

San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700
Phone 760-745-4931 Fax 760-745-2473 E-Mail spusd@sanpasqualunion.net
Website: www.sanpasqualunion.net

BOARD OF EDUCATION REGULAR MEETING

Tuesday, December 12, 2023, at San Pasqual Union School

4:45 p.m. Regular Session

At 4:45 p.m., or immediately following the Organizational Meeting, there will be an open session to allow for public comment on Closed Session agenda items, followed immediately by a closed session.

I. CALL TO ORDER/OPEN SESSION

Angie Baker, Trustee	_____	Christy Gourley, Trustee	_____
John Merz, Trustee	_____	Laurisa Murray, Trustee	_____
Kami Goe, Trustee	_____	Mark Burroughs, Supt /Secretary	_____
		Jenny Grassy, Recording Secretary	_____

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

II. CLOSED SESSION

C. NEGOTIATIONS (GC §54957.6)

D. PERSONNEL - appointments, transfers, resignations, and/or reassignments (GC §54957, 54954, 54957.6)

RECONVENE OPEN SESSION

E. WELCOME TO GUESTS

F. REPORT OF ACTION TAKEN IN CLOSED SESSION

G. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.

H. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 11/14/2023 regular meeting. Any changes for either the full agenda, minutes, or the consent agenda must be made at this time.

Action _____
Motion By _____ Seconded by _____ Vote _____
Vote: Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

I. CURRICULUM REPORT: DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE (DELAC) PRESENTATION
Mrs. Grano, EL Coordinator/DELAC Liaison

J. PTO/FOUNDATION REPORT
Mrs. Zdunich, Assistant Principal

K. SUPERINTENDENT REPORT
Mr. Burroughs, Superintendent/Principal

III. ACTION/DISCUSSION ITEMS

L. FIRST INTERIM BUDGET REPORT, Kristin Dinofia, Chief Business Officer
Presentation of the 2023-2024 First Interim Budget Report. The Board will consider approval of the First Interim Report for 2023-24.

Action _____
Motion By _____ Seconded by _____ Vote _____
Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

M. APPROVAL OF YEARLY AUDIT: The Board shall consider accepting the yearly audit performed by Christy White Associates for fiscal year ending June 2023

Action _____
Motion By _____ Seconded by _____ Vote _____
Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

N. RATIFICATION OF NEGOTIATED AGREEMENT BETWEEN CERTIFICATED BARGAINING UNIT AND SAN PASQUAL UNION SCHOOL DISTRICT

AGREEMENT: Tentative Agreement between District and SPETA.
Article 1, Agreement; Article 7, Negotiation Procedures; Article 12, Reassignment Procedures; Article 13, Leaves; Article 16, Evaluation Procedure; Article 18, Hours and Adjunct Duties; Article 20, Health and Welfare Benefits; and Article 21 Salary

The agreement includes a proposal to increase the salary schedule for the 2023-24 school year by 8.22% retroactive to to July 1, 2023, and to increase the salary schedule for the 2024-25 school year by 75% of the 2024-25 funded COLA increase as determined by the final 2024-25 California State Budget, effective July 1, 2024.

In addition, the District will the increase maximum annual contributions for employee medical, dental, and vision benefits by \$1,280 (\$10,000 to \$11,280) effective for the January 2024 payroll and an additional \$850 (\$11,280 to \$12,130) effective for the January 2025 payroll.

Adjustments to salary apply to all certificated and classified staff except for the Superintendent. Adjustments to health benefits apply to all eligible staff.

Action _____
Motion By _____ Seconded by _____ Vote _____
Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

- O. APPROVAL OF PURCHASE AND INSTALLATION OF ONE FREE STANDING ELKAY BOTTLE FILLING STATION, total cost not to exceed \$17,000.

Action _____
Motion By _____ Seconded by _____ Vote _____
Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

- P. APPROVAL OF BID FROM COMMERCIAL AND INDUSTRIAL ROOFING COMPANY, INC. (C&I ROOFING) for roof replacement on Building 400 not to exceed \$18,000.

Action _____
Motion By _____ Seconded by _____ Vote _____
Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

- Q. APPROVAL OF SAN PASQUAL UNION SCHOOL DISTRICT SPECTATOR CODE OF CONDUCT. This agenda item seeks to ensure a positive, supportive environment for student-athletes.

Action _____
Motion By _____ Seconded by _____ Vote _____
Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

- R. POLICY MANUAL CHANGES: Second Reading and Approval of recommended changes to the District Policy Manual as recommended by the California School Board Association.

Action _____
Motion By _____ Seconded by _____ Vote _____
Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

IV. CONSENT AGENDA

- S. APPROVAL OF SAN PASQUAL UNION SCHOOL LIBRARY PURCHASES.
- T. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, commercial warrants, donations, and credit card expenditures.

Action _____
Motion By _____ Seconded by _____ Vote _____
Vote: Baker _____ Goe _____ Gourley _____ Merz _____ Murray _____

V. BOARD COMMENTS

- U. Comments by Trustees

VI. RETURN TO CLOSED SESSION (if needed)

VII. RECONVENE OPEN SESSION (if needed)

ADJOURNMENT

NEXT MEETING: TBD

(During the Regular Meeting, there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)

Looking Ahead:

12/14 - VAPA Holiday Show
12/15 - TK-1 Holiday Show
12/20 - Minimum Day
12/21-1/9 - School Closed, Winter Break

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

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BOARD OF EDUCATION MINUTES – REGULAR MEETING **Tuesday, November 14, 2023, at San Pasqual Union School**

- Meeting called to order at 4:33 p.m. to allow public comment on closed session agenda items. Board Members Baker, Goe, Gourley, Murray and Merz were present. Superintendent Burroughs and recording secretary Jenny Grassy were also present. Adjournment at 4:34 p.m. for closed session.

Regular Session

- Meeting called back to order at 5:43 p.m. All members were present. Superintendent Burroughs and recording secretary Jenny Grassy were also present.
- Public was welcomed. The flag salute was recited.
- Report from Closed Session. Superintendent given direction as to closed session items.
- Hearing of the Public: Julie Carroll addressed the Board regarding the new protocol she is required to follow for all new book orders. She asked that the Board take into consideration the amount of time it takes her populate the spreadsheet and how it impacts her work duties.
- Member Gourley motioned to approve the current agenda and minutes from the 10/10/2023 regular meeting. Member Merz seconded the motion. Motion passed 5/0.
- Mrs. Zdunich delivered the PTO/Foundation report:
 - Foundation
 - Golf tournament brought in almost \$12,000!
 - Guest speaker Brian Williams has been scheduled by the Foundation and will present to students in January
 - Started planning Saints Soiree
 - PTO
 - Fist book fair of the year raised over \$7,000
 - Harvest Night raised \$12,000 for RedBarnArts
 - Sees Candy fundraiser is currently underway
- Superintendent's Report:
 - Facility updates:
 - Solar project update given
 - Member Merz asked of there will be a cost/minute payment assigned similar to what residential customers are seeing.
 - Per Baker, our rate will be locked in
 - Thanksgiving projects that are taking place:

- Lower playground repairs
- Fire alarm system repairs/testing
- Sprinkler system repairs
- Making progress with new website, shared new logo proposals
- Upcoming events/activities:
 - 11/15 Family Life Parent Night
 - 11/17 End of T1, early dismissal
 - 11/20-11/24 School closed, Thanksgiving Break
 - 12/5 School Site Council Meeting
 - 12/6 1st Trimester Awards Assemblies

Action/Discussion Items

- Social Worker Meghan Travers presented on Kelvin Education platform. Member Merz made a motion to approve the agreement with Kelvin Education. Member Gourley seconded the motion. Motion passed 5/0.
- Member Murray made a motion to approve the purchase and installation of one free standing Elkay bottle filling station. Member Gourley seconded the motion. Board discussed concerns regarding cost and lack of specificity in bid proposal. Additional information requested before moving forward. Motion failed 0/5.

Consent Agenda

Member Merz motioned to approve the consent agenda. Member Goe seconded the motion. Motion passed 5/0.

Comments by Trustees:

- Member Gourley - Thanked Mrs. Carroll and appreciates the transparency in the book purchasing process. Enjoyed both Veterans Day assembly and Harvest Night. Also expressed appreciation for the collaborative relationship amongst the Board.
- Member Goe - Agreed with Trustee Gourley and thanked Ms. Travers for her presentation.
- Member Merz - Agreed with fellow trustees. Enjoyed Harvest Night, especially the Chili Cookoff.
- Member Murray- Thanked Ms. Travers and Mrs. Carroll for efforts in support of students.
- Member Baker - Expressed gratitude for Ms. Travers and Mrs. Carroll. Thanked the Board for their dedication and civility.

Regular meeting adjourned at 6:44 p.m.

NEXT MEETING: December 12, 2023 - 4:30 p.m. Organizational Meeting

(At 4:30 p.m. there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)