

EHM A R C H I T E C T U R E

July 11, 2022

Eric Berg

School Facilities Planning Specialist
San Diego County Office of Education
Educational Facility Solutions Group
6401 Linda Vista Road, #506
San Diego, CA 92111

RE: San Pasqual Elementary School Shade Structure #2

Dear Mr. Berg;

Please find attached my proposal for Architectural Services on the above-referenced project.

Thank you for the opportunity to be of service!

Respectfully,



Randal Jay Ehm AIA, CDS, NCARB, MENSA, WSRCA
President / CEO
Ehm Architecture Inc.

SCOPE OF WORK – BASIC SERVICES

Provide Architectural Services as required for placement of a new 30' x 40' pre-approved fabric shade structure at San Pasqual Elementary School, with a concrete pad below and transitions to existing hardscape. Services will include Field Measurement and Record Drawing Verification of connections to existing POT, Design Development Drawings and Outline Specifications (60% submittal), Construction Documents Drawings and Specifications (90% submittal), DSA approval processing and Construction Administration Phase Support Services. Specific tasks anticipated in each phase and included as Basic Services are listed in the attached Fee Matrix.

Deliverables include the following:

- **Drawings:** Title Sheet, General Notes, Site Plan, Site Accessibility Plan, Enlarged Area Plan, Architectural Details, Record Drawings.
- **Specifications:** Outline Specifications at 60% Submittal; Detailed Specifications at 90% Submittal

Subconsultant Services are not included.

FEE PROPOSAL – BASIC SERVICES

Predesign Phase	\$	2,800
Design Development Phase		1,100
Construction Documents Phase		7,500
Construction Administration Phase		3,000
DSA Processing and Closeout		3,000
Total Basic Services Fee	\$	17,400

PAYMENT SCHEDULE – Basic Services

Payment (due upon submittal of DD Package to SDCOE/SPUSD)	\$	3,000
Payment (due upon submittal of CD Package to DSA)		7,800
Payment (due upon DSA sign-off)		3,600
Billed Monthly or by completed phase, as incurred		3,000
Total of Payments	\$	17,400


STANDARD HOURLY RATES – Ehm Architecture

Principal Architect (PA)	\$	200/hr.
Project Manager (PM)		175/hr.
Specifications Writer (SW)		150/hr.
CAD Technician II (CDII)		145/hr.
Clerical (C)		85/hr.

ADDITIONAL SERVICES

Architectural Services beyond those specifically included herein, if required by SDCOE or if needed due to unforeseen circumstances encountered during construction, will be billed at our Standard Hourly Rates. Subconsulting Services will be billed at 15% over cost.

Agreed and accepted:


Randal Jay Ehm AIA, CDS, NCARB, MENSA
President / CEO
Ehm Architecture Inc.

Eric Berg
School Facilities Planning Specialist
SDCOE