educators
#36996	\$73.89	Payroll
#37459	\$1,873.62	Payroll
#38156	\$140.71	Payroll
#38700	\$107.78	Payroll
#39491	\$721.45	Payroll
#39523	\$72.88	Payroll

**Motioned by Sorbello, Seconded by Hoban**

**Vote: To approve Items D and E**  
**Roll Call Vote. All in favor: Albrecht, Gray, Hoban, Kube, Sorbello, Wilson (6-0-0)**

**Motion Approved**

**Motion to approve items F through H**

**Camden County  
Elementary League**

**F. Camden County Elementary League**

To approve attached resolution for participation in the Camden County Elementary League for the 2015-2016 school year (**Attachment F1**).

**Risk Management  
Consultant**

**G. Risk Management Consultant**

To approve the attached resolution appointing a risk management consultant (**Attachment G1**).

**Fixed Asset  
Deletions**

**H. Fixed Asset Deletions**

To approve the attached list of fixed asset deletions (**Attachment H1**).

**Motioned by Sorbello, Seconded by Hoban**

**Vote: To approve Items F through H**

**Voice vote. All in favor**

**Motion Approved**

**Audience  
Participation II**

**AUDIENCE PARTICIPATION II – PUBLIC COMMENT**

**Vote: To approve opening of Audience Participation II**

**Motioned by Hoban, Seconded by Kube**

**Voice vote. All in favor.**

**NONE**

**Closed Audience  
Participation II**

**Vote to Approve closing of Audience Participation II**

**Motion by Hoban, Seconded by Sorbello**

**Voice Vote. All in favor Student**

**Closed Session**

**RECESS INTO CLOSED SESSION at approximately 7:58 p.m.**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:35 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: Teachers);

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: SID #3395795070);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Non Union Staff and Superintendent Contract);

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be



made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**Action will not be taken after Executive Session**

Motioned by Sorbello, Seconded by Hoban

**Vote: To enter Executive Session**

**Voice Vote. All in favor**

**Resumption**

**RESUMPTION OF PUBLIC PORTION OF THE MEETING –  
8:36 pm**

Motioned by Hoban, Seconded by Sorbello

**Vote: To approve Resumption of Public Portion of the Meeting**

**Voice vote. All in favor.**

**Motion Approved**

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 8:36 pm by Hoban, Seconded by Sorbello.**

**Vote: To Adjourn meeting**

**Voice Vote. All in favor**

**Respectfully submitted,**

**Greg Gontowski  
Board Secretary**

