

**Rockwood Early Childhood PTO
General Meeting - January 9, 2024 at 7:00 pm
Zoom Agenda**

- I. Welcome, Introductions, Motion to Approve of tonight's agenda, Motion to Approve November & December meeting minutes**
 - A. General Member Sign In- Called to order 7:06pm.
 1. Attendees: Cindy Kessler, Anita Lloyd, Ellie Myers, Sejla Fingers, David Harod, Kim Gerth, Erin Barnes
 - B. Approval of Tonight's Agenda- tabled
 - C. Approval of November Meeting Minutes- tabled until Feb
 - D. Approval of December Meeting Minutes- tabled until Feb
- II. President's Report – Cindy Kessler**
 - A. We need volunteers!
- III. Vice President's Report – Sara White** - unable to attend and give report due to family emergency.
- IV. Secretary's Report – Ellie Myers**
 - A. Upcoming Dine Outs
 1. Jan: Chuck E. Cheese- Jan 31st at 3pm
 - a) 15913 Manchester Rd, Ellisville
 2. March: Chipotle - 3/12/24 at 4-8pm
 - a) 15836 Manchester Rd, Ellisville
 3. May: Fritz Frozen Custard 5/14 6pm-9pm
 - B. Winter Bulletin Boards
 1. All are posted
 - C. Spring Bulletin Boards
 1. Will get set-up in MTK and open for volunteers
- V. Treasurer's Report – Anita Lloyd**
 - A. Unable to pull updated reports due to banking website being down for maintenance. Will update at Feb meeting.
 - B. Income
 1. Santa's Magical Kingdom?
 - C. Expenses

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1. Donuts and hot cocoa?

D. Upcoming

1. Bundt Cake Fundraiser coming up- our largest fundraiser of the year- be sure to promote
2. Spring Parking Spot Raffle
3. Chuck E. Cheese Dine Out

E. Other

1. No updated financials- computer system at bank down- will have update in Feb.
2. Working on getting our website up and running.

VI. **Teacher and Early Childhood News – David Harod / Kim Garth**

- A. Online enrollment open- up from last year at this time
- B. Parent survey likely for parent teacher conferences
- C. Celebrate Culture night at CV 4/3? More info to come.

VII. **Parents as Teachers - Stephanie Kane**

VIII. **Committee Reports**

A. **Spring Parking Raffle**

1. Open until 1/12/24

B. **Scholastic Book Fair - Cindy Kessler / Seijla Fingers / Sara White**

1. Looking for Volunteers for Spring - Sign Up Genius instead
2. Ellie working on wish boards for each classroom- don't have the room for bins for each teacher

C. **Teacher and Staff Appreciation – Cindy Kessler / Ellie Myers**

1. Winter teacher gifts- everyone loved it!
2. Sign-ups going to sign up genius as well
3. Parent Teacher Conference Snack Carts (3/11 - 3/15)
4. Start thinking about teacher appreciation week (5/6 - 5/10)
5. End of the year appreciation gift?

D. **Nothing but Bundt Fundraiser (Sara White / Seijla Fingers / Cindy Kessler)**

1. Flavors- for certain: Red velvet, lemon, white chocolate raspberry, chocolate chocolate chip; confetti, and gluten free chocolate chip
2. Looking for Volunteers from each location to hand out Bundt cakes.
 - a) Pickup from the store 2/7/24 and sort at CV that evening?
 - b) Handout at schools 2/8/24 at 3 major centers from 11-1

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3. Sales will run from 1/1/24- 1/31/24

E. Square 1 Art

1. Jen is amazing!
2. Teacher info went out
3. Teachers will need to start doing projects after break
4. Send to s1a by 3/7
5. Parent info distribution 3/21
6. Deadline to order 4/12, ship to home

F. End of the Year Celebration (The White Family!) - Tabled until 2024-2025 school year- pending more volunteer assistance

1. Partnering with Parkway/Rockwood Community Ed
2. Need to find location and save now
 - a) CV would be ideal for parking, but school next door has tons on the schedule- so need to get on it ASAP
 - b) Weekday vs weekend?
3. Schedule first meeting for budget review

G. Restaurant Dine Out (upcoming) – Ellie Myers/Sara White

1. Jan 31st: Chuck E. Cheese
2. March 12th: Chipotle
3. May 14th: Fritz Custard

IX. Staff Grants - Cindy Kessler

- A. Spring- Closes 2/21; will be presented at 3/12 meeting

X. Announcements

A. Next PTO Meeting –

1. February 13th, 7 PM, zoom

XI. New business

- A. New teacher/staff welcome kit- work in progress.
- B. Membership Toolkit - continues to be a work in progress- executive board will continue to assess if this will work best for our organization.

XII. Adjournment

- A. Adjourned at 7:35pm. Motioned- Cindy Kessler. 2nd- Ellie Myers. Approval-majority

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