

San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700

Phone 760-745-4931 Fax 760-745-2473 E-Mail spusd@sanpasqualunion.net

Website: www.sanpasqualunion.com

BOARD OF EDUCATION REGULAR MEETING

Tuesday, November 8, 2016

Closed Session at 5:00 p.m. followed by Regular Meeting

CALL TO ORDER

Blaise Jackson, President _____

Scott Heidemann, Clerk _____

Angie Baker, Member _____

David Hersey, Member _____

Tim Spivey, Member _____

Shannon Hargrave, Supt /Secretary _____

Cece Bostrom, Recording Secretary _____

CLOSED SESSION (GC 54957.6, EC§44965)

- A. Existing Litigation – Case Number San Diego Gas & Electric 2016 General Rate Case, CPUCA. 15-04-012 ((GC§ 54956.9)
- B. Pending Litigation – One case (GC§ 54956.9(d)(2).
- C. Personnel Matters – appointments, transfers, resignations and/or reassignments. (GC§54957)
- D. Conference with the district negotiator Superintendent Shannon Hargrave regarding negotiations (GC§54957.6).

OPEN SESSION

- A. Welcome to guest and pledge of allegiance.
- B. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.
- C. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 10/11/16 regular meeting. Any changes for either the full agenda or the consent calendar must be made at this time.

Action _____

Motion By _____ Seconded by _____ Vote _____

Baker _____ Jackson _____ Heidemann _____ Hersey _____ Spivey _____

- D. Report of action taken in closed session.

Action _____

Motion By _____ Seconded by _____ Vote _____

Baker _____ Jackson _____ Heidemann _____ Hersey _____ Spivey _____

- E. CURRICULUM REPORT: Mrs. Romero, ELD Coordinator
- F. FINACIAL REPORT
- G. SUPERINTENDENT REPORT

ACTION/DISCUSSION

- H. **POLICY MANUAL CHANGES:** Approval of changes to the District Policy Manual as recommended by the California School Boards Association. These changes (including technical revisions) and corrections. This document is available by request in the District office during regular business hours.

Action _____

Motion By _____ *Seconded by* _____ *Vote* _____

Baker _____ *Jackson* _____ *Heidemann* _____ *Hersey* _____ *Spivey* _____

- I. **SOLAR:** Action to enter into Project agreement between San Pasqual Union and the San Diego County Energy Joint Powers Authority for Solar Power generation project and related energy management measures.

Action _____

Motion By _____ *Seconded by* _____ *Vote* _____

Baker _____ *Jackson* _____ *Heidemann* _____ *Hersey* _____ *Spivey* _____

CONSENT AGENDA

- J. **FINANCIAL REPORTS:** Collection advice, revolving cash, purchase orders, donations, credit card expenditures, commercial warrants, Uniform Complaint Quarterly (Williams), and quarterly financial disclosure.
- K. **ANNUAL ORGANIZATIONAL MEETING:** Organizational meeting of the Governing Board will take place December 13, 2016 per EC\$35143 and 72000(2).

Action _____

Motion By _____ *Seconded by* _____ *Vote* _____

Baker _____ *Jackson* _____ *Heidemann* _____ *Hersey* _____ *Spivey* _____

BOARD COMMENTS AND DATES

- L. **Board Conference:**
SSDA: Monday, March 6 – Wednesday, March 8, 2017 in Sacramento
Registered: All Trustees including superintendent
- M. **Comments by Trustees**

ADJOURNMENT

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

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BOARD OF EDUCATION MINUTES

Thursday, October 11, 2016 at San Pasqual Union School

Regular Session

- Meeting called to order at 5:30 p.m. All members present. Superintendent Hargrave and recording secretary, Cece Bostrom also present.
- Public was welcomed and the flag salute was recited.
- Public Hearing: Josh Perez spoke on behalf of SPETA and expressed his gratitude to the Board for volunteering to serve on the Board and for everything they have approved in the past for the teachers. He understands how budgets work and feels that there is enough money in the budget to ask for a 3% raise. He read a note from Teacher Lindsay Buck who could not be present on the topic of why they deserve a raise.
- Member Heidemann moved to approve the agenda and minutes of 9/13/16 and 9/15/16. Member Hersey seconded the motion. Motion passed 5/0.
Aye: Jackson, Hersey, Heidemann, Spivey, Baker Absent: 0 No: 0

Action/Discussion

- Bill Dos Santos from the SDCOE and SPU Director of Maintenance, Ray Sifuentes shared information on the Energy Joint Powers Authority project. Board asked for time to read the MOU before proceeding forward.
- Board was presented with first reading of changes proposed to the District Policy Manual as recommended by the California School Boards Association.

Reports

Financial Report:

- Rhonda Brown updated the Board on Prop 55 and the 2018-1019 Budget forecast.

Superintendent Report:

- Shannon. Hargrave attended the SSDA conference and the Capital Advisors recommended planning for a recession beginning the 2017-2018 school year. They anticipate prop 55 passing and extending the taxes.
- Teachers and staff have been attending various conferences and workshops.
- School is in partnership with the California Center for the Arts and will be participating in enriching classroom lessons in the arts as well as attending performances at the center.
- VAPA teacher, Kim Read-Smith will be receiving from the California Music Educators Association the 2016 Peripole General Music Educator Award.

Assistant Principal Report:

- Mark Burroughs shared with the Board the different school events and activities happening on campus.
- He reported on the School Safety meeting, Pupil Service and ACSA Business Academy he is currently enrolled in.
- He has observed 13 teachers in September and feels that the FIT programs are benefiting from the Program Evaluation efforts and support from SDCOE.

Consent Agenda

- Member Hersey moved to approve the consent agenda. Member Baker seconded the motion. Motion passed 5/0.
Aye: Jackson, Hersey, Heidemann, Spivey, Baker Absent: 0 No: 0

Comments by Trustees:

- Member Spivey: This is a fun time of the year and appreciates all of the teachers.
- Member Heidemann: Feels that everything is moving in the right direction. He thanked Mr. Perez and Mrs. Buck for their comments. Likes to hear about all the different events and excited to hear that the students are working on community service projects. He agreed with Ray's comment regarding Solar, question is not if but when.
- Member Baker: Commented on the community service. She attended Harvest Day and congratulates the garden moms and for all they do. The garden program has blossomed into something spectacular. The student seemed to be really enjoying themselves. It was a great event.
- Member Jackson: Echoed everyone's comments and sorry he missed Harvest Day but hopes to be able to stop by on Harvest Night. He thanked all the certificated staff, faculty and administration for all the work that gets done and the decorations. He commented on election night and asked that everyone take the time to vote.

Adjourn into Closed Session

- Board meet in closed session at 6:50 p.m.(GC§54957.6 & EC§44965)
- Closed session adjourned at 7:40p.m.
- Action Taken in Closed Session: No action taken

Regular Meeting was moved to adjourn at 7:43.

Shannon Hargrave, Secretary
SH:cb

**PROJECT AGREEMENT BETWEEN
SAN PASQUAL UNION SCHOOL DISTRICT (SPUSD)
AND THE
SAN DIEGO COUNTY ENERGY JOINT POWERS AUTHORITY FOR
SOLAR POWER GENERATION PROJECT AND
RELATED ENERGY MANAGEMENT MEASURES**

This PROJECT Agreement by and between the SAN DIEGO COUNTY ENERGY JOINT POWERS AUTHORITY ("EJPA" or "AUTHORITY"), AND SAN PASQUAL UNION SCHOOL DISTRICT, a public school district organized and existing under the laws of the State of California ("SPUSD" or "DISTRICT") is made as of the final signature date hereto. AUTHORITY and DISTRICT are sometimes individually referred to as "Party" and collectively as "Parties."

RECITALS

WHEREAS, DISTRICT became a member of the San Diego County Energy Joint Powers Authority (AUTHORITY) upon approval of the agreement between AUTHORITY and DISTRICT (as one of several other entities) by DISTRICT's governing board ("Board"), ("AUTHORITY Agreement"); and

WHEREAS, DISTRICT desires to contract with AUTHORITY for services to assist in the project management and procurement of solar power generation and related energy management measures at various DISTRICT sites; and

WHEREAS, this PROJECT Agreement would authorize AUTHORITY, acting through its Agent, the San Diego County Superintendent of Schools (SDCSS), to perform all support service for Phase 1 of a multi-phase approach for procurement of solar power generation, and other support systems such as energy storage and related energy management measures at various DISTRICT sites as described herein; and

WHEREAS, future Phases including project delivery and maintenance and monitoring would require a written Amendment to this Project Agreement to proceed; and

WHEREAS, Government Code Chapter 3.2. Energy Conservation Contracts provides the legal parameters for energy conservation contracting and SDCSS will follow all applicable laws and codes related to procurement, and will additionally publically advertise and prequalify for potential work under this Agreement; and

WHEREAS, SDCSS will work collaboratively with the DISTRICT pursuant to this PROJECT Agreement, and support compliance with all regulatory guidelines and all requisite statutory requirements in order for the DISTRICT to maximize its energy cost savings potential; and

WHEREAS, the proposed Agreement between the DISTRICT and the AUTHORITY will provide project management, technical management, legal management, procurement support

services, project delivery, and system monitoring and maintenance support as necessary to ensure maximum benefit to the DISTRICT; and

WHEREAS, the Parties acknowledge that this PROJECT Agreement sets forth the terms of the management, procurement and facilitation work to be completed during the term of this Agreement. The Parties acknowledge that the DISTRICT hereby exercises its discretion to retain the AUTHORITY for the support of a solar power generation project and related energy management measures,

AGREEMENT

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby enter into this PROJECT Agreement and agree as follows:

A. **Project Description.** The Project is described generally below:

1. **Scope.** Under the terms of this PROJECT Agreement, AUTHORITY will provide project management, technical and legal support and project facilitation services to assist the DISTRICT with the determination of the best fit project, method of procurement, project delivery, and maintenance and monitoring of a solar power generation project and related energy management measures, which may include an energy storage component.

2. The Project will entail a multi-phase approach.

Phase 1 – Initial Proposal(s) will involve identification of sites where solar projects may benefit DISTRICT, public advertising, prequalifying and acquiring competitive proposals for solar power generation, and related power management measures such as storage where appropriate. Phase 1 will be complete once the DISTRICT has been presented with at least one (1) competitively derived proposal for solar power generation, storage and related power management measures where appropriate.

Phase 2 – Project Delivery will begin upon acceptance of a presented proposal, which will require an Amendment to this Project Agreement. The scope of the actual project will vary from site to site but is anticipated to generally consist of a solar array, backup energy storage and a power management system. The DISTRICT will have the option of procuring the system(s) outright or buying the energy produced by the respective systems under a Power Purchase Agreement (PPA). In the event that the DISTRICT chooses a PPA, The AUTHORITY will assist the DISTRICT with technical and legal review of all proposals, vendor selection and negotiating the final PPA contract terms. The cost and terms of Phase 2 – Project Delivery will be negotiated at the point of decision to proceed with a Project.

Phase 3 – Maintenance & Monitoring will begin once the Project is completed and in place. The scope and cost of this Phase will depend on the financing model selected in Phase 1, and the specific needs of the DISTRICT. Phase 3 is will most probably be considered if/when the District decides to procure the system(s). If multiple districts decide to invoke Phase 3 it is highly likely that a “Schools Solar Maintenance Consortium” will be proposed to leverage the collective buying power of solar schools. Whether or not to invoke Phase 3 will be determined during Phase 2, and must be approved via a written Amendment to this Project Agreement.

B. Specific “Phase 1- Initial Proposal(s)” Work.

- 1) AUTHORITY shall provide an initial feasibility review and design, and procurement support for solar power generation, storage and related energy management measures including; hiring technical consultants, prequalification of providers, contracting, management, construction oversight, and closeout as may be requested by DISTRICT. Services provided shall be under the direction of the Authority’s legal counsel and shall comply with all applicable laws, including the Government Code, Education Code and Public Contract Code.
- 2) AUTHORITY shall provide DISTRICT with project management related to the Project. Project management activities shall include but not be limited to:
 - Phase 1:
 - hiring and managing energy and other professionals required;
 - attending required meeting with energy professionals, engineers and/or architects, contractors and/or vendors;
 - reviewing all related technical and contracting documents;
 - preparing for and attendance at Board Meetings as requested by District;

C. Deliverables.

- 1) AUTHORITY shall deliver at least one written proposal from a qualified provider that contains the options identified as most desirable by DISTRICT and has been vetted and negotiated in cooperation with DISTRICT.
- 2) AUTHORITY shall deliver a written analysis of energy storage options and energy management system.
- 3) AUTHORITY shall deliver a PowerPoint or equivalent presentation of these deliverables and assist with final decision-making.

D. Schedule.

- 1) All Phase 1 deliverables are anticipated to be provided to the District within four (4) months of signing of this agreement.
- 2) The Phase 2 schedule will be developed in conjunction with District based on Phase 1 choices in energy efficiency technology.

E. Fees.

- 1) Total cost of Phase I shall not exceed \$8,000 without further written authorization by DISTRICT. Total maximum value authorized for Phase 1 in this Project Agreement is \$8,000.
- 2) Should DISTRICT withdraw interest during Phase 1, DISTRICT will be billed for costs to date, not exceeding the amount authorized herein.
- 3) Phase 2 costs will be determined based on the results of Phase 1 and shall be brought to the DISTRICT for consideration under a separate written amendment to this Project Agreement.

F. Billing.

AUTHORITY shall bill for completed upon completion. Payments are due within 30 days of receipt of an acceptable invoice from AUTHORITY or receipt of acceptable deliverables, whichever is later. Such invoice shall describe in detail the services provided and itemize costs for such services in an accurate and organized manner.

G. District Responsibilities.

- 1) DISTRICT will ensure sufficient money is available to pay consultants, contractors, and subcontractors working on the Project.
- 2) DISTRICT will provide a lead contact, and provide timely direction and decisions leading to the successful completion of the deliverables.

H. Miscellaneous.

- 1) This PROJECT Agreement shall only be effective upon execution by both the AUTHORITY and DISTRICT.

APPENDIX A

Solar Analysis/Design Engineering Cost				
	Elementary School <100kw	Large Elementary/ Middle School >100kW - <300kW	Large Middle & High Schools >300kW & < 500 kW	Large High Schools & Community Colleges >500 kW
Initial Feasibility	15	30	40	50
Package into RFP	10	20	30	40
Evaluation of Proposal	20	40	60	70
Total Hours	45	90	130	160
Cost of Services	\$7,875	\$15,750	\$22,750	\$28,000
<p>*These are representative costs that will be discounted by 10% if incurred as a part of the larger SDCOE procurement. These will also be discounted per district for multiple sites. Bear in mind that by buying as a group we'll garner better overall pricing for our districts.</p>				

**SAN PASQUAL UNION SCHOOL DISTRICT
COLLECTION ADVICE
FOR THE MONTH OF OCTOBER 2016**

INCOME:

Van Purchas/Bumpus	\$350.00
Companion Corp/Software Refund	\$100.00
Total	\$450.00

REIMBURSEMENT:

Lunch	\$5,036.50
Snacks	\$207.00
School Nutrition-Federal/Aug. '16	\$3,136.84
School Nutrition-State/Aug. '16	\$228.01
Preschool Lunches	\$68.75
Field Trip-1st Grade	\$2,129.00
Field Trip-2nd Grade	\$204.00
Field Trip-3rd Grade	\$465.00
Health Premiums-Bostrom	\$560.75
Vending Machine	\$126.00
Staff Polo Shirt Reimbursement	\$165.00
Sage Gardent-T-shirts	\$139.00
Preschool Tuition	\$13,500.00
Preschool/Field Trip	\$510.00
Kids Club	\$16,692.50
Total	\$43,168.35

GRAND TOTAL

\$43,618.35

**SAN PASQUAL UNION SCHOOL DISTRICT
MONTHLY LIST OF REVOLVING CASH FUND PAYMENT
FOR OCTOBER 2016**

<u>CHECK #</u>	<u>DATE</u>	<u>PAYEE/ACCOUNT#</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
962	10/17/16	Poway Unified School 0100 6500000 5770 1120 5200000 000	Workshop-Hupp	15.00

General Fund

0100 6500000 5770 1120 5200000 000	15.00
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TOTAL REVOLVING CASH PAYMENT \$15.00

CERTIFICATION OF APPROVAL OF REVOLVING CASH FUND PAYMENTS

I hereby certify that the Governing Board in its meeting November 8, 2016 approved the list of
Revolving Cash Fund Payments for the month of September 2016.

Date

Shannon Hargrave, District Superintendent

PURCHASE ORDER REPORT
OCTOBER 2016

PO Number	Date	Supplier	Fund	Description	Amount
000000562	10/3/2016	PELLETS, INC.	0100	4TH GRADE SCIENCE	178.00
000000563	10/5/2016	SAN DIEGO COUNTY SUPERINTENDENT	0100	REGISTRATION FEE	75.00
000000564	10/5/2016	SOLIANT HEALTH, INC.	0100	OCCUPATIONAL THERAPIST COTA	22,440.00
000000565	10/6/2016	VINYARD DOORS, INC	1300	CAFETERIA REPAIR	1,930.00
000000566	10/6/2016	DIMENSION DATA NORTH AMERICA	0100	COMPUTER EQUIPMENT	2,756.00
000000567	10/7/2016	SAN DIEGO COUNTY SUPERINTENDENT	0100	REGISTRATION FEE	750.00
000000568	10/10/2016	ROYNON MUSEUM OF PALEONTOLOGY	0100	FIELD TRIP 3RD GRADE	954.00
000000569	10/11/2016	REALLY GOOD STUFF	0100	TEACHER MATERIALS	188.31
000000570	10/17/2016	BATES NUT FARM	0100	FIELD TRIP KINDERGARTEN	601.25
000000571	10/18/2016	HOUGHTON MIFFLIN HARCOURT ASSESSMENT	0100	TEACHER MATERIALS	143.02
000000572	10/19/2016	LAKESHORE LEARNING MATERIALS	6300	TEACHER MATERIALS	517.32

COMMERCIAL WARRANT REPORT
OCTOBER 2016

Supplier ID	Supplier	Payment Date	Amount	Description
000000146	VEBA	10/5/2016	503.00	RETIREE HEALTH BENEFITS-OCTOBER
P00025	P&R PAPER SUPPLY COMPANY	10/5/2016	292.57	CAFETERIA SUPPLIES
S01161	SUNRISE PRODUCE	10/5/2016	659.49	CAFETERIA PRODUCE
U00401	US FOODS	10/5/2016	4,517.53	CAFETERIA FOOD
000000013	COCHLEAR AMERICAS	10/7/2016	426.60	COCHLER WIRELESS MINI MIC
000000067	REPUBLIC SERVICES	10/7/2016	481.94	TRASH & RECYCLING SERVICE
000000068	JENNIFER BILL	10/7/2016	32.40	REIMB MILEAGE WORKSHOP
000000086	S D COUNTY OFFICE OF EDUCATION	10/7/2016	57.75	RETIREE OCTOBER DENTAL/VISION
000000094	READY LINE FLEET SERVICE INC	10/7/2016	1,584.55	BUS MAINTENANCE & REPAIR SERVICE
000000102	SOLIANT HEALTH, INC.	10/7/2016	1,210.00	SCHOOL OCCUPATIONAL THERAPIST
000000129	JUNIOR LIBRARY GUILD	10/7/2016	2,323.09	LIBRARY BOOKS
000000141	NICOLE DEVINE	10/7/2016	482.11	REIMBURSE MILEAGE SPECIAL ED
000000177	GOPHER PATROL	10/7/2016	300.00	GOPHER CONTROL
000000178	SCHMIDT FIRE PROTECTION, INC	10/7/2016	611.00	MAINTENANCE REPAIR
A00420	APPLE INC.	10/7/2016	4,019.70	TECHNOLOGY I-PADS
A00600	AT&T	10/7/2016	479.46	TELEPHONE/LONG DISTANCE SERVICE
B00120	BCM MECHANICAL SERVICE	10/7/2016	727.24	MAINTENANCE REPAIR
C00370	CHEVRON USA INC.	10/7/2016	106.42	TRUCK FUEL
C00590	COUNTY OF SAN DIEGO	10/7/2016	502.00	HAZARDOUS WASTE FEE
D00098	DELL MARKETING L.P.	10/7/2016	182.48	TECHNOLOGY DELL 22 MONITOR
D00100	DEMCO, INC	10/7/2016	187.77	LIBRARY SUPPLIES
D00120	DIAMOND ENVIRONMENTAL SERVICES	10/7/2016	118.96	PORTABLE TOILET SERVICE
D00122	DICK BLICK ART MATERIALS	10/7/2016	136.88	PRE-SCHOOL SUPPLIES
H00500	HOLLANDIA DAIRY	10/7/2016	1,693.34	MILK, JUICE, DAIRY PRODUCTS
N00050	NASCO MODESTO	10/7/2016	105.84	PRE-SCHOOL SUPPLIES
O00101	OFFICE DEPOT, INC.	10/7/2016	1,428.36	SUPPLIES
S00130	SAN DIEGO COUNTY SUPERINTENDENT	10/7/2016	573.96	TEACHER SUPPLIES & REGISTRATION
S00537	SCHOOL HEALTH	10/7/2016	102.49	HEALTH OFFICE SUPPLIES
S00672	SEHI COMPUTER PRODUCTS, INC.	10/7/2016	371.69	PRINTER SUPPLIES
S01080	STATE BOARD OF EQUALIZATION	10/7/2016	2.97	BUS FUEL TAX
W00270	WELLS FARGO BD OPERATIONS	10/10/2016	300.12	CREDIT CARD PAYMENT HARGRAVE
W00271	WELLS FARGO BD OPERATIONS	10/10/2016	571.36	CREDIT CARD PAYMENT SIFUENTES
W00272	WELLS FARGO	10/10/2016	752.04	CREDIT CARD PAYMENT BOSTROM
W00275	WELLS FARGO	10/10/2016	1,420.53	CREDIT CARD PAYMENT BROWN
000000133	PINERY CHRISTMAS TREES	10/13/2016	330.00	PRE-SCHOOL FIELD TRIP
R00300	REVOLVING CASH FUND	10/13/2016	723.34	REIMBURSE REVOLVING CASH
S00950	SPEECH SERVICES, INC	10/13/2016	4,950.00	SPEECH SERVICES
000000071	CALVIN CHRISTIAN	10/14/2016	40.00	CROSS COUNTRY MEET
000000187	JENNIFER PAKSOSTA	10/14/2016	180.00	VAPA
000000188	SCOTTISH POTTER	10/17/2016	180.00	POTTERY CLASS
G00070	GALASSO'S BAKERY	10/17/2016	52.20	BAKERY SERVICE
P00995	PZA GUY, INC.	10/17/2016	1,119.00	CAFETERIA FOOD - PIZZA
000000034	PAMELA HANSEN	10/21/2016	128.33	REIMB SUPPLIES
000000064	WESS TRANSPORTATION SERVICES INC	10/21/2016	540.28	CHARTER BUS FEES
000000099	ERIN O'CARROLL	10/21/2016	222.53	REIMB RED BARN ART SUPPLIES
000000100	REALLY GOOD STUFF	10/21/2016	175.96	TEACHER MATERIALS
000000102	SOLIANT HEALTH, INC.	10/21/2016	1,045.00	SCHOOL OCCUPATIONAL THERAPIST
000000127	AURELIO AGUILAR	10/21/2016	240.00	CUSTODIAL SERVICES
000000149	VINYARD DOORS, INC	10/21/2016	1,930.00	CAFETERIA REPAIR
000000160	GOLF CART GUY	10/21/2016	164.98	CUSTODIAL REPAIR
000000177	GOPHER PATROL	10/21/2016	300.00	GOPHER CONTROL
000000181	CENGAGE LEARNING	10/21/2016	212.06	TEACHER MATERIALS
000000184	EDUCATIONAL PRODUCTS, INC	10/21/2016	675.00	STAFF/PTO POLO SHIRTS
000000189	NICOLE ZDUNICH	10/21/2016	45.19	REPLACING LOST PAYROLL WARRANT

COMMERCIAL WARRANT REPORT
OCTOBER 2016

A00601	AT&T	10/21/2016	818.14 TELEPHONE SERVICE
C00091	CA DEPARTMENT OF EDUCATION	10/21/2016	83.20 COMMODITY DELIVERY FEES
C00155	CALIFORNIA CENTER FOR THE ARTS	10/21/2016	7,800.00 VAPA WORKSHOP/PROGRAMS
C00260	CANON SOLUTIONS AMERICA, INC.	10/21/2016	1,833.98 COPIER LEASE/SERVICE FEES
C00438	CITY OF ESCONDIDO	10/21/2016	1,185.00 WATER PAYMENT
D00115	DEPARTMENT OF TOXIC	10/21/2016	150.00 HAZARDOUS WASTE FEE
D00158	DISCOUNT SCHOOL SUPPLY	10/21/2016	112.67 PRE-SCHOOL SUPPLIE
L00585	LOZANO SMITH, LLP	10/21/2016	7,703.50 ATTORNEY SERVICES
S01082	STATE OF CALIFORNIA	10/21/2016	64.00 FINGER PRINTING SERVICES
0000000162	ANA L HUI	10/24/2016	150.00 TRANSLATION SERVICE
0000000190	WINET PATRICK GAYER CREIGHTON & HANES	10/24/2016	656.00 ATTORNEY SERVICES
E00142	EDUCATIONAL DATA SYSTEMS	10/24/2016	259.35 CELDT PRE-ID LABEL FEE
G00200	GLASER & BAILEY AWARDS, INC	10/24/2016	204.60 AWARDS
H00145	HANDWRITING WITHOUT TEARS	10/24/2016	28.57 PRE-SCHOOL SUPPLIES
H00530	HOME DEPOT	10/24/2016	585.21 CUSTODIAL SUPPLIES
J00500	JW PEPPER & SON, INC.	10/24/2016	312.42 VAPA MUSIC
L00125	LAKESHORE LEARNING MATERIALS	10/24/2016	131.70 SPECIAL ED SUPPLIES
M00370	MIRACLE RECREATION EQUIP CO.	10/24/2016	1,177.72 PLAYGROUND EQUIPMENT
M00382	MITEL LEASING	10/24/2016	481.69 PHONE LEASE PAYMENT
O00101	OFFICE DEPOT, INC.	10/24/2016	867.12 SUPPLIES
P00326	PELLETS, INC.	10/24/2016	170.00 4TH GRADE SCIENCE
P00491	PITNEY BOWES/PURCHASE POWER	10/24/2016	534.96 POSTAGE/SUPPLIES
R00100	RADY CHILDREN'S HOSPITAL-	10/24/2016	695.00 SCHOOL NURSE CONSULTING
R00510	ROYNON MUSEUM OF PALEONTOLOGY	10/24/2016	918.00 3RD GRADE FIELD TRIP
S00130	SAN DIEGO COUNTY SUPERINTENDENT	10/24/2016	85.00 REGISTRATION FEES
S00140	SAN DIEGO GAS & ELECTRIC	10/24/2016	17,359.28 GAS & ELECTRIC SERVICE
S00798	SMART & FINAL	10/24/2016	459.54 PRESCHOOL/KIDS CLUB SNACKS
S01169	SUPREME OIL COMPANY	10/24/2016	782.65 BUS FUEL
T00700	TROXELL COMMUNICATIONS, INC.	10/24/2016	99.36 PROJECTOR SUPPLIES
W00200	WAXIE SANITARY SUPPLY	10/24/2016	1,061.40 CUSTODIAL SUPPLIES
0000000011	MARIA ANGUIANO	10/25/2016	33.99 REIMB HEALTH OFFICE SUPPLIES
0000000146	VEBA	10/25/2016	503.00 RETIREE HEALTH BENEFITS-NOVEMBER
0000000024	BIRCH AQUARIUM AT SCRIPPS	10/27/2016	551.00 2ND GRADE FIELD TRIP
0000000053	PCH EQUIPMENT SOLUTIONS	10/28/2016	40.64 CUSTODIAL REPAIR



Prepared For	SAN PASQUAL UNION SCHOOL SHANNON L HARGRAVE
Account Number	
Statement Closing Date	09/23/16
Days in Billing Cycle	31
Next Statement Date	10/25/16

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Credit Line	\$15,750
Available Credit	\$15,449

Payment Information

New Balance	\$300.12
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	10/14/16

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$18.97
Credits	-	\$0.00
Payments	-	\$18.97
Purchases & Other Charges	+	\$300.12
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$300.12

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.000%	.02739%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.240%	.06641%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
08/26	08/26	2469216KZ00AWAEHB	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		60.28
08/26	08/26	2469216KZ00EE3L3V	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		14.99
08/26	08/26	2469216KZ00G88SR1	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		224.85
09/13	09/13	7485620LJ0A8VTXV6	Branch Payment - Check	18.97	

See reverse side for important information.



Prepared For	SAN PASQUAL UNION SCHOOL RAYMUNDO SIFUENTES
Account Number	
Statement Closing Date	09/23/16
Days in Billing Cycle	31
Next Statement Date	10/25/16

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Credit Line	\$3,000
Available Credit	\$2,428

Payment Information

New Balance	\$571.36
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	10/14/16

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$1,906.53
Credits	-	\$0.00
Payments	-	\$1,906.53
Purchases & Other Charges	+	\$571.36
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$571.36

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.490%	.02873%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.240%	.06641%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
09/12	09/12	2461043LH09FH88HT	THE HOME DEPOT #1053 ESCONDIDO CA		289.87
09/13	09/13	7485620LJ0A8VTXTP	Branch Payment - Check	1,906.53	
09/14	09/14	2449215LJS0ZEQWWH	ATVWORKSCOM 866-436-3478 AR		219.99
09/16	09/16	2444500LN8PVZFNW9	LITTLE CAESARS 1658 0002 ESCONDIDO CA		32.40
09/19	09/19	2422443LR30VR8E2H	FASTENAL COMPANY01 507-453-8920 CA		29.10

See reverse side for important information.



Prepared For	SAN PASQUAL UNION SCHOOL CECILIA Q BOSTROM
Account Number	
Statement Closing Date	09/23/16
Days in Billing Cycle	31
Next Statement Date	10/25/16

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Credit Line	\$1,000
Available Credit	\$247

Payment Information

New Balance	\$752.04
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	10/14/16

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$355.03
Credits	-	\$0.00
Payments	-	\$355.03
Purchases & Other Charges	+	\$752.04
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$752.04

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.490%	.02873%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.240%	.06641%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
08/28	08/28	2444500L2EJ46Q71K	BIG LOTS STORES - #4007 ESCONDIDO CA		40.77
08/28	08/28	2461043L209G2EV0J	THE HOME DEPOT #1053 ESCONDIDO CA		68.37
08/30	08/30	2449215L3S0KS6WT6	PAYPAL *SUSTAINABLE 402-935-7733 CA		95.00
08/31	08/31	2469216L4006752KY	SANDIEGO THEATRES TKTS 619-570-1100 CA		320.15
09/12	09/12	2443106LHS4AFK9ND	COSTCO WHSE #1080 SAN MARCOS CA		129.75
09/13	09/13	7485620LJOA8VTXRY	Branch Payment - Check	355.03	
09/14	09/14	2442733LJLYJVPSNE	PANERA BREAD #4285 ESCONDIDO CA		57.05
09/21	09/21	2444500LSHEZ4XNAA	WALGREENS #5700 ESCONDIDO CA		40.95

See reverse side for important information.



Prepared For	SAN PASQUAL UNION SCHOOL RHONDA M BROWN
Account Number	
Statement Closing Date	09/23/16
Days in Billing Cycle	31
Next Statement Date	10/25/16

Credit Line	\$15,750
Available Credit	\$14,086

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Payment Information

New Balance	\$1,420.53
Current Payment Due (Minimum Payment)	\$28.00
Current Payment Due Date	10/14/16

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$8,515.53
Credits	-	\$1,462.90
Payments	-	\$8,515.53
Purchases & Other Charges	+	\$2,883.43
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$1,420.53

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.490%	.02873%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.240%	.06641%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
08/23	08/24	7469216KW00MAKH38	SD ZOO MKTGSALES EVE SAN DIEGO CA	66.68	
08/24	08/24	2469216KY00NGKAJG	APPLE STORE #R285 ESCONDIDO CA		565.44
08/24	08/24	7469216KX002D13HR	Amazon.com AMZN.COM/BILL WA	431.50	
08/25	08/25	2443105KZ5SGSMVNR	MONOPRICE INC 909-989-6887 CA		41.82
08/26	08/26	2422443L530WAYRVH	WEST MUSIC CATALOG CORALVILLE IA		51.95
08/30	08/30	2449215L3S0KREF62	MONOPRICE COM 909-989-6887 CA		5.90
08/30	08/30	2469216L300HWNXDD	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		65.70
08/30	08/30	2469216L300NSM8Z3	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		44.44

See reverse side for important information.



Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
09/01	09/01	2469216L5000MKB3E	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		82.08
09/01	09/01	2472193L6S66HJ93W	TEXTBOOK & BEYOND 562-9268315 CA		31.79
09/03	09/03	2469216L700PQPEBN	ACADEMIC THERAPY PUBLI 800-422-7249 CA		142.56
09/03	09/03	7476062L8Q1R4JWHH	THE 2 SISTERS TACOMA WA	108.00	
09/08	09/08	2469216LQ00XMQXKB	LEARNING A-Z, LLC 888-889-3729 TX		109.95
09/08	09/08	7476062LDBY3X7D3F	THE 2 SISTERS TACOMA WA	574.00	
09/09	09/09	2404068LFS66L7PEP	RODEWAY INN CA971 SN BERNRDNO CA		127.20
09/09	09/09	2444500LE00LZ2MLY	USPS PO 0525280027 ESCONDIDO CA		6.47
09/12	09/12	2449215LGJH865J43	BZCONF AEMEGA16 BUSYCONF.COM CO		300.00
09/12	09/12	2476197LH610N7Y1E	SCRIPPS SPELLING BEE 513-977-3822 OH		145.00
09/13	09/13	7485620LJ0A8VTWV9	Branch Payment - Check	8,515.53	
09/17	09/17	2449398LM60PYXA3M	CCSESA 916-446-3095 CA		250.00
09/17	09/17	2449398LM60PYXA4F	CCSESA 916-446-3095 CA		250.00
09/18	09/18	7469216LP00SJTPN2	APPLE STORE #R285 ESCONDIDO CA	282.72	
09/20	09/20	2449215LRS140AALW	PAYPAL *SDCUE 402-935-7733 CA		35.00
09/20	09/20	2449215LRS140HWS5	PAYPAL *SDCUE 402-935-7733 CA		35.00
09/20	09/20	2474455LS3XPJP0B0	S&S WORLDWIDE 860-5373451 CT		95.39
09/21	09/21	2407105LSJ83KXE77	ALLSPORTSUNIFORMS.NET 877-8953537 GA		423.74
09/22	09/22	2427539LVBKT2V3Y6	INTERNET HOTEL RESERVATIO800-3139472 MO		23.99
09/22	09/22	2427539LVBKT2V61F	INTERNET HOTEL RESERVATIO800-3139472 MO		23.99
09/22	09/22	2469216LS00SPT09L	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		12.16
09/22	09/22	2469216LS00T17TRK	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		13.86

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Wells Fargo News

Now there are no foreign transaction fees when you make international purchases or travel outside of the U.S. With your Wells Fargo Business Card, you can take your business anywhere around the world and have the confidence you'll get:

- No foreign transaction fees on your purchases
- Enhanced security with chip card technology

"No foreign transaction fees" applies to business credit cards issued by Wells Fargo, and this account in particular. For information on other Wells Fargo credit and debit cards, please see your account agreement or visit wells Fargo.com.

SAN PASQUAL UNION SCHOOL DISTRICT
Williams Settlement Legislation
Quarterly Report Summary

Quarterly Uniform Complaint Report Summary

District Name: San Pasqual Union School District

Quarter covered by this report: July – Sept. 2016

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
Totals	0	0	0

Shannon Hargrave, Superintendent

Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments ENDING SEPTEMBER 2016

Pursuant to Government Code Section 53646, you are hereby notified that as of the quarter ending, the funds of the San Pasqual Union School District were invested as provided below and shown in detail on the attached exhibits. This portfolio complies with the current statement of investment policy.

Exhibit A

Local Agency Investment Fund (LAIF)	\$0.00
FDIC-Insured Accounts in Banks and Savings and Loan Assoc.	\$0.00
San Diego County Treasury Investment Pool	
General Fund	\$1,255,874.18
Revolving Cash.....	\$1,000.00
Cafeteria Fund	\$33,319.86
Deferred Maintenance	\$209,922.09
Special Reserve Other than Cap Outlay	\$219,807.08
Capital Facilities.....	\$272,230.43
Special Reserve Capital Outlay Project.....	\$281,667.69
Other Enterprise Fund (Preschool/Kids Club)....	\$228,221.70
 Total.....	 \$2,501,043.03

Exhibit B

Securities, Investments and Funds \$25,000 or greater (Other than those shown in Exhibit A).....	\$0.00
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TOTAL **\$2,501,043.03**

I, Shannon Hargrave, Superintendent of the San Pasqual Union School District, hereby certify that the information contained in this report is accurate and correct to the best of my knowledge.

Shannon Hargrave, Superintendent

Date

**NOTICE OF DECEMBER 2016
ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**

Complete and submit no later than **November 18, 2016**, to:

Peg Marks
Legal Services, Room 609
San Diego County Office of Education
Email: pmarks@sdcoe.net
Fax: (858) 541-0697

School/Community College District: _____

Date of Organizational Meeting: _____
(Date between December 2 and December 16 inclusive)

Time of Meeting: _____

Clerk/Secretary to the Governing Board

Date



SSDA and ACSA Present Their:
34th Annual Spring Conference Registration Form
March 6-8, 2017
McClellan Conference Center
5411 Luce Avenue, McClellan, CA 95652



Name _____ Title _____

Please print your name as you would like it to appear on your name badge - Please complete a registration form for each attendee.

District/Company _____ School Site _____ (IF APPLICABLE)

City _____ Zip _____

Phone (____) _____ Fax (____) _____

E-mail Address _____

REGISTER TODAY!

EARLY BIRD discount
through December 31, 2016

2017 ANNUAL SPRING CONFERENCE DISTRICT/COE REGISTRATION RATES:

Spring Registration Fees Include: Choice of Two Sunday Pre-Conferences, General Sessions, Workshops, Receptions, Meals and much more!

	Membership Package Plan		Members		Non-Members Registration Fee
	Early Bird Through Dec. 31	Beginning Jan. 1	Early Bird Through Dec. 31	Beginning Jan. 1	
1 st Attendee	No Charge	No Charge	\$428	\$475	\$630
2 nd Attendee	\$383	\$425	\$383	\$425	\$630
3 rd Attendee	\$338	\$375	\$338	\$375	\$630
4 th Attendee	\$293	\$325	\$293	\$325	\$630
5 th Attendee	FREE	FREE	FREE	FREE	\$630
6 th Attendee	\$293	\$325	\$293	\$325	\$630

Retired Superintendent \$275 ~ \$248

SEND YOUR REGISTRATION VIA:

MAIL: Small School Districts' Association
 925 L Street, Suite 1200
 Sacramento, CA 95814

FAX: (916) 443-7468

EMAIL: shelly@ssda.org

One-Day Rates
 Can't attend the entire conference?
 Just coming for a day?

	<u>Members</u>	<u>Non-Member</u>
Monday, March 6, 2017:	\$150	\$300
Tuesday, March 7, 2017:	\$275	\$550
Wednesday, March 8, 2017:	\$150	\$300
Meal or Reception Only:	\$ 45	\$ 90

CANCELLATION POLICY - *Cancellations must be received in writing*

By December 31, 2016.....Full Refund
 Between January 1, 2017 and February 28, 2017 \$100.00 Cancellation Fee
 After February 28, 2017 No Refund

Notice of cancellation must be written and sent to:

SSDA Annual Conference - Cancellations
 925 L Street, Suite 1200, Sacramento, CA 95814
 Fax: (916) 443-7468 or Email: shelly@ssda.org

P.O #: _____ Credit Card: Visa MasterCard AMEX

Billable Amount: \$ _____ Full Conference One-Day Rate Two-Day Rate

Credit Card #: _____ Exp.: _____

Billing Address: _____

Date: _____ Signature: _____

Name as it appears on card: _____

3% credit card processing fee will be applied when paying via credit card

HOTEL ACCOMMODATIONS

The Lions Gate Hotel: Reduced room rates of \$95.00 per night, please call (877) 539-7070 and mention **Group Code SSDA17** to receive the reduced pricing (cutoff date for the reduced room rates is **Sunday, February 12, 2017**).