

# San Pasqual Union School District

*The Little School in the Valley*

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## **BOARD OF EDUCATION REGULAR MEETING**

**Tuesday, May 10, 2022, at San Pasqual Union School**

**5:30 p.m. Regular Session**

*At 5:00 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.*

### **I. CALL TO ORDER (5:00 pm)**

A. PUBLIC COMMENT regarding closed session items

B. ADJOURNMENT to closed session

### **II. CLOSED SESSION**

C. Personnel – appointments, transfers, resignations, and/or reassignments (GC §54957, 54954, 54957.6)

### **III. OPEN SESSION (5:30 pm)**

### **IV. RECONVENE REGULAR MEETING / CALL TO ORDER**

Angie Baker, President	_____	Member Czerwonka	_____
Matthew Zdunich, Vice President	_____	Member Goe	_____
John Merz, Clerk	_____	Mark Burroughs, Supt /Secretary	_____
		Pamela Hansen, Recording Secretary	_____

D. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

E. REPORT OF ACTION TAKEN IN CLOSED SESSION

F. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.

G. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 4/5/2022 regular meeting. Any changes for either the full agenda, minutes, or the consent agenda must be made at this time.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_\_ *Czerwonka* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Zdunich* \_\_\_\_\_

H. FOUNDATION/PTO REPORT

I. SUPERINTENDENT REPORT

**V. ACTION/DISCUSSION ITEMS**

J. LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) - Update

K. UNIVERSAL PREKINDERGARTEN (UPK) - Overview and discussion.

L. APPROVAL OF CONSULTING SERVICES AGREEMENT between Measure Education Inc. (“Measure Education”), EIN 81-4622301, and San Pasqual Union Elementary to perform consulting services for Compliance Support.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_\_ *Czerwonka* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Zdunich* \_\_\_\_\_

M. DECLARATION OF NEED: Annual form submitted to the California Commission on Teacher Credentialing (CCTC) by county offices of education, public school districts, state-wide agencies or non-public schools or agencies. This form contains the employing agency’s estimated number of Emergency Permits that may be requested during the school year.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_\_ *Czerwonka* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Zdunich* \_\_\_\_\_

N. AGREEMENT FOR STUDENT TRANSPORTATION SERVICES Between San Diego County School Districts and San Pasqual Union July 1, 2022 – June 30, 2024.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_\_ *Czerwonka* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Zdunich* \_\_\_\_\_

O. APPROVAL OF RESOLUTION #21-22-06: Staff recommends the Board adopt the resolution designating Mark Burroughs, Rhonda Brown, Kristin DiNofia, Christine English, and Tammy Lee as the authorized agents to receive mail and pick up warrants at SDCOE.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Goe \_\_\_\_\_ Merz \_\_\_\_\_ Zdunich \_\_\_\_\_

P. APPROVAL OF RESOLUTION #21-22-07 Staff recommends the Board adopt the resolution designating Rhonda Brown or Kristin DiNofia to ascertain and certify that each employee of said district has taken the oath of allegiance.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Goe \_\_\_\_\_ Merz \_\_\_\_\_ Zdunich \_\_\_\_\_

Q. APPROVAL OF RESOLUTION #21-22-08: Staff recommends the Board adopt the resolution designating Mark Burroughs and Rhonda Brown as the authorized agents to sign the school orders (commercial warrants).

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Goe \_\_\_\_\_ Merz \_\_\_\_\_ Zdunich \_\_\_\_\_

R. APPROVAL OF RESOLUTION #21-22-09 Staff recommends the Board adopt the resolution authorizing the replacement of warrants. (Government Code Section 29802)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Goe \_\_\_\_\_ Merz \_\_\_\_\_ Zdunich \_\_\_\_\_

S. APPROVAL OF RESOLUTION #21-22-10: Staff recommends the Board adopt the resolution allowing the following authorization to temporarily transfer funds between the following funds provided that all transfers are approved by the Superintendent or designee. General, Cafeteria, Deferred Maintenance , Special Reserve, Capital Facilities, Special Reserve – Capital Projects and Other Enterprises (Preschool and Kids Club) (Education Code Section 42603)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Goe \_\_\_\_\_ Merz \_\_\_\_\_ Zdunich \_\_\_\_\_

T. APPROVAL OF RESOLUTION #21-22-11: Staff recommends the Board adopt resolution authorizing the transfer of district budgetary funds between expenditures classification for the 2022-2023 budget after June 30<sup>th</sup>.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Goe \_\_\_\_\_ Merz \_\_\_\_\_ Zdunich \_\_\_\_\_

U. APPROVAL OF SOCIAL WORKER SALARY SCALE as presented.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Goe \_\_\_\_\_ Merz \_\_\_\_\_ Zdunich \_\_\_\_\_

V. POLICY MANUAL CHANGES: First read of recommended changes to the District Policy Manual as recommended by the California School Boards Association. These changes include technical revisions and corrections. Documents are available by request in the District office during regular business hours.

**CONSENT AGENDA**

W. PERSONNEL:

New Hires: #631862 #647041

X. SWS Interagency Agreement: Agreement for the Social Work Services Program between the San Diego County Superintendent of Schools and San Pasqual Union School District.

Y. OUTDOOR EDUCATION PROGRAM: Agreement between the San Diego County Office of Education to participate in the Outdoor Education Program.

Z. OUTDOOR EDUCATION PROGRAM: Agreement between the San Diego County Office of Education to participate in Science Outreach Programs.

AA. DISPOSAL OF EQUIPMENT: Permission to dispose of District property that is deemed outdated or beyond repair.

BB. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, and commercial warrants, Uniform Complaint (Williams), and the quarterly report.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Goe \_\_\_\_\_ Merz \_\_\_\_\_ Zdunich \_\_\_\_\_

**BOARD COMMENTS**

CC. Comments by Trustees

## **ADJOURNMENT – LOOKING AHEAD**

*5/2-5/13 - CAASPP Testing*

*5/14 - Sweetheart Dance*

*5/26 -TK-5 - Open House*

*5/30 - No School*

*6/2- Senior Walk*

*6/7 - T3 / SOAR Awards Assembly*

*6/8 - Preschool Graduation*

*6/9 - Last Day of School*

**NEXT MEETING: June 21, 2022 - 5:30 p.m. Regular Meeting**

**June 22, 2022 - 5:30 p.m. Regular Meeting**

*(At 5:00 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session)*

*Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

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## **BOARD OF EDUCATION MINUTES – REGULAR MEETING**

### **Tuesday, April 5, 2022, at San Pasqual Union School**

- Meeting called to order at 4:31 p.m. to allow public comment on closed session agenda items. All members were present except Member Czerwonka and Member Zdunich. Superintendent Burroughs and recording secretary Pamela Hansen were also present. Heather Johnson addressed the Board regarding Item O – Job Share Request. Adjournment at 4:35 p.m. for closed session.

#### **Regular Session**

- Meeting reconvened at 6:29 p.m.
- Public was welcomed. The flag salute was recited. All Board Members were present.
- Report from Closed Session: In a unanimous vote the Board voted to approve a compromise agreement and release in OAH Case No. 2021120574. The agreement includes funds for special education services and fees in exchange for a waiver of claims against the District.
- Hearing of the Public: No one addressed the Board.
- Member Zdunich motioned to approve the current agenda and minutes from the 3/8/2022 regular meeting. Member Goe seconded the motion. Member Czerwonka motioned to pull Item R into the action/discussion portion of the agenda. Member Goe seconded the motion. Motion passed 5/0.
- Foundation:
  - Scramble for the Saints golf tournament was successful. Waiting on final numbers.
- PTO:
  - Variety Show – great to see our talented students on stage again
  - See's Candy fundraiser just ended
  - Teacher Appreciation Week – May 2-6
  - Movie Night – May 6
  - Sweetheart Dance - 5/14
- Superintendent's Report:
  - Extended TK
    - Next year, TK date extends to Feb 2 (Board can choose to extend but District would not receive funding until the student turns 5)
    - Following year, TK date extends to April 2
    - Year after that, TK date extended to create a new grade level
    - Trustee Czerwonka suggested the topic be agendaized for a future meeting to allow Board discussion. Other trustees concurred.

- Expanded Learning Opportunity Plan (ELOP)
  - Requires 9-hour school day for at least 50% of unduplicated students in grades TK-6th grade and an additional 30 9-hour days added to the school year.
    - The Board asked for clarification on who attends, staff requirements, amount of students who would qualify to attend and suggested sending out a survey to inquire about interest from qualifying families to see what the need is.
- Due to a rise in inappropriate cell phone usage, District will be sending out a new form regarding Cell Phone Use Agreement.
- Welcome to Doreen Orzo - middle school SPED with over 20 years of experience.
- Impressed with Middle School Student Leaders
  - Hosted a Charity Dance and raised \$997 to send to a children's charity in Ukraine.
  - Students were on campus at 6:15AM to appear on the KUSI morning show promoting the Ukraine Supply Drive.
  - Students also appeared on "Send Love to Ukraine" video with kids from all across the world.

#### **Action/Discussion Items**

- Superintendent Mark Burroughs presented an update on the LCAP. (Available on the SPU website).
- Member Czerwonka made a motion to approve the Board Policy Manual Changes recommended by the CSBA to update policies that were affected by the transition to the new platform. Member Merz seconded the motion. Motion passed 5/0.
- Member Zdunich made a motion to amend the Board Policy Manual Change to BP 6161.11 Supplementary Instructional Materials, to permit viewing of "PG" motion pictures in grades 3-8 with prior written permission of a parent or guardian. Member Merz seconded the motion. Motion passed 5/0.
- Member Goe made a motion to approve the Job Share contract for the 2022-2023 school year. Member Czerwonka seconded the motion. Motion passed 5/0.
- Director of Maintenance and Transportation, Ray Sifuentes, gave a presentation on the proposal for the Fire Alarm Upgrade. (Available on the SPU website). Member Czerwonka made a motion to approve the quote from Johnson Controls to replace the existing 4020 Fire Alarm Control Panel with Simplex 4100ES FACP not to exceed \$80,000. Member Goe seconded the motion. Motion passed 5/0.
- Member Czerwonka made a motion to approve the MOU with Cal-Pass – California Partnership for Achieving Student Success. Superintendent Burroughs informed the Board that this is connected to our Strong Workforce CTE grant. He wanted to bring it to the Board due to the fact it involves student information sharing but clarified that it is focused on CTE coursework, which we currently don't offer. Member Zdunich seconded the motion. Motion passed 5/0.

### **Consent Agenda**

Member Zdunich motioned to approve the consent agenda. Member Merz seconded the motion. Motion passed 5/0.

### **Comments by Trustees:**

- Member Goe thanked everyone who came to the meeting as well as Mr. Burroughs and Mr. Sifuentes for their presentations.
- Member Merz had no comment.
- Member Czerwonka had no comment.
- Member Zdunich is happy to see us talking about “normal” things.
- Member Baker is extremely proud of our students for seeing a need in Ukraine and not only showing compassion for other kids but taking action. She thanked the staff that supported these efforts.

### **Regular meeting adjourned at 8:07 p.m.**

NEXT MEETING: May 10, 2022 - 5:30 p.m.

*(At 5:00 p.m. there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)*