

San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700
Phone 760-745-4931 Fax 760-745-2473 E-Mail spusd@sanpasqualunion.net
Website: www.sanpasqualunion.com

BOARD OF EDUCATION REGULAR MEETING

Tuesday, December 13, 2016 following Organizational Meeting

CALL TO ORDER

Blaise Jackson, Member _____
Scott Heidemann, Member _____
Angie Baker, Member _____

David Hersey, Member _____
Tim Spivey, Member _____
Shannon Hargrave, Supt /Secretary _____
Cece Bostrom, Recording Secretary _____

OPEN SESSION

- A. Welcome to guest and pledge of allegiance.
- B. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.
- C. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 11/08/16 Regular meeting and 11/17/16 Special meeting. Any changes for either the full agenda or the consent calendar must be made at this time.

Action _____

Motion By _____ Seconded by _____ Vote _____

Baker _____ Jackson _____ Heidemann _____ Hersey _____ Spivey _____

- D. CURRICULUM REPORT: Science Teachers
- E. LCAP GOAL 1 UPDATE
- F. SUPERINTENDENT REPORT

ACTION/DISCUSSION

- G. POLICY MANUAL CHANGES: First Reading of recommended changes to the District Policy Manual as recommended by the California School Boards Association. These changes (including technical revisions) and corrections. This document is available by request in the District office during regular business hours.
- H. 2017-2018 CALENDAR: First reading of 2017 school year calendar
- I. AGREEMENT: Tentative agreement between District and SPETA. *Article 4 Employee Rights, Article 5 Association Rights, Article 7 Negotiations Procedures, Article 10 Grievance Procedures, Article 14 Complaint Procedures, Article 16 Evaluation Procedures, Article 18 Hours & Adjunct, Article 20 Health/Welfare, Article 21 Salary.*

Action _____

Motion By _____ Seconded by _____ Vote _____

Baker _____ Jackson _____ Heidemann _____ Hersey _____ Spivey _____

- J. FIRST INTERIM REPORT: Finance Director Rhonda Brown will give a presentation of the 2016-2017 First Interim Report. The Board will consider approving the First Interim Report for 2016-2017.

Action _____

Motion By _____ *Seconded by* _____ *Vote* _____

Baker _____ *Jackson* _____ *Heidemann* _____ *Hersey* _____ *Spivey* _____

CONSENT AGENDA

- K. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, commercial warrants.
- L. ANNUAL DEVELOPER FEE RESOLUTION: Approval of Resolution #R16-17-03 of the Annual Developer Fee Report for fiscal year 2015-16 prepared in accordance with Government Code Sections 66006 and 66001 regarding collection and expenditure of developer fees imposed on residential, commercial, and industrial development.
- M. YEARLY AUDIT: Information of yearly audit for the Fiscal Year ending June 2016. This audit performed by Christy White Associates with no findings.

Action _____

Motion By _____ *Seconded by* _____ *Vote* _____

Baker _____ *Jackson* _____ *Heidemann* _____ *Hersey* _____ *Spivey* _____

BOARD COMMENTS AND DATES

- N. Board Conference:
SSDA: March 6th -8th in Sacramento
Registered: All Trustees including Superintendent
- O. Comments by Trustees

ADJOURNMENT

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

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BOARD OF EDUCATION MINUTES

Tuesday, November 08, 2016 at San Pasqual Union School

Closed Session

- Meeting called to order at 5:00 p.m. All members present.
- Board recess into the Regular Session at 5:30

Regular Session

- Meeting called to order at 5:31 p.m. All members present. Superintendent Hargrave and recording secretary, Cece Bostrom also present.
- Public was welcomed and the flag salute was recited.
- Public Hearing: Retired teacher, Bonnie Blanton addressed the Board on communication concerns with staff. Kindergarten teacher, Marcia Kelly addressed the Board on her concerns regarding job assignment. 4th grade teacher Josh Perez addressed the Board on behalf of SPETA and their request for a 3% raise.
- Member Spivey moved to approve the agenda and minutes of 10/11/16. Member Heidemann seconded the motion. Motion passed 5/0.
Aye: Jackson, Hersey, Heidemann, Spivey, Baker Absent: 0 No: 0
- Closed Session Action: Board directed superintendent to take action on Item A from closed session GC54956.9 as directed and no action on Item B and C.

Action/Discussion

- Member Hersey moved to approve the proposed to the District Policy Manual as recommended by the California School Boards Association. Member Baker seconded the motion. Motion passed 5/0.
Aye: Jackson, Hersey, Heidemann, Spivey, Baker Absent: 0 No: 0
- Member Heidemann moved to approve to enter into the Project agreement with the San Diego Energy Joint Powers Authority for Solar generation project and related energy management measures. Member Hersey seconded the motion. Motion passed 5/0.
Aye: Jackson, Hersey, Heidemann, Spivey, Baker Absent: 0 No: 0

Reports

Curriculum Report:

English Language Teacher, Julie Romero presented power point on status of EL students.

Financial Report:

Rhonda Brown updated the Board on the May Revise and how the revenue has performed over the last 5 months (May-Sept).

Superintendent Report:

- Board was updated on different types of professional development and conferences the staff has attended.
- Student Council is holding a sweatshirt drive for homeless and learning all about election procedures.

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BOARD OF EDUCATION SPECIAL MEETING MINUTES

Thursday, November 17, 2016 at San Pasqual Union School

Closed Session

- Meeting called to order at 7:00am. All members present.
- Board recessed closed session at 8:15am
- Action taken in closed session: The Board voted unanimously to direct Superintendent to take appropriate action relative to the labor negotiations matter.

Shannon Hargrave, Secretary
SH:cb

DRAFT ~2017-2018 San Pasqual Union School District Calendar

| Week | Month | M | T | W | T | F | STUDENT DAYS | TEACHER DAYS | LEGAL HOLIDAY | LOCAL HOLIDAY | NOTES |
|----------------------|-------|----|----|----|----|----|--------------|--------------|---------------|---------------|--|
| | JULY | | | | | | 0 | 0 | | | |
| | | 3 | 4 | 5 | 6 | 7 | 0 | 0 | 1 | | 7/04 Independence Day Observed |
| | | 10 | 11 | 12 | 13 | 14 | 0 | 0 | | | |
| | | 17 | 18 | 19 | 20 | 21 | 0 | 0 | | | |
| | | 24 | 25 | 26 | 27 | 28 | 0 | 0 | | | |
| | AUG | 31 | 1 | 2 | 3 | 4 | 0 | 0 | | | |
| | | 7 | 8 | 9 | 10 | 11 | 0 | 1 | | | 08/17/17 New Teachers Report |
| | | 14 | 15 | 16 | 17 | 18 | 0 | 1 | | | 08/18/17 Teachers Report |
| 1 | | 21 | 22 | 23 | 24 | 25 | 3 | 6 | | | 08/21-22 PD Days 08/23/17 First Day of School |
| 2 | SEPT | 28 | 29 | 30 | 31 | 1 | 8 | 11 | | | |
| 3 | | 4 | 5 | 6 | 7 | 8 | 12 | 15 | 1 | | 9/04 Labor Day |
| 4 | | 11 | 12 | 13 | 14 | 15 | 17 | 20 | | | |
| 5 | | 18 | 19 | 20 | 21 | 22 | 22 | 25 | | | |
| 6 | OCT | 25 | 26 | 27 | 28 | 29 | 27 | 30 | | | |
| 7 | | 2 | 3 | 4 | 5 | 6 | 32 | 35 | | | 10/6 Progress Report |
| 8 | | 9 | 10 | 11 | 12 | 13 | 37 | 40 | | | |
| 9 | | 16 | 17 | 18 | 19 | 20 | 42 | 45 | | | Parent/Teacher Conference Week min days |
| 10 | | 23 | 24 | 25 | 26 | 27 | 47 | 50 | | | |
| 11 | NOV | 30 | 31 | 1 | 2 | 3 | 52 | 55 | | | |
| 12 | | 6 | 7 | 8 | 9 | 10 | 55 | 58 | 1 | | No School 11/9 , 11/10 Veteran's Day |
| 13 | | 13 | 14 | 15 | 16 | 17 | 60 | 63 | | | 11/17/17 End of Trimester 1 Minimum Day |
| | | 20 | 21 | 22 | 23 | 24 | 60 | 63 | 1 | 1 | 11/20 -11/24 Thanksgiving Break |
| 14 | DEC | 27 | 28 | 29 | 30 | 1 | 65 | 68 | | | |
| 15 | | 4 | 5 | 6 | 7 | 8 | 70 | 73 | | | |
| 16 | | 11 | 12 | 13 | 14 | 15 | 75 | 78 | | | |
| | | 18 | 19 | 20 | 21 | 22 | 75 | 78 | | 1 | 12/18 - 1/1 Winter Break |
| | | 25 | 26 | 27 | 28 | 29 | 75 | 78 | 1 | 1 | |
| 17 | JAN | 1 | 2 | 3 | 4 | 5 | 75 | 78 | 1 | | |
| 18 | | 8 | 9 | 10 | 11 | 12 | 80 | 83 | | | |
| 19 | | 15 | 16 | 17 | 18 | 19 | 84 | 87 | 1 | | 1/15 Martin Luther King Jr. Day 1/19/18 Progress Rpt |
| 20 | | 22 | 23 | 24 | 25 | 26 | 89 | 92 | | | |
| 21 | FEB | 29 | 31 | 31 | 1 | 2 | 94 | 97 | | | |
| 22 | | 5 | 6 | 7 | 8 | 9 | 99 | 102 | | | |
| 23 | | 12 | 13 | 14 | 15 | 16 | 103 | 106 | 1 | | 2/16 Lincoln's Birthday, 2/19 President's Day |
| 24 | | 19 | 20 | 21 | 22 | 23 | 106 | 110 | 1 | | 2/20/18 PD Day - Non-student day |
| 25 | MAR | 26 | 27 | 28 | 1 | 2 | 111 | 115 | | | 03/02/18 End of Trimester 2 Minimum Day |
| 26 | | 5 | 6 | 7 | 8 | 9 | 116 | 120 | | | |
| 27 | | 12 | 13 | 14 | 15 | 16 | 121 | 125 | | | |
| 28 | | 19 | 20 | 21 | 22 | 23 | 126 | 130 | | | |
| | | 26 | 27 | 28 | 29 | 30 | 126 | 130 | | | 3/26-4/2 Spring Break |
| 29 | APR | 2 | 3 | 4 | 5 | 6 | 130 | 134 | | 1 | |
| 30 | | 9 | 10 | 11 | 12 | 13 | 135 | 139 | | | |
| 31 | | 16 | 17 | 18 | 19 | 20 | 140 | 144 | | | 04/20/18 Progress Report |
| 32 | | 23 | 24 | 25 | 26 | 27 | 145 | 149 | | | |
| 33 | MAY | 30 | 1 | 2 | 3 | 4 | 150 | 154 | | | |
| 34 | | 7 | 8 | 9 | 10 | 11 | 155 | 159 | | | |
| 35 | | 14 | 15 | 16 | 17 | 18 | 160 | 164 | | | |
| 36 | | 21 | 22 | 23 | 24 | 25 | 165 | 169 | | | |
| 37 | JUNE | 28 | 29 | 30 | 31 | 1 | 169 | 173 | 1 | | 5/28 Memorial Day |
| 38 | | 4 | 5 | 6 | 7 | 8 | 174 | 178 | | | |
| 39 | | 11 | 12 | 13 | 14 | 15 | 180 | 185 | | | 06/12/18 Last Day of School - Promotion Day |
| | | 18 | 19 | 20 | 21 | 22 | | | | | 06/13/18 Last Teacher Day |
| Board approved _____ | | | | | | | | | | | School dismissed at 1:30 on "shaded" days School closed on "bold outlined" days |

June 20, 2016

Tentative Agreement

For the District

Shannon Hargrave

Date: 6/20/16

For the Association

Joshua P. King

Date: 6/20/16

AGREEMENT

Between

SAN PASQUAL UNION SCHOOL DISTRICT

and

**SAN PASQUAL ELEMENTARY
TEACHERS' ASSOCIATION/CTA/NEA**

~~2013-2016~~

2016-2019

~~July 1, 2013 – June 30, 2016~~

~~Ratified June 16, 2015~~

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ARTICLE 4
EMPLOYEE RIGHTS

- A. The Board shall not unlawfully discriminate against any unit member on the basis of race, color, creed, age, sex, **sexual orientation**, national origin, political affiliation, domicile, marital status, physical handicap, and membership in an employee organization or participation in the activities of an employee organization.
- B. The District and the Association recognize the right of unit members to form, join and participate in lawful activities of employee organizations and the equal alternative right of employees to refuse to form, join, and participate in employee organization activities.

ARTICLE 5

ASSOCIATION RIGHTS

- A. The Association shall have the right to make use of school equipment, buildings and facilities normally used by unit members at all reasonable hours when such equipment is not otherwise in use.
- B. The Association shall have the right to post notices of activities and matters of Association concern on Association bulletin boards in the unit members' lunch/work room. The Association may use unit member mailboxes for communications to its members.
- C. Authorized representatives of the Association shall be permitted to transact official Association business on school property so long as such activity does not interfere with the normal operation of the school, and after having first announced himself/herself at the office.
- D. The Board shall, whenever possible, place on the agenda of each regular Board meeting as the first item for consideration under "new business" any matters brought to its consideration by the Association, provided that such matters are made known to the Superintendent's office three (3) business days prior to said meeting.
- E. The Association shall have the right to consult on the definition of educational objectives, the determination of the content of courses and curriculum and the selection of textbooks to the extent such matters are within the discretion of the Board under the law.
- F. The Association shall receive the equivalent of up to six (6) days per contract year of release time for Association business at the expense of the District **not including scheduled negotiations with District**. The cost of substitute only shall be provided by the District.

ARTICLE 7

NEGOTIATION PROCEDURES

- A. The District and Association may reopen negotiations for the school years ~~2014-2015 and 2015-2016~~ **2017-2018 and 2018-2019**, on Article 20, Health and Welfare; Article 21, Salary; and two (2) additional articles each.
- B. Not later than May 15 of the school year preceding the year covered by reopener negotiations, the Association's initial proposal regarding reopener negotiations must be submitted to the District.
- C. Not later than May 15, ~~2016~~ **2019**, the Association shall submit its initial proposal to the District for a successor Agreement.
- D. Upon receipt of the written initial proposal(s) or the successor Agreement, arrangements shall be made pursuant to the provisions of the Educational Employment Relations Act, including the Public Notice Provisions, for meeting and negotiating to commence. The Board shall meet and negotiate in good faith with the Association on negotiable items. Any agreement reached between the parties shall be reduced to writing and signed by them.
- E. Either party may utilize the service of outside consultants to assist in the negotiations.
- F. The Board and the Association may discharge their meeting and negotiating duties by means of authorized individuals.
- G. Negotiations shall take place at mutually agreeable times and places during the regular school day, provided that meetings shall be held within five (5) days from receipt of a written request. The Association shall designate three (3) representatives who shall each receive a reasonable amount of released time without loss of compensation for meeting and negotiating.
- H. The Board shall, upon request, furnish the Association with one (1) copy of all county and state required reports as soon as they are transmitted to the county or state, or within five (5) days, of such request. In addition, the Board shall provide copies of all other public information (such as budgetary) which it produces that are necessary for the Association to fulfill its role as the exclusive bargaining representative, as soon as it becomes available, or within five (5) days of the Association's request.
- I. Not later than October 15, the District shall furnish the Association with the placement of unit members on the regular salary schedule as of October 1st.

ARTICLE 10
GRIEVANCE PRODECURES

A. Definitions

1. A "grievance" is a claim by the Association or from one or more unit members that there has been a violation, misinterpretation, or misapplication of a provision of this Agreement, or a violation, misapplication or misinterpretation of any Board policy, practice or regulation relating to the terms of this Agreement.
2. A "grievant" is the person or persons, including the Association or representatives thereof, making the claim.
3. A "party in interest" is any person who might be required to take action, or against whom action might be taken, in order to resolve the claim.
4. A "Conferee" is any unit member other than the Association Representative.
5. A "Day" means days during which unit members are required to be in attendance at school.

B. Purpose

2. The purpose of this procedure is to secure, at the lowest possible administrative level, solutions to the problems, which may arise from time to time. Both parties agree that these proceedings will be kept as informal and confidential as may be appropriate at any level of the process.
3. Nothing contained herein will be construed as limiting the right of any unit member having a grievance to discuss the matter informally with any appropriate member of the administration and to have the grievance adjusted without intervention by the Association, provided that the adjustment is not inconsistent with the terms of the Agreement and that the Association has been allowed to review the proposed adjustment and to state its views.
4. Any time limits set forth under this procedure may be extended or reduced by mutual agreement.
5. If a grievance arises from the alleged violation, misapplication, or misinterpretation of the Agreement by the Superintendent, the grievance shall be presented initially at Level Two.

C. Procedure

1. Level One - Informal

An aggrieved person will first discuss the grievance informally with the immediate supervisor. The grievant may have a conferee and/or an Association representative present at this meeting. **If no resolution at the informal level the District must notify the grievant.**

2. Level Two - Formal

If the attempt to resolve the grievance at the informal level is not successful, the unit member may submit the grievance on a District grievance form. (Appendix C) The District form shall contain a clear and concise statement of the grievance, the circumstance involved, the decision rendered at the informal level and the specific remedy sought. The formal grievance shall be submitted to the Superintendent within twenty (20) working days of when the unit member or Association ~~could reasonably have known of the occurrence (or omission) of the act giving rise to~~ **is notified of the unsuccessful resolution of the grievance at the informal level.** The Superintendent shall communicate a written decision to the unit member within ten (10) working days after receiving the grievance.

3. Level Three - Mediation

If the unit member is not satisfied with the Superintendent's written decision, the unit member may request the Association to submit the grievance to the State Conciliation Service for mediation and recommendation regarding the outcome of the grievance. Unless the unit member's written request for mediation is presented to the Superintendent no later than ten (10) working days after receiving the Superintendent's written decision, the grievance shall be deemed resolved.

The mediation process shall be completed within thirty (30) work days of the request for mediation. Time lines for the completion of mediation may be extended by mutual agreement of the parties.

4. Level Four - Arbitration

- a) If the grievance is not resolved in the mediation process at Level Three, the grievant may request the Association submit the grievance to arbitration. If the Association concurs with the grievant's request for arbitration, the Association shall, within ten (10) working days of the Superintendent's decision, submit a request in writing to the Superintendent for arbitration of the dispute, and the District shall comply with the request.
- b) Within ten (10) days, if the parties cannot agree upon the selection of an arbitrator, the Association shall contact the California Conciliation Service and request the appointment of a neutral arbitrator.
- c) The fees and expenses of the Arbitrator and the hearing shall be borne equally by the district and the Association. All other expenses, including fees for witnesses, conferees, a court reporter and transcripts, shall be borne by the party incurring them.
- d) The grievant and an Association representative shall be provided release time for any hearing.
- e) The Arbitrator shall, as soon as possible, hear evidence and render a decision on the issue or issues that were submitted to arbitration. If the parties cannot agree upon a submission statement, the Arbitrator shall determine the issue by referring to the written grievance and the answers thereto at each level. In disputed cases regarding whether or not a grievance claim is within the scope of these proceedings, the Arbitrator shall rule on the arbitrability of the issue.
- f) The Arbitrator shall have no power to add to, subtract from, or modify the terms of this Agreement.
- g) After a hearing and, if so stipulated, after both parties have had an opportunity to make written arguments, the Arbitrator shall submit in writing, within sixty (60) calendar days, his/her decision to all parties. The decision of the Arbitrator shall be binding.

ARTICLE 14
COMPLAINT PROCEDURES

A. Verbal Complaints

1. If a parent or guardian of a student makes a verbal complaint regarding a unit member's job performance, the principal or immediate supervisor shall make a good faith effort to resolve the complaint informally; administrator will refer parent or guardian to teacher. No written record of a verbal complaint that is resolved informally by the principal or immediate supervisor shall be placed in the unit member's personnel file. If the complaint is not resolved informally by the principal or immediate supervisor within 10 duty days of the receipt of the complaint, except where further processing of the complaint is required by law, the complaint shall be deemed resolved unless reduced to writing by the complainant.

B. Written Complaints

If a written complaint is received, the unit member shall be notified within five (5) duty days of receipt of the written complaint **on the District Complaint form**. The period of notification shall be extended by the appropriate number of duty days when either the unit member or the principal or immediate supervisor is absent during the five (5) duty day period.

1. The notification to the unit member shall include:
 - a. A copy of the complaint;
 - b. The name(s) of **each** the employee involved in the complaint;
 - c. A description of any attempts made by the principal or immediate supervisor to resolve the complaint.
2. The principal or immediate supervisor responsible for investigating the complaint shall attempt to resolve the complaint to the satisfaction of the parties involved within twenty (20) duty days. The unit member shall be entitled to offer information on his/her behalf. The unit member shall also be entitled to have a representative present in any meeting between the principal or immediate supervisor and the unit member in which the contents of the complaint are discussed. No copy of the complaint shall be placed in the unit member's personnel file until the unit member is notified and given the opportunity to attach a written statement thereto. If disciplinary action is to be taken against the unit member, a copy of any investigative report prepared by the principal or immediate supervisor and all statements and documents upon which the disciplinary action is based will be provided to the unit member.

C. Other

1. If the complaint against the unit member involves allegations of violations of state or federal law, such as unlawful discrimination, the complaint shall be processed pursuant to the provisions of applicable law. If the investigation and processing of such complaint results in a finding of unlawful conduct by the unit member, written information may be placed in the unit member's personnel file and the unit member shall be provided with an opportunity to prepare a written response. Nothing in this provision shall limit the unit member from defending his/herself against false accusations.

ARTICLE 16

EVALUATION PROCEDURE

- A. The administration shall conduct formal evaluations of employees, and, in addition, may conduct informal evaluations of employees. The purposes of the evaluation system are to improve the delivery of educational services; improve instruction; provide constructive assistance to unit members; and rate the service of unit members to the District.

1. Lesson Plans

All unit members will be responsible for preparing daily lesson plans and having them available for review; however, they will not be required to turn in lesson plans. If a unit member fails to leave lesson plans for substitutes on at least two (2) occasions within a school year, excepting unforeseen circumstances discussed with the unit member and administrator, he/she may be required to turn in lesson plans for the remainder of the year.

2. Evaluation Cycle

Every probationary and temporary certificated unit member shall be formally evaluated by the administration in writing, at least twice each school year. Every permanent certificated unit member that has completed three (3) or more years of teaching within the district, who receives evaluations with overall ratings of "Integrating" or "Innovating" shall be formally evaluated by the administration in writing every other year. On-year certificated unit members will be notified before September 1.

If the certificated unit member receives an evaluation with an overall rating of "Emerging" or "Exploring," the unit member would be returned to the evaluation cycle and be evaluated at least once each school year. Upon an evaluation with overall ratings of "Integrating" or "Innovating" shall be formally evaluated by the administration in writing every other year.

If the certificated unit member receives an evaluation with one (1) "Exploring" rating and/or two (2) or more "Applying" ratings with no marks below "Exploring" shall be rated "Applying Standards". The unit member would be evaluated at least once each school year. Upon an evaluation with overall ratings of "Integrating" or "Innovating" shall be formally evaluated by the administration in writing every other year.

Beginning in the 2014 – 2015 school year, permanent certificated unit members employed by the District for at least ten (10) years may be evaluated every three (3) years instead of every other year based on the two (2) most recent evaluations to determine if they qualify for three-year cycle.

Permanent certificated unit members, with an approved letter of retirement submitted to the district, who are scheduled to be evaluated and received an evaluation of "Applying" or better on the previous evaluation cycle, upon mutual agreement with the District, may have their final evaluation waived.

3. Observations

Prior to the end of the eighth week after the start of an assignment during the year in which a formal evaluation is to take place, the employee will receive a copy of "Levels of Teacher Development."

In addition to informal observations throughout the year, all on-year certificated unit members will receive a minimum of one formal observation. The first observation is to be completed no later than January 31 and any subsequent observations are to be completed no later than May 1. Formal evaluations shall be based upon at least one observation lasting approximately forty-five (45) minutes, but not less than twenty (20) minutes nor more than sixty-five (65) minutes plus any informal observations conducted throughout the school year.

Formal observation dates will be mutually agreed upon in advance by the evaluator and evaluatee.

The District evaluator will record observation notes to be reviewed with the evaluatee in the post-observation conference **within two business weeks of the observation and the unit member will receive a copy of the unit member's tentative rating.** A copy of the Formal Observation form will be filed in the unit member's district personnel file.

4. Summative Evaluation

The District evaluator will schedule and conduct a Summative Evaluation meeting with all on-year unit members, no later than thirty (30) days prior to the last scheduled work day. The Summative Evaluation and the Professional Growth Goals will be used to discuss the certificated unit member's progress in meeting all areas of the CSTPs. The Summative Evaluation is reviewed and signed during this conference. When agreement cannot be reached, the District evaluator maintains final responsibility for evaluation. The certificated unit member may submit a written response to the summative evaluation within five (5) days. If there are two or more areas marked "Emerging" the overall performance is determined as "Emerging".

The Summative Evaluation shall not be based on unsubstantiated information.

5. Employee Assistance Plan

Assistance Plans are written in three instances: 1) Voluntarily, 2) Unsatisfactory evaluation, 3) Performance concerns outside the evaluation process. An Employee Assistance Plan will provide agreed upon resources to support improvement of identified deficiencies. The District evaluator will have the final decision if there is disagreement of these resources. Employee Assistance Plans will be placed in the certificated unit member's personnel file along with the Formal Evaluation Plan; except when the Assistance Plan was voluntary.

The Employee Assistance Plan will be terminated after the certificated unit member receives two (2) formal evaluations (one-school year) of "Applying" or better. The District evaluator may terminate an Employee Assistance Plan by writing a memo to the file explicitly stating the plan has been successfully completed and the terms have been fulfilled.

6. The evaluation and assessment of a unit member's performance shall not include the use of publisher's norms established by standardized tests.

7. Goal Setting and Mid/End of Year Goals

In addition to the evaluation process for on-year unit members, annually, prior to the end of the eighth school week, each certificated unit member and the District will meet to agree upon "Professional Growth Goals" for the school year. Three (3) goals shall be selected from the California Standards for the Teaching Profession (CSTP's); two (2) from Standards 1 to 5, and one (1) personal goal from Standard 6.

Grade levels/subject area teachers will develop common goals and meet with the District as a team to facilitate teamwork and collaboration.

All certificated unit members (grade level teams/subject matter teams) are to complete a mid to end-of-year reflection on their "Professional Growth Goals for the school year. All reflections are to be completed no later than May 1. The "Professional Growth Goal – Reflection" provides the opportunity for the certificated unit member to use all evidence/data collected to self-assess progress on their Professional Growth Goals.

ARTICLE 18
HOURS AND ADJUNCT DUTIES

A. Work Hours/Work Day

1. The work hours for unit members shall be seven (7) hours and thirty (30) minutes, inclusive of a minimum of forty (40) minute duty-free lunch plus a five (5) minute passing time to occur at the end of lunch.
2. The normal workday shall begin thirty (30) minutes before the pupil instructional day and shall end thirty (30) minutes following the end of the pupil instructional day. With the exception of scheduled meetings or assigned supervision duties, the time before and after school is a designated teacher preparation time.
3. Unit members shall be allowed to leave the work site following the safe dismissal of students on the workday preceding winter break.
4. Unit members shall be required to attend three (3) nighttime school functions per year. Unit members shall not be required to remain later than 9:00 PM. All K-5 teachers (including K-5 specialty teachers) shall attend one (1) Back to School Night, one (1) Open House Night, and at least one (1) other evening event. All 6-8 teachers (including 6-8 specialty teachers) shall attend one (1) Back to School Night, one (1) middle school dance, and at least one (1) other evening event. (See G3 for part-time certificated requirements.) Nighttime school functions for all grades may include but are not limited to the following: Back to School Night, Open House, Visual and Performing Arts (VAPA) performances, dances, promotion, etc.
5. One (1) day per week, students shall be dismissed at 1:30 p.m. Unit members shall utilize the remainder of the workday onsite. Unit members will use half of the minimum days per year exclusively for individual and/or grade level planning and preparation. The District will use half of the minimum days per year at the discretion of the Superintendent and/or his/her designee with input from the Leadership Team. All minimum days shall be calendared as to District-use or Unit Member-use by mutual agreement prior to the beginning of the school year subject to change by mutual agreement.
6. Preparation/Planning Time
 - a) Unit members will have at least 60 minutes of **individual** preparation/planning time during each full week of instruction while their students are scheduled and receive instruction through educational programs under the supervision and/or presence of a credentialed teacher. During shortened weeks, unit members will continue to have preparation/planning time on their regularly scheduled days. Preparation/planning time provided under this section is contingent upon the staffing of other educational programs by a certificated teacher.
 - b) The District will make every effort to not schedule meetings which require unit member attendance during the Unit Member's scheduled school-day preparation time. In the event a Parent can only attend said meeting during the Unit Member's scheduled preparation time, the District shall compensate the Unit Member by providing the Unit Member an equivalent amount of prep time. ~~within 5 school days of the lost prep time. The District is exempt from this requirement for special education teachers with regards to IEP meetings which are considered a part of their duties, provided that they are guaranteed preparation time not less than full-time middle school teachers.~~
7. No unit member shall be required to be on duty more than three and one-half hours (3 1/2) without being provided a relief break of at least ten (10) minutes.

8. The Superintendent may schedule up to one (1) additional hour to the workday per month; which must be noticed at least one month prior.
9. In addition to a weekly shortened day for unit member preparation, shortened days shall be scheduled for: parent conference days; the last day of each reporting period; last day of the instructional year; the last work day prior to the winter break; three (3) days the first week of the instructional year, the first day, Thursday and one (1) other day as determined; and any additional days as may be determined by the Superintendent.
10. During the week of Parent Conferences, in which the instructional day is shortened for the purpose of meeting with parents or guardians, unit members shall meet with parents or guardians during the two (2) hours following the dismissal of students. Each unit member may select one (1) of the days during the week of parent teacher conferences in which parent-teacher conferences will not be conducted. This early release day is provided in lieu of extra compensation for instances in which parent-teacher conferences occur after the designated two (2) hour period for conferencing.

B. Work Load/Adjunct Duties

1. Unit members may be assigned supervision duties on an equal and rotating basis.
2. Adjunct duties within the workday shall be equally distributed among unit members.
3. Teacher's Support Position –Teacher's Support Position (TSP) shall be a non-classroom assignment whose duties shall include ~~Gate~~ and/or ELL and/or Title 1 services. For work beyond the normal contractual day, the TSP may utilize either **flex comp** time or hourly rate determined by mutual agreement between the District and unit member.

C. Participation on Committees

Unit member participation on all District committees shall be on a voluntary basis.

D. In-Service Training

In-service programs shall be developed and implemented through the Curriculum and Instruction Committee and/or Leadership Team and Administration. Within 5 school days of a Leadership Team meeting, Leadership Team grade level representatives shall communicate a summary of the meeting to their grade level and/or subject matter teachers.

E. Work Year/Instructional Year

1. Unit members shall provide instruction for one hundred eighty (180) days. In addition there shall be five (5) days of non-instructional time. The District may require new unit members to attend up to one (1) additional non-instructional day for orientation and preparation prior to the start of the school year. At least one (1) full workday will be delegated to unit member classroom preparation prior to the start of school year without meetings where attendance is required.
2. The student instructional year shall be one hundred eighty (180) days per year. There shall be one (1) student-free day immediately following the conclusion of the student instructional year.
3. The school year calendar listing all instructional days, non-instructional days, vacations, and holidays is included as Appendix B. The school year calendar shall be negotiated annually prior to its official adoption.

F. Student Implementation, Planning, and Assessment

Unit members, Instructional Aides and Administrators will meet at the end of each trimester grading period to discuss and record the assessment of individual student progress made toward meeting the School Improvement Program emphasis areas. The District at the end of the first, second and third trimester grading periods for this purpose will provide a coordinated minimum day. The addition of minimum days at the end of the first, second and third trimesters specified above, shall have no adverse fiscal impact on District revenue.

G. Part-Time FTE Certificated

1. Staff Meetings- Part Time Unit Member may be required at the Superintendent's discretion to attend up to three (3) staff meetings per school year. Part Time Unit Member will be paid.
2. Parent Teacher Conferences – Part Time Unit Member will be required to attend Parent Teacher Conferences for two (2) out of the five (5) days of Parent Teacher Conference Week.
3. Nighttime School Functions- Part Time Unit Member shall attend Back to School Night and/or Open House (depending on grade level) , and/or one (1) night-time function, for a total of two (2) nighttime functions.
4. Unit members in part time positions are entitled to all the provisions as specified Article 20, Health and Welfare Benefits, and Article 21, Salary. However, the District's contribution shall be prorated, based upon each unit member's percentage of position held. Part time members receive step credit for one year if their contract is for over 50%. If the member's part time contract is 20% to 50%, the member must work two years to receive one step on the salary schedule. Members working less than 20% receive step credit based on the percentage of FTE worked.

ARTICLE 20
HEALTH AND WELFARE BENEFITS

The District shall contribute to each eligible unit member a maximum of seven thousand nine hundred seventy-six dollars (\$7,976) for medical benefit contributions. In addition to the \$7,976, the District will provide to each eligible unit member dental and vision coverage (employee only). Any funds remaining under the cap of \$7,976 may be applied towards a unit member's eligible dependent(s) medical, dental or vision coverage. In addition, the District will provide to its unit members an optional Section 125 account.

Effective December 2016 payroll, increase in contribution replaces the above. The District shall contribute to each eligible unit member a maximum of ~~seven thousand nine hundred seventy-six~~ **eight thousand dollars (\$7,9768,000)** for medical benefit contributions. In addition to the ~~\$7,976~~, **\$7,9768,000**, the District will provide to each eligible unit member dental and vision coverage (employee only). Any funds remaining under the cap of ~~\$7,976~~, **\$7,9768,000** may be applied towards a unit member's eligible dependent(s) medical, dental or vision coverage. In addition, the District will provide to its unit members an optional Section 125 account.

The District agrees to request bid information each year in order to improve medical, dental, and vision coverage for subsequent years. This information will be shared with the benefit committee.

A. Medical

All eligible unit members shall be offered full medical coverage for themselves and their eligible dependents. Expenses for coverage exceeding the cap shall be paid by the unit member.

B. Dental/Vision

All eligible unit members will be required to have (employee only) dental and vision coverage at no cost to the unit member. The District agrees to pay for all future rate increases for dental and vision for the employee only. Expenses for dependent coverage exceeding the cap shall be paid by the unit member.

C. Life

All eligible unit members will be provided life insurance in the amount of fifty thousand dollars (\$50,000) which is not to be included in the cap.

D. Eligibility

1. Certificated unit members teaching on a full time assignment shall receive health insurance.
2. A unit member working less than full time shall, at his/her option, receive benefits with the District paying a prorated premium amount equal to the amount of time of the unit member's teaching assignment. If the unit member elects to receive such benefits, he/she shall pay the difference between the District's contribution and the total cost of benefits.
3. Article 18 Section G fully describes the eligibility for health and welfare benefits for part time members.
4. Article 19 Section E fully describes the eligibility for health and welfare benefits for job sharing members.

E. Unit Member Benefits During Leave of Absence

1. All benefits shall be provided and continued while unit members are on paid leave status.
2. Unit members on District approved, non-paid leaves of absence may elect to continue coverage for themselves (and dependents) by mailing the entire

premium payment, required for coverage, made payable to the San Pasqual Union School District and submitted to the District office.

F. Cancellation

1. The unit member's (and dependents if covered) insurance coverage, shall be cancelled at the end of the current month for failure to fulfill the terms of the contracts for reasons including, but not limited to, the following:
 - a) Leaving the employment of the District
 - b) Failing to meet eligibility requirements
 - c) Failing to complete required payroll deduction forms
 - d) Failing to submit premium payments to District by deadline date
 - e) Expiration of leave and non-return to active duty

G. Payroll Deduction

Upon appropriate written authorization from the unit member, the Board shall deduct from the salary of any unit member and make appropriate remittance for approved annuity programs, credit unions, Association membership, savings bonds, charitable donations, salary protection insurance, or health insurance premiums.

H. Duration of Benefits

1. Should a unit member's employment terminate following the last day of the school year and before the commencement of the ensuing school year, such unit members shall be entitled to continued benefit coverage until October 1st of the ensuing school year or until covered by another plan whichever occurs first.
2. The District shall inform, in writing, all qualified unit members and/or beneficiaries of their right to continue benefit coverage under provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). The District shall continue to provide benefits coverage to all qualified beneficiaries during the 60-calendar-day election period.

I. Insurance Provisions Upon Retirement

1. Unit members having reached the minimum retirement age of fifty-five (55) years and accepting retirement benefits as provided under the Public Employees Retirement System or State Teachers Retirement System shall have extended to them group insurance benefits. Premiums for insurance benefits shall be paid by the retiree to the District to the in-force carrier, until such time as the retiree reaches age sixty-five (65), or becomes eligible for any other national or governmental agency coverage, including Medicare or its equivalent, whichever comes first.
2. In addition, the retiring unit member shall have the option of having dependents included under this same coverage with the retiree making the premium payment for such dependent coverage. The commitment to dependent coverage would be mandatory at the time of retirement without showing evidence of insurability per insurance carrier requirements. Following that date, no dependent coverage could be included or added without showing evidence of insurability. Coverage could be discontinued at the retiree's option at any subsequent date.
3. Payment for insurance premiums shall be remitted monthly to the District by the first of the month.
4. Any change in current insurance contract arrangements shall assure eligibility for coverage of the unit member retiree only.

SAN PASQUAL UNION ELEMENTARY SCHOOL
Complaint Form

Date: _____
Employee Name: _____
Name of Complainant: _____

Description of the Complaint:

Administrator/Employee Conference Date: _____

Conference Notes:

Resolution:

Disciplinary Action Taken:

Copy of Complaint Attached: _____

Unit Member Response: _____

CC: Personnel File _____

December 7, 2016

Tentative Agreement

For the District

Shannon Hargrave

Date: 12/7/16

For the Association

Joshua Puz

Date: 12/7/16

ARTICLE 21
SALARY

A. WAGES

1. The salary schedule and salary schedule index is set forth in Appendix A.
 - a) **For the 2016-17 school year the salary schedule shall be increased by 3%. This increase is to be retroactive to July 1, 2016.**
For the 2016-17 school year, there shall be a one-time off-schedule payment of \$500 (prorated for part-time certificated unit members).
2. The effective date for the salary schedule shall be the start of the fiscal year unless otherwise negotiated.
3. The payroll period shall be defined as monthly commencing the first day of each calendar month for the school year. Salary payments shall be made not later than the last day of the payroll period provided the district office is open.
4. Regular salary shall be payable in ten or twelve (10/12) installments.
5. Salary Placement and Advancement:
 - a) The minimum requirement for placement in Column I of the schedule is the possession of an appropriate California Teaching or Services Credential and a Bachelor's Degree.
 - b) The minimum requirements for initial placement or advancement to Column II are possession of a Teaching Credential plus thirty (30) or more upper division or graduate semester credits earned subsequent to the Bachelor's Degree from a regionally accredited college or university and an appropriate California Teaching or Services Credential. Semester credits must meet the criteria set forth in Section 6.
 - c) The minimum requirements for initial placement or advancement to Column III are possession of an appropriate California Teaching or Services Credential and an earned Bachelor's Degree plus forty-five (45) or more upper division or graduate semester credits earned subsequent to the Bachelor's Degree from a regionally accredited college or university. Semester credits must meet the criteria set forth in Section 6.
 - d) The minimum requirements for initial placement or advancement to Column IV are possession of an appropriate California Teaching or Services Credential and an earned Bachelor's Degree plus sixty (60) or more upper division or graduate semester credits earned subsequent to the Bachelor's Degree from a regionally accredited

college or university or an earned Master's Degree or Doctorate Degree. Semester credits must meet the criteria set forth in Section 6.

e) The minimum requirements for initial placement or advancement to Column V are possession of an appropriate California Teaching or Services Credential and an earned Bachelor's Degree plus seventy five (75) or more upper division or graduate semester credits earned subsequent to the Bachelor's Degree from a regionally Degree or a Doctorate Degree. Semester credits must meet the criteria set forth in Section 6.

f) In addition to appropriate placement on the salary schedule, the following pay shall be paid for special qualifications and duties:

Associated Student Body (ASB) Advisor ----- \$1,000

In addition to appropriate placement of the salary schedule, if a Curriculum and Instruction Committee is re-activated by mutual agreement between the District and Union the following pay may be paid for special qualifications and duties:

*Curriculum and Instruction Committee Member ----- \$2,150

*Curriculum and Instruction Committee Chairperson ----- \$2,680

*Unit members desiring to provide curriculum leadership on this committee must submit a letter of intent and shall be selected by consensus of unit members represented.

6. Prior to enrolling in upper division college courses for consideration of horizontal movement on the salary schedule a unit member will seek approval from the Superintendent or his/her designee regarding the acceptability of such units. The Superintendent or his/her designee may approve other courses that would serve the best interests of the District's educational programs.

7. Applications for horizontal movement for the ensuing year shall be in writing on a form provided by the district and submitted by March 15 of the current year. By September 15 unit members shall furnish the district with transcripts or, until transcripts are available, a grade report that shows course work was successfully completed thereby justifying horizontal movement and interim placement. Evidence of course completion submitted after September 15 will not result in horizontal movement until the following year.

8. Step Placement/Advancement

a) New unit members with teaching experience in public schools or accredited colleges and/or universities while holding a valid public teaching credential in the United States, shall be granted one (1) step for every year's experience up to and including maximum placement on Step 7.

- b) The District may grant credit for six (6) years of teaching in foreign and/or private schools. The prior teaching experience shall have taken place at an accredited institution and the unit member shall have possessed a valid public teaching credential in the United States at the time of the prior service.
- c) The service requirement for advancing one step on the salary schedule shall be in accordance with the statutory definition of one (1) year's full time regular contract service or the equivalent of one (1) year's full time regular contract service in a certificated position within the District.

B. Payment For Extra Assignments or Duty

- 1.
 - a) Unit members performing extra duty assignments making use of their professional expertise, such as directed tutoring, directed student instruction, curriculum development and delivering in-service training shall be paid, with prior approval from the District, at the hourly rate for Column 1, Step 6, from the current salary schedule.
 - b) Unit members attending activities or in-services provided for the professional development of unit members outside the contractual workday or performing duties not making use of their professional expertise may be paid, with prior approval from the District, at the hourly rate for Column 1, Step 6, from the current salary schedule.
 - c) The District shall make known to Unit Members all opportunities for paid extra duty assignments. When two or more unit members apply for and are qualified for the opportunity, the following criteria shall be considered in selecting the individual to participate in the extra duty assignment:
 - 1) Teaching assignment requirements.
 - 2) Special qualifications, including personal skills and abilities of the staff member compared with the skills and abilities possessed by other candidates which are in particular demand for the extra duty assignment.
 - 3) Experience and recent training of the staff member compared to other candidates for the extra duty assignment.
 - 4) The best interests of the District's educational programs.
 - 5) If the above factors are, for all intent, equal between two or more candidates, the extra duty assignment will be filled by lottery.
 - d) Any activity offered by the District outside the contractual day, including summer, with or without pay, shall be strictly voluntary.
- 2. Specially funded programs such as summer school, grants or other extra assignments of duties shall be funded per the discretion of the Superintendent or designee at the hourly rate for Column 1, Step 6, from

the current salary schedule or the rate specified within the grant or program, whichever is greater.

1. Unit members who work beyond the work day to attend I.E.P. meetings or S.S.T. meetings shall be paid additional compensation not to exceed one hour of their pro-rated hourly rate of pay.

**SAN PASQUAL UNION SCHOOL DISTRICT
COLLECTION ADVICE
FOR THE MONTH OF NOVEMBER 2016**

INCOME:

| | |
|---------------------------|------------|
| E-Rate Refund-ATT | \$73.25 |
| Sage Garden-Harvest Night | \$4,587.00 |
| | |
| Total | \$4,660.25 |

REIMBURSEMENT:

| | |
|------------------------------------|-------------|
| Lunch | \$7,636.45 |
| Snacks | \$330.00 |
| School Nutrition-Federal/Sept. '16 | \$7,081.67 |
| School Nutrition-State/Sept. '16 | \$503.02 |
| Return Check-Lunch Account | \$120.00 |
| Field Trip-Kind. | \$909.00 |
| Field Trip-1st Grade | \$118.00 |
| Field Trip-2nd Grade | \$340.00 |
| Field Trip-3rd Grade | \$290.00 |
| Field Trip-6th Grade | \$224.00 |
| Health Premiums-Bostrom | \$560.75 |
| Staff Polo Shirt Reimbursement | \$75.00 |
| Kids Club | \$843.00 |
| | |
| Total | \$19,030.89 |

| | |
|--------------------|---------------------------|
| GRAND TOTAL | <u>\$23,691.14</u> |
|--------------------|---------------------------|

**SAN PASQUAL UNION SCHOOL DISTRICT
MONTHLY LIST OF REVOLVING CASH FUND PAYMENT
FOR NOVEMBER 2016**

NO ACTIVITY FOR THE MONTH OF NOVEMBER 2016

CERTIFICATION OF APPROVAL OF REVOLVING CASH FUND PAYMENTS

I hereby certify that the governing Board in its meeting December 13, 2016 approved the list of Revolving Cash Fund Payments for the month of November 2016.

Date

Shannon Hargrave, District Superintendent

PURCHASE ORDER REPORT
NOVEMBER 2016

| PO No. | Date | Supplier | Description | Fund | Amount |
|-----------|------------|------------------------------------|--------------------------------|------|-----------|
| 000000573 | 11/1/2016 | SAN DIEGO COUNTY SUPERINTENDENT | WORKSHOP-HARGRAVE/BURROUGHS | 0100 | 100.00 |
| 000000574 | 11/2/2016 | DIGITAL NETWORK GROUP, INC. | BARN SPEAKERS | 0100 | 10,562.71 |
| 000000575 | 11/2/2016 | SAN DIEGO COUNTY SUPERINTENDENT | REGISTRATION FEES, LCAP | 0100 | 450.00 |
| 000000576 | 11/9/2016 | COLLEEN PALAT | O&M SERVICES/SPECIAL ED | 0100 | 1,170.00 |
| 000000577 | 11/16/2016 | THE LATINO FAMILY LITERACY PROJECT | CONFERENCE REGISTRATION FEES | 0100 | 200.00 |
| 000000578 | 11/17/2016 | PEARSON | SPEECH AND PSYCHOLOGY MATERIAL | 0100 | 495.66 |
| 000000579 | 11/17/2016 | HOUGHTON MIFFLIN HARCOURT | PSYCOLOGY MATERIALS | 0100 | 269.43 |
| 000000580 | 11/18/2016 | CLARIDGE PRODUCTS & EQUIPMENT, INC | CLASSROOM EQUIPMENT | 0100 | 462.24 |
| 000000581 | 11/18/2016 | SAN DIEGO COUNTY SUPERINTENDENT | REGISTRATION LCFF WORKSHOP | 0100 | 80.00 |
| 000000582 | 11/18/2016 | MILLS COMMUNICATIONS | PHONE SERVICE AGREEMENT/LEASE | 0100 | 2,200.00 |
| 000000583 | 11/18/2016 | MIRACLE RECREATION EQUIP CO. | PRE-SCHOOL TABLES | 6300 | 3,515.53 |
| 000000584 | 11/18/2016 | DATEL SYSTEMS INC. | CLASSROOM PROJECTOR SCREEN | 0100 | 90.72 |
| 000000585 | 11/29/2016 | MI TECHNOLOGIES, INC | PROJECTOR BULBS | 0100 | 136.08 |
| 000000586 | 11/29/2016 | MIRACLE RECREATION EQUIP CO. | PLAYGROUND EQUIPMENT | 0100 | 3,751.40 |

COMMERCIAL WARRANT REPORT
NOVEMBER 2016

| Supplier ID | Supplier | Payment Date | Amount | Description |
|-------------|---------------------------------|--------------|-----------|---------------------------------|
| 000000103 | RILEY'S FARM | 11/2/2016 | 170.63 | 5TH GRADE FIELD TRIP |
| A00001 | A&R FOODS DISTRIBUTORS | 11/2/2016 | 363.25 | CAFETERIA FOOD |
| C00399 | CHRISTY WHITE ACCOUNTANCY CORP | 11/2/2016 | 3,132.50 | AUDIT SERVICES |
| P00995 | PZA GUY, INC. | 11/2/2016 | 940.00 | CAFETERIA FOOD - PIZZA |
| S01161 | SUNRISE PRODUCE | 11/2/2016 | 561.42 | CAFETERIA PRODUCE |
| U00401 | US FOODS | 11/2/2016 | 3,781.66 | CAFETERIA FOOD |
| V00221 | VISTA PAINT | 11/2/2016 | 290.93 | MAINTENANCE SUPPLIES |
| 000000099 | ERIN O'CARROLL | 11/3/2016 | 225.63 | REIMB RED BARN ART CLAY |
| B00120 | BCM MECHANICAL SERVICE | 11/3/2016 | 2,248.84 | MAINTENANCE REPAIR |
| P00025 | P&R PAPER SUPPLY COMPANY | 11/3/2016 | 326.29 | CAFETERIA SUPPLIES |
| 000000110 | JULIE ROMERO | 11/4/2016 | 178.40 | REIMB SUPPLIES |
| 000000156 | HOUGHTON MIFFLIN HARCOURT | 11/4/2016 | 143.99 | TEACHER MATERIALS |
| B00119 | BATES NUT FARM | 11/4/2016 | 601.25 | 1ST GRADE FIELD TRIP |
| B00470 | BURROUGHS, MARK | 11/4/2016 | 591.17 | TRAVEL AND CONFERENCE |
| C00595 | COUNTY OF SAN DIEGO | 11/4/2016 | 1,932.00 | BOARD BALLOT FEES |
| L00125 | LAKESHORE LEARNING MATERIALS | 11/4/2016 | 517.32 | PRE-SCHOOL SUPPLIES |
| O00101 | OFFICE DEPOT, INC. | 11/4/2016 | 674.12 | SUPPLIES |
| O00282 | ORIENTAL TRADING CO. INC. | 11/4/2016 | 218.88 | RED RIBBON SUPPLIES |
| T00700 | TROXELL COMMUNICATIONS, INC. | 11/4/2016 | 558.37 | PROJECTOR |
| U00280 | UNITED PARCEL SERVICE | 11/4/2016 | 9.40 | POSTAGE |
| W00200 | WAXIE SANITARY SUPPLY | 11/4/2016 | 269.76 | CUSTODIAL SUPPLIES |
| 000000067 | REPUBLIC SERVICES | 11/7/2016 | 795.78 | TRASH & RECYCLING SERVICE |
| 000000072 | SAN DIEGO ARCHAEOLOGICAL CENTER | 11/7/2016 | 441.00 | 6TH GRADE FIELD TRIP |
| 000000102 | SOLIANT HEALTH, INC. | 11/7/2016 | 2,090.00 | SCHOOL OCCUPATIONAL THERAPIST |
| A00600 | AT&T | 11/7/2016 | 530.81 | TELEPHONE/LONG DISTANCE SERVICE |
| B00120 | BCM MECHANICAL SERVICE | 11/7/2016 | 525.25 | MAINTENANCE REPAIR |
| D00120 | DIAMOND ENVIRONMENTAL SERVICES | 11/7/2016 | 118.96 | PORTABLE TOILET SERVICE |
| G00070 | GALASSO'S BAKERY | 11/7/2016 | 34.80 | BAKERY SERVICE |
| S00130 | SAN DIEGO COUNTY SUPERINTENDENT | 11/7/2016 | 750.00 | REGISTRATION FEES |
| V00218 | VISTA HILL-COMMUNITY SERVICE | 11/7/2016 | 7,878.00 | COUNSELING SERVICE |
| 000000142 | A-OK POWER EQUIPMENT | 11/8/2016 | 5,875.77 | CUSTODIAL REPAIR |
| C00282 | CASBO | 11/8/2016 | 183.33 | MEMBERSHIP DUES |
| W00271 | WELLS FARGO BD OPERATIONS | 11/10/2016 | 411.69 | SIFUENTES CREDIT CARD PAYMENT |
| W00272 | WELLS FARGO | 11/10/2016 | 103.59 | BOSTROM CREDIT CARD PAYMENT |
| W00275 | WELLS FARGO | 11/10/2016 | 5,700.58 | BROWN CREDIT CARD PAYMENT |
| S00950 | SPEECH SERVICES, INC | 11/15/2016 | 4,730.00 | SPEECH CONSULTANT |
| 000000086 | S D COUNTY OFFICE OF EDUCATION | 11/16/2016 | 57.75 | RETIREE BENEFITS |
| 000000146 | VEBA | 11/16/2016 | 503.00 | RETIREE HEALTH BENEFITS |
| D00140 | DILLINGER, JAMIE | 11/16/2016 | 25.88 | REIMB SUPPLIES |
| 000000034 | PAMELA HANSEN | 11/18/2016 | 131.97 | REIMB SUPPLIES/TECH REPAIR |
| C00260 | CANON SOLUTIONS AMERICA, INC. | 11/18/2016 | 1,815.50 | SERVICE CONTRACT COPIER |
| C00370 | CHEVRON USA INC. | 11/18/2016 | 47.74 | TRUCK FUEL |
| S00140 | SAN DIEGO GAS & ELECTRIC | 11/18/2016 | 14,882.74 | GAS & ELECTRIC SERVICE |
| 000000070 | MILLS COMMUNICATIONS | 11/21/2016 | 275.00 | PHONE SERVICE AGREEMENT |



| | |
|------------------------|--|
| Prepared For | SAN PASQUAL UNION SCHOOL SHANNON L HARGRAVE |
| Account Number | |
| Statement Closing Date | 10/25/16 |
| Days in Billing Cycle | 32 |
| Next Statement Date | 11/23/16 |

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

| | |
|------------------|----------|
| Credit Line | \$15,750 |
| Available Credit | \$15,750 |

Payment Information

| | |
|--|-----------------|
| New Balance | \$0.00 |
| Current Payment Due (Minimum Payment) | \$0.00 |
| Current Payment Due Date | 11/15/16 |

Account Summary

| | | |
|---------------------------|---|----------|
| Previous Balance | | \$300.12 |
| Credits | - | \$0.00 |
| Payments | - | \$300.12 |
| Purchases & Other Charges | + | \$0.00 |
| Cash Advances | + | \$0.00 |
| Finance Charges | + | \$0.00 |
| New Balance | = | \$0.00 |

Rate Information

Your rate may vary according to the terms of your agreement.

| TYPE OF BALANCE | ANNUAL INTEREST RATE | DAILY FINANCE CHARGE RATE | AVERAGE DAILY BALANCE | PERIODIC FINANCE CHARGES | TRANSACTION FINANCE CHARGES | TOTAL FINANCE CHARGES |
|-----------------|----------------------|---------------------------|-----------------------|--------------------------|-----------------------------|-----------------------|
| PURCHASES | 10.000% | .02739% | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CASH ADVANCES | 24.240% | .06641% | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL | | | | \$0.00 | \$0.00 | \$0.00 |

Important Information

It's important for you to have peace of mind.

We want to ensure you're comfortable with your accounts and have the tools you need to manage your money. We recommend you visit your local Wells Fargo bank location, or call the toll-free number that appears on this statement, to make sure you are satisfied with all your accounts and services.

We'll spend time understanding your financial needs and reviewing your accounts and options. We'll also help you close any accounts or discontinue services you do not recognize or want, and discuss the process that's been established to address any remaining concerns resulting from accounts and services opened on your behalf.

See reverse side for important information.

9-34
1-11



Transaction Details

| <i>Trans</i> | <i>Post</i> | <i>Reference Number</i> | <i>Description</i> | <i>Credits</i> | <i>Charges</i> |
|--------------|-------------|-------------------------|------------------------|----------------|----------------|
| 10/13 | 10/13 | 7485620MG0A84X2PT | Branch Payment - Check | 300.12 | |

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| | |
|------------------------|--|
| Prepared For | SAN PASQUAL UNION SCHOOL RAYMUNDO SIFUENTES |
| Account Number | |
| Statement Closing Date | 10/25/16 |
| Days in Billing Cycle | 32 |
| Next Statement Date | 11/23/16 |

| | |
|------------------|---------|
| Credit Line | \$3,000 |
| Available Credit | \$2,486 |

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Payment Information

| | |
|---------------------------------------|----------|
| New Balance | \$411.69 |
| Current Payment Due (Minimum Payment) | \$25.00 |
| Current Payment Due Date | 11/15/16 |

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

| | | |
|---------------------------|---|----------|
| Previous Balance | | \$571.36 |
| Credits | - | \$0.00 |
| Payments | - | \$571.36 |
| Purchases & Other Charges | + | \$411.69 |
| Cash Advances | + | \$0.00 |
| Finance Charges | + | \$0.00 |
| New Balance | = | \$411.69 |

Rate Information

Your rate may vary according to the terms of your agreement.

| TYPE OF BALANCE | ANNUAL INTEREST RATE | DAILY FINANCE CHARGE RATE | AVERAGE DAILY BALANCE | PERIODIC FINANCE CHARGES | TRANSACTION FINANCE CHARGES | TOTAL FINANCE CHARGES |
|-----------------|----------------------|---------------------------|-----------------------|--------------------------|-----------------------------|-----------------------|
| PURCHASES | 10.490% | .02873% | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CASH ADVANCES | 24.240% | .06641% | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL | | | | \$0.00 | \$0.00 | \$0.00 |

Important Information

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We'll spend time understanding your financial needs and reviewing your accounts and options. We'll also help you close any accounts or discontinue services you do not recognize or want, and discuss the process that's been established to address any remaining concerns resulting from accounts and services opened on your behalf.

See reverse side for important information.

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Transaction Details

| Trans | Post | Reference Number | Description | Credits | Charges |
|-------|-------|-------------------|--|---------|---------|
| 09/27 | 09/27 | 2469216LZ00KMYH3Q | SQ *H2GO FRESH DRINKING W Escondido CA | | 7.00 |
| 10/06 | 10/06 | 2476501M860VG9H97 | BABBITTS ONLINE 231-737-9241 MI | | 44.53 |
| 10/12 | 10/12 | 2443105MF5SL12HKS | NAPA AUTO PARTS 163 ESCONDIDO CA | | 128.82 |
| 10/12 | 10/12 | 2443105MF5SL12HRZ | NAPA AUTO PARTS 163 ESCONDIDO CA | | 37.69 |
| 10/13 | 10/13 | 2449215MFS0P8JA9D | PAYPAL *QIUPEIHUI 402-935-7733 CA | | 10.00 |
| 10/13 | 10/13 | 7485620MG0A84X2TB | Branch Payment - Check | 571.36 | |
| 10/14 | 10/14 | 2444500MH8PTELAY1 | LITTLE CAESARS 1658 0002 ESCONDIDO CA | | 37.80 |
| 10/17 | 10/17 | 2449215MKMHEEM3RX | SQ *7 DAY LOCKSMITH LA JOLLA CA | | 29.00 |
| 10/24 | 10/24 | 2422443MV31TBLD4J | BATTERIES PLUS #30 VISTA CA | | 116.85 |

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| | |
|------------------------|---|
| Prepared For | SAN PASQUAL UNION SCHOOL CECILIA Q BOSTROM |
| Account Number | |
| Statement Closing Date | 10/25/16 |
| Days in Billing Cycle | 32 |
| Next Statement Date | 11/23/16 |

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

| | |
|------------------|---------|
| Credit Line | \$1,000 |
| Available Credit | \$896 |

Payment Information

| | |
|--|-----------------|
| New Balance | \$103.59 |
| Current Payment Due (Minimum Payment) | \$25.00 |
| Current Payment Due Date | 11/15/16 |

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

| | | |
|---------------------------|---|----------|
| Previous Balance | | \$752.04 |
| Credits | - | \$0.00 |
| Payments | - | \$752.04 |
| Purchases & Other Charges | + | \$103.59 |
| Cash Advances | + | \$0.00 |
| Finance Charges | + | \$0.00 |
| New Balance | = | \$103.59 |

Rate Information

Your rate may vary according to the terms of your agreement.

| TYPE OF BALANCE | ANNUAL INTEREST RATE | DAILY FINANCE CHARGE RATE | AVERAGE DAILY BALANCE | PERIODIC FINANCE CHARGES | TRANSACTION FINANCE CHARGES | TOTAL FINANCE CHARGES |
|-----------------|----------------------|---------------------------|-----------------------|--------------------------|-----------------------------|-----------------------|
| PURCHASES | 10.490% | .02873% | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CASH ADVANCES | 24.240% | .06641% | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL | | | | \$0.00 | \$0.00 | \$0.00 |

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See reverse side for important information.

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Transaction Details

| <i>Trans</i> | <i>Post</i> | <i>Reference Number</i> | <i>Description</i> | <i>Credits</i> | <i>Charges</i> |
|--------------|-------------|-------------------------|---------------------------------|----------------|----------------|
| 10/13 | 10/13 | 2416407MG8NFDY06S | VONS Store00023440 ESCONDIDO CA | | 47.50 |
| 10/13 | 10/13 | 2416407MG8NF76KH6 | VONS Store00023440 ESCONDIDO CA | | 56.09 |
| 10/13 | 10/13 | 7485620MGOA84X6HJ | Branch Payment - Check | 752.04 | |

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| | |
|------------------------|--|
| Prepared For | SAN PASQUAL UNION SCHOOL RHONDA M BROWN |
| Account Number | |
| Statement Closing Date | 10/25/16 |
| Days in Billing Cycle | 32 |
| Next Statement Date | 11/23/16 |

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

| | |
|------------------|----------|
| Credit Line | \$15,750 |
| Available Credit | \$10,013 |

Payment Information

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

| | |
|---------------------------------------|-----------------|
| New Balance | \$5,700.58 |
| Current Payment Due (Minimum Payment) | \$114.00 |
| Current Payment Due Date | 11/15/16 |

Account Summary

| | | |
|---------------------------|---|------------|
| Previous Balance | | \$1,420.53 |
| Credits | - | \$0.00 |
| Payments | - | \$1,420.53 |
| Purchases & Other Charges | + | \$5,700.58 |
| Cash Advances | + | \$0.00 |
| Finance Charges | + | \$0.00 |
| New Balance | = | \$5,700.58 |

Rate Information

Your rate may vary according to the terms of your agreement.

| TYPE OF BALANCE | ANNUAL INTEREST RATE | DAILY FINANCE CHARGE RATE | AVERAGE DAILY BALANCE | PERIODIC FINANCE CHARGES | TRANSACTION FINANCE CHARGES | TOTAL FINANCE CHARGES |
|-----------------|----------------------|---------------------------|-----------------------|--------------------------|-----------------------------|-----------------------|
| PURCHASES | 10.490% | .02873% | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| CASH ADVANCES | 24.240% | .06641% | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL | | | | \$0.00 | \$0.00 | \$0.00 |

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See reverse side for important information.

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Transaction Details

| Trans | Post | Reference Number | Description | Credits | Charges |
|-------|-------|--------------------|---|----------|----------|
| 09/24 | 09/24 | 2412247LYS68DQ9S2 | BEST WESTERN HOSPITALITY SAN BERNARDIN CA | | 102.90 |
| 09/24 | 09/24 | 2412247LYS68DQ9TH | BEST WESTERN HOSPITALITY SAN BERNARDIN CA | | 102.90 |
| 09/25 | 09/25 | 2443106LXKJ437MEZ | FASTRAK CSC 415-486-8655 CA | | 25.00 |
| 09/26 | 09/26 | 2443654LZ07PJRZMY | NAFME 703-8604000 VA | | 144.00 |
| 09/27 | 09/27 | 2449215LZLVTMGY7R | EB ILLUMINATE EDUCATI 801-413-7200 CA | | 1,598.00 |
| 09/27 | 09/27 | 2469216LZ00A4NFX1 | BARNES&NOBLE.COM-BN 800-843-2665 NY | | 398.70 |
| 09/27 | 09/27 | 2469216LZ00LRYYHZ | BARNES&NOBLE.COM-BN 800-843-2665 NY | | 37.75 |
| 09/27 | 09/27 | 2469216LZ00NN79QP | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA | | 37.75 |
| 09/28 | 09/28 | 2443106M1S0VD67P8 | DISNEY RESORTS-DISN ANAHEIM CA | | 191.88 |
| 09/28 | 09/28 | 2449215M0S19ST7MG | EDUPOINT 480-633-7500 CA | | 1,650.00 |
| 09/29 | 09/29 | 2469216M200VARYWMM | ECONOMY RESTAURANT EQU 760-471-2761 CA | | 44.88 |
| 10/01 | 10/01 | 2443106M4KJ45322D | FASTRAK CSC 415-486-8655 CA | | 25.00 |
| 10/05 | 10/05 | 2449398M85SEJ5L3K | KAGAN PROFESSIONAL DEVEL 949-369-6310 CA | | 219.00 |
| 10/05 | 10/05 | 2449398M85SEJ5L33 | KAGAN PROFESSIONAL DEVEL 949-369-6310 CA | | 219.00 |
| 10/05 | 10/05 | 2469216M700QXV40R | ACT*Fagen Friedman 877-551-5560 TX | | 180.00 |
| 10/05 | 10/05 | 2469216M7005ZW0VD | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA | | 158.80 |
| 10/06 | 10/06 | 2469216M8004627XX | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA | | 80.89 |
| 10/07 | 10/07 | 2404068MBS68DQ07M | RODEWAY INN CA971 SN BERNRDNO CA | | 127.20 |
| 10/07 | 10/07 | 2449215M9S1GSFNQP | PAYPAL *SDCUE 402-935-7733 CA | | 35.00 |
| 10/12 | 10/12 | 2469216ME0075GDLG | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA | | 80.74 |
| 10/13 | 10/13 | 7485620MG0A84X6YX | Branch Payment - Check | 1,420.53 | |
| 10/18 | 10/18 | 2469216ML00VX7PDT | AMAZON MKTPLACE PMTS AMZN.COM/BILL WA | | 195.86 |
| 10/21 | 10/21 | 2469216MP00AFAL43 | APL* ITUNES.COM/BILL 866-712-7753 CA | | 7.96 |
| 10/21 | 10/21 | 2469216MP00AH872X | APL* ITUNES.COM/BILL 866-712-7753 CA | | 17.97 |
| 10/22 | 10/22 | 2401339MT02WRS3WF | FLUTE WORLD INTERNET fluteworld.co MI | | 19.41 |
| 10/24 | 10/24 | 2469216MS0093MF1J | APL* ITUNES.COM/BILL 866-712-7753 CA | | 3.99 |

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**SAN PASQUAL UNION SCHOOL DISTRICT
ANNUAL DEVELOPER FEE REPORT
FOR FISCAL YEAR 2015-16**

I. Introduction

This Annual Developer Fee Report for Fiscal Year 2015-16 ("Report") provides an annual accounting of school facilities fees collected by the San Pasqual Union School District ("District") during fiscal year 2015-16 as required by Government Code Section 66001(d) & 66006(b).

II. Description of School Facilities Fees in Capital Facilities Fund

The District collects school facilities fees from the owners of residential, commercial and industrial development projects to mitigate the costs of providing interim and permanent school facilities to students generated from such development projects. School facilities fees collected by the District consist of the following:

- A. Fees collected pursuant to Education Code Section 17620 and Government Code Section 65995, referred to herein as Statutory School Fees, are currently in the amount of \$2.24 per square foot of residential development and \$0.36 per square foot of commercial and/or industrial development

The school facilities fees described in the Report do not include letters of credit, bonds, or other instruments to secure payment of school facilities fees at a later date.

III. Activity for Fiscal Year 2015-16

| | |
|--|---------------------|
| Beginning Balance of the Capital Facilities Fund as of 7/01/14 | \$235,272.28 |
| Statutory School Fees Collected | \$49,065.84 |
| Interest Earned on Capital Facilities Fund | \$1,406.16 |
| Less: Expenditures | (\$25,717.85) |
| Ending Balance of the Capital Facilities Fund as of 6/30/15 | <u>\$260,026.43</u> |

**SAN PASQUAL UNION SCHOOL DISTRICT
GOVERNING BOARD RESOLUTION**

Resolution #R16-17-03

**A RESOLUTION OF THE BOARD OF EDUCATION OF
THE SAN PASQUAL UNION SCHOOL DISTRICT
ADOPTING THE FINDINGS CONTAINED IN THE
ANNUAL DEVELOPER FEE REPORTS
FOR FISCAL YEAR 2015-16**

WHEREAS, pursuant to its authority under Education Code Section 17620 and Government Code Section 65995, the Board of Education has previously adopted and imposed statutory school fees for the 2015-16 fiscal year on residential, commercial, and industrial development (“Developer Fees”) to mitigate the impact of new development on the San Pasqual Union School District (“District”); and

WHEREAS, the District has deposited all Developer Fees that it has received in a separate non-commingled capital facilities fund (“Capital Facilities Fund”) established for such a purpose, pursuant to Government Code Section 66006(a) and (b); and

WHEREAS, the District has made available to the public within one hundred and eighty (180) days of the end of the 2015-16 fiscal year the Annual Developer Fee Reports for Fiscal Year 2015-16; and

WHEREAS, the District has reviewed the information provided in the Annual Developer Fee Reports and has determined the information contained therein to be true and correct; and

WHEREAS, the Annual Developer Fee Report was prepared in accordance with Government Code Section 66006(b) (1); and

WHEREAS, the District has mailed notice at least fifteen (15) days prior to this meeting to all interested parties who have requested notice of any meeting relative to the District's imposition of Developer Fees; and

WHEREAS, the Board of Education has reviewed and considered the Annual Developer Fee Reports at a duly noticed, regularly scheduled public meeting at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code Section 66006(b)(2).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SAN PASQUAL UNION SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board has reviewed the information provided in the Annual Developer Fee Reports, and finds it to be true and correct.

Section 2. The Board, based upon the information contained in the Annual Developer Fee Report, finds as follows:

Section 2.1 That the Annual Developer Fee Report describes the types of fees contained in the Capital Facilities Fund, including the amount of the fees, the beginning and ending balance of the Capital Facilities Fund, as well as the amount of fees collected, and the interest earned thereon.

Section 2.2 That the Annual Developer Fee Report identifies each public improvement on which Developer Fees were expended, and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with Developer Fees.

Section 2.3 That sufficient funds have not been collected to complete the financing on any incomplete public improvement.

Section 2.4 That there were no interfund transfers or loans made from the Capital Facilities Fund.

Section 2.5 That sufficient funds have not been collected to complete the financing of any incomplete public improvement, and that there were no refunds made of Developer Fees.

Section 3.1 That the purpose of Developer Fees imposed on new residential, commercial, and industrial development within the District is to fund the school facilities required to serve the additional grade K-12 students generated by such new development and that the Developer Fees will be used for the construction and/or acquisition of additional school facilities and the remodeling of exiting school facilities to provide additional capacity.

Section 3.2 That there is a proportional and reasonable relationship between the Developer Fees imposed on new development and the need for additional District school facilities because new development will generate new students to be enrolled in the District which will lead to increased need for school facilities, and that the Developer Fees imposed do not exceed the cost of providing such additional school facilities.

Section 3.3 That there is a further proportional and reasonable relationship between the unexpended Developer Fees contained in the Capital Facilities Fund and the need for additional school facilities because the Developer Fees imposed on new developments will not fully cover the costs of providing such school facilities for these new students.

Section 3.4 That the portion of the Capital Facilities Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase capacity, and the acquisition of additional portable classrooms to accommodate students generated from new development.

Section 3.5 That the funding anticipated to complete the financing of incomplete projects will be obtained from the State School Facilities Program and additional Developer Fees as set forth in the Five-Year Developer Fee Report.

Section 3.6 That the dates upon which the District's school facilities projects employing the unexpended funds in the Capital Facilities Fund will commence are not presently known.

Section 4. The Annual Developer Fee Reports have been made available to the public within one hundred and eighty (180) days after the last day of the fiscal year pursuant to Government Code Sections 66001(d) and 66006(b).

Section 5. The District made the Annual Reports available for public review at least fifteen (15) days prior to the Board's consideration of these reports.

Section 6. The District mailed notice of the time and place of the Board meeting in which the Annual Developer Fee Reports would be considered, as well as the location where the reports could be reviewed, at least fifteen (15) days before the meeting, to each individual who had filed a written request for such notice.

PASSED AND ADOPTED this 13th day of December, 2016, the Governing Board of the San Pasqual Union School District of the San Diego County, California, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

I hereby certify that the foregoing is a full, true and correct copy of the resolution adopted by said Board of Trustees at a regularly called and conducted meeting held on said date and that the same has not been amended or repealed.

President of the Board

Secretary or Clerk to the Board