

# San Pasqual Union School District

*The Little School in the Valley*

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## **BOARD OF EDUCATION REGULAR MEETING**

**Tuesday, February 13, 2024, at San Pasqual Union School**

**4:30 p.m. Regular Session**

*At 4:30 p.m., there will be an open session to allow for public comment on Closed Session agenda items, followed immediately by a closed session. Open Session will then reconvene at approximately 5:30pm.*

### **I. CALL TO ORDER/OPEN SESSION**

Angie Baker, President	_____	Christy Gourley, Trustee	_____
John Merz, Vice President	_____	Laurisa Murray, Trustee	_____
Kami Goe, Clerk	_____	Mark Burroughs, Supt /Secretary	_____
		Jenny Grassy, Recording Secretary	_____

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

### **II. CLOSED SESSION**

C. PERSONNEL – appointments, transfers, resignations, and/or reassignments  
(GC §54957, 54954, 54957.6)

D. CONFERENCE REGARDING POTENTIAL LITIGATION (GC – 54956.9)

### **III. RECONVENE OPEN SESSION**

E. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

F. REPORT OF ACTION TAKEN IN CLOSED SESSION

G. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board’s jurisdiction.

H. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 1/9/2024 regular meeting. Any changes for either the full agenda, minutes, or the consent agenda must be made at this time.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Vote: Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

I. ASSISTANT PRINCIPAL REPORT

Mrs. Zdunich, Assistant Principal

J. LCAP MID-YEAR REPORT

Mr. Burroughs, Superintendent/Principal

#### IV. ACTION/DISCUSSION ITEMS

K. APPROVAL OF GOVERNING BOARD WORKSHOP. The Governing Board shall consider scheduling a date and time for a Governing Board Workshop to set district goals.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

L. APPROVAL OF BOOKS TO BE ADDED TO THE SCHOOL LIBRARY COLLECTION. The Board will consider adding 18 books to the school library as recommended by the District Review Committee.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

M. APPROVAL OF ATHLETIC DEPARTMENT CODE OF CONDUCT AND GUIDELINES.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

N. APPROVAL OF COMPREHENSIVE SCHOOL SAFETY PLAN SB187 COMPLIANCE DOCUMENT, as presented.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

O. APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARD (SARC), as presented.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

P. APPROVAL OF AMENDED PROPOSAL/ESTIMATE FOR LOWER PLAYGROUND SHADE STRUCTURE. Project was previously approved by the Governing Board on October 11, 2022.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

Q. POLICY MANUAL CHANGES: Second read and proposed approval of recommended changes to the District Policy Manual as recommended by the California School Boards Association. Documents are available by request in the District office during regular business hours.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

R. CSBA DELEGATE ASSEMBLY ELECTIONS: Ballot for election of representative to the CSBA Assembly. There are 9 vacancies and the Board may nominate up to 9 candidates.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Goe* \_\_\_\_\_ *Gourley* \_\_\_\_\_ *Merz* \_\_\_\_\_ *Murray* \_\_\_\_\_

S. SUPERINTENDENT CONTRACT: Discussion and Annual review of Superintendent Contract.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

**V. CONSENT AGENDA**

T. PERSONNEL: Employee Resignation, Molly Leverone, effective 6-30-24.

U. APPROVAL OF AMENDED MEMORANDUM OF AGREEMENT between the County of San Diego Health and Humans Services Agency, the San Diego County Superintendent of Schools, and San Diego County School Districts (including San Pasqual Union) to provide transportation services for students.

V. APPROVAL OF SAN PASQUAL UNION SCHOOL LIBRARY PURCHASES.

W. APPROVAL OF CODESP MEMBER AGREEMENT (SMALL DISTRICT) to provide pre-employment competency assessments.

X. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, commercial warrants, Uniform Complaint Quarterly (Williams), and Quarterly Financial Disclosure.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Goe \_\_\_\_\_ Gourley \_\_\_\_\_ Merz \_\_\_\_\_ Murray \_\_\_\_\_

**VI. BOARD COMMENTS**

Y. Comments by Trustees

**VII. RETURN TO CLOSED SESSION (if needed)**

**VIII. RECONVENE OPEN SESSION (if needed)**

**ADJOURNMENT**

**NEXT MEETING: March 12, 2024, at 4:30pm**

*(During the Regular Meeting, there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)*

***Looking Ahead:***

*2/16-2/19 - No School, Presidents' Day Weekend*

*2/24 - SP Foundation's Saints Soiree*

*2/26-3/1 - PTO Book Fair*

*2/29 - Read Across America Day/Lunch on the Lawn*

*3/8 - End 2nd Trimester (early release day)*

*Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.*

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## **BOARD OF EDUCATION MINUTES – REGULAR MEETING**

### **Tuesday, January 9, 2024, at San Pasqual Union School**

- Meeting called to order at 4:33 p.m. to allow public comment on closed session agenda items. Board Members Baker, Goe, Gourley, Murray and Merz were present. Superintendent Burroughs and recording secretary Jenny Grassy were also present.
- Barb Satkoski addressed the board and thanked them for their generous approval of the raises, and also thanked Tim Harmon and SPETA for working so hard on behalf of the staff at SPU.
- Tim Harmon addressed the board as well, on behalf of SPETA, and thanked the Board and Mr. Burroughs for the raise and the smooth negotiation process.
- Mr. Burroughs addressed Tim Harmon and thanked him for his leadership and mutual respect.
- Adjournment at 4:37 p.m. for closed session.

### **Regular Session**

- Meeting called back to order at 5:20 p.m. All members were present. Superintendent Burroughs and recording secretary Jenny Grassy were also present.
- Public was welcomed. The flag salute was recited.
- Report from Closed Session. No action taken on closed session items.
- Hearing of the Public: No one addressed the Board.
- Member Goe motioned to approve the current agenda and minutes from the 12/12/2023 regular meeting. Member Gourley seconded the motion. Motion passed 5/0.
- Amanda Grano, EL Teacher and DELAC Advisor, presented the curriculum report on behalf of Kymbee Mckay. See website for presentation.
- Mrs. Zdunich delivered the PTO/Foundation report via a recorded message:
  - What are we learning:
    - Spotlight on Orton Gillingham
      - K-1st and reading specialists trained on the program
      - Allows and empowers educators to develop individualized plan to develop vocabulary skills
      - Encourages students to master decoding of words
  - Cell Phone initiative update
    - 100% of yard duties and 90% teachers say cell phones are no longer an issue
    - Yard duties believe face to face interaction higher than in the past
    - Finding huge success with initiative

- Foundation
  - Focused on the Saints Soiree
  - Mardi Gras theme, happening February 24, 2024
- PTO
  - “Room Service” to all teachers, dropped off goodies class to class
  - Spring Book Fair coming up
  - Variety Show planning is underway
- Upcoming events/activities:
  - 1/15 MLK Holiday, no school
  - 1/19 PTO Meeting
  - 1/25 SOAR Assemblies
  - 1/25 Coffee with the Principal
  - 1/26 T2 Progress Reports
  - 1/29-2/2 Great Kindness Challenge
  - 2/5-2/14 MAP Testing
  - 2/9 MS Dance
  - 2/10 PTO Sweetheart Dance
- Superintendent’s Report:
  - Budget:
    - Governor's budget predicts \$70 billion deficit
    - Healthy state reserves, includes 7-8 billion for K-12
    - Likely reduced COLA for next year
    - Mr. Burroughs and Mrs. DiNofia will attend budget workshop in Sacramento Friday-Saturday
  - Facilities update:
    - Winter Break Projects:
      - Switches and Servers installed
      - Roof repaired (408)
      - Water heaters replaced in Buildings 100 and 500
      - Classrooms/Offices/Kitchen cleaned and sanitized
      - Classroom signs installed for safety
      - Pavers installed near 200 Building
      - Painting, landscaping and powerwashing done

### **Action/Discussion Items**

- Member Gourley made a motion to approve the Solar Power Purchase Agreement. Member Goe seconded the motion. Motion passed 5/0.
- Mr. Burroughs presented the 2024 California Dashboard. See website for presentation.
- Member Merz made a motion to approve the Independent Contract Agreement between San Pasqual Union and Dr. Debra Dupree. Member Murray seconded the motion. Motion passed 5/0.
- Member Goe made a motion to approve the Annual and Five-Year Developer Fee Resolution. Member Gourley seconded the motion. Motion passed 5/0.
- First read of Policy manual changes.

## **Consent Agenda**

Member Merz motioned to approve the consent agenda. Member Murray seconded the motion. Motion passed 5/0.

## **Comments by Trustees:**

- Member Gourley - Heartfelt thank you for all the hard work that was done over the break. Thank you to Dr. Mckay for all your hard work to get students excited about writing. Looking forward to upcoming events!
- Member Goe - Thank you to Mrs. Grano for stepping up and presenting. Writing is a hot topic and loves to see the progress and enthusiasm in the writing.
- Member Merz - Seconds everything said and enjoys Mrs. Grano presenting at every Board Meeting. Thankful for the positive meeting outcomes.
- Member Murray- Appreciates SPETA and thanks them for taking on the leadership role at SPU. Thank you to Dr. Mckay for all her hard work. Loves the new shift in the AP report.
- Member Baker - Ditto to everything that was said. Big kudos to Mr. Harmon and his team for all their hard work and civility during negotiations. Excited about the new year.

**Regular meeting adjourned at 6:13 p.m.**

**Board returned to Closed Session at 6:19 p.m.**

**Closed session adjourned at 6:24 pm**

**Nothing was reported out from closed session**

**Meeting adjourned at 6:25 pm**

**NEXT MEETING: February 13, 2024 @ 4:30 p.m. - Regular Meeting**

*(At 4:30 p.m. there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)*