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AMITY REGIONAL SCHOOL DISTRICT NO. 5

*Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525
(203) 397-4811*

*Dr. Jennifer P. Byars
Superintendent of Schools*

AMITY REGIONAL BOARD OF EDUCATION FINANCE COMMITTEE MEETING AGENDA

Meeting Minutes

**February 12, 2024 at 5:30 p.m.
25 Newton Road, Woodbridge, CT**

COMMITTEE MEMBERS PRESENT

Paul Davis (*ex officio member*), Sharon Huxley (*acting chair*), Sean Hartshorn, Donovan Lofters, Joseph Nuzzo, Donna Schlank

COMMITTEE MEMBERS ABSENT

Dr. Karunakaran

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas

1. Call to Order

Acting Chair Paul Davis called the meeting to order at 5:32 p.m.

2. Election of AFC Vice Chair

MOTION BY Sean Hartshorn, SECOND BY Joseph Nuzzo to nominate Sharon Huxley as the AFC Vice Chair.

VOTES IN FAVOR, 4 (Hartshorn, Lofters, Nuzzo, Schlank)

ABSTAINED, 2 (Davis, Huxley)

MOTION CARRIES

3. Discussion and Possible Action on Minutes

a. Finance Committee Meeting – January 8, 2024

MOTION BY Sean Hartshorn, SECOND BY Joseph Nuzzo to approve January 08, 2024 minutes as submitted

VOTES IN FAVOR, 4 (Hartshorn, Huxley, Lofters, Nuzzo)

ABSTAIN, 2 (Davis, Schlank)

MOTION CARRIES

4. Public Comment

None

5. Presentation, Discussion and Possible Action on Audited 2022-2023 Financial Statements

Presented by Michael J. VanDeventer, CPA, Partner Mahoney Sabol CPAs and Advisors

MOTION BY, Joseph Nuzzo, SECOND BY Donovan Lofters to recommend the Amity Board of Education accept the Annual Financial Statements for the period ending June 30, 2023.

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VOTES IN FAVOR, 5 (Hartshorn, Huxley, Lofters, Nuzzo, Schlank)

ABSTAIN, 1 (Davis)

MOTION CARRIES

6. Discussion and Possible Action on Reducing Member Towns' Payments

MOTION BY, Sean Hartshorn, SECOND BY Donovan Lofters to recommend the Amity Board of Education accept the Annual Financial Statements for the period ending June 30, 2023, and authorize the Superintendent of Schools to reduce the March payment of the member towns by a total amount of \$1,420,395.99, as follows:

Town of Bethany	\$ 242,337.43
Town of Orange	\$ 715,252.99
Town of Woodbridge	\$ 462,805.58
Total	\$1,420,396.00

VOTES IN FAVOR, 5 (Hartshorn, Huxley, Lofters, Nuzzo, Schlank)

ABSTAIN, 1 (Davis)

MOTION CARRIES

7. Discussion and Possible Action on Designation of HVAC Reimbursement Grant Funds

MOTION BY, Sean Hartshorn, SECOND BY Joseph Nuzzo to recommend the Amity Board of Education approve the designation of HVAC grant funds for renovations of the library media centers at all three schools with the high school project slated first.

ITEM	PARTIAL COST
Library Media Center Projects – all 3 schools	766,741.00

VOTES IN FAVOR, 5 (Hartshorn, Huxley, Lofters, Nuzzo, Schlank)

ABSTAIN, 1 (Davis)

MOTION CARRIES

8. Discussion of Monthly Financial Statements

Presented by Amity Region 5 Director of Finance Theresa Lumas

9. Director of Finance and Administration Approved Transfers Under \$3,000

Presented by Amity Region 5 Director of Finance Theresa Lumas

10. Discussion and Possible Action on Budget Transfers over \$3,000

MOTION BY, Donovan Lofters, SECOND BY Joseph Nuzzo to recommend the Amity Board of Education approve the following budget transfer for the cost of literacy consultant and homebound tutoring services.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
04-12-2151-5330	Prof Technical Services - Hearing	\$15,000	
04-12-1208-5330	Prof Technical Services - Reading		\$15,000
04-15-1204-5111	Salaries - Certified	\$5,000	
	Prof Technical Services –		
04-13-2130-5330	Homebound		\$5,000

VOTES IN FAVOR, 5 (Hartshorn, Huxley, Lofters, Nuzzo, Schlank)

ABSTAIN, 1 (Davis)

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11. Other

a. Lunch Negative Balance Update

Presented by Amity Region 5 Director of Finance Theresa Lumas

b. Update on the Superintendent's Proposed 2024-25 Budget

Presented by Amity Region 5 Superintendent of Schools Dr. Jennifer Byars

12. Adjourn

MOTION BY, Sean Hartshorn, SECOND BY Donovan Lofters to adjourn. Meeting adjourned by acting chair, Sharon Huxley, without objection, at 6:27 p.m.

Respectfully submitted,

Lisa Zaleski

Lisa Zaleski

BOE Recording Secretary