

**Magnolia School District
Board of Education
Regular Meeting
Minutes
June 16, 2015
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Mrs. Karen Sorbello called the meeting to order at 7:00 p.m. at which time the following statement was read: *“The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.”*

Roll Call

Mrs. Joyce Albrecht	Present
Ms. Rebecca DePrince	Absent *Arrived at 7:05 PM
Mrs. Jennifer Gray	Present
Mr. Edward Hoban	Present
Mr. Rudolph Kube	Present
Mrs. Karen Sorbello	Present
Mrs. Shelley Wilson	Absent

Other Attendees

Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Tracey L. Schneider, Associate – Parker McCay

Mission Statement

Mission Statement was read by Mrs. Karen Sorbello

Approval of Minutes

It is recommended that the Board of Education approve the following:

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on May 5, 2015.
- Minutes of the Special Board of Education meeting held on May 26, 2015.

Motioned by Hoban, Seconded by Kube

Vote: To approve Minutes of the Regular Board of Education meeting held on May 5, 2015 and the Minutes of the Special Board of Education meeting held on May 26, 2015.

Voice Vote. All in favor.

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Hoban, Seconded by Kube.

**Audience
Participation I**

**Vote: To approve opening of Audience Participation I
Voice Vote. All in favor**

NONE

**Close Audience
Participation I**

Close Audience Participation I
Motioned by Hoban, Seconded by Kube

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

DePrince Arrived

**Rebecca DePrince arrived to the meeting at 7:05 PM*

**Board of Education
Business**

BOARD OF EDUCATION BUSINESS

Unfinished Business

Unfinished Business
NONE

New Business

New Business
NONE

**State and Local
School Board
Association**

State and Local School board Association
• NJSBA Presentation of Award to Karen Sorbello

**Superintendent's
Report
General**

Superintendent's Report

General

1. To submit to the County Office of Education the following facility renewal applications for the 2015 - 2016 school year:
Dual Use of Educational Space for Room 14
Renewal for Temporary Instructional Space for the Library
Alternate Kindergarten Toilet Room Facilities for Room 11

Motion to Approve Superintendent's Report Item 1

Motion by Hoban, Seconded by DePrince

Voice Vote. All in favor.

Computer Club	Marlon Meyer
Girls' Basketball	Zach Camerieri and Steve Taylor
Glee Club	Karen Locantore
Golf	Michael Morgan and Roxanne Hoffman
Homework Clubs (3)	Aphrodite Dellaporta, Patty Fewer, Kelly Livingston
Intramural Clubs (2)	Sue Anastasi and Shaun Williams
Nat'l Jr. Honor Soc	B.J. Okeson Brandt and Karin Carson
Newspaper	Linda Rutherford
Renaissance (2)	Paul Sorrentino, Allison Kilpatrick, Zachary Camarieri, and Dave Cogan
Science Club	Charlene Finley
Soccer	Dan Carson
Student Council	Linda Rutherford and Charlene Finley
Supplemental Art	Leigh Anne Arkema
Table Tennis	Steve Kreal and Nick Borgese
Yearbook	Zachary Camarieri and Linda Rutherford

Motion to Approve Superintendent's Report Item 6

Motion by DePrince, Seconded by Hoban

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, (6-0-0)

Vacation Day Carry Over

7. Carry over vacation days for the following employees:
- | | | | |
|----------------|--------|--------------|------------|
| Jean Clayton | 5 days | Geri Doukali | 2 1/2 days |
| Joseph Celecki | 5 days | Merri Hansen | 5 days |
| David Logana | 5 days | Judy Ruiz | 3 days |

Motion to Approve Superintendent's Report Item 7

Motion by Hoban, Seconded by DePrince

Voice Vote. All in favor.

Staff Hiring

8. To approve the Superintendent to hire staff prior to the August 26, 2015 Board Meeting

Motion to Approve Superintendent's Report Item 8

Motion by DePrince, Seconded by Hoban

Voice Vote. All in favor.

Non-Respresented Contract

9. To amend the contract of a non-represented employee (attached – BA to discuss)

Motion to Approve Superintendent's Report Item 1

Motion by Hoban, Seconded by DePrince

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, (6-0-0)

Dr. Pross Contract

10. Rescind the remainder of Dr. Pross's contract dated July 1, 2013 to June 30, 2016

Motion to Approve Superintendent's Report Item 1

Motion by Hoban, Seconded by DePrince

Voice Vote. All in favor.

Dr. Pross Contract

11. Approving a Contract of Employment for Dr. Pross for the term July 1, 2015 through June 30, 2018 (County Superintendent per Board motion, May 5, 2015 reviewed and approved contract on May 7, 2015.)

Motion to Approve Superintendent's Report Item 1

Motion by Hoban, Seconded by DePrince

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, (6-0-0)

Informational Items Informational Items:

Summer Hours

1. Summer Hours to begin on July 6, 2015 and to end on August 28, 2015

Buildings & Grounds

A. Buildings and Grounds

1. A fire drill was conducted on May 27, 2015
2. A lockdown was conducted on May 28, 2015
3. ROD Grant Roof Project: Updated

Curriculum

B. Curriculum

1. Teacher Evaluations
 - Walkthroughs plus conferences completed – 38
 - Long evaluations – completed - 47
 - Short evaluations - completed – 87

Finance

C. Finance

Interdistrict

D. Interdistrict

1. Meeting held on June 3, 2105: Superintendent discussed

Negotiations

E. *Negotiations/Contractual (Executive Session) – None

Policy/Procedure

F. Policy/Procedure - None

Public Relations/Liaison

G. Public Relations/Liaison

1. Eighth Grade Dinner Dance (June 4, 2015)
2. Eighth Grade Graduation (June 17, 2015)
3. Field Day, May 22, 2015: Superintendent discussed
4. Interdistrict Art Show, May 15, 2015: Superintendent discussed

Student/Parental Issues & Concerns

H. Student/Parental Issues and Concerns

1. HIB Report to be presented at August Board Meeting

Principal's Report

I. Principal's Report

1. Mr. Johnson's Principal Report (attachment)

Addendum - Informational

Student/Parental Issues and Concerns

1. HIB Report: Superintendent and Board Attorney updated

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items

Informational Items:

- Report of Awarded Contracts handed out to all Board Members

Board Actions

Board Actions:

Motion to approve items A through C

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of April 2015 (**Attachment A1 and Attachment A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of April 2015 (**Attachment B1**).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)

2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2015. The Treasurer's Report and Secretary's report are in agreement for the month of September 2014. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by Hoban, Seconded by DePrince.

Vote: To approve Items A through C

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, (6-0-0)

Motion Approved

Warrants

Motion to approve Items D and E

D. Warrants

The attached bill lists:

- May 2015 payroll (**Attachment D1**)
- June 2015 warrants (**Attachment D2**)

Payment of Bills

E. Approval of Payment of Bills

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motioned by Hoban, Seconded by Gray

Vote: To approve Items D and E

Roll Call Vote. All in favor: Albrecht, DePrince*, Gray, Hoban, Kube, Sorbello, (5-0-1)

***Mrs. DePrince abstains with regard to the State of New Jersey and**

or its agents*

Motion Approved

Motion to approve items F through K

**Business Office
Shared Services**

F. Business Office Shared Services

To approve Shared Service Agreement with Sterling High School in the amount of \$130,000.00 for business office services for the 2015-2016 school year.

IDEA Grant

G. IDEA Grant

To approve submission and acceptance of the 2015-2016 IDEA Grant in the following amounts:

IDEA Basic - \$137,948.00

IDEA Preschool - \$7,118.00

NCLB Grant

H. NCLB Grant

To approve submission and acceptance of the 2015-2016 NCLB Grant in the following amounts:

Title I - \$92,291.00

Title II - \$26,079.00

Vote: To approve Items F through H

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, (6-0-0)

Tuition Contract

I. Tuition Contract*

To approve tuition contract with Bancroft for student #5400312050 in the amount of \$62,194.44 (including ESY) for the 2015-2016 school year and a 1:1 aide in the amount of \$37,312.00 (including ESY) for the 2015-2016 school year.

Vote: To approve Item I

Roll Call Vote. All in favor: Albrecht, DePrince*, Gray, Hoban, Kube, Sorbello, (5-0-1)

***Mrs. DePrince abstains to Item I with regard to the State of New Jersey and or its agents.**

**Woodlynne Kitchen
Use**

J. Woodlynne Kitchen Use

To approve Interlocal Service Agreement with Woodlynne Board of Education for kitchen facility usage for the 2015-2016 school year in the amount of \$8,550.00 year.

**MSEA Settlement
Agreement**

K. MSEA Settlement Agreement

To approve the attached settlement agreement with the

Magnolia School Education Association. **Attachment II**
Motioned by Hoban, Seconded by Gray

Vote: To approve Items J and K

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, (6-0-0)

Motion Approved

Motion to approve Items L and M

Capital Reserve

L. Capital Reserve

To approve the following Resolution

Resolution, to transfer up to \$300,000 of 2014-2015 year surplus to Capital Reserve.

Resolution for Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Magnolia Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Magnolia Board of Education has determined that an amount not to exceed \$300,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Magnolia Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations

Capital Reserve

M. Capital Reserve

To approve the following Resolution

Resolution, to transfer up to \$200,000 of 2014-2015 year unspent budgeted Capital Reserve back into the Capital Reserve.

Resolution for Transfer of Current Year Unspent Capital Reserve to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Magnolia Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Magnolia Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Magnolia Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Vote: To approve Items L and M
Motioned by Hoban, Seconded by Albrecht**

Roll Call Vote. All in favor: Albrecht, DePrince, Gray, Hoban, Kube, Sorbello, (6-0-0)

Motion Approved

Audience

Participation II

AUDIENCE PARTICIPATION II – PUBLIC COMMENT

Vote: To approve opening of Audience Participation II

Motioned by Hoban, Seconded by Gray

Voice Vote. All in favor.

Amanda Rothofsky – 612 Williams Avenue, Magnolia, New Jersey

- Questioned why no more field trips.
- Dr. Pross responded

Closed Audience Participation II

Vote to Approve closing of Audience Participation II

Motion by Hoban, Seconded by DePrince

Voice Vote. All in favor Student

Closed Session

RECESS INTO CLOSED SESSION at approximately 7:38 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: Teachers);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other

entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Action will not be taken after Executive Session

Motioned by Hoban, Seconded by DePrince

Vote: To enter Executive Session

Voice Vote. All in favor

Resumption

**RESUMPTION OF PUBLIC PORTION OF THE MEETING –
8:04 pm**

Motioned by Hoban, Seconded by Gray

Vote: To approve Resumption of Public Portion of the Meeting

Voice vote. All in favor.

Adjournment

Motion Approved

ADJOURNMENT

Motion to adjourn meeting at 8:05 pm by Hoban, Seconded by Gray.

Vote: To Adjourn meeting

Voice Vote. All in favor

Respectfully submitted,

**Greg Gontowski
Board Secretary**

