

Board of Education

REGULAR MEETING

Thursday, February 15, 2024 – 5:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

This meeting will be broadcasted live on the City of Waterbury's Government Access Channel (Comcast 96, Frontier 6096) and streamed live on YouTube at <https://youtu.be/bXc6nhBrkgQ>.

A G E N D A

1. *Silent Prayer*

2. *Pledge of Allegiance to the Flag*

3. *Roll Call*

4. *Communications*

- a) Copy of communication dated December 19, 2023 from Civil Service offering employment for the position of Food Service Worker to Linnette Gonzalez-Feliciano.
- b) Copy of communication dated December 21, 2023 from Civil Service certifying Elijah Lewis for the position of Maintainer I.
- c) Communications dated December 30, 2023 from Paul Buzzelli, Chairman, Finance and Audit Review Commission and Joseph Garvis, Director of Internal Audit, regarding City of Waterbury Robotic Audit Process, Fraud Risk Management and Continuous Auditing Review Report.
- d) Copy of communication dated January 3, 2024 from Civil Service offering employment for the position of Food Service Worker to Ramotou Sangare.
- e) Email communication dated January 2, 2024 from CABA regarding Policy Highlights.
- f) Copy of communication dated January 2, 2024 from Civil Service offering employment for the position of Food Service Worker to Barbara Brinkley.
- g) Copy of communication dated January 2, 2024 from Civil Service certifying Ian Brown for the position of School Secretary.
- h) Copy of communication dated January 3, 2024 from Civil Service offering employment for the position of Food Service Worker to Felicia Iovino.
- i) Copy of communication dated January 4, 2024 from Civil Service certifying Alexander Matos Velazquez and Kelly Backus for the position of Paraprofessional I.
- j) Copy of communication dated January 2, 2024 from Civil Service to Veronica Munoz regarding transfer to School Secretary, NEMS.
- k) Copy of communication dated January 8, 2024 from Civil Service to Susan Lugo regarding voluntary demotion to Food Service Worker.
- l) Copy of communication dated January 10, 2024 from Civil Service certifying Milika Ferrua for the position of Paraprofessional I.
- m) Copy of communication dated January 18, 2024 from Civil Service certifying Leon Lawrence for the position of Maintainer I.
- n) Copy of communications dated January 19, 2024 from Civil Service certifying Terri Brooks and Mayra Acuna for the position of Cook.
- o) Copy of communication dated January 23, 2024 from Civil Service certifying Dayan Motolinia for the position of Paraprofessional I.
- p) Copy of communication dated January 24, 2024 from Civil Service certifying Alexander Matos Velazquez for the position of Paraprofessional II.
- q) Copy of communication dated January 26, 2024 offering employment for the position of Food Service Worker to Shakira Alvarez and Michael Hunter, Jr.
- r) Email communication dated January 29, 2024 from CABA regarding policy highlights.

5. *Public Addresses the Board* - All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

6. Superintendent's Announcements

7. President's Comments

8. Student Representative Comments

9. Consent Calendar

- 9.1 *Committee of the Whole:* Request approval of the 2024/2025 School Year Calendar.
- 9.2 *Committee of the Whole:* Request approval of a no-cost Memorandum of Understanding with Community Mental Health Affiliates for SMART Recovery Group.
- 9.3 *Committee of the Whole:* Request approval of a no-cost Memorandum of Understanding with Community Mental Health Affiliates for Cognitive Behavioral Intervention for Trauma in Schools and Bounce Back.
- 9.4 *Committee on Finance:* Request approval of a Professional Services Agreement with Connecticut Education Network for Internet Service Provider.
- 9.5 *Committee on Finance:* Request approval of Fourth Amendment to the Professional Services Agreement with Kingsley Enterprises, LLC, for fitness center equipment, installation and training.
- 9.6 *Committee on Finance:* Request approval of Amendment #3 to the Professional Services Agreement with Teaching Strategies, LLC for Early Childhood Pre-school Curriculum.
- 9.7 *Committee on Finance:* Request approval of a transfer in 2023/24 General Fund Operating Budget.
- 9.8 *Committee on Building & School Facilities:* Use of school facilities by school organizations and/or City departments.
- 9.9 *Committee on Building & School Facilities:* Use of school facilities by outside organizations and/or waiver requests.

10. Items removed from Consent Calendar

11. Committee on Finance – Commissioner Orso

- 11.1 Request approval to transmit the proposed 2024-25 Department of Education's Budget request to the Mayor.
- 11.2 Request approval of Amendment One (1) to the Professional Services Agreement with Facilities Compliance Fire Protection, LLC.

12. Committee on Grievances – Commissioner Serrano-Adorno

12.1 School Administrators of Waterbury (SAW) Grievance 2023-2024-01.

13. Superintendent's Notification to the Board

13.1 Athletic appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Del Debbio, Joseph	Athletic Director	KHS	02/12/24
Doms, Gregory	Assistant Baseball Coach	WHS	03/09/24
Galante, Joseph	Freshmen Boys Basketball Coach	KHS	02/07/24
Garcia Vasquez, Juan	Assistant Boys Swimming Coach	WHS	01/29/24
Hibbert, Alethia	Freshman Girls Basketball Coach	KHS	11/30/23
Rousseau, Jonas	Assistant Girls Basketball Coach	WCA	01/19/24
Santos, Rosalina	Intramural Soccer Coach	W. Cross	03/19/24

13.2 Grant funded appointments:

<u>Name</u>	<u>Position/ Location</u>	<u>FT/PT</u>	<u>Rate</u>	<u>Union</u>	<u>Funding</u>	<u>Effective</u>
Avoletta, Maryrose	Parent Educator Reed and Wilson	FT	\$21/hr	F UPSEU 69	Family Res. Center 23-24	02/01/24
Burrus, Noah	Parent Liaison Wilby	FT	\$20.06/hr	UPSEU 69	Title I/A 23-25	01/18/24
McCarthy, Roberta	Hall Monitor Wilby	PT	\$15.71/hr	NONBOE	Title I/A 23-25	01/18/24
Skipp, Ashley	School Soc. Worker Catholic Academy	PT	\$34/hr	NONBOE	Title I/A 22-24	01/11/24
Soto, Marc	Hall Monitor Kennedy	PT	\$15.71/hr	NONBOE	General Fund	01/18/24
Tortice-Davis, Eugenie	Crossing Guard Duggan	PT	\$15.69/hr	SCG	General Fund	01/25/24

13.3 Miscellaneous appointments:

<u>Name</u>	<u>Assignment</u>
Damiani, Patricia (WSMS/Counselor)	WCA Selection Committee
Diorio, Jill (Duggan/Teacher)	WCA Selection Committee
Gwiazdoski, Helena (WAMS/Carrington/ESL Teacher)	WCA Selection Committee
Miranda, Stephanie (District/SW)	WCA Selection Committee
Rice, Christine (Hopeville/Teacher)	WCA Selection Committee
Muslli, Zamira	CHS 530 Club
Purnawasi, Muniram	CHS 530 Club
Bayliss, Michelle	CHS 480 Club
Byron, Danielle	KHS 530 Club
Sullivan, Carly	KHS 530 Club
Cybart-Persenaire, Alena	KHS 480 Club
Macary, Meghan	WAMS 530 Club
Wainwright-Staton, Karen	WAMS 530 Club
Northrop, Thomas	WAMS 480 Club

Kollchaku, Nikoleta	WCA 530 Club
O'Brien, Nicholas	WCA 530 Club
DeFrancesco, Nora	WCA 480 Club
Carroll, Jonathan	WHS 530 Club
Sazo, Gustavo	WHS 530 Club
Riddick, Deandre	WHS 480 Club
Zappone, Evette	WHS 480 Club
Kumar, Usha	WMS STAR Primary Lead Teacher
Awwad, David	WMS STAR Secondary Lead Teacher

13.4 Miscellaneous after-school program appointments:

<u>Name</u>	<u>Position/Program</u>	<u>Location</u>
Glowa, Michael	Teacher/21 st Century	Bucks Hill
Guerrera, Christine	Teacher/SDE	Hopeville
Parisi, Melissa	Teacher/SDE	Hopeville
Bozzuto-Rinaldi Elisa	Teacher/SDE	NEMS
Lovell, Thomas	Teacher/SDE	NEMS
Bayliss, Michelle	Teacher/EdRising	CHS

13.5 Extended School Hours (ESH) appointments:

<u>School</u>	<u>Last name</u>	<u>First Name</u>	<u>Assignment</u>
Duggan	Bell	Michelle	Teacher
Generali	McIntyre	Hannah	Para – Sub
Generali	Christiano	Michael	Behavior Therapist
Tinker	Robillard	Patrick	Para

13.6 Retirements:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
DaSilva, Elizabeth	WAMS/Chemistry	06/30/24
Dizenzo, Vincent	WMS/Special Education	06/30/24
Ieronimo, Michael	WAMS/Social Studies	03/28/24

13.7 Resignations:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Costa, Kristen	Library Media Specialist/NEMS	02/22/24
Girolamo, Jamie	WAMS/Art	06/30/24
Hurlburt, Regina	Bucks Hill Annex/Special Ed PreK	02/23/24
Shippee, Kieran	KHS/PE Health and Athletic Director	01/31/24

14. Continued Discussion ~ School Safety and Security Task Force Report.

15. Adjournment

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #9.1

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves that the Waterbury Board of Education
approve the 2024-2025 school year calendar.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #9.2

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves that the Waterbury Board of Education approve a no-cost Memorandum of Understanding with Community Mental Health Affiliates for SMART Recovery Group for Teens, Friends & Family.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #9.3

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves that the Waterbury Board of Education approve a no-cost Memorandum of Understanding with Community Mental Health Affiliates for Cognitive Behavioral Intervention for Trauma in Schools (CBITS) and Bounce Back (BB).

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.4

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve a Professional Services Agreement (RFP #7929) with Connecticut Education Network for internet services provider (ISP).

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.5

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve the Fourth Amendment to the Professional Services Agreement (RFP #7226) with Kingsley Enterprises, LLC, for fitness center equipment, installation and training.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.6

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment Three (3) to the Professional Services Agreement (RFP #6295) with Teaching Strategies, LLC for Early Childhood Pre-school Curriculum.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #9.7

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve transfers in the 2023/24 General Fund Operating Budget totaling \$3,593,218, as listed:

FROM:

Accounting Unit	Account	Activity	Description	Amount
81710001	511102		Reed - Teachers	(\$200,000)
80610001	511102		Bunker Hill - Teachers	(\$160,000)
82310001	511102		Washington- Teachers	(\$140,000)
82710001	511102		Carrington - Teachers	(\$100,000)
80810001	511102		Wendell Cross - Teachers	(\$270,000)
82810001	511102		Regan - Teachers	(\$90,000)
87514501	511102		Art - Teachers	(\$170,000)
87512001	511102		Music - Teachers	(\$165,000)
87512501	511102		Reading - Teachers	(\$205,000)

TO:

87510302 533000 Curriculum Instruction - Professional Services \$1,500,000
Transfer is needed to cover cost of substitute teacher placements from our outside vendor ESS.

FROM:

Accounting Unit	Account	Activity	Description	Amount
88510002	511108		Special Education - School Psychologist	(\$600,000)
88510001	511102		Special Education - Special Ed Teachers	(\$800,000)

TO:

88510001 556055 Special Education - Tuition Outside \$750,000
89510007 551000 Transportation - Pupil Services (Special Ed) \$400,000
88510001 556056 Special Education - Purchased Services \$250,000
Transfer is needed to cover cost of Special Ed Tuition & Transportation for an increase in Special Ed students being placed in outside facilities.

FROM:

Accounting Unit	Account	Activity	Description	Amount
80510001	511102		Bucks Hill - Teachers	(\$500,000)
87514501	511102		DW Art - Teachers	(\$93,218)

TO:

87510001 556055 District Wide - Tuition (Regular Ed) \$593,218
Transfer is needed to cover cost of regular ed students attending RESC schools.

FROM:

Accounting Unit	Account	Activity	Description	Amount
88031006	511226		Operation & Maintenance - Custodians	(\$100,000)

TO:

88031006 561507 Oper & Maint - Janitorial Suplies \$100,000
Transfer is needed to cover Janitorial Supplies

TOTAL \$3,593,218 (\$3,593,218)

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #9.8

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building & School Facilities moves that the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments:

Group	Facilities and Dates/Times
K. Yamashita-Iverson	Maloney café: Friday, February 9, 5:00pm – 7:00pm (annual Japanese New Year's Party for 5 th graders & families)
M. Bergin	Reed café: Wednesday, February 7, 5:00pm – 7:00pm (Preschool Family Night)
Dr. Lara White	WAMS atrium & rooms: Saturday, March 23, 9:30am – 3:30pm (district wide High School student equity retreat)
Dr. Lara White	WAMS library/room 102: Mondays, 3:30pm – 5:30pm February 12, March 18, April 29, May 20 Monthly meetings (Social Justice Educators Group)
L. Richard	Career Academy gymnasium: Thursday, March 7, 7:00am – 2:00pm (Annual Red Cross Blood Drive)
J. O'Toole	Career Academy café: Thursday, February 22, 3:00pm – 8:00pm (Softball Pasta Dinner)
M. Pogodzinski	West Side media center: Wednesday, Feb. 7, 3:30pm – 6:00pm (First Aid & CPR training for after school teaching & Administrative Staff)
D. Barry	Wilby main school area: Saturday, March 23, 6:00am – 12:00pm (active emergency drill for Police & Fire Departments)
M. Monroe	Rotella community room: March 4,5,8,11,12,15, 9am – 3pm (Resident artist work with Grade 3)
D. Ieronimo	Crosby gymnasium, café, auditorium: Saturday, Feb. 17, 8am – 2pm
P. Caldarone	NFL Cheerleading Championship
*K. Punter	Career Academy gym: Fri., Feb. 23, 8am – 2pm (Black History Month Celebration)
*A. Polanco	Wallace media center: Wed., Feb. 21, 12:30 – 2:30 pm (parent workshop)
*Z. Lehtinen	West Side M/S theater arts rm.: Sat., February 17, 10am-3pm (play rehearsal)
*E. Boutote	Career Academy café: Friday, February 23, 6:00-9:00 pm (Fundraiser – school dance)
*M. Labagh	Walsh gym: Thurs., February 15, 5:15 – 7:45 pm (after school community event)
*C. Swain	WAMS café: Wed., February 28, 5:30 – 7:00 pm (School Security Task Force meeting)
*V. Balsamo	Wallace media center: Wed., February 21, 5:00 – 6:30 pm (assist parents with income tax preparation)
*K. Punter	Career Academy café: Fri., February 16, 8:30am – 9:30am (Coffee with Counselors/inviting parents to meet counselors)

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1/16/2024

TO: SCHOOL BUSINESS OFFICE

FROM: Kazumi Yamashita-Iverson,
Maloney

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Maloney Magnet

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 2/9/2024

FROM: 5 am/pm TO: 7 am/pm

FOR THE FOLLOWING PURPOSES:

For Annual Japanese New Year's Party
for our 5th grades and their families

Kazumi Yamashita-Iverson
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

hook

SCHOOL PERSONNEL USE ONLY

DATE: 1/23/2024

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed School Cafeteria

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: February 7, 2024

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Preschool Family Night: Songs and Sign Language with Ms. Janine

Maureen Bergin
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements *must* be made in person at the police and fire headquarters.

C:\Users\bfoley\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\15871K53\SCHOOL reservation form.doc

dyok

SCHOOL PERSONNEL USE ONLY

DATE: Jan 23, 2024

TO: SCHOOL BUSINESS OFFICE

FROM: Dr. Lara D. White

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

Atrium & Rooms 102, 103, 104, & 105

DATES REQUESTED: March 23, 2024 (Saturday)

FROM: 9:30 am/pm TO: 3:30 am/pm

FOR THE FOLLOWING PURPOSES:

Holding a districtwide HS Student
equity retreat! Will include WPS Staff
and Coaches

C. Peltier
APPLICANT

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Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

hook

SCHOOL PERSONNEL USE ONLY

DATE: 1/24/24

TO: SCHOOL BUSINESS OFFICE

FROM: Dr. Lara D. White

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

Library

✓ DATES REQUESTED: Mondays, from 2/12/24 on 3/18/24 ✓ 4/29/24 ✓ & 5/20/24 ✓

2/12/24

Classroom 102

FROM: 3:30 am/pm

TO: 5:30 am/pm

FOR THE FOLLOWING PURPOSES:

Social Justice Educators Group

Monthly meetings.

Ce Petty

APPLICANT

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

1/19/24

SCHOOL PERSONNEL USE ONLY

DATE: 1/19/24

TO: SCHOOL BUSINESS OFFICE

FROM: Linda Richard

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: March 7th

FROM: 7 am/pm

TO: 2 am/pm

FOR THE FOLLOWING PURPOSES:

Annual HOSA Blood Drive -
American Red Cross

Linda Richard

Renee Rich
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 2/2/2014

TO: SCHOOL BUSINESS OFFICE

FROM: John O'Leary

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Career Academy

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: 2/22/24

FROM: 3:30 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

Pasta dinner

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

hook

SCHOOL PERSONNEL USE ONLY

DATE: January 25, 2024

TO: SCHOOL BUSINESS OFFICE

FROM: Marcy Pogodzienski - 21st Century/ARP ESSER/SDE After School Programs

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: West Side Middle School - Media Center ✓

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Wednesday, February 7, 2024

FROM: 3:30 PM am/pm TO: 6:00 PM am/pm

FOR THE FOLLOWING PURPOSES:

First Aid & CPR training for 21st Century/ESSER/SDE after school teaching and administrative staff

Marcy Pogodzienski

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1-26-24

TO: SCHOOL BUSINESS OFFICE

FROM: Safety + Security office

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

Main School Building

DATES REQUESTED: 3/23/24

FROM: 6am am/pm TO: 12pm am/pm

FOR THE FOLLOWING PURPOSES:

Citywide Active Shooter Drill for W281 PD and FPD

Don Bray
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1/29/24

TO: SCHOOL BUSINESS OFFICE

FROM: Mary Monroe

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella Magnet School
★ COMMUNITY Room

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 3/4/24, 3/5/24, 3/8/24, 3/11/24, 3/12/24
FROM: 900 am/pm TO: 300 am/pm
and 3/15/24

FOR THE FOLLOWING PURPOSES:

Resident Artist work with Gr. 3
as part of the RAISE Grant with
AFLCT & Young Audiences of America

Mary Monroe
APPLICANT
Mary Monroe

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 1-29-24

TO: SCHOOL BUSINESS OFFICE

FROM:

Paula Caldarone
Dave Teronimo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED:

Crosby HS

☒ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED:

2-17-24

FROM: 8 am/pm

TO: 2 am/pm

FOR THE FOLLOWING PURPOSES:

NVL Cheerleading Championship

☆☆

P. Caldarone
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 1/9/2024

TO: SCHOOL BUSINESS OFFICE

FROM: WCA - Keisha Punter

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: Feb 23, 2024

FROM: 8 am/pm TO: 2 am/pm

FOR THE FOLLOWING PURPOSES:

Black History Month
Celebration

K. Punter
APPLICANT

Keisha Punter

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1-31-24

TO: SCHOOL BUSINESS OFFICE

FROM: Anabel Polanco-Parent Liaison

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School

☒ Media center

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: 02-21-24

FROM: 12:30 am/pm

TO: 2:30 am/pm

FOR THE FOLLOWING PURPOSES:

Parent workshop

Anabel Polanco
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Good

SCHOOL PERSONNEL USE ONLY

DATE: 2-5-24

TO: SCHOOL BUSINESS OFFICE

FROM:

Z. Lehtinen
WSMS

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED:

West Side



AUDITORIUM



GYMNASIUM



SWIMMING POOL



CAFE/ROOMS

DATES REQUESTED:

Sat Feb. 17th

FROM

10

am pm

TO

3

am pm

FOR THE FOLLOWING PURPOSES:

Play Rehearsal

Z. L.
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 11/23/24

TO: SCHOOL BUSINESS OFFICE

FROM: WCA Class of 2026
Encka Boutot

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Career Academy

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café Rooms

DATES REQUESTED: Feb 23, 2024

FROM: 6 am/pm TO: 9 am/pm

FOR THE FOLLOWING PURPOSES:

Class of 2026 Fundraiser- School Dance

Encka Boutot
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/7/24

TO: SCHOOL BUSINESS OFFICE

FROM: M. LABAGH 21st Century
@ WAISH

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAISH

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: 2/15/24

FROM: 5:15 am/pm TO: 7:45 am/pm

FOR THE FOLLOWING PURPOSES:

After School community event

M. LABAGH
APPLICANT

M. Labagh

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

REQUEST FOR USE OF SCHOOL FACILITIES

School/City Personnel Use only

TO: S. McCasland, School Business Office

FROM: Carrie Swain, Clerk Board of Education
(name/title) (school/department)

DATE: February 8, 2024

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School Café

Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café ☒

Café for meeting of the Safe School & Security Task Force 30 people max.

DATES REQUESTED:

Wednesday, February 28, 2024 from 5:30 to 7:00 p.m.

For the following purpose: Taskforce Meeting led by Dr. Ruffin and Board of Education President Juanita Hernandez.

February 8, 2024
Date

Carrie A. Swain
Applicant's Signature

PLEASE NOTE THE FOLLOWING PROVISION: When the public is invited to an activity, police and firemen are required. These arrangements must be made in person at police and/or fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2-8-24

TO: SCHOOL BUSINESS OFFICE

FROM: V. Balsamo

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Wallace media center

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☐ CAFE/ROOMS

DATES REQUESTED: Wed. Feb. 21ST 2024

FROM 5:00 am/pm TO 6:30 am/pm

FOR THE FOLLOWING PURPOSES:

Assist Parents with their
Income Tax preparation

V.B.
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.

dyork

SCHOOL PERSONNEL USE ONLY

DATE: 2/7/2024

TO: SCHOOL BUSINESS OFFICE
FROM: WCA - Keisha Punter

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WCA

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: February 16
FROM: 8:30 am/pm TO: 9:30 am/pm

FOR THE FOLLOWING PURPOSES:

Coffee w/ ~~Classroom~~ Counselors
invite parents to meet ^{the} counselors

Keisha Punter
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #9.9

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building & School Facilities moves that the Waterbury Board of Education approve the use of school facilities and/or waiver requests by groups and organizations subject to fees and insurance as required:

<u>GROUP</u>	<u>FACILITIES AND DATES/TIMES</u>
--------------	-----------------------------------

REQUESTING WAIVERS:

Neighborhood Housing Services Ian Blake	Reed café: February thru September monthly meeting, one Saturday each month, 9:45am – 12:00pm (Resident Leadership Training) (\$1,092.)
*Hoops 4 Life D. Fryer	Crosby gym: Sunday, March 24, 12:00pm – 8:00pm (basketball games) (\$756.)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

CT. Rebound D. Parker	Wilby gymnasium/weight room: March 25 – June 27, 6:00pm – 8:45pm Monday thru Thursday (when gymnasium available)
Wtby. Ballers P. Lott	Career Academy gymnasium: April 1 – June 28, Monday thru Friday, 5:30pm – 8:15pm, (basketball program, when gym available) Career Academy gymnasium: July 7 – August 16, Monday thru Friday 5:30pm – 8:15pm (basketball program, when gym available)
*Gilmartin Community Club	Gilmartin café: Tues., Mar. 19 th 7:00 – 9:00pm (monthly meeting)
*Hoops 4 Life D. Fryer	West Side gym: February 8 through May 30, weeknights 5:00 – 9:00pm (basketball program) Reed gym: February 12 through April 30, weeknights 5:00 – 9:00pm (basketball program)

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

NEST

APPLICANT Kevin Taylor / Ian Blake NAME OF ORGANIZATION _____

ADDRESS 193 Grand st., 3rd floor, Waterbury, CT 06702 TELEPHONE # 203-753-1896
(street) (city) (state) (zip code)

SCHOOL REQUESTED J. Reed School DATES See PDF ROOM(S) Cafeteria

OPENING TIME 9:45am CLOSING TIME 12:00 pm PURPOSE Resident Leadership Training / BTS BOOST School

ADMISSION (if any) \$0 CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5 - 15 ppl CHILDREN _____

SIGNATURE OF APPLICANT [Signature] DATE 01.23.24

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *

Ian Blake / 193 Grand St., 3rd floor, Waterbury, CT 06702 / 203.753.1896 x216 OR 475-233-8180 (cell)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Initials] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (\$1,092.)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250. INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE) .

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN. NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

SCHOOL USE DATES:

- 1. FEBRUARY 17, 2024**
- 2. MARCH 16, 2024**
- 3. APRIL 13, 2024**
- 4. MAY 18, 2024**
- 5. JUNE 22, 2024**
- 6. JULY 27, 2024**
- 7. AUGUST 17, 2024**
- 8. SEPTEMBER 7, 2024**

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT DENEEN FLYER NAME OF ORGANIZATION Hops & Life, Inc
ADDRESS 232 N. Elm St Wby CT 06702 TELEPHONE # (203) 232-4578
(street) (city) (state) (zip code)
SCHOOL REQUESTED Crosby High DATES March 28-2024 ROOM(S) Gym
OPENING TIME 12:00p CLOSING TIME 8:00pm PURPOSE Basketball game
ADMISSION (if any) \$5.00 ad- 3-Kids CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 75 CHILDREN 75
SIGNATURE OF APPLICANT Deneen Flyer DATE 2-9-2024
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: (203)

DENEEN Flyer 65 cables Ave / Randy Brooks 47 orange st 437-2208
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (P) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$

INSURANCE COVERAGE

YES

NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST

(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Hopsylife, Inc

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Crosby Gym

DATE(S): MARCH 24, 2024

TIMES: 12p - 8p

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

2-9-2024

Date

[Signature]

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

1756.

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Back
APPLICANT DeVonne Parker NAME OF ORGANIZATION CT Rebound
ADDRESS 146 Midwood Ave Wtby CT 06708 TELEPHONE # (203) 228-3144
(street) (city) (state) (zip code)

SCHOOL REQUESTED Kilby DATES March - June ROOM(S) Gym OR Weight Room

OPENING TIME 6:00 CLOSING TIME 8:45 PURPOSE practice + Ath program

ADMISSION (if any) free CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5 CHILDREN 40

SIGNATURE OF APPLICANT DeVonne Parker DATE 1/25/24

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: DeVonne Parker (203) 1228-3144
Andre Williams (203) 1528-1353
Byron Heron (203) 887-5932

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. JP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

March 25 -
June 27
Mon. Thru Thur

* when
Gym
Available

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Book
APPLICANT Phil Lott NAME OF ORGANIZATION Waterbury Ballers
ADDRESS 54 Joseph st Wbly CT 06705 TELEPHONE # 203 510 4239
(street) (city) (state) (zip code)
SCHOOL REQUESTED WCA DATES 4/1/24 - 6/28/24 ROOM(S) Gymnasium
OPENING TIME 5:30 CLOSING TIME 8:15 PURPOSE Basketball Practice
ADMISSION (if any) none CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 16
SIGNATURE OF APPLICANT PL DATE 1/25/24

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Phil Lott 54 Joseph st Waterbury CT 06705

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. PL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 697-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

*Mon-Thurs*** when gym available*

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Phil Lott NAME OF ORGANIZATION Waterbury BellersADDRESS 54 Joseph st Wthby CT 06705 TELEPHONE # 203 510 4239
(street) (city) (state) (zip code)SCHOOL REQUESTED WCA DATES 7/1/24 - 8/14/24 ROOM(S) GymnasiumOPENING TIME 5:30 CLOSING TIME 8:15 PURPOSE Basketball PracticeADMISSION (if any) None CHARGE TO BE DEVOTED TO _____APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 2 CHILDREN 16SIGNATURE OF APPLICANT PL 2/2 DATE 1/28/24

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Phil Lott 54 Joseph st Wthby CT 06705In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. PL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

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White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Mon - Thurs.* when gym Available

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT. 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Ruth Barry NAME OF ORGANIZATION GilmarTin Community Club
ADDRESS 109 Long Meadow Drive 06706 TELEPHONE # 755-1652
(street) (city) (state) (zip code)

SCHOOL REQUESTED GilmarTin DATES March 19th ROOM(S) Cafe

OPENING TIME 7pm CLOSING TIME 9pm PURPOSE meeting

ADMISSION (if any) — CHARGE TO BE DEVOTED TO —

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 15-20 CHILDREN —

SIGNATURE OF APPLICANT Ruth Barry DATE 1-30-24

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *

SAME

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. RB (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: —

RENTAL FEES: —

MISCELLANEOUS FEES: —

SECURITY DEPOSIT \$ — INSURANCE COVERAGE — YES — NO —

PLEASE READ THE FOLLOWING CAREFULLY

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IF AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE —

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Tuesday
March 19

USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

APPLICANT DENEEN FRYER NAME OF ORGANIZATION Hoop & Life Inc
ADDRESS 232 N. Elm St Wtby CT 06704 TELEPHONE # (203) 232-4578
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wot Sde Middle DATES See Attachment ROOM(S) Gym

OPENING TIME 5:00p CLOSING TIME 9:00pm PURPOSE Basketball game

ADMISSION (if any) w/a CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20

SIGNATURE OF APPLICANT Deneen Fryer DATE 2-6-2024

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Randy Brooks 47 Orange St Josh Turner

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DP (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

West Side M.G.

Hoops 4 Life

Feb. 8 - Feb 28 5-9pm
Tues and Thurs.

April 2nd - April 30th 5-9pm
Monday - Friday

May 1st - May 30th 5-9pm
Monday - Friday

Hoops 4 Life

SCHOOL/ROOMS REQUESTED: WEST SIDE Middle School

DATE(S): 2/8 2/9 2/13 2/15 2/14 2/20

DATE(S): 2/21 2/22 2/27 2/29 3/1

DATE(S): 3/5 3/7 3/12 3/12 3/14

DATE(S): 3/19 3/21 3/22

DATE(S): 3/26 3/28 4/2 4/4

DATE(S): _____

TIMES: 5p- 9p

TIMES: " "

TIMES: " "

TIMES: " "

TIMES: " "

TIMES: " "

02/16/2024

Date

James Faye

Signature

Hoops 4 Life

SCHOOL/ROOMS REQUESTED: West Side Middle Gym

DATE(S): 4/8 4/9 ~~4/10~~ 4/11 4/12 4/15 4/16

DATE(S): 4/17 4/18 4/22 4/23 4/24 4/25

DATE(S): 4/29 4/30 5/1 5/2 5/3 5/5 5/6

DATE(S): 5/7 5/8 5/9 5/10 5/13 5/14

DATE(S): 5/15 5/16 5/17 5/20 5/21 5/22

DATE(S): 5/23 5/24 5/27 5/28 5/30

TIMES: 5:00p - 7p

TIMES: 5:00p - 7p

TIMES: " "

TIMES: " "

TIMES: " "

TIMES: " "

02/6/2024

Date



Signature

Book

APPLICANT DENEEN FLYER NAME OF ORGANIZATION HOOPY LIFE INC
ADDRESS 232 N. Elm St Wtby CT 06704 TELEPHONE # (203) 232-4578
(street) (city) (state) (zip code)
SCHOOL REQUESTED Reed DATES See Attachment ROOM(S) Gym
OPENING TIME 5:00p CLOSING TIME 9:00pm PURPOSE Basketball game
ADMISSION (if any) w/a CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 20
SIGNATURE OF APPLICANT Deneen Flyer DATE 2-6-2024

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Randy Brooks 47 Orange St Josh Turner

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DB (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Reed Gym

Hoops 4 Life

Feb 12th - March 27th
Monday and Wednesday
5:30 - 9 pm

April 1st - April 30th
Monday - Friday
5 - 9 pm

Hoops 4 Life

SCHOOL/ROOMS REQUESTED: Johnathon Reed Gym

DATE(S): 2/8 2/9 2/12 2/13 2/14 2/15

DATE(S): 2/16 2/19 2/20 2/21 2/22 2/23

DATE(S): 2/26 2/27 2/28 2/29 3/4 3/5

DATE(S): 3/6 3/7 3/8 3/11 3/12 3/13 3/14

DATE(S): 3/18 3/19 3/20 3/21 3/22 3/25 3/26

DATE(S): 3/27 3/28 3/29 4/1 4/2 4/3

TIMES: 5p - 7p

TIMES: 5p - 7p

TIMES: 5p - 7p

TIMES: 5p - 7p

TIMES: 5p - 7p

TIMES: 5p - 7p

2-6-2024

Date

Shane Fry
Signature

Hoops 4 Life

SCHOOL/ROOMS REQUESTED: Johnston Rec & Gym

DATE(S): 4/8 4/9 4/10 4/11 4/12 4/15 4/16

DATE(S): 4/17 4/18 4/22 4/23 4/24 4/25

DATE(S): 4/29 4/30 5/1 5/2 5/3 5/5 5/6

DATE(S): 5/7 5/8 5/9 5/10 5/13 5/14

DATE(S): 5/15 5/16 5/17 5/20 5/21 5/22

DATE(S): 5/23 5/24 5/27 5/28 5/30

TIMES: 5:00p - 9p

TIMES: 5:00p - 9p

TIMES: " "

TIMES: " "

TIMES: " "

TIMES: " "

2/06/2024

Date



Signature

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.1

February 16, 2023

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve to authorize the Superintendent of Schools to transmit the 2024-2025 Department of Education's budget request in the amount of \$158,375,000.00, to the Mayor.



WATERBURY
PUBLIC SCHOOLS

BOE Finance Committee
Budget Presentation 2024-2025
February 12, 2024



WATERBURY
PUBLIC SCHOOLS

The Mission

The Mission of Waterbury Public Schools is to inspire and prepare every student to be successful in and beyond school.

The Vision

All Waterbury Public Schools students will graduate ready to transform their world.



WATERBURY
PUBLIC SCHOOLS

Core Values

- **Holds high expectations for excellence in teaching and learning.**
- **Promotes equity in policy, practice and resources**
- **Provides students quality learning experience aligned to our Portrait of the Graduate**
- **Acts as stewards for community resources, managing our assets to ensure equity and excellence.**
- **Recognizes that meaningful relationships are the foundations of a high-quality education.**
- **Commits to embracing a diverse community.**
- **Commits to civility, honesty, responsibility and transparency.**

WATERBURY PUBLIC SCHOOLS

Strategic Plan Model





WATERBURY
PUBLIC SCHOOLS

Student Enrollment

School Year	Student Count	English Learners	Students with Disabilities
2018 – 2019	18,733	2,820	3,686
2019 – 2020	18,674	2,919	3,747
2020 – 2021	18,353	2,965	3,763
2021 – 2022	18,562	3,188	3,824
2022 – 2023	18,595	3,393	3,850
2023 – 2024	18,827	3,907	3,836

Diverse Student Population

School Year	American Indian or Alaska Native	Asian	Black or African American	Hispanic or Latino	Two or More Races	White	Islander
2018 - 2019	115	301	3,939	10,181	671	3,127	4
2019 - 2020	108	297	4,036	10,745	648	2,838	2
2020 - 2021	108	285	3,945	10,758	665	2,591	1
2021 - 2022	102	292	3,956	11,232	704	2,275	1
2022 - 2023	98	285	3,943	11,459	756	2,053	1
2023 - 2024	92	299	3,969	11,779	790	1,898	0
Difference	-23	-2	30	1598	119	-1229	-4
% Difference	-20.0%	-0.7%	0.8%	15.7%	17.7%	-39.3%	-100.0%

Our Students' First Language

January 2023	January 2024	Difference
Spanish - 4,070	Spanish - 4,621	551
Portuguese - 287	Portuguese - 337	50
Albanian - 122	Albanian - 135	13
Urdu - 50	Urdu - 53	3
Haitian Creole - 17	Haitian Creole - 29	12
Arabic - 28	Arabic - 35	7



WATERBURY
PUBLIC SCHOOLS

Goals:

- ☐ **Academic Excellence**
- ☐ **Safe and Healthy Schools**
- ☐ **Financial Stability and Sustainability**



WATERBURY PUBLIC SCHOOLS



2024 - 2025 BUDGET PROCESS

Fall through January:

- Planning and Preparation

January-February:

- Review by Board of Education and Recommendation to Mayor

First week of April:

- Mayor's Budget to Board of Aldermen

April to first week of June:

- Board Of Aldermen Holds Meetings, Hearings, Considers Actions, Adopts Budget

Early June:

- Board of Education makes Line Item Changes, Adopts Final Budget

2024 - 2025 BUDGET PRIORITIES

Strategic Plan : Fiscal Responsibility

- **Goal 1 Aligned Budget** - Increase the capacity of the district and decision-makers to build a budget aligned to its strategic priorities for increasing access to equitable opportunities for all students.
- **Goal 2 Consolidated Long Range Planning** - Develop and consolidate long-range plans prioritizing programmatic, facilities, and infrastructure needs in order to support a stable and sustainable district

GENERAL FUND & ALLIANCE EDUCATION BUDGET

FISCAL YEAR	APPROVED CITY BUDGET	STATE APPROVED ALLIANCE BUDGET	COMBINED YEARLY BUDGET
2016-2017	\$158,375,000	\$19,988,884	\$178,363,884
2017-2018	\$158,375,000	\$19,988,884	\$178,363,884
2018-2019	\$158,375,000	\$22,584,082	\$180,959,082
2019-2020	\$158,375,000	\$29,403,470	\$187,778,470
2020-2021	\$158,375,000	\$36,473,359	\$194,848,359
2021-2022	\$158,375,000	\$43,605,615	\$201,980,615
2022-2023	\$158,375,000	\$50,737,863	\$209,112,863
2023-2024	\$158,375,000	\$56,745,936	\$215,120,936
2024-2025*	\$158,375,000	\$74,036,171*	\$232,411,171

*Increasing Education Diversity Grant - Deduct 10% of the ECS/Alliance (\$75,865,986)

EDUCATION COST SHARING GRANT

FISCAL YEAR	TOTAL ECS (WATERBURY)	CITY	ALLIANCE
2016-2017	\$133,606,066	\$113,617,182	\$19,988,884
2017-2018	\$133,356,066	\$113,367,182	\$19,988,884
2018-2019	\$136,201,264	\$113,617,182	\$22,584,082
2019-2020	\$143,020,652	\$113,617,182	\$29,403,470
2020-2021	\$150,090,541	\$113,617,182	\$36,473,359
2021-2022	\$157,222,797	\$113,617,182	\$43,605,615
2022-2023	\$164,355,045	\$113,617,182	\$50,737,863
2023-2024	\$170,363,118	\$113,617,182	\$56,745,936
2024-2025*	\$187,653,353	\$113,617,182	\$74,036,171*

*Increasing Education Diversity Grant - Deduct 10% of the ECS/Alliance (\$75,865,986)



WATERBURY PUBLIC SCHOOLS

Federal Stimulus Funds

ESSER I

Beginning Date March 2020
Ending Date September 2022

Total Grant : \$9,394,519

Public Portion - \$8,462,310
\$8,462,310 YTD Exp/Enc
\$ 0 YTD Balance

Non-Public Portion: \$932,209
\$932,209 YTD Exp/Enc
\$ 0 YTD Balance

ESSER II

Beginning Date December 2020
Ending Date September 2023

Total Grant : \$41,651,124

\$41,651,124 YTD Exp/Enc
\$ 0 YTD Balance

ARP ESSER III

Beginning Date May 2021
Ending Date September 2024

Total Grant : \$89,691,176

\$89,691,176 YTD Exp/Enc*
\$ 0 YTD Balance

*Anticipated to be spent by
September 2024



WATERBURY
PUBLIC SCHOOLS

ARP ESSER Positions Returning Back to General Fund & Alliance

- ☐ **23 Guidance Counselors (Alliance)**
- ☐ **10 Maintenance Staff (General Fund)**
- ☐ **1 Network Manager (General Fund)**

***These positions were not created with ESSER Funds. They existed prior.**



WATERBURY
PUBLIC SCHOOLS

New Positions From ARP ESSER Continuation in the Operating Budget

- ☐ **1 Accountant III (General Fund)**
- ☐ **3 Youth Crisis Intervention (Alliance)**

Education Department

2024-2025 Proposed Budget Summary

	Expenditures 2022-2023	Approved Budget 2023-2024	Proposed Budget 2024-2025	Difference
Salaries	\$91,064,861	\$145,868,256	\$153,942,857	\$8,074,601
Health Benefits Expense	\$10,176,570	\$9,094,800	\$10,090,000	\$995,200
Instructional Expense	\$2,302,762	\$2,591,090	\$2,616,090	\$25,000
Purchased Services Expense	\$37,690,755	\$35,936,187	\$42,950,558	\$7,014,371
Property Expense	\$8,881,510	\$8,973,356	\$9,199,732	\$226,376
Miscellaneous Expense	\$7,717,385	\$753,050	\$755,150	\$2,100
New Items	\$0	\$0	\$130,000	\$130,000
Gross Budget Proposal	\$157,833,843	\$203,216,739	\$219,684,387	\$16,467,648
Alliance Year 12 (Operating Budget)		(\$41,216,739)	\$0	\$41,216,739
Alliance Year 13 (Operating Budget)		\$0	(\$43,220,396)	(\$43,220,396)
Alliance Year 13 (Portion of ECS / Alliance Increase for Operating Budget)			(\$14,463,991)	(\$14,463,991)
General Fund 2016-2017 Surplus		(\$450,000)	(\$450,000)	\$0
General Fund 2015-2016 Surplus		(\$1,000,000)	(\$1,000,000)	\$0
General Fund 2014-2015 Surplus		(\$1,000,000)	(\$1,000,000)	\$0
City Non Lapsing Account		(\$500,000)	(\$500,000)	\$0
Contingency Surplus		(\$675,000)	(\$675,000)	\$0
Total Budget Proposal	\$157,833,843	\$158,375,000	\$158,375,000	(\$0)

Major Account Increase/Decrease

EDUCATION DEPARTMENT

BOE Proposed Budget 2024-25

2024-25 BOE Proposed Gross Budget	\$219,684,387
2023-2024 BOA Approved Budget (Same for FY25)	\$158,375,000
DIFFERENCE	\$61,309,387
Alliance Non Reform Year 13	(\$43,220,396)
Contingency/ General Fund Surplus	(\$3,625,000)
Alliance Year 13 (Portion of Alliance increase for Operating Budget)	(\$14,463,991)
BUDGET DIFFERENCE	\$0

CONTRACTUAL SALARY INCREASES	\$7,946,446
Contractual Union Salary Increase:	
SAW (Step Increase) ; WTA (Step Increase & 2% GWI)	
WC Step Increase; WMAA 3% GWI	
BC (3% increase) WC (2% increase)(Crossing Guard 3.75% increase)	
Salary Increase operating budgeted positions in Alliance	(\$2,003,675)
NEW ITEMS	\$130,000
HEALTH BENEFIT CONTRIBUTION	\$1,000,000
PROFESSIONAL SERVICES - (Substitute Teachers)	\$2,200,000
PUPIL TRANSPORTATION	\$796,413
OUT OF DISTRICT TUITION	\$3,900,000
Outside Tuition Special Education & Regular Ed School Choice	
UTILITIES:	\$204,145
Electricity (\$129,855)	
Natural Gas \$334,000	
MISCELLANEOUS ITEMS	\$290,662
ALLIANCE YEAR 13 (Portion of Alliance increase for Operating Budget)	(\$14,463,991)
BUDGET DIFFERENCE	\$0

Education Department

New Items		Proposed Budget 2024-2025
511	Roberto Clemente School (2) Teachers; English & Spanish) repurposing	\$0
511	Audiometrist (1)	\$55,000
561	Menstrual Products (unfunded mandate PA23-1	\$75,000
Total New Items		\$130,000

Education Department

Salaries	Expenditures 2022-2023	Approved Budget 2023-2024	Proposed Budget 2024-2025	Difference
511 Instructional Regular Payroll	\$46,751,549	\$99,062,375	\$104,753,903	\$5,691,529
511 Special Education Payroll	\$29,141,862	\$35,257,453	\$36,397,469	\$1,140,015
511 Administration Payroll	\$1,311,744	\$1,368,962	\$1,448,452	\$79,490
511 Fiscal Administration Payroll	\$548,769	\$693,869	\$796,194	\$102,325
511 Operation and Maintenance Payroll	\$6,477,322	\$8,680,010	\$9,434,068	\$754,058
511 Human Resources Payroll	\$473,561	\$798,765	\$813,517	\$14,752
511 Student Transportation Payroll	\$827,850	\$831,689	\$867,495	\$35,806
511 Adult Education Payroll	\$1,189,859	\$1,350,000	\$1,350,000	\$0
511 Operation and Maintenance Overtime	\$872,738	\$600,000	\$600,000	\$0
511 Outside Activities Overtime	\$243,331	\$200,000	\$245,000	\$45,000
511 Administration Overtime	\$223,093.07	\$40,000	\$40,000	\$0
511 Athletic & Extra Compensatory	\$857,339	\$875,000	\$875,000	\$0
511 Extra Police Protection	\$283,767	\$60,000	\$250,000	\$190,000
511 Substitute Teacher Payroll	\$536,088	\$150,000	\$350,000	\$200,000
511 Education Longevity	\$9,418	\$7,990	\$5,620	(\$2,370)
511 Projected Resignations/Attrition Certified	\$0	(\$2,700,000)	(\$2,700,000)	\$0
511 Projected Resignations/Attrition Non-Certified	\$0	(\$2,440,525)	(\$2,500,000)	(\$59,475)
511 Certified Early Incentive & Vacation Sick Time Buyout	\$1,316,569	\$1,032,669	\$916,139	(\$116,530)
Total Salaries	\$91,064,861	\$145,868,256	\$153,942,857	\$8,074,601

Education Department

Benefit Expense		Expenditures 2022-2023	Approved Budget 2023-2024	Proposed Budget 2024-2025	Difference
522	Health Benefit Fund	\$10,000,000	\$9,000,000	\$10,000,000	\$1,000,000
529	Car & Meal Allowance	\$176,570	\$94,800	\$90,000	(\$4,800)
Total Benefits		\$10,176,570	\$9,094,800	\$10,090,000	\$995,200

Education Department

Instructional Expense		Expenditures 2022-2023	Approved Budget 2023-2024	Proposed Budget 2024-2025	Difference
561	Instructional Supplies	\$1,278,097	\$1,620,000	\$1,620,000	\$0
561	Office Supplies	\$54,577	\$75,590	\$75,590	\$0
561	Emergency/Medical Supplies	\$0	\$2,000	\$2,000	\$0
561	Intake Center Supplies	\$3,205	\$3,500	\$3,500	\$0
561	Recruitment Supplies	\$43,034	\$50,000	\$50,000	\$0
561	Medicaid Supplies	\$3,974	\$8,000	\$8,000	\$0
561	Janitorial Supplies	\$254,701	\$275,000	\$300,000	\$25,000
561	Buildings & Grounds Supplies	\$487,599	\$370,000	\$370,000	\$0
567	Clothing	\$34,778	\$40,000	\$40,000	\$0
567	Crossing Guard Uniforms	\$1,236	\$2,000	\$2,000	\$0
569	Recreational Supplies	\$1,607	\$15,000	\$15,000	\$0
569	Athletic Supplies	\$139,953	\$130,000	\$130,000	\$0
Total Instructional Expense		\$2,302,762	\$2,591,090	\$2,616,090	\$25,000

Education Department

Purchased Services Expense	Expenditures 2022-2023	Approved Budget 2023-2024	Proposed Budget 2024-2025	Difference
533 Professional Services	\$21,820	\$2,000,000	\$4,200,000	\$2,200,000
533 Evaluation and Testing	\$167	\$5,000	\$2,500	(\$2,500)
533 Consulting	\$244,439	\$325,000	\$406,658	\$81,658
533 Auditing	\$47,196	\$59,500	\$62,000	\$2,500
539 Sport Officials	\$7,178	\$25,000	\$25,000	\$0
539 Report Cards	\$0	\$0	\$0	\$0
539 Messenger Service	\$31,950	\$30,000	\$33,600	\$3,600
551 Pupil Transportation	\$19,061,884	\$17,993,587	\$18,790,000	\$796,413
553 Postage	\$42,377	\$45,000	\$45,000	\$0
553 Telephone	\$198,176	\$175,000	\$200,000	\$25,000
553 Wide-area Network	\$88,763	\$93,600	\$93,600	\$0
556 Out of District Tuition	\$14,576,660	\$12,100,000	\$16,000,000	\$3,900,000
556 Purchased Services - Outside Special Ed	\$3,135,262	\$3,000,000	\$3,000,000	\$0
557 Tuition Reimbursement	\$54,584	\$6,000	\$10,000	\$4,000
558 Travel Expenses	\$112,617	\$5,000	\$5,000	\$0
559 Advertising	\$21,269	\$32,500	\$32,500	\$0
559 Printing & Binding	\$25,776	\$15,000	\$23,000	\$8,000
559 Insurance - Athletics	\$20,636	\$26,000	\$21,700	(\$4,300)
Total Purchased Services Expense	\$37,690,755	\$35,936,187	\$42,950,558	\$7,014,371

Education Department

Property Expense	Expenditures 2022-2023	Approved Budget 2023-2024	Proposed Budget 2024-2025	Difference
543 General Repairs & Maintenance	\$1,423,851	\$1,388,000	\$1,288,000	(\$100,000)
543 Maintenance - Service Contracts	\$698,823	\$800,000	\$975,000	\$175,000
544 Building Rental	\$560,571	\$568,956	\$587,642	\$18,686
545 Water	\$289,429	\$250,000	\$250,000	\$0
545 Electricity	\$2,891,168	\$3,129,855	\$3,000,000	(\$129,855)
545 Security & Safety	\$154,189	\$125,000	\$100,000	(\$25,000)
561 Diesel/Propane/heating oil	\$244,861	\$591,185	\$578,424	(\$12,762)
561 Gasoline	\$167,737	\$249,360	\$210,667	(\$38,693)
561 Natural Gas	\$2,195,020	\$1,666,000	\$2,000,000	\$334,000
575 Furniture	\$15,058	\$15,000	\$15,000	\$0
575 Office Equipment	\$152,987	\$150,000	\$155,000	\$5,000
575 Plant Equipment	\$87,815	\$40,000	\$40,000	\$0
Total Property Expense	\$8,881,510	\$8,973,356	\$9,199,732	\$226,377

Education Department

Miscellaneous Expense	Expenditures 2022-2023	Approved Budget 2023-2024	Proposed Budget 2024-2025	Difference
589 Mattatuck Museum	\$11,124	\$13,000	\$12,000	(\$1,000)
589 Board of Ed Commissioners	\$20,701	\$20,700	\$20,700	\$0
589 Emergency Fund	\$9,298	\$9,350	\$9,450	\$100
589 Waterbury Promise	\$500,000	\$500,000	\$500,000	\$0
589 Mileage	\$13,440	\$10,000	\$10,000	\$0
589 Coaches Reimbursements	\$1,352	\$5,000	\$3,000	(\$2,000)
589 Dues & Publications	\$59,934	\$60,000	\$65,000	\$5,000
591 Athletic Revolving Fund	\$120,000	\$135,000	\$135,000	\$0
591 Sinking Fund	\$6,981,536	\$0	\$0	\$0
Total Miscellaneous Expense	\$7,717,385	\$753,050	\$755,150	\$2,100

2024 – 2025 BUDGET SUMMARY

2024-2025 Proposed Budget	\$158,375,000
2024-2025 BOA Education Budget**	\$158,375,000
Difference	\$ 0

***BOA Education Budget
(Meets the Minimum Budget Requirement - MBR)*

Questions and Answers

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.2

February 16, 2023

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve Amendment One (1) to the Professional Services Agreement (RFP #7689) with Facilities Compliance Fire Protection, LLC. For fire suppression equipment testing and maintenance.



MEMORANDUM

DATE: February 14, 2024

TO: Honorable Board of Education Commissioners
Honorable Board of Alderman Members

FROM: Nicholas J. Albini, Chief Operating Officer

RE: Executive Summary for Amendment #1 to the Fire Suppression Equipment Testing and Maintenance Contract with Facilities Compliance Fire Protection, LLC

The Education Department respectfully requests your review and approval of an amendment to the Fire Suppression Equipment Testing and Maintenance Contract with Facilities Compliance Fire Protection, LLC. The contract was initiated under RFP #7689 with funds coming from the General Fund. The amendment amount shall not exceed the original amount of \$190,806 for a three-year term of \$63,602 per year which began in September of 2023. The total amount of the contract and the yearly amounts will remain unchanged.

For Amendment#1, we are requesting to include an agreed upon rate service schedule to the existing contract. The service rates were not specifically labeled and explained in the original contract. The service rates schedule will ensure the City will be charged properly for services rendered and billing will be clarified going forward. Funding for this amendment will also come from the General Fund.

The Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter. Thank you for your consideration.

Attachment

cc: Mikal Konopka, File

AMENDMENT #1
To
Professional Services Agreement
RFP No. 7689
for
Fire Suppression Equipment Testing and Maintenance
between
The City of Waterbury, Connecticut
and
Facilities Compliance Fire Protection, LLC

THIS AMENDMENT (“Amendment #1”), effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY (the “City”), located at City Hall, 235 Grand Street, Waterbury, Connecticut 06702 and FACILITIES COMPLIANCE FIRE PROTECTION, LLC (the “Consultant”), located at 1492 Berlin Tpke, Berlin, Connecticut 06037, a State of Connecticut duly registered domestic limited liability company. (Jointly referred to as the “Parties” to this Amendment #1).

WHEREAS, the Consultant submitted a proposal to the City responding to **RFP No. 7689** for Fire Suppression Equipment Testing and Maintenance, and the City selected the Consultant to perform the services; and

WHEREAS, the City and the Consultant entered into an Agreement effective September 26, 2023 (the “Agreement” or “Contract”), for Fire Suppression Equipment Testing and Maintenance; and

WHEREAS, in accordance with Section 21 of the Agreement, the parties agree to amend the Agreement to update service rates; and

NOW THEREFORE, it is mutually agreed to amend the Agreement as follows:

- 1. Subsection 6.1. (“Fee Schedule”) of the above referenced Agreement shall be amended to update service rates. Therefore, Subsection 6.1. shall be deleted in its entirety and replaced with the following:**

6.1. Fee Schedule. The fee payable to the Consultant shall not exceed **ONE HUNDRED NINETY THOUSAND EIGHT HUNDRED SIX DOLLARS (\$190,806.00)** for the entire three (3) year term of the Agreement, and shall be in accordance with Consultant’s Revised Cost Proposal, dated July 24, 2023, as updated by Consultant’s “Service Rates as of February 7, 2024,” and as further detailed below:

6.1.1 Year One:

An amount not to exceed.....\$63,602.00

6.1.2 Year Two:

An amount not to exceed.....\$63,602.00

6.1.3 Year Three:

An amount not to exceed.....\$63,602.00

Total Amount Not to Exceed..... \$190, 806.00

2. Attachment A to this Amendment shall be fully incorporated herein and made part of the Agreement and includes the following:

- 1. Consultant’s “Service Rates as of February 7, 2024,” consisting of 1 page, attached hereto.**
- 3. All other terms and conditions of said Agreement shall remain in full force and effect and binding upon the Parties.**

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties hereto execute this Amendment #1 on the dates signed below.

WITNESSES:

CITY OF WATERBURY

Sign & Print name

By: _____
Paul K. Pernerewski, Jr.
Mayor, City of Waterbury

Sign & Print name

Date: _____

WITNESSES:

**FACILITIES COMPLIANCE FIRE
PROTECTION, LLC**

Sign & Print name

By: _____
Signature
Robert Boulanger, Managing Member

Sign & Print name

Date: _____

ATTACHMENT A to Amendment #1

1. Consultant's "Service Rates as of February 7, 2024," consisting of 1 page, attached hereto.

Service Rates as of February 7, 2024

City of Waterbury

Contract Amendment #7689

FCS FIRE PROTECTION

Sprinkler/Fire Alarm

\$124.00 per hour Hours- 7:00am- 3:00pm

\$200.00 per hour After 3:00pm

\$225.00 per hour Holidays

Fire ext pricing

5 LB

10 LB

20 LB

6 liter K class

New

\$56.00

\$90.70

\$161.40

\$254.85

Kitchen/ Fire Extinguisher

\$75.00 per hour Hours- 7:00am- 3:00pm

\$150.00 per hour After 3:00pm

\$200.00 per hour Holidays

Fire ext pricing

5 LB

10 LB

20 LB

6 liter K class

6 year- Recharge

\$29.00

\$41.00

\$52.00

\$129.92

12 year- Hydro

\$49.00

\$61.00

\$76.00

\$140.00

Service calls are out in a 4 hour minimum

10% mark up on proprietary panel programming

30% mark up on list price- materials

Truck charge of \$69.00 per call per truck

Any other fire ext needed outside these will be billed at the list price and approved mark up.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON GRIEVANCES

Item #12.1

February 16, 2023

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Grievances moves that the Waterbury Board of Education deny/approve School Administrators Grievance (SAW) 2023-24-01 heard by the Committee on January 30, 2024.

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.1

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following athletic appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Del Debbio, Joseph	Athletic Director	KHS	02/12/24
Doms, Gregory	Assistant Baseball Coach	WHS	03/09/24
Galante, Joseph	Freshmen Boys Basketball Coach	KHS	02/07/24
Garcia Vasquez, Juan	Assistant Boys Swimming Coach	WHS	01/29/24
Hibbert, Alethia	Freshman Girls Basketball Coach	KHS	11/30/23
Rousseau, Jonas	Assistant Girls Basketball Coach	WCA	01/19/24
Santos, Rosalina	Intramural Soccer Coach	W. Cross	03/19/24

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.2

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following grant funded appointments:

<u>Name</u>	<u>Position/ Location</u>	<u>FT/PT</u>	<u>Rate</u>	<u>Union</u>	<u>Funding</u>	<u>Effective</u>
Avoletta, Maryrose	Parent Educator Reed and Wilson	FT	\$21/hr	F UPSEU 69	Family Res. Center 23-24	02/01/24
Burrus, Noah	Parent Liaison Wilby	FT	\$20.06/hr	UPSEU 69	Title I/A 23-25	01/18/24
McCarthy, Roberta	Hall Monitor Wilby	PT	\$15.71/hr	NONBOE	Title I/A 23-25	01/18/24
Skipp, Ashley	School Soc. Worker Catholic Academy	PT	\$34/hr	NONBOE	Title I/A 22-24	01/11/24
Soto, Marc	Hall Monitor Kennedy	PT	\$15.71/hr	NONBOE	General Fund	01/18/24
Tortice-Davis, Eugenie	Crossing Guard Duggan	PT	\$15.69/hr	SCG	General Fund	01/25/24

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.3

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following miscellaneous appointments:

<u>Name</u>	<u>Assignment</u>
Damiani, Patricia (WSMS/Counselor)	WCA Selection Committee
Diorio, Jill (Duggan/Teacher)	WCA Selection Committee
Gwiazdoski, Helena (WAMS/Carrington/ESL Teacher)	WCA Selection Committee
Miranda, Stephanie (District/SW)	WCA Selection Committee
Rice, Christine (Hopeville/Teacher)	WCA Selection Committee
Muslli, Zamira	CHS 530 Club
Purnawasi, Muniram	CHS 530 Club
Bayliss, Michelle	CHS 480 Club
Byron, Danielle	KHS 530 Club
Sullivan, Carly	KHS 530 Club
Cybart-Persenaire, Alena	KHS 480 Club
Macary, Meghan	WAMS 530 Club
Wainwright-Staton, Karen	WAMS 530 Club
Northrop, Thomas	WAMS 480 Club
Kollchaku, Nikoleta	WCA 530 Club
O'Brien, Nicholas	WCA 530 Club
DeFrancesco, Nora	WCA 480 Club
Carroll, Jonathan	WHS 530 Club
Sazo, Gustavo	WHS 530 Club
Riddick, Deandre	WHS 480 Club
Zappone, Evette	WHS 480 Club
Kumar, Usha	WMS STAR Primary Lead Teacher
Awwad, David	WMS STAR Secondary Lead Teacher

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.4

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following miscellaneous after-school program appointments:

<u>Name</u>	<u>Position/Program</u>	<u>Location</u>
Glowa, Michael	Teacher/21 st Century	Bucks Hill
Guerrera, Christine	Teacher/SDE	Hopeville
Parisi, Melissa	Teacher/SDE	Hopeville
Bozzuto-Rinaldi Elisa	Teacher/SDE	NEMS
Lovell, Thomas	Teacher/SDE	NEMS
Bayliss, Michelle	Teacher/EdRising	CHS

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.5

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Extended School Hours (ESH) appointments:

<u>School</u>	<u>Last name</u>	<u>First Name</u>	<u>Assignment</u>
Duggan	Bell	Michelle	Teacher
Generali	McIntyre	Hannah	Para – Sub
Generali	Christiano	Michael	Behavior Therapist
Tinker	Robillard	Patrick	Para

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.6

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following retirements:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
DaSilva, Elizabeth	WAMS/Chemistry	06/30/24
Dizenzo, Vincent	WMS/Special Education	06/30/24
Ieronimo, Michael	WAMS/Social Studies	03/28/24

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.7

February 15, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following resignations:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Costa, Kristen	Library Media Specialist/NEMS	02/22/24
Girolamo, Jamie	WAMS/Art	06/30/24
Hurlburt, Regina	Bucks Hill Annex/Special Ed PreK	02/23/24
Shippee, Kieran	KHS/PE Health and Athletic Director	01/31/24

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools