

# San Pasqual Union School District

*The Little School in the Valley*

15305 Rockwood Road, Escondido, CA 92027-6700  
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## BOARD OF EDUCATION REGULAR MEETING

Tuesday, March 14, 2023, at San Pasqual Union School

4:30 p.m. Regular Session

*At 4:30 p.m., there will be an open session to allow for public comment on Closed Session agenda items, followed immediately by a closed session.*

### I. CALL TO ORDER/OPEN SESSION

Angie Baker, President	_____	Christy Gourley, Trustee	_____
John Merz, Vice President	_____	Laurisa Murray, Trustee	_____
Kami Goe, Clerk	_____	Mark Burroughs, Supt /Secretary	_____
		Jenny Grassy, Recording Secretary	_____

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

### II. CLOSED SESSION

C. NEGOTIATIONS (GC §54957.6)

D. EVALUATION OF SUPERINTENDENT/PRINCIPAL PERFORMANCE  
(GC§54957, 54954)

E. PERSONNEL – appointments, transfers, resignations, and/or reassignments  
(GC §54957, 54954, 54957.6)

F. CONFERENCE RE: POTENTIAL LITIGATION (4 cases) (GC – 54956.9)

### RECONVENE OPEN SESSION

G. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

H. REPORT OF ACTION TAKEN IN CLOSED SESSION

- I. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board’s jurisdiction.
- J. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 2/14/2023 regular meeting. Any changes for either the full agenda, minutes, or the consent agenda must be made at this time.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote: Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

- K. EMPLOYEE RECOGNITION - Honoring our 2023 San Pasqual Union School District Teacher of the Year (Heather Johnson) and the 2023 San Pasqual Union School District Classified Employee of the Year (Julie Carroll).
- L. CURRICULUM REPORT - MIDDLE SCHOOL WRITING PROGRAM  
Mr. Timpe, ELA Teacher
- M. SUNSHINE OF CONTRACT OPENERS for the 2023-24 school year submitted on behalf of the San Pasqual Elementary Teachers’ Association (SPETA)  
Ms. Mallory, SPETA Vice President
- N. PTO/FOUNDATION REPORT  
Mrs. Zdunich, Assistant Principal
- O. SUPERINTENDENT REPORT  
Mr. Burroughs, Superintendent/Principal

**III. ACTION/DISCUSSION ITEMS**

- P. SECOND INTERIM BUDGET REPORT: Director of Finance Rhonda Brown will report to the Board on the district budget. This second interim report requires Board approval. This budget report meets all criteria as measured by the San Diego County Office of Education.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote: Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

Q. ADOPTION OF THE CALIFORNIA DEPARTMENT OF HEALTH (CDPH) COVID-19 TESTING FRAMEWORK FOR K-12 SCHOOLS FOR THE 2022-23 SCHOOL YEAR, RESOLUTION #R22-23-06.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

R. APPROVAL OF TRANSPORTATION PLAN FOR THE 2023/24 SCHOOL YEAR, pursuant to the requirements in Education Code Section 39800.1.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

S. APPROVAL OF BID FROM COMMERCIAL INDUSTRIAL ROOFING COMPANY, INC. (C&I ROOFING), DOCUMENT #00411, for roof replacement on Building 700 (kitchen), not to exceed \$35,000.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

## CONSENT AGENDA

T. PERSONNEL - RESIGNATION OF EMPLOYEES:

Jaimie Rodriguez, Effective 3/8/23

Carrie Bronson, Effective 6/9/23

Haily Wettstein, Effective 6/9/23

U. PERSONNEL - HIRING OF NEW EMPLOYEES:

Jacob Mizel - Effective 3/14/23

V. DISTRICT CALENDAR AMENDMENT: Update the 2022/23 District Calendar to add the Juneteenth legal holiday on 6/19/23.

W. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, commercial warrants.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

**IV. BOARD COMMENTS**

X. Comments by Trustees

**ADJOURNMENT**

**NEXT MEETING: April 18, 2023 – 5:00 p.m. Regular Meeting**

*(At 5:00 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session)*

***Looking Ahead:***

- 3/15 Open Enrollment for the 2023/24 School Year*
- 3/17 Spring Picture Day*
- 3/22 Kindergarten Round Up*
- 3/29 Step It Up BMX Assembly*
- 3/30-4/10 Spring Break*
- 4/14 End of Trimester 3 Progress Reporting Period*

*Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

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## **BOARD OF EDUCATION MINUTES – REGULAR MEETING** **Tuesday, February 14, 2023, at San Pasqual Union School**

- Meeting called to order at 5:02 p.m. to allow public comment on closed session agenda items. Board Members Baker, Merz, Goe, Gourley and Murray were present. Superintendent Burroughs and recording secretary Jenny Grassy were also present. No one addressed the Board. Adjournment at 5:03 for closed session.

### **Regular Session**

- Meeting reconvened at 5:36 p.m..
- Public was welcomed. The flag salute was recited.
- Report from closed session: No action was taken in closed session.
- Hearing of the Public: Amanda Grano, first grade teacher at SPU, introduced herself as the new EL coordinator. She expressed her excitement in her new role, how she is looking forward to working with our great EL aides and how excited she is about this opportunity.
- Member Goe motioned to approve the current agenda and minutes from the 1/17/2023 regular meeting. Member Merz seconded the motion. Member Baker recommended updating notes to change the name of the window blind company to 3 Blind Mice, not 2 blind mice. Member Gourley approved the amended motion. Member Goe seconded the motion. Motion passed 5/0.
- PTO:
  - The following events planned
    - Book Fair 2/24-3/3
    - Sweetheart Dance 2/25
    - Read Across America and Lunch on the Lawn 3/2
    - Step it up Assembly and CPK dine out 3/8
    - Variety Show 3/10
- Foundation
  - DSA is actively reviewing shade structure project for the lower playground
  - Foundation sponsored Alex Montoya, motivational speaker, to kick off Kindness Week.
    - Lots of positive feedback. Students learned about perseverance, kindness and inclusion.
    - Purchased books for the library, including classroom sets

- o Foundation also sponsors professional development for staff. Scheduled 5 PD's with Brain Balance
  - o 2/16: Behavior
  - o 3/16: Dyslexia
  - o 3/23: ADHD
  - o 4/27: Executive Functioning
  - o 5/11: Sensory Sensitivities
- o 2/26 - Foundation donor appreciation and recruitment event
- Superintendent's Report:
  - o Superintendent Burroughs presented an update on SPU team sports
    - o SPU only public school in our small school league
    - o Goal is to include all students when possible, but max team capacity makes some cuts unavoidable
    - o Member Murray expressed concern on how program expectations are communicated to parents
      - District currently working on improving communication to parents regarding sport policy. Planning to have permission slips for 2023-24 school year with clear guidance and expectations.
    - o Member Goe asked if students who do not make the team have the option to practice with the team. Superintendent Burroughs clarified that this has been done in the past with an understanding that these students are unlikely to get opportunities to play in games.
  - o LCAP engagement efforts
    - o Coffee with the Principal 1/26, next scheduled for 4/27
    - o SSC meeting 2/7, next scheduled for 5/2
    - o Completed surveys for California Healthy Kids: Staff, parents, 5th and 7th grade students. Results will be back within a month
    - o LCAP school improvement survey completed by parents, staff, and 4th, 6th and 8th grade students.
    - o PBIS School climate Survey (Per our School Climate Transformation Grant) to be administered at the end of the month
    - o Results of surveys to be reported out in April Board Meeting
  - o School Events:
    - o Garden Day on Sunday was a huge success - Thanks to staff, families, students and former students for helping.
    - o New items installed in the garden include:
      - Outdoor Kitchen
      - Outside storage shed
    - o This Friday-Monday (2/17-2/21) four day weekend for Presidents day
    - o Second trimester ends on 2/24
    - o Trimester awards on 3/9
  - o Member Goe asked if an update could be provided regarding the middle school writing curriculum.

### **Action/Discussion Items**

- Member Goe made a motion to approve the 3% off-schedule salary payment. Member Murray seconded the motion. Motion passed 5/0.
- Member Gourley made a motion to approve the partnership agreement with Baker Electric to prepare and submit the NEM application. Member Merz seconded the motion. Motion passed 5/0.
- Superintendent Burroughs presented the Comprehensive School Safety Plan. Motion passed 5/0.
- Member Goe made a motion to approve the proposal from 3 Blind Mice. Member Merz seconded the motion. Motion passed 5/0.
- Member Merz made a motion to approve Resolution #22-23-06 regarding compliance with CDPH COVID testing requirements. Member Murray seconded the motion. Board discussed District autonomy and whether resolution is necessary, especially since it may sunset soon. Member Goe expressed specific concerns and provided some language changes for consideration. Member Goe motioned to table the resolution for possible language edits at a future meeting. Member Gourley seconded the motion to table resolution.
- Member Goe made a motion to approve the Arts, Music and Instructional Materials Discretionary Block Grant. Member Gourley seconded the motion. Superintendent Burroughs advised that the funded amount (approximately \$310,000) is likely to be reduced via the State's budget negotiation process. Motion passed 5/0
- Member Goe made a motion to approve the 2022 Expanded Learning Opportunities grant. Member Murray seconded the motion. Superintendent Burroughs advised that this grant funds our partnership with the YMCA for before/after school and intersession childcare. Motion passed 5/0.
- Member Goe made a motion to approve the CSBA Delegate Assembly Election to include the nomination of Kate Bishop. Member Merz seconded the motion. Member Murray abstained from vote. Motion passed 4/0

### **Consent Agenda**

Member Goe motioned to approve the consent agenda. Member Murray seconded the motion. Member Motion passed 5/0.

**Comments by Trustees:**

- Member Goe thanked Mr. Burroughs for following up with Baker Electric and procuring the opportunity for solar. She thanked Mrs. Grano for stepping in and accepting the role of EL coordinator.
- Member Gourley is excited the board is able to fulfill the promise on the bonus. She is grateful for all the teachers and staff do for their students.
- Member Murray thanked Mrs. Grano for stepping up. She is excited as well that the bonus passed.
- Member Merz concurs on everything that was said. He is thankful to spend Valentine's Day with everyone present at the board meeting.
- Member Baker agreed with everything said by other trustees. She shared some quotes from a publication from her alma mater, BYU, regarding the importance of field trips.

**Regular meeting adjourned at 6:44 p.m.**

**NEXT MEETING:**

**March 14, 2023 at 5:00pm, Regular Meeting**

*(At 5:00 p.m. there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)*