

# San Pasqual Union School District

*The Little School in the Valley*

15305 Rockwood Road, Escondido, CA 92027-6700  
Phone 760-745-4931 Fax 760-745-2473 E-Mail [spusd@sanpasqualunion.net](mailto:spusd@sanpasqualunion.net)  
Website: [www.sanpasqualunion.net](http://www.sanpasqualunion.net)

## **BOARD OF EDUCATION REGULAR MEETING**

**Tuesday, May 9, 2023, at San Pasqual Union School**

**4:30 p.m. Regular Session**

*At 4:30 p.m., there will be an open session to allow for public comment on Closed Session agenda items, followed immediately by a closed session.*

### **I. CALL TO ORDER/OPEN SESSION**

Angie Baker, President \_\_\_\_\_

John Merz, Vice President \_\_\_\_\_

Kami Goe, Clerk \_\_\_\_\_

Christy Gourley, Trustee \_\_\_\_\_

Laurisa Murray, Trustee \_\_\_\_\_

Mark Burroughs, Supt /Secretary \_\_\_\_\_

Jenny Grassy, Recording Secretary \_\_\_\_\_

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

### **II. CLOSED SESSION**

C. PERSONNEL – appointments, transfers, resignations, and/or reassignments  
(GC §54957, 54954, 54957.6)

D. NEGOTIATIONS (GC §54957.6)

E. EVALUATION OF SUPERINTENDENT/PRINCIPAL PERFORMANCE  
(GC §54957, 54954)

### **RECONVENE OPEN SESSION**

F. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

G. REPORT OF ACTION TAKEN IN CLOSED SESSION

- H. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board’s jurisdiction.
- I. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 4/18/2023 regular meeting. Any changes for either the full agenda, minutes, or the consent agenda must be made at this time.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote: Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

- J. CURRICULUM REPORT
- K. STUDENT RECOGNITION
- L. PTO/FOUNDATION REPORT  
Mrs. Zdunich, Assistant Principal
- M. SUNSHINE OF CONTRACT OPENERS for the 2023-24 school year submitted on behalf of the San Pasqual Union School District.
- N. SUPERINTENDENT REPORT  
Mr. Burroughs, Superintendent/Principal

**III. ACTION/DISCUSSION ITEMS**

- O. LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) - Update
- P. SCHEDULING OF GOVERNING BOARD PLANNING WORKSHOP to discuss Board and Superintendent Goals.
- Q. APPROVAL OF PROPOSAL/ESTIMATE FROM EHM ARCHITECTURE for kindergarten playground shade structure project, not to exceed \$25,000.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote: Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

- R. APPROVAL OF RESOLUTION #R22-23-07: Staff recommends the Board adopt the resolution designating Mark Burroughs, Nicole Zdunich, Kristin DiNofia, Diana Castenada, and Christine English as the authorized agents to receive mail and pick up warrants at SDCOE.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

- S. APPROVAL OF RESOLUTION #R22-23-08 Staff recommends the Board adopt the resolution designating Kristin DiNofia and Jenny Grassy to ascertain and certify that each employee of said district has taken the oath of allegiance.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

- T. APPROVAL OF RESOLUTION #R22-23-09: Staff recommends the Board adopt the resolution designating Mark Burroughs and Kristin DiNofia as the authorized agents to sign the school orders (commercial warrants).

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

- U. APPROVAL OF RESOLUTION #R22-23-10: Staff recommends the Board adopt the resolution authorizing the replacement of warrants. (Government Code Section 29802)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

- V. APPROVAL OF RESOLUTION #R22-23-11: Staff recommends the Board adopt the resolution allowing the following authorization to temporarily transfer funds between the following funds provided that all transfers are approved by the Superintendent or designee. General, Cafeteria, Deferred Maintenance, Special Reserve, Capital Facilities, Special Reserve – Capital Projects and Other Enterprises (Preschool) (Education Code Section 42603)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

W. APPROVAL OF RESOLUTION #R22-23-12: Staff recommends the Board adopt the resolution authorizing the transfer of district budgetary funds between expenditures classification for the 2023-2024 budget after June 30th.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

X. DECLARATION OF NEED: Annual form submitted to the California Commission on Teacher Credentialing (CCTC) by county offices of education, public school districts, state-wide agencies or non-public schools or agencies. This form contains the employing agency's estimated number of Emergency Permits that may be requested during the school year.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

Y. APPROVAL OF MASTER AGREEMENT AND APPENDIX A between San Pasqual Union and San Diego Center for Children to provide Non Public School placement for Special Education services under the Individuals with Disabilities Education Act (IDEA) for special education student to meet the needs outlined in the Individualized Education Plan. This contract is in effect from May 8, 2023, to June 9, 2023.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

Z. POLICY MANUAL CHANGES: First read of recommended changes to the District Policy Manual as recommended by the California School Boards Association. These changes include technical revisions and corrections. Documents are available by request in the District office during regular business hours.

## CONSENT AGENDA

AA. PERSONNEL - NEW HIRES:  
Diana Castaneda, Business Assistant  
Katie Pinney, Teacher  
Andi Saldaña, Teacher

**BB. PERSONNEL - RETIREMENT:**

Rhonda Brown

**CC. APPROVAL OF ATTORNEY-CLIENT FEE CONTRACT** between the San Pasqual Union School District and Fratz Law group, APLC, to provide legal services in connection with pursuing claims for damages associated with Social Media litigation.

**DD. OUTDOOR EDUCATION PROGRAM:** Agreement between the San Diego County Office of Education to participate in Science Outreach Programs.

**EE. DISPOSAL OF EQUIPMENT:** Permission to dispose of District property that is deemed outdated or beyond repair.

**FF. FINANCIAL REPORTS:** Collection advice, revolving cash, purchase orders, donations, credit card expenditures, and commercial warrants, Uniform Complaint (Williams), and the quarterly report.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

**IV. BOARD COMMENTS**

GG. Comments by Trustees

**ADJOURNMENT**

**NEXT MEETING: June 20, 2023 – 4:30 p.m. Regular Meeting**

*(At 4:30 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session)*

***Looking Ahead:***

*5/8 - CAASPP Testing Begins*

*5/9 @ 4:30pm - Board Meeting*

*5/12 - PTO Mother/Son Movie Night*

*5/25 - TK-5th Grade Open House 5:30pm*

*5/30 - BMX Step It Up Assembly (parents welcome)*

*6/1 - Senior Walk; Kinder Screening*

*6/2 - PTO Meeting*

*6/6 - T3 Awards Ceremonies*

*6/8 - Last Day of School*

*Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

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## **BOARD OF EDUCATION MINUTES – REGULAR MEETING**

**Tuesday, April 18 2023, at San Pasqual Union School**

- Meeting called to order at 4:31 p.m. to allow public comment on closed session agenda items. Board Members Merz, Goe, Gourley and Murray were present. Member Baker not in attendance. Superintendent Burroughs and recording secretary Jenny Grassy were also present. No one addressed the Board. Adjournment at 4:32 p.m. for closed session.

### **Regular Session**

- Meeting reconvened at 6:19 p.m..
- Public was welcomed. The flag salute was recited.
- Report from closed session: In closed session, the Board retained and directed legal counsel to initiate legal action (social media litigation), by a vote of 4 to 0. Members Merz, Goe, Gourley and Murray approved a legal services agreement with Frantz Law Group for purposes of Social Media Litigation.
- Hearing of the Public: No one addressed the Board
- Member Murray motioned to approve the current agenda and minutes from the 03/14/2022 regular meeting. Member Gourley seconded the motion. Member Murray requested Consent Item S be moved out of consent to an Action/Discussion item. Motion passed 4/0 with aforementioned change.
- Middle School ELA teachers Mr. Timpe and Mr. Mizel gave a presentation on the middle school writing program (see website for presentation)
- Mr. Burroughs presented the LCAP survey results which included student, staff, and parent feedback on academic programming, student wellness, safety, and parent engagement. Board discussed troubling trends with student mental health, including increased rates of sadness and suicidal ideations among youth. School shutdowns, isolation, and social media are viewed as contributing factors. School will continue to support students via counselor and school social worker. Also planning a campaign to restrict cell phones and social media access while at school.
- PTO Report:
  - Step It Up raised over \$17,000
  - Teacher appreciation week being planned
  - Recruitment event on May 7th
  - Upcoming Events:
    - BMX Show 5/30

- Foundation Report
  - Brain Balance sessions have been well received by staff, may possibly add more sessions
  - New Legacy Wall plaques have been installed in Saints Plaza
  - Saints Golf Tournament being planned for Spring 2024
- Mrs. Grano shared details of Cinco de Mayo event planned for 5/5/23.
- Superintendent's Report:
  - 2nd Interim Budget
    - SDCOE reviewed and approved 2nd interim Budget
    - Commended district for fiscal responsibility
    - Warned of future deficit spending
    - 8.13% COLA for 2023/24 is still projected
  - Solar update
    - NEM 2.0 application was submitted
    - Awaiting response and approval
  - World of Work Symposium
    - Attended by Mr. Burroughs & Mrs. Zdunich
    - Educators across the nation joined together to seek ways to engage/re-engage students in relevant, real-world learning opportunities

#### **Action/Discussion Items**

- Member Gourley made a motion to approve the Approval of Proposal/Estimate from EHM Architecture. Member Goe seconded the motion. Upon discussion, Member Gourley made a 2nd motion to table the item, and would like more information about combining architecture with the equipment quote. Member Gourley made a motion to approve the amended motion. Member Goe seconded the motion. Motion passed 4/0.
- Member Murray made a motion to approve the renewal of agreement with SmartSocial.com. Member Gourley seconded the motion. Motion passed 4/0.
- Member Goe made a motion to approve the amended three year auditor contract. Member Gourley seconded the motion. Motion passed 4/0.
- Member Murray made a motion to approve policy manual changes. Member Goe seconded the motion. Motion passed 4/0.
- Member Murray made a motion to approve the Alliance Agreement with Cal State San Marcos. Member Gourley seconded the motion. Board discussed AVID requirement for middle school. Motion amended to approve with AVID optional and direction to Superintendent to explore AVID options for middle school. Motion passed 4/0.

#### **Consent Agenda**

Member Goe motioned to approve the consent agenda. Member Gourley seconded the motion. Member Motion passed 4/0.



**Comments by Trustees:**

- Member Goe expressed her gratitude for the passion our MS ELA staff shared for writing. She stated that the passion is contagious in the classroom. She is very excited about Cinco de Mayo.
- Member Gourley commented that the data report is troubling. She is confident that we have the right staff to tackle the issues and make positive changes to the trends. The work that is being done at SPU is amazing and she is thankful for the transparency.
- Member Murray thanked all the staff for what they presented to the Board. Middle School report, the upcoming Cinco de Mayo and also all the data is appreciated. She expressed that the more we know, the more we can do.
- Member Merz seconded everything. He is very excited about Cinco de Mayo.

**Regular meeting adjourned at 8:27 p.m.**

**NEXT MEETING:**

**May 9, 2023 at 4:30 p.m., Regular Meeting**

*(At 4:30 p.m. there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)*