

San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700

Phone 760-745-4931 Fax 760-745-2473 E-Mail spusd@sanpasqualunion.net

Website: www.sanpasqualunion.net

BOARD OF EDUCATION REGULAR MEETING

Tuesday, December 13, 2022, at San Pasqual Union School

5:15 p.m. Regular Session

At 5:15 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.

I. CALL TO ORDER

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

II. CLOSED SESSION

C. Personnel – appointments, transfers, resignations, and/or reassignments (GC §54957, 54954, 54957.6)

D. Conference re: Potential Litigation (1 case) (GC – 54956.9)

E. Negotiations (GC §54957.6)

III. OPEN SESSION/ RECONVENE REGULAR MEETING

F. WELCOME TO GUESTS

G. REPORT OF ACTION TAKEN IN CLOSED SESSION

H. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.

- I. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 11/8/2022 regular meeting. Any changes for either the full agenda, minutes, or the consent agenda must be made at this time.

Action _____

Motion By _____ Seconded by _____ Vote _____
Vote: Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

- J. PTO / FOUNDATION REPORT

- K. SUPERINTENDENT REPORT

IV. ACTION/DISCUSSION ITEMS

- L. FIRST INTERIM REPORT: Rhonda Brown, Finance Director - Presentation of the 2022-2023 First Interim Report. The Board will consider approval of the First Interim Report for 2022-2023.

Action _____

Motion By _____ Seconded by _____ Vote _____
Vote: Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

- M. ANNUAL AND FIVE YEAR DEVELOPER FEE RESOLUTION: Approval of Resolution #R22-2305 of the Annual Developer Fee Report for fiscal year 2021-22 prepared in accordance with Government Code Sections 66006 and 66001 regarding collection and expenditure of developer fees imposed on residential, commercial, and industrial development

Action _____

Motion By _____ Seconded by _____ Vote _____
Vote: Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

- N. AUTHORIZATION TO INCREASE DAILY AND LONG-TERM SUBSTITUTE TEACHER RATES - It is recommended the Board authorize the Superintendent to increase the daily on long-term substitute teaching rates.

Action _____

Motion By _____ Seconded by _____ Vote _____
Vote: Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

- O. SOLAR ENERGY CONSULTING AGREEMENT - Action to enter into a Master Services Agreement with Sage Energy Consulting to prepare and submit an Interconnection Application and to develop a feasibility review memorandum, not to exceed \$20,000.

Action _____

Motion By _____ Seconded by _____ Vote _____

Vote: Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

- P. DISTRICT CALENDARS: It is recommended that the Board consider approval of proposed District calendars for the 2023-24 and 2024-2025 school years.

Action _____

Motion By _____ Seconded by _____ Vote _____

Vote: Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

V. CONSENT AGENDA

- Q. PERSONNEL: Resignation of Joyce Zeigen, EL Teacher (Effective 11/28/22)
Resignation of Jeanette Brown, Preschool Teacher (Effective 11/18/22)
- R. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, commercial warrants, quarterly Uniform Complaint Report (Williams) and the quarterly Disclosure of District Investments report

Action _____

Motion By _____ Seconded by _____ Vote _____

Vote: Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

V. BOARD COMMENTS

S. COMMENTS BY TRUSTEES

ADJOURNMENT

NEXT MEETING:

TBD

Looking Ahead:

12/14/22 - 2nd and 3rd grade play (The Littlest Christmas Tree); VAPA Winter Concert

12/15/22 - Trimester Awards

12/22/22-1/9/23 - Winter Break

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

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BOARD OF EDUCATION MINUTES – REGULAR MEETING **Tuesday, November 8, 2022, at San Pasqual Union School**

- Meeting called to order at 5:03 p.m. to allow public comment on closed session agenda items. Board Members Baker, Czerwonka, Goe, Merz and Zdunich were present. Superintendent Burroughs and recording secretary Jenny Grassy were also present. No one addressed the Board.

Regular Session

- Meeting reconvened at 5:41 p.m..
- Public was welcomed. The flag salute was recited.
- Report from closed session: No action was taken in closed session.
- Hearing of the Public: Tim Harmon addressed the board. He thanked the outgoing board members, member Zdunich and Member Czerwonka, on behalf of SPETA for their service, time and effort. He reported that SPETA is thankful for the relationship they have with the board and for making SPU a wonderful place to work. He looks forward to seeing them on campus.
- Member Zdunich motioned to approve the current agenda and minutes from the 9/13/2022 regular meeting. Member Czerwonka seconded the motion. Member Goe requested Consent item P be moved out of consent into an open action item, making it action item M and re-lettering subsequent items. Motion passed 5/0.
- PTO:
 - Recently purchased sports team uniforms
 - Donated \$7k for library
 - Book fair raised \$4,124
 - Upcoming events
 - Decorate during Thanksgiving Break for holiday
 - Holiday boutique and winter festival is being planned
- Foundation:
 - Gala netted \$78K for shade structure
 - Looking to raise \$25k for canvas for shade structure
 - Plant project completed in front of kinder playground
 - Planning for a spring golf tournament
 - Deadline for staff grants is Friday, 11/4

- Presentation by Special Education Teacher Roxanna Jackson (see presentation)
- Superintendent's Report:
 - Teacher PD Day was a positive and productive day with a focus on vertical articulation and presentations from various teams/committees, including: MTSS, E3, Leadership, & special education
 - Campus Maintenance
 - All leaks repaired, including one near the maintenance area. Anticipate the majority of costs to be covered by insurance.
 - K/1 Playground improvements - Still determining project specifications and cost estimates.
 - Controlled Entry System & Window Blind Replacement - Still securing 2nd bids
 - Cybersecurity
 - District working with SDCOE to protect against potential cybersecurity breaches. Expect to bring a proposal for Board consideration in the coming months.
 - Health
 - COVID cases remain relatively low, flu-like illnesses are increasing.
 - Covid kits to be sent home during thanksgiving break
 - Staff trained on use of Epi-Pens, Narcan, and seizures. Changes made in office to make life saving tools more accessible to after hours staff.
 - Nutrition Program
 - As a follow up to a question from last month, SPU exempted from SB490 ("Buy American") food purchasing requirement because our annual reimbursement does not meet the \$1 million threshold
- Events of Interest:
 - 11/10 Veterans Day Assembly
 - 11/11 No School - Veterans Day
 - 11/16 Family Life Parent Night
 - 11/18 End of 1st Trimester
 - 11/21-11/25 Thanksgiving Break
 - Alarm system to be repaired
 - 12/10 Winter Festival
- Teacher Grant Winners:
 - Amy Cutchin, Cal Coast Cares Foundation: Educator Grant for \$1,500
 - Kim Read-Smith, Directing Change Foundation: Mini-grant for \$500

- Board Elections/Updates
 - Trustee area 1 contested election between Trustee Goe and Challenger Legge
 - Congratulations, Trustee Merz, who remains in Trustee Area 2
 - Congratulations to Laurissa Murray and Kristy Gourley, who will assume Trustee Area seats in areas 3 & 4, respectively
 - Superintendent Burroughs thanked Trustees Czerwonka and Zdunich for their guidance, wisdom and service to students.

Action/Discussion Items

- Member Czerwonka made a motion to approve the second read of the recommended changes to the District Policy Manual as recommended by the California School Boards Association . Member Zdunich seconded the motion. Motion passed 5/0
- Member Zdunich made a motion to approve the Financial reports. Member Czerwonka seconded the motion. Member Goe discussed the current SDGE bill and requested information on the solar status. Superintendent Burroughs indicated that he has an upcoming meeting with a consultant and will have updates at the next board meeting.

Member Goe asked what ELOP funding costs for the YMCA were to date, and if we will not exceed the grant amount? District is confident that ELOP will cover costs to run the program. Motion passed 5/0

Consent Agenda

Member Czerwonka motioned to approve the consent agenda. Member Zdunich seconded the motion. Member Motion passed 5/0.

Comments by Trustees:

- Member Baker shared that she was grateful and blessed to be around people who care about our students and are doing what is best for them. She said she appreciates Matt and Dara and everything they brought to the board. She also thanked John for his continued service.
- Member Goe thanked Mrs. Jackson for her presentation. She congratulated Mrs. Cutchin and Mrs. Read-Smith on their grants and thanked Matt and Dara for their service on the board.
- Member Zdunich shared that “this place really fills my bucket.” He thanked Superintendent Burroughs, teachers, and staff. He expressed gratitude for being able to serve and excitement for the incoming Board members.

- Member Czerwonka noted that “SPU is a special place” and that she felt privileged to serve and have her students attend San Pasqual Union. She also thanked Mr. Harmon & SPETA.

Regular meeting adjourned at 6:37 p.m.

NEXT MEETING:

December 13, 2022 - Organizational Meeting at 5:30pm, Regular Meeting

(At 5:00 p.m. there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)