



# District Education Improvement Committee

MINUTES

JANUARY 17,2024

MEETING CALLED TO ORDER AT 4:31 P.M.

CHALLENGER COLUMBIA STADIUM, COMMUNITY ROOMS

<b>FACILITATOR</b>	Dr. Susan Silva
<b>MEMBERS PRESENT</b>	Wendy Atkins, Madison Beerbower, Kelly Boultinghouse, Jesse Carns, Kim Coffey, Danielle Davis, Julie Edwards, Renaia Eugene, Patricia Everist, Sylvia Groves, Caleb Hairgrove, Kimberly Hall, Ann Hammond, Kimberly Hollan, Stephen Horton, Christie Morgan, Angela Nickell, Latisha Odell, Lorena Pena, Macy Rain, Sabrina Ricaldi, Emily Russell, Judith Sutphin, Brooke Watson.
<b>ADMINISTRATORS PRESENT</b>	Dr. Susan Silva, Assistant Superintendent of Teaching and Learning; Dr. Angela Stallings, Assistant Superintendent of Instructional Services, Holly Hughes, Assistant Superintendent of Elementary Education, Elaina Polsen, Chief Communications Officer, Jennnifer Garcia, Executive Director of Clear Creek Education Foundation.

## Agenda topics

DISCUSSION	
<b>1. Welcome. District Update</b>	<p>Kelly Boultinghouse, DEIC Chairperson called the meeting to order at 4:31 p.m. and welcomed the committee and turned it over to Dr. Susan Silva (as Dr. Engle was in Austin at a Conference) for the District Update.</p> <ul style="list-style-type: none"> <li>• Dr. Silva let us know that we will not have to make up our bad weather day, Tuesday, January 16<sup>th</sup>, as we have enough minutes built in the calendar for this one.</li> <li>• We have an up coming School Board Election which will take place in early May. Candidates can start filing and pick up their packets now. We have 3 positions up for re-election, The At Large position currently held by Jonathan Cottrell, the district 4 position, currently held by Jeff Larson, and the district 5 position, currently held by Jay Cunningham.</li> <li>• January is our school board recognition month. We will have a special recognition at the school board meeting on Monday, showing our appreciation for all their hard work and dedication to our students.</li> <li>• And finally, I want to thank all of you for being so flexible with the bad weather day...and we hope you had a restful break over the holidays so we can finish the year strong, and I appreciate all your work serving on this committee.</li> </ul>
<b>2. Meeting Norms and Outcomes</b>	<ul style="list-style-type: none"> <li>• Be kind and have fun.</li> <li>• Share with trust and respect.</li> <li>• Be present and engaged.</li> <li>• Take care of your needs.</li> <li>• Connect with others.</li> <li>• Review/approve meeting minutes.</li> <li>• Decide on calendar recommendation.</li> <li>• Share feedback about a CCISD Vision Statement</li> <li>• Learn about CCEF Work</li> <li>• Make commitments.</li> </ul>
<b>3. Engage –Welcome Activity</b>	<ul style="list-style-type: none"> <li>• Kelly let us know it was Art’s Birthday, National Kid Inventors’ Day and Ditch New Year’s Resolutions Day</li> <li>• A table group activity was planned to incorporate all three.</li> <li>• Each table shared among themselves their artwork and invention and how it will help them with their New Year’s Resolutions and/or if they made any.</li> </ul>
<b>4. Review and Approve November Minutes</b>	<p>Kelly gave the committee time to read over the minutes from November’s meeting, asked for comments, questions or corrections. Jennifer Garcia, CCEF Executive Director did not see her name on the attendees list, so she will be added.</p> <ul style="list-style-type: none"> <li>• Approved minutes will be posted on the website.</li> </ul>

**5. Review 2024-2025 Calendar Voting Data**

- Dr. Silva reviewed the 3 calendar options with the DEIC members just to re-cap. Calendar 1 – later start date for teachers and we end after Memorial Day with a Saturday PL for teachers. Calendar 2 – mid-week start, we are out before Memorial Day, EP days were at Thanksgiving. Calendar 3- August 5<sup>th</sup> start date and end before Memorial Day
- Community and Staff Voting Results  
CCISD staff majority chose Calendar 1 and community majority chose calendar 3 –

Total Number of Votes	Calendar 1	Calendar 2	Calendar 3
Staff – 1545	816	79	650
Community – 5720	2345	773	2602
TOTAL VOTES – 7265	3161	852	3252
<b>Percentages</b>	<b>43.5%</b>	<b>11.7%</b>	<b>44.7%</b>

- CIIC Campus voting results overwhelmingly chose Calendar 1

CIIC Campus Weighted Vote	Calendar 1	Calendar 2	Calendar 3
	62.2%	1.4%	33.8%

The largest weighted school is Clear Springs High School with an enrollment of 2660 and the smallest weighted school is Clear Path with an enrollment of 160.

**6. 2024-2025 Calendar Discussion and Recommendation**

- Voting Results
- Surrounding districts’ calendars
- Dual Credit – SJC starts August 19
- Semester number of days  
Draft One – 78 fall, 93 spring  
Draft Three – 83 fall, 88 spring
- Instructional Time
- After the committee reviewed all the data and had a lengthy discussion on all the above points, the decision was made to recommend calendar draft three to Dr. Engle. She will ultimately make the decision as to which calendar to recommend to the School Board to vote on.

**7. Creation of a CCISD Vision Statement**

We currently have a CCISD Mission Statement, but we would also like to have a vision statement in CCISD. We will be collecting responses from DEIC, community input, student input and teacher input.

- Table group work – what words would you best describe CCISD.
- What future state words would you like to see in a vision statement for CCISD?
- One person from each table group should scan the QR Code and give input from the table discussions.
- And if anyone has a recommendation for a Vision Statement, please enter it.

**8. Clear Creek Education Foundation Update**

Jennifer Garcia, Executive Director of the Clear Creek Education Foundation stated that they will be having a CCEF board retreat this Saturday where they will be working on timelines and brainstorming fund-raising ideas.

- Teacher Innovative Grants (TIGs) – Applications close January 31, 2024. But there is plenty of time to get your applications in to be considered for a grant. Several teachers elaborated on the ease of completing the application process.

**9. Commitments**

- Communicate what you learned with your campus or community. – Kelly made a QR Code with the presentations from previous meetings. Today’s presentation will be added later this week.
- Live the CCISD Core Values each day.
- Facilitate calendar discussion with your CIIC and vote to share campus choice (campus staff only)
- Mark your calendar for the final 2 meetings, February 13, 2024, and April 23, 2024

The meeting was adjourned at 5:47 p.m.