

San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700
Phone 760-745-4931 Fax 760-745-2473 E-Mail spusd@sanpasqualunion.net
Website: www.sanpasqualunion.com

BOARD OF EDUCATION REGULAR MEETING

**Tuesday, September 13, 2016, at San Pasqual Union School
5:00 p.m. Regular Session**

I. CALL TO ORDER

Blaise Jackson, President _____
Scott Heidemann, Clerk _____
Angie Baker, Member _____

David Hersey, Member _____
Tim Spivey, Member _____
Shannon Hargrave, Supt /Secretary _____
Cece Bostrom, Recording Secretary _____

II. CLOSED SESSION

- A. Conference with Legal Counsel re: Potential Litigation – one case (§ 54956.9(d)(2).
- B. Personnel – appointments, transfers, resignations and/or reassignments. (GC§54957, 54954, 54957.6).
- C. Adjourn Closed Session

III. OPEN REGULAR SESSION

- D. Welcome to guest and pledge of allegiance.
- E. WILLIAMS SETTLEMENT ANNUAL HEARING OF THE PUBLIC: The Williams Settlement requires all boards to hold a hearing each September regarding sufficiency of instructional materials and to adopt a sufficiency resolution by the eighth week of the school year, determining that every pupil, including English learners, has sufficient textbooks and/or instructional materials that are aligned to the content standards in the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education: mathematics, science, history-social science, reading/language arts.
- F. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.

ACTION TAKEN IN CLOSED SESSION

Action

Motion By _____ ***Seconded by*** _____ ***Vote*** _____

- G. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 08-09-16. Any changes for either the full agenda or the consent calendar must be made at this time.

Action

Motion By _____ ***Seconded by*** _____ ***Vote*** _____

- H. CURRICULUM REPORT : SBAC Results
- I. FINANCE REPORT
- J. SUPERINTENDENT REPORT

IV. ACTION/DISCUSSION

- K. BUDGET ADJUSTMENT: Add revenue and expenses for resource 6230000 (Prop 39) per LCAP.

Action

Motion By _____ ***Seconded by*** _____ ***Vote*** _____

- L. CALIFORNIA CENTER FOR THE ARTS MOU: Approval of MOU between San Pasqual Union and the California Center for the Arts to strength and support local performing arts education programs within schools by providing funding support for students in the Concert Hall and Center Theater.

Action

Motion By _____ **Seconded by** _____ **Vote** _____

- M. CONFLICT OF INTEREST: Review of current Conflict of Interest Code to determine whether or not amendments are necessary.

Action

Motion By _____ **Seconded by** _____ **Vote** _____

I. CONSENT AGENDA

- N. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, commercial warrants.
- O. RESOLUTION #R16-17-01: In order to receive state instructional materials funds, the Governing Board is required by Education Code Section 60119 to hold a public hearing and adopt a resolution by the eighth week of the school year per the Williams Settlement.
- P. RESOLUTION #R16-17-02: Adoption of resolution establishing the projected GANN Limit for 2015-2016 and revising the limit for the previous year. This annually establishes maximum appropriation limitations for public agencies.
- Q. OUTSIDE CONTRACT AGREEMENT: Approval of agreement between Occupational Therapist and San Pasqual Union School District.

Action

Motion By _____ **Seconded by** _____ **Vote** _____

V. BOARD COMMENTS AND DATES

- R. Comments by Trustees
- S. Board attendance at the Small School Districts' Association in Sacramento March 5th-7th.

ADJOURNMENT

Mark Your Calendar - Important Dates

9/29	HARVEST DAY	
10/3-10/07	PARENT/TEACHER CONFERENCE WEEK (Minimum days)	
10/11	REGULAR BOARD MEETING	5:30pm
10/15	GRANDPARENTS DAY	9:45am
10/28	HARVEST NIGHT	6:00pm

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700

Phone 760-745-4931 Fax 760-745-2473 E-Mail spusd@sanpasqualunion.net

Website: www.sanpasqualunion.net

BOARD OF EDUCATION MINUTES **Tuesday, August 9, 2016 at San Pasqual Union School**

Regular Session

- Regular Meeting called to order at 5:30 p.m. All members present except for Member Spivey. Superintendent Hargrave and recording secretary, Cece Bostrom also present.
- Public was welcomed and the flag salute was recited.
- No one from the public addressed the Board during the regular public hearing.
- Member Hersey moved to approve the minutes of 6/16/16 and agenda as presented. Member Baker seconded the motion. Motion passed 4/0.

Aye: Jackson, Hersey, Heidemann,, Baker Absent: Spivey No: 0

Superintendent Report:

- Continue to get ready for the first day of school.
- District is looking at piloting National Geographic for K-5 ELA.
- We have contracted with Office Depot to create Engage NY master worksheets.
- District is having various Professional Development workshops the week before school in Math, Reading, ELA and Google.
- Teachers have been offered comp time if they attend Saints Day.
- We will be kicking off our on-line registration. We currently have 540 registered to start the new school year. Last year we ended the year with 558.
- First staff meeting of the year will be held at the Safari Park with guest speakers from SDCOE who will speak on Restorative Practice and Transgender.
- Wed, August 17 is the first day of school.
- Facility Report: Director of Maintenance and Operations Ray Sifuentes reported the status of the campus and buildings. Currently working on acoustics for the Barn and Prop 39. Summer work included handicap ramp, new shed, cleaning of floors, painting, playground equipment repair, stripping, testing of fire alarms, sprinkler repairs, tree trimming, and cleaning and moving of classrooms.

Action/Discussion

- Member Hersey moved to adopt the K-5 Math Engage NY Curriculum. Member Baker seconded the motion. Motion passed 4/0.
Aye: Jackson, Hersey, Heidemann,, Baker Absent: Spivey No: 0
- Member Heidemann moved to adopt the Family Life Curriculum. Member Hersey seconded the motion. Motion passed 4/0.
Aye: Jackson, Hersey, Heidemann,, Baker Absent: Spivey No: 0
Board discussed Concordia contract with Architect Firm hired by them to look at our traffic and building issues.
- Member Baker moved to approve Board Policy BP6161.11. Member Hersey seconded the motion. Motion passed 4/0.
Aye: Jackson, Hersey, Heidemann,, Baker Absent: Spivey No: 0

Consent Agenda

- Member Heideman moved to approve the consent agenda as presented. Member Baker seconded the motion. Motion passed 4/0.

Aye: Jackson, Hersey, Heidemann,, Baker Absent: Spivey No: 0

Comments by Trustees:

- **Member Spivey:** Absent
- **Member Heidemann:** Keep the energy going
- **Member Hersey:** Campus looks great. Looking forward to new school year.
- **Member Baker:** Thanked Shannon for allowing Eagle Scout projects. Very excited about new school year. Looking forwards to a fresh start, good school and good teachers.
- **Member Jackson:** Agreed with everyone's comments.

Regular meeting adjourned into closed session at 6:05 (GC§54957 & 54954)

Adjourn into Regular Session 6:35 p.m.

No Action taken in Closed Session.

Regular Meeting was moved to adjourn at 6:37 p.m.

Shannon Hargrave, Secretary
SH:cb

2016-17 Budget Adjustment

Adjust revenue and expenditure budget for Resource #6230000 (Prop 39) per LCAP.

Fund 0100
Resource 6230000

Line	Object	Description	Actuals	Budget
1	9791-9795	Beginning Balance	\$ -	\$ -
2	8000-8999	Revenues	-	222,176.00
3	1000-7999	Expenses	-	\$ 222,176.00
Ending Balance			\$ -	\$ -

Line	Object	Asset Description	Actuals
4	9110	Cash	\$ -
5	9200-9299	A/R	-
6	9111-9499	Other Assets	-
Total Assets			\$ -

Line	Object	Description	Actuals
7	9500-9589	A/P	\$ -
8	9650	Unearned Revenue	-
9	9590-9699	Other Liabilities	-
Total Liabilities			\$ -

Ending Balance			\$ -
----------------	--	--	------

Out of Balance			\$ -
10	9910-9999	Suspense	-
Difference			\$ -



Memorandum of Understanding

Between:

California Center for the Arts, Escondido
 Jerry VanLeeuwen, Executive Director
 340 N. Escondido Blvd
 Escondido, CA 92025

And:

San Pasqual Union School District

We, California Center for the Arts, Escondido, agree to the following clauses:

Purpose: To strengthen and support local performing arts education programs within schools by providing funding support for student shows in the Concert Hall and Center Theater.

Term of Agreement:

This agreement takes effect on July 1, 2015, and is valid through June 30, 2016 (15-16 Season).

Responsibilities:

- The Center agrees to continue funding the performing arts programs of the aforementioned schools in accordance with the terms outlined in the Finance Details section of this document.
- The Center will choose the dates that are available to the schools and will also group them in a way that requires minimal setup between shows, alleviating some of the Tech Labor costs.
- Once the Performing arts season is confirmed, the Center will provide the list of available dates to the designated administrator of each district, who will in turn work directly with each school in choosing dates.
- Each school's event contact (e.g. band teacher or dance teacher) will be responsible for signing a Certificate and Guidelines Agreement, Theater Policy Agreement and Ticket Order Form for their dates of use.
- Each school will be responsible for following all guidelines and procedures currently in practice for the use of The Center facilities.
- Each school will be responsible for any and all fees arising from their use of The Center facilities that is not defined or is outside of the arrangements outlined in the Finance Details.

Usage Details:

The Center agrees to provide the following fee schedules for usage: scheduled no more than two months out.

Finance Details:

Option B: Performing Arts Shows			
Description	Value	CCAЕ Funded	School Responsibility
Concert Hall Rent	\$2,280.00/day	X	
Center Theater Rent	\$600/day	X	
Tech Labor	Varies		X
Tech Supplies	Varies	CCAЕ owned equipment	Hard Costs (e.g. batteries, etc.)
Concert Hall Usher Services	\$600.00/performance		X
Center Theater Usher Services	\$250.00/performance		X
Ticket Printing	\$0.25/ticket		X
Facility Fee	\$1.00 or \$3.00/ ticket	X	



Memorandum of Understanding

Ticket Office Labor Concert Hall	\$500.00/performance		X
Ticket Office Labor Center Theater	\$400.00/performance		X
Credit Card Reimbursement	4% applicable sales		X
Music Licensing Fees	.16% or Flat Rate		X

Reporting and Review:

- A detailed settlement will be created by the Theater Sales Department, and submitted to The Center's Finance Department upon completion of each school performance.
- A copy will be distributed to each school for review and signature, noting the donation value and the amount remaining on their account.
- Should there be a balance due each school will be responsible for this amount owed to The Center. If ticket sales were utilized the amount due will be withheld from the final ticket sales payable to the school, per Center rental policy.
- Should any school representative have questions or wish to review terms of this agreement, questions will be directed to The Center through Riley Carbonneau, Performing Arts Director.

Renewal of Agreement:

This agreement takes effect on July 1, 2015 and is valid through June 30, 2017. The agreement usage will be reviewed and discussed at the end of the 2015/16 season. Modifications to the agreement, if needed, will be negotiated and presented for consideration by all parties prior to May 1, 2017.

AGREED TO AND ACCEPTED:

For: California Center for the Arts, Escondido

By: _____
Jerry Van Leeuwen
 Executive Director

For:

By: _____
[School District Representative]



County of San Diego

DAVID HALL, CCB
EXECUTIVE OFFICER/CLERK

CLERK OF THE BOARD OF SUPERVISORS
1600 PACIFIC HIGHWAY, ROOM 402, SAN DIEGO, CALIFORNIA 92101-2471
PHONE (619) 531-5800 FAX (619) 595-4616
www.sandiegoccb.com

ANDREW POTTER
ASSISTANT CLERK OF THE BOARD

June 30, 2016

TO: County Departments
Agency Officials

FROM: David Hall
Clerk of the Board of Supervisors

CONFLICT OF INTEREST CODE BIENNIAL REVIEW

Government Code Section 87306.5 requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if the code must be amended. Once the determination has been made, a notice must be submitted to the code reviewing body.

The San Diego County Board of Supervisors, as the code reviewing body for your agency, hereby notifies you of the requirements of this Government Code Section. In order to comply with these requirements, the following is required:

1. Review your Agency's Conflict of Interest Code including designated employees and disclosure categories. Conflict of Interest Codes are available on-line at:
http://www.sdcounty.ca.gov/cob/conflict_interest/
2. Determine whether or not amendments are necessary. If no amendments are necessary, go to item 3. If amendments are necessary, go to items 4 and 5.
3. **If no amendments are necessary**, complete the form of official action (Biennial Reply Form enclosed with this letter) indicating that no amendment is required and return it to the Clerk of the Board no later than **October 1, 2016**. No further action will be required beyond returning the form of official action.
4. **If amendments are necessary**:
 - a. Complete the form of official action (Biennial Reply Form enclosed with this letter) indicating that an amendment is required and return it to the Clerk of the Board no later than **October 1, 2016**; and

Conflict of Interest Biennial Review

Page 2

July 1, 2016

- b. Amend your Conflict of Interest Code and submit to the Clerk of the Board no later than **October 10, 2016**. County Counsel has developed a Model Conflict of Interest Code and provided additional resources to help simplify the process. You are not required to use this model. The Model Code and additional written material are available at the Clerk of the Board's website at the following address:

http://www.sdcounty.ca.gov/cob/conflict_interest/

The Clerk of the Board will submit the proposed amendments to the Board of Supervisors for approval. An Agency's amended Conflict of Interest Code is not effective until the Board of Supervisors has approved it. The Clerk of the Board will notify you upon Board action.

Please complete and submit the enclosed Biennial Review Reply Form, signed by the head of your agency/department, and mail to the Clerk of the Board of Supervisors, Attn: Biennial Review, 1600 Pacific Highway, Room 402, San Diego, CA 92101, no later than October 1, 2016.

Fair Political Practices Commission

The FPPC has electronic resources to assist you in this process. Online resources include "Local Government Agencies – Adopting & Amending Conflict of Interest Codes" and other articles available on the FPPC website:

<http://www.fppc.ca.gov/learn/rules-on-conflict-of-interest-codes.html>

Non-Compliance Agencies

Agencies who fail to respond by the deadline may be referred to the FPPC's enforcement division for investigation and possible prosecution.

Thank you for your prompt attention to this matter. If further information is needed, you may call Sarah Panfil, Senior Board Assistant, Public Services, Clerk of the Board of Supervisors, at (619) 685-2593.



DAVID HALL

Clerk of the Board of Supervisors

TJP:GA:sp

Attachments

cc: Helen Robbins-Meyer, Chief Administrative Officer
Thomas Montgomery, County Counsel
Communications Received (CR)

San Pasqual Union SD

BB 9270 (a)

Board Bylaws

CONFLICT OF INTEREST

Incompatible Activities

Governing Board members shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the district. (Government Code 1126)

Conflict of Interest Code

The district's conflict of interest code shall be comprised of the terms of 2CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with a district attachment specifying designated positions and the specific types of disclosure statements required for each position.

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code in even-numbered years. If no change in the code is required, the district shall submit by October 1 a written statement to that effect to the code reviewing body. If a change in the code is necessitated by changed circumstances, the district shall submit an amended code to the code reviewing body. (Government Code 87306.5)

When a change in the district's conflict of interest code is necessitated by changed circumstances, such as the creation of new designated positions, amendments or revisions, the changed code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing conflict of interest codes, the district shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

If a Board member or designated employee determines that he/she has a financial interest in a decision, as described in Government Code 87103, this determination shall be disclosed. The member shall be disqualified from voting unless his/her participation is legally required. (2 CCR 18700)

Statements of economic interests submitted to the district by designated employees in accordance with the conflict of interest code shall be available for public inspection and reproduction. (Government Code 81008)

Financial Interest

CONFLICT OF INTEREST (continued)

Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract if his/her interest includes, but is not limited to, any of the following: (Government Code 1091.5)

1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty
2. That of a recipient of public services generally provided by the public body or board of which he/she is a member, on the same terms and conditions as if he or she were not a member of the board
3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091
4. That of a spouse of an officer or employee of the district if his/her spouse's employment or officeholding has existed for at least one year prior to his/her election or appointment
5. That of a nonsalaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records
6. That of a noncompensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the nonprofit board or to which the school Board has a legal obligation to give particular consideration, and provided further that such interest is noted in its official records
7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the government entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records
8. That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of

CONFLICT OF INTEREST (continued)

stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm

In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor. (Government Code 1091.5)

A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child. (Government Code 1091)

A Board member may enter into a contract if the rule of necessity or legally required participation applies as defined in Government Code 87101.

Even if there is no prohibited or remote interest, a Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. iRelativei means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse unless the individual is widowed or divorced.

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

CONFLICT OF INTEREST (continued)

Gifts of travel and related lodging and subsistence shall be subject to the prevailing gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

APPENDIX

DESIGNATED POSITIONS/DISCLOSURE CATEGORIES

It has been determined that persons occupying the following positions manage public investments and shall file a full statement of economic interests pursuant to Government Code 87200:

Governing Board Members
Superintendent of Schools

1. Persons occupying the following positions are designated employees in Category 1:

Assistant/Associate Superintendent
Purchasing Agent

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

CONFLICT OF INTEREST (continued)

b. Investments or business positions in or income from sources which:

- (1) Are engaged in the acquisition or disposal of real property within the district
- (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district or
- (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district

2. Persons occupying the following positions are designated employees in Category 2:

Director
Principal
Assistant Principal
Maintenance and Operations Director
Program Coordinator
Project Specialist
Supervisor
Dean of Students

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

- a. Approve a rate, rule or regulation

CONFLICT OF INTEREST (continued)

- b. Adopt or enforce a law
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement
- d. Authorize the district to enter into, modify or renew a contract that requires district approval
- e. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party
- f. Grant district approval to a plan, design, report, study or similar item
- g. Adopt or grant district approval of district policies, standards or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's Conflict of Interest Code. (2 CCR 18701)

Legal Reference:

EDUCATION CODE

- 1006 Qualifications for holding office
- 35107 School district employees
- 35230-35240 Corrupt practices
- 35233 Prohibitions applicable to members of governing boards
- 35239 Compensation for board members in districts under 70 ADA

GOVERNMENT CODE

- 1090-1098 Prohibitions applicable to specified officers
- 1125-1129 Incompatible activities
- 81000-91015 Political Reform Act of 1974, especially:
 - 82011 Code reviewing body
 - 82019 Definition of designated employee
 - 82028 Definition of gifts
 - 82030 Definition of income
- 87100-87103.6 General prohibitions
- 87200-87210 Disclosure
- 87300-87313 Conflict of interest code
- 87500 Statements of economic interests
- 89501-89503 Honoraria and gifts
- 91000-91014 Enforcement

CONFLICT OF INTEREST (continued)

CODE OF REGULATIONS, TITLE 2

18110-18997 Regulations of the Fair Political Practices Commission, especially:
18702.5 Public identification of a conflict of interest for Section 87200 filers

COURT DECISIONS

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th. 655

Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS

86 Ops.Cal.Atty.Gen. 138(2003)

85 Ops.Cal.Atty.Gen. 60 (2002)

82 Ops.Cal.Atty.Gen. 83 (1999)

81 Ops.Cal.Atty.Gen. 327 (1998)

80 Ops.Cal.Atty.Gen. 320 (1997)

69 Ops.Cal.Atty.Gen. 255 (1986)

68 Ops.Cal.Atty.Gen. 171 (1985)

65 Ops.Cal.Atty.Gen. 606 (1982)

Management Resources:

WEB SITES

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Bylaw SAN PASQUAL UNION SCHOOL DISTRICT
adopted: February 3, 2004 Escondido, California

**2016 CONFLICT OF INTEREST CODE
BIENNIAL REVIEW REPLY FORM
DUE DATE: OCTOBER 1, 2016**

Contact Person: _____ Telephone Number: _____

Name of Agency: _____

Mailing Address: _____

This agency has reviewed its conflict of interest code and has determined that:

Amendments are necessary: (Attach Amended Code)
(Check all that applies)

- Include new positions (including consultants) which must be designated
- Revise the titles of existing positions
- Delete titles of positions that have been abolished
- Delete positions that manage public investments
- Revise disclosure categories
- Other _____

No amendments are necessary. Our agency's code accurately designates all positions which make or participate in the making of governmental decisions; the disclosure assigned to those positions accurately requires the disclosure of all investments, business positions, interests in real property and sources of income which may foresee-ably be affected materially by the decision made by those designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer: _____ Date: _____

You must complete this report regardless of how recently your code was approved or amended. **Please return this report no later than October 1, 2016 to:**

**Clerk of the Board of Supervisors
(Conflict of Interest Code)
1600 Pacific Highway, Room 402
San Diego, CA 92101**



Conflict of Interest Code

Under the **Political Reform Act** (the "ACT"), all public agencies are required to adopt a conflict of interest code (code). The code designates positions required to file **Statement of Economic Interests, Form 700**, and assigns disclosure categories specifying the types of interests to be reported. The Form 700 is a public document intended to alert public officials and members of the public to the types of financial interest that may create conflict of interest. [Click here for a Form 700 Transmittal Sheet.](#)

Three components of Conflict of Interest Code

1. Terms of the Code

The terms of the code comprise the main body of a code and include such provisions as the manner to report financial interests, the disqualification procedures, etc. The FPPC recommends that agencies incorporate **FPPC Regulation 18730** by reference because the type of information required to be in the main body of the code is quite complex and Regulation 18730 contains all of these provisions. The FPPC will amend the regulation to include legislative and regulatory changes that affect the main body of the code; therefore, this component of an agency's code is automatically in compliance with the Act.

2. Designated Positions

The code must specifically list positions that make or participate in making decisions. Typically, positions that involve voting on matters, negotiating contracts, or making recommendations on purchases without substantive review must be included in codes. Positions listed in Government Code Section 87200 (Planning Commissioners, Members of the Board of Supervisors, Chief Administrative Officer, District Attorney, County Counsel, Treasurer/Tax Collector).

3. Disclosure Categories

A primary purpose of the code is to require disclosure of those types of investments, interests in real property, sources of income and business positions that designated positions may affect in their decision-making.

Sample Conflict of Interest Code

For the assistance of those developing or reviewing their Conflict of Interest Code, a **Sample Conflict of Interest Code** is available which may be used as a model. In addition, County Counsel has provided **additional material** which may be helpful to those developing or reviewing their Code.

List Of Departments And Local Agencies

County of San Diego Departments

Below you may select a County department or local agency to view Designated Positions and Disclosure Categories for each.

[A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#) | [W](#) | [X](#) | [Y](#) | [Z](#)

All documents are in Adobe Acrobat Reader format.

[Click here to download the free Adobe Acrobat Reader.](#)

**SAN PASQUAL UNION SCHOOL DISTRICT
COLLECTION ADVICE
FOR THE MONTH OF AUGUST 2016**

INCOME:

Be Wise Garden Donation	\$440.00
AFA-Close out plan year 2015	\$306.25
Total	\$746.25

REIMBURSEMENT:

Lunch	\$2,956.50
School Nutrition-Federal/June '16	\$1,570.91
School Nutrition-State/June '16	\$108.55
Health Premiums-Bostrom (July/Aug)	\$1,121.50
Be Wise Ranch Reimbursement	\$2,180.00
San Diego State-Sub Reimb	\$342.57
Supplies-Hargrave	\$52.87
Preschool Registration	\$225.00
Total	\$8,557.90

GRAND TOTAL	<u>\$9,304.15</u>
--------------------	--------------------------

**SAN PASQUAL UNION SCHOOL DISTRICT
MONTHLY LIST OF REVOLVING CASH FUND PAYMENT
FOR AUGUST 2016**

<u>CHECK #</u>	<u>DATE</u>	<u>PAYEE/ACCOUNT#</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
959	08/08/16	Grant Urry 0100 0000000 0000 8200 4300045 000	Contribution-Eagle Scout Project	373.34
960	08/25/16	Man a Mano Foundation 0100 0200002 4760 1000 5800058 000	Student Training	350.00

General Fund

0100 0000000 0000 8200 4300045 000	373.34
0100 0200002 4760 1000 5800058 000	350.00

TOTAL REVOLVING CASH PAYMENT \$723.34

CERTIFICATION OF APPROVAL OF REVOLVING CASH FUND PAYMENTS

I hereby certify that the Governing Board in its meeting September 13, 2016 approved the list of
Revolving Cash Fund Payments for the month of August 2016.

Date

Shannon Hargrave, District Superintendent

PURCHASE ORDER REPORT
AUGUST 2016

PO NUMBER	DATE	SUPPLIER	DESCRIPTION	Fund	AMOUNT
0000000519	8/2/2016	SCHOOL HEALTH	HEALTH SUPPLIES	0100	103.89
0000000520	8/2/2016	TEACHING STRATEGIES	PRE-SCHOOL CURRICULUM	6300	2,514.33
0000000521	8/2/2016	BRAIN POP	CURRICULUM	0100	220.00
0000000522	8/3/2016	OFFICE DEPOT, INC.	CURRICULUM	0100	13,295.29
0000000523	8/5/2016	ULTIMATE OFFICE	OFFICE SUPPLIES	0100	93.32
0000000524	8/8/2016	VIRCO	RESOURCE TABLE	0100	191.31
0000000525	8/8/2016	APPLE INC.	COMPUTER EQUIPMENT	0100	4,041.07
0000000526	8/11/2016	SEHI COMPUTER PRODUCTS, INC.	COPIER SUPPLIES	0100	157.29
0000000527	8/19/2016	K/P LLC	OFFICE SUPPLIES	0100	64.49
0000000528	8/22/2016	OVERDRIVE, INC	LIBRARY E-BOOKS	0100	6,000.00
0000000529	8/23/2016	DICK BLICK ART MATERIALS	VAPA ART SUPPLIES	0100	114.46
0000000530	8/24/2016	MIRACLE RECREATION EQUIP CO.	PLAYGROUND EQUIPMENT	0100	1,177.72
0000000531	8/26/2016	BRAIN POP	EDUCATIONAL SOFTWARE	0100	160.00
0000000532	8/30/2016	PRIMEX WIRELESS	CLOCK REPAIR	0100	268.28
0000000533	8/31/2016	EDUCATIONAL DATA SYSTEMS	GELDT MATERIALS	0100	257.24

COMMERCIAL WARRANT REPORT
AUGUST 2016

SUPPLIER ID	SUPPLIER	Date	AMOUNT	DESCRIPTION	Fund
000000175	PILOT PAINTING & CONSTRUCTION	8/2/2016	12,363.00	COMMERCIAL EXTERIOR PAINTING	1400
W00270	WELLS FARGO	8/8/2016	52.87	CREDIT CARD PAYMENT HARGRAVE	0100
W00275	WELLS FARGO	8/8/2016	51.49	CREDIT CARD PAYMENT BROWN	0100
000000043	CPM EDUCATIONAL PROGRAM	8/10/2016	559.20	CORE CONNECTION	0100
000000053	PCH EQUIPMENT SOLUTIONS	8/10/2016	734.31	VACUUM REPAIR AND MAINTENANCE	0100
000000067	REPUBLIC SERVICES	8/10/2016	792.90	TRASH & RECYCLING SERVICE	0100
000000116	GLOBAL PRINTING & PACKAGING	8/10/2016	561.99	MIDDLE SCHOOL AGENDAS	0100
000000127	AURELIO AGUILAR	8/10/2016	240.00	CUSTODIAL SERVICES	0100
000000146	VEBA	8/10/2016	1,168.00	AUGUST RETIREE HEALTH BENEFITS	0100
000000166	BE WISE RANCH, INC	8/10/2016	1,320.00	COMMUNITY VEGETABLE BOXES	0100
000000167	SITEONE LANDSCAPE SUPPLY	8/10/2016	158.35	CUSTODIAL SUPPLIES	0100
C00430	CITY FIRE EQUIPMENT CO.	8/10/2016	425.00	MAINTENANCE OTHER SERVICES	0100
C00720	CURRICULUM ASSOCIATES, INC.	8/10/2016	218.81	CURRICULUM	0100
D00120	DIAMOND ENVIRONMENTAL SERVICES	8/10/2016	118.96	PORTABLE TOILET SERVICE	0100
G00245	GOLDEN STATE TIRE	8/10/2016	82.05	TIRE REPAIR SERVICE	0100
L00150	LAWNMOWERS PLUS INC.	8/10/2016	79.77	CUSTODIAL SUPPLIES	0100
S00195	SAN JOAQUIN COUNTY OFFICE	8/10/2016	450.00	ED JOIN RENEWAL FEES	0100
U00280	UNITED PARCEL SERVICE	8/10/2016	1.09	POSTAGE	0100
V00221	VISTA PAINT	8/10/2016	360.03	MAINTENANCE SUPPLIES	0100
W00271	WELLS FARGO	8/10/2016	520.24	CREDIT CARD PAYMENT SIFUENTES	0100
Z00100	ZANER-BLOSER	8/10/2016	4,057.81	CURRICULUM	0100
M00382	MITEL LEASING	8/11/2016	481.69	PHONE LEASE PAYMENT	0100
A00420	APPLE INC.	8/15/2016	22,754.90	COMPUTERS	0100
000000034	PAMELA HANSEN	8/25/2016	136.57	REIMB P D SUPPLIES	0100
000000053	PCH EQUIPMENT SOLUTIONS	8/25/2016	419.94	CUSTODIAL REPAIR	0100
000000056	US GAMES/BSN SPORTS	8/25/2016	153.70	PLAYGROUND EQUIPMENT	0100
000000059	ROSETTA STONE LTD.	8/25/2016	6,127.50	ROSETTA STONE ONLINE LICENSE	0100
000000086	S D COUNTY OFFICE OF EDUCATION	8/25/2016	115.50	RETIREE DENTAL AND VISION	0100
000000094	READY LINE FLEET SERVICE INC	8/25/2016	381.00	BUS INSPECTION	0100
000000146	VEBA	8/25/2016	503.00	SEPT RETIREE BENEFITS	0100
000000166	BE WISE RANCH, INC	8/25/2016	60.00	COMMUNITY VEGETABLE BOXES	0100
000000167	SITEONE LANDSCAPE SUPPLY	8/25/2016	71.98	CUSTODIAL SUPPLIES	0100
000000179	ECONOMY RESTAURANT EQUIPMENT	8/25/2016	3,541.14	CAFETERIA REFRIGERATOR	1300
000000181	CENGAGE LEARNING	8/25/2016	7,775.17	CURRICULUM	0100
000000182	TEACHING STRATEGIES	8/25/2016	2,514.33	CURRICULUM	6300
000000183	NEWSELA, INC.	8/25/2016	750.00	SOFTWARE LICENSE	0100
000000184	EDUCATIONAL PRODUCTS, INC	8/25/2016	193.08	PTO	0100
A00420	APPLE INC.	8/25/2016	4,041.07	COMPUTERS	0100
A00475	AR VERTABRATE PEST CONTROL	8/25/2016	400.00	ANT CONTROL	0100
A00540	ASSOCIATION OF CALIFORNIA	8/25/2016	744.88	ACSA MEMBERSHIP DUES	0100
A00600	AT&T	8/25/2016	517.77	TELEPHONE SERVICE	0100
B00312	BRAIN POP	8/25/2016	220.00	CURRICULUM	0100
K00080	MARCIA KELLY	8/25/2016	31.96	REIMB SUPPLIES	0100
R00398	RIVER FIRE & SECURITY	8/25/2016	560.00	MAINTENANCE REPAIR	0100
S00130	SAN DIEGO COUNTY SUPERINTENDENT	8/25/2016	1,300.53	SPLASH LAB, GREEN MACHINE, LIBRARY	0100
000000073	JOANNE WANG	8/26/2016	124.09	REIMB STUDENT INCENTIVES	0100
000000184	EDUCATIONAL PRODUCTS, INC	8/26/2016	2,977.56	SUPPLIES	0100
C00260	CANON SOLUTIONS AMERICA, INC.	8/26/2016	1,184.85	LEASE/SERVICE CONTRACT COPIER	0100
C00438	CITY OF ESCONDIDO	8/26/2016	885.30	WATER PAYMENT	0100
F00145	FOUNDATION FOR EDUCATIONAL	8/26/2016	1,675.00	REGISTRATION FEES	0100
H00530	HOME DEPOT	8/26/2016	427.31	CUSTODIAL SUPPLIES	0100
L00125	LAKESHORE LEARNING MATERIALS	8/26/2016	226.57	CLASSROOM MATERIALS	0100
O00101	OFFICE DEPOT, INC.	8/26/2016	4,224.90	INSTRUCTIONAL/OFFICE SUPPLIES	0100
P00491	PITNEY BOWES/PURCHASE POWER	8/26/2016	36.39	POSTAGE	0100

COMMERCIAL WARRANT REPORT
AUGUST 2016

R00460	ROCHESTER 100 INC.	8/26/2016	414.00 CLASSROOM MATERIALS	6300
S00140	SAN DIEGO GAS & ELECTRIC	8/26/2016	9,149.12 GAS & ELECTRIC SERVICE	0100
S00672	SEHI COMPUTER PRODUCTS, INC.	8/26/2016	163.29 PRINTER SUPPLIES	0100
S00770	SIMPLEXGRINNELL	8/26/2016	709.86 ALARM & DETECTION MONITORING	0100
S01169	SUPREME OIL COMPANY	8/26/2016	551.53 BUS FUEL	0100
U00225	ULTIMATE OFFICE	8/26/2016	94.00 OFFICE SUPPLIES	0100
V00150	VIRCO	8/26/2016	191.31 RESOURCE CLASSROOM TABLE	0100
W00200	WAXIE SANITARY SUPPLY	8/26/2016	2,798.99 CUSTODIAL SUPPLIES	0100
S00950	SPEECH SERVICES, INC	8/29/2016	522.50 SPEECH SERVICES	0100

**SAN PASQUAL UNION SCHOOL DISTRICT
DONATIONS
FOR THE MONTH OF AUGUST 2016**

<u>Organization/General Public</u>	<u>Donation</u>	<u>Purpose</u>
Be Wise Ranch	\$440.00	Sage Garden
Hamilton Family	\$8,568.29	Chromebooks, computer & printer for Library



Prepared For	SAN PASQUAL UNION SCHOOL SHANNON L HARGRAVE
Account Number	
Statement Closing Date	07/25/16
Days in Billing Cycle	32
Next Statement Date	08/23/16

Credit Line	\$15,750
Available Credit	\$15,697

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Payment Information

New Balance	\$52.87
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	08/15/16

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$364.72
Credits	-	\$0.00
Payments	-	\$364.72
Purchases & Other Charges	+	\$52.87
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$52.87

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.000%	.02739%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.240%	.06641%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
06/26	06/26	2469216J200XQKD7S	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		9.50
06/26	06/26	2469216J20003WYHE	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		15.97
06/26	06/26	2469216J2002W49EJ	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		12.50
06/27	06/27	2469216J300KT0YQB	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		14.90
07/02	07/02	7485620J90A9J7D6R	Branch Payment - Check	364.72	

See reverse side for important information.



Prepared For	SAN PASQUAL UNION SCHOOL RAYMUNDO SIFUENTES
Account Number	
Statement Closing Date	07/25/16
Days in Billing Cycle	32
Next Statement Date	08/23/16

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Credit Line	\$3,000
Available Credit	\$2,479

Payment Information

New Balance	\$520.24
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	08/15/16

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$55.07
Credits	-	\$0.00
Payments	-	\$55.07
Purchases & Other Charges	+	\$520.24
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$520.24

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.490%	.02873%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.240%	.06641%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
07/02	07/02	7485620J90A9J7D8K	Branch Payment - Check	55.07	
07/15	07/15	2439900JM2AGA30AP	OREILLY AUTO 00029363 ESCONDIDO CA		4.84
07/22	07/22	2449398JX5SBDM3Y2	WYNDHAM RESORT ANAHEIM GARDEN GROVE CA		515.40

See reverse side for important information.



Prepared For	SAN PASQUAL UNION SCHOOL CECILIA Q BOSTROM
Account Number	
Statement Closing Date	07/25/16
Days in Billing Cycle	32
Next Statement Date	08/23/16

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Credit Line	\$1,000
Available Credit	\$1,000

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Payment Information

New Balance	\$0.00
Current Payment Due (Minimum Payment)	\$0.00
Current Payment Due Date	08/15/16

Account Summary

Previous Balance		\$290.02
Credits	-	\$0.00
Payments	-	\$290.02
Purchases & Other Charges	+	\$0.00
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$0.00

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.490%	.02873%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.240%	.06641%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
07/02	07/02	7485620J90A9J85P3	Branch Payment - Check	290.02	

See reverse side for important information.

DETACH HERE



Prepared For	SAN PASQUAL UNION SCHOOL RHONDA M BROWN
Account Number	
Statement Closing Date	07/25/16
Days in Billing Cycle	32
Next Statement Date	08/23/16

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Credit Line	\$15,750
Available Credit	\$15,698

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Payment Information

New Balance	\$51.49
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	08/15/16

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$2,241.91
Credits	-	\$0.00
Payments	-	\$2,241.91
Purchases & Other Charges	+	\$51.49
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$51.49

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.490%	.02873%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.240%	.06641%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
06/24	06/24	2443106J0KJ39G3F7	FASTRAK CSC 415-486-8655 CA		25.00
06/25	06/25	2443106J12E03GRFB	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILL WA		21.64
06/27	06/27	2475542J43HE0PQRM	CPS HUMAN RESOURCE SERVIC916-2633600 CA		4.85
07/02	07/02	7485620J90A9J85NH	Branch Payment - Check	2,241.91	

See reverse side for important information.

**SAN PASQUAL UNION SCHOOL DISTRICT
GOVERNING BOARD RESOLUTION**

Resolution #R16-17-01

**Williams Settlement Legislation
Resolution on Sufficiency of Instructional Materials for 2016-17**

WHEREAS, in order to receive state instructional materials funds, the Governing Board is required by Education Code Section 60119 to hold a public hearing and adopt a resolution by the eighth week of the school year, determining that every pupil, including English learners, has sufficient textbooks or instructional materials, or both, that are aligned to the content standards in each of the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education: mathematics, science, history-social science, reading/language arts.

WHEREAS, as part of the required hearing, the Governing Board must also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects.

WHEREAS, “sufficient textbooks or instructional materials,” means that each pupil, including English learners, has a textbook or instructional materials, or both, to use in class and to take home. This does not require two sets of textbooks or instructional materials for each pupil.

THEREFORE BE IT RESOLVED, that the Governing Board hereby determines, as required by Education Code Section 60119, that the school district has sufficient instructional materials for each pupil in the following areas:

1. Mathematics
2. Science
3. History-Social Science
4. Reading/language arts, including the English language development component of an adopted program
5. Health

PASSED AND ADOPTED this 13th day of September 2016, the Board of Trustees of the San Pasqual Union School District of San Diego County, California, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

I hereby certify that the foregoing is a full, true and correct copy of the resolution adopted by said Board of Trustees at a regularly called and conducted meeting held on said date.

President of the Board

Clerk to the Board

**SAN PASQUAL UNION SCHOOL DISTRICT
GOVERNING BOARD RESOLUTION**

Resolution #R16-17-02

RESOLUTION FOR ADOPTING THE "GANN" LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2014-15 fiscal year and a projected Gann Limit for the fiscal year 2016-17 in accordance with the provisions of Article XIII-B and applicable statutory law;

WHEREAS Government Code Section 7902.1 provides that school districts may increase their Gann limits under specified circumstances;

THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2015-2016 and 2016-2017 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2015-2016 and 2016-2017 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED this 13th day of September 2016, the Board of Trustees of the San Pasqual Union School District of San Diego County, California, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

I hereby certify that the foregoing is a full, true and correct copy of the resolution duly adopted by said Board of Trustees at a regularly called and conducted meeting held on said date, which resolution is on file and of record in the office of said Board.

President of the Board

Clerk to the Board

San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700
Phone 760-745-4931 Fax 760-745-2473 E-Mail spusd@sanpasqualunion.net
[Http://sanpasqual.schoolwires.com](http://sanpasqual.schoolwires.com)

OUTSIDE CONTRACTOR AGREEMENT

This agreement is hereby entered into between the San Pasqual Union School District, hereafter referred to as "District," and Amy Moss, hereinafter referred to as "Occupational Therapist."

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by School OT. Occupational Therapist services will be provided to all qualified students at San Pasqual Union School District.
2. Term. Occupational Therapist shall commence providing services under this agreement on September 1, 2016 and will diligently perform as required and complete performance by June 30, 2017. District will notify the Occupational Therapist by May 30, 2017 whether services will be continued for the 2017-18 school year.
3. Compensation. District agrees to pay the Occupational Therapist for services satisfactorily rendered pursuant to this Agreement of \$60 per hour.
4. Expenses. District shall not be liable to Consultant for any costs or expenses paid or incurred by Occupational Therapist in performing services for District unless approved by the superintendent in advance (conference, mileage, etc..)
5. Confidentiality and Use of Information. Occupational Therapist shall hold in trust for the District, and shall not disclose to any person, any confidential information. Confidential information is information that is related to the District's research, development, trade secrets and business affairs; but does not include information which is generally known or easily ascertainable by nonparties through available public documentation.
6. Permits/Licenses. Occupational Therapist shall secure and maintain in force such credentials, permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.
7. Administrator of Agreement. This Agreement shall be administered on behalf of, and any notice desired or required to be sent to a party hereunder shall be addressed to:

FOR DISTRICT:

Shannon Hargrave, Superintendent
San Pasqual Union School District
15305 Rockwood Road
Escondido, CA 92027

FOR OCCUPATIONAL THERAPIST:

Amy Moss
2426 Longstaff Ct.
San Marcos, CA 92078

8. Governing Law. The laws of the State of California shall govern the terms and conditions of this Agreement with venue in San Diego County, California.
9. Warranty of Authority. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
10. Termination Without Cause. Either District or Occupational Therapist may, at any time with or without reason, terminate this Agreement and compensate the Occupational Therapist only for services satisfactorily rendered to the date of termination. Written sixty (60) day notice by District or Occupational Therapist shall be sufficient to stop further performance of services by Occupational Therapist. Notice shall be deemed given when received by the other party or not later than five (5) days after the mailing, whichever is sooner

PASSED AND ADOPTED by the Board of Trustees of the San Pasqual Union School District, County of San Diego, State of California, this 13th day of September 2016, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

SAN PASQUAL UNION SCHOOL DISTRICT

OCCUPATIONAL THERAPIST

By: _____

**Shannon Hargrave
Superintendent**

By: Amy Moss, MA, OTR/L

**Amy Moss
Occupational Therapist**

SSDA/ACSA 34th Annual Spring Conference – NEW Location @ Red Lion Hotel

Mar 5 – Mar 7 all-day

Conference Location:**Red Lion Hotel – Woodlake****500 Leisure Lane, Sacramento, CA 95815**

Online Hotel Accommodations or you may call **1-800-733-5466** by 2/12/2017 and be sure to mention group code SMAL0303 ~ \$89.00 per night.

The SSDA along with ACSA Annual Spring Conference is the hub of small school district activities and has delighted members every year since 1983. Typically held in March, the Conference is scheduled to allow small school district superintendents, trustees and chief business officers the most flexibility to attend the Conference without interfering with their school and work responsibilities. The Conference includes education workshops providing insightful, cutting edge information on critical issues affecting small school districts and updates on how current legislation will impact school district operations and financial conditions. It also includes a trade show with over 50 exhibiting Associates who promote a variety of discounted services and products necessary to run an effective district. It is a time for learning, networking and sharing feedback on successful small school district strategies and practices. The 34th Annual Conference will feature more than 30+ workshops, two pre-conferences, golf tournament, keynote speakers, dinner and reception, along with a dessert crawl on opening night. This event will be held at the beautiful **Red Lion Hotel Woodlake** on March 5-7, 2017 this is the conference you don't want to miss.

District/COE REGISTRATION

Registration Form – Printable copy if paying via P.O. (early bird pricing through 12/31/16)

Online Registration – 3% credit card processing fee will be assessed

TRADE SHOW INFORMATION

Trade Show Dates: March 5-6, 2017

NEW LOCATION

Red Lion Hotel Woodlake – 500 Leisure Lane, Sacramento, CA 95815

Associates – You MUST be a member to exhibit at this event

Trade Show floor plan to be posted shortly.....



SSDA and ACSA Present Their:
34th Annual Spring Conference Registration Form
March 5-7, 2017
New Location - Red Lion Hotel Woodlake
500 Leisure Lane, Sacramento, CA 95815



Name _____ Title _____

Please print your name as you would like it to appear on your name badge - Please complete a registration form for each attendee.

District/Company _____ School Site _____ (IF APPLICABLE)

City _____ Zip _____

Phone (____) _____ Fax (____) _____

E-mail Address _____

REGISTER TODAY!

EARLY BIRD discount
through December 31, 2016

2017 ANNUAL SPRING CONFERENCE DISTRICT/COE REGISTRATION RATES:

Spring Registration Fees Include: Choice of Two Sunday Pre-Conferences, General Sessions, Workshops, Receptions, Meals and much more!

	Membership Package Plan		Members		Non-Members Registration Fee
	Early Bird Through Dec. 31	Beginning Jan. 1	Early Bird Through Dec. 31	Beginning Jan. 1	
1 st Attendee	No Charge	No Charge	\$428	\$475	\$630
2 nd Attendee	\$383	\$425	\$383	\$425	\$630
3 rd Attendee	\$338	\$375	\$338	\$375	\$630
4 th Attendee	\$293	\$325	\$293	\$325	\$630
5 th Attendee	FREE	FREE	FREE	FREE	\$630
6 th Attendee	\$293	\$325	\$293	\$325	\$630

Retired Superintendent \$275 ~ \$248

One-Day Rates

Can't attend the entire conference?
Just coming for a day?

SEND YOUR REGISTRATION VIA:
MAIL: Small School Districts' Association
 925 L Street, Suite 1200
 Sacramento, CA 95814
FAX: (916) 443-7468
EMAIL: shelly@ssda.org

	<u>Members</u>	<u>Non-Member</u>
Sunday, March 5, 2017:	\$150	\$300
Monday, March 6, 2017:	\$275	\$550
Tuesday, March 7, 2017:	\$150	\$300
Meal or Reception Only:	\$ 45	\$ 90

CANCELLATION POLICY - *Cancellations must be received in writing*

By December 31, 2016.....Full Refund
 Between January 1, 2017 and February 28, 2017\$100.00 Cancellation Fee
 After February 28, 2017No Refund

Notice of cancellation must be written and sent to:

SSDA Annual Conference - Cancellations
 925 L Street, Suite 1200, Sacramento, CA 95814
 Fax: (916) 443-7468 or Email: shelly@ssda.org

P.O #: _____ **Credit Card:** Visa MasterCard AMEX
Billable Amount: \$ _____ Full Conference One-Day Rate Two-Day Rate
Credit Card #: _____ **Exp.:** _____
Billing Address: _____
Date: _____ **Signature:** _____
Name as it appears on card: _____

3% credit card processing fee will be applied when paying via credit card

HOTEL ACCOMMODATIONS

The Red Lion Woodlake Hotel: Reduced room rates of \$89.00 per night, please call (800) 733-5466 and mention you are with **Small School Districts' Association** to receive the reduced pricing (cutoff date for the reduced room rates is **Sunday, February 12, 2017**).